# A.S.D. Government Degree College for Women (A) Kakinada-533002

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

Re-accredited by NAAC with B Grade in Cycle III



# RESEARCH POLICY DOCUMENT

## **Research Policy for promotion of research:**

A.S.D. Government Degree for Women (A) is committed to promote research culture among the faculty and students as research provides the necessary foundation for future development of the Institution. The institution encourages original quality research in the fields of Arts, Science, Commerce, Languages and other relevant fields. To enhance research interest among faculty and students the college organizing discussions with eminent researchers by conducting national and international conferences, seminars, symposia, workshops and the institution has established R & D cell to encourage its faculty to apply for research projects from national and international agencies. R & D cell offers proper guidance for all faculty members on how the research data is collected, stored, shared and about open access publishing. R & D cell encourages publications in UGC CARE list journals and indexed in PubMed/Scopus/Web of Sciences by providing seed money of Rs 3000/ per each publication, up to a maximum of Rs 5000/ per faculty per academic year. This incentive limited to only first authored publications. R & D cell also encourages faculty to present research works in conferences resulting in ISBN/ISSN numbered proceedings.

To promote and ignite a fire among Undergraduate/Postgraduate students to pursue research activities, the institution facilitates student internships for all the students after IV semester and during VI semester. To foster research orientation, the institution conducts field trips, industrial visits and educational visits at local, national and international levels. The institution motivates students to present poster presentation in national and international conferences and display projects in competitions and exhibitions.

The institution encourages faculty members to pursue doctoral degree and collaborative research by providing eligible leave. To enhance research aptitude the college encourages faculty to establish linkage with other research organizations and industries with Memorandum of Understanding (MOUs).

#### **Code of Ethics for Research:**

The institution offers paramount importance in encouraging its faculty to follow ethical guidelines established by UGC in carrying out the research activities. Each Faculty and Researcher shall follow academic honesty in his/her Research work.

1. Ensures the accuracy of all data that the researcher and the collaborators have gathered and used in their research.

- 2. Provides proper references and acknowledgment to credit resource/funding sources of our research.
- 3. Observes safety practices of environment in all the research activities.
- 4. Assures that laboratory wastes are properly treated and our research activities do not result in environmental degradation.
- 5. The research committee of the college (R & D cell) planning to verify the genuinity of the research publications /projects via plagiarism check and necessary suggestions are given.

### Composition of Research Committee (R & D cell):

- 1. Principal Chairperson
- 2. Convenor Senior Lecturer
- 3. Members Four Lecturers

The research committee is headed by the principal and faculty with research aptitude to promote and monitor the research activities and act with high standard of responsibility for ethical conduct.

# Research Policy, Implementation Mechanism:

The research committee of the college (R & D cell) shall take the sole responsibility for the implementation of research policy of the college by closely monitoring the activities of researchers.

Committee Members:

1. Chairperson-Principal

2. Convenor-Dr K.Anitha

3. Member-Dr G.Anitha

4. Member-Dr K.Syamala

5. Member-Dr K.Yamuna

6. Member-Dr G.Sowjanya