



A.S.D. Government Degree College for Women

An Autonomous Institution

Jagannaickpur, Kakinada, Andhra Pradesh-533002
Affiliated to Adikavi Nannaya University, Rajamahendravaram



INTERNAL QUALITY ASSURANCE CELL

3.1 The institution's research facilities are frequently updated and there are well defined policy for promotion of research which is uploaded on the institutional website and implemented.

శ్రీ విద్యా ప్రవర్ధనాం

Resolutions and Bills showing purchase of new equipment for upgradation of research facilities

- (1) Under the leadership of Dr. V. Anantha Lalubmi, Principal, chairperson, Research and Development Centre, A.S.D. Govt. Degree College (w) (A), the convenor has convened a meeting on 30/11/22 at 4:00 pm.
- (2) The highlights of the meeting are, through discussion on the proceedings of the Commissioner, collegiate education, A.P. on Establishment of RDC's in A.D.C. & COP for Research and Innovation.
- (3) In the proceedings, much emphasis is laid on the National Education Policy 2020 (NEP 2020) for the development of research in Higher Education Institutes (HEIs) and included a clear vision, mission and objectives.
- (4) It is resolved to strictly go through, adopt and adhere to the procedures of the proceedings. Further it is also resolved to identify potential collaborators from industry, research organizations, academic institutions and other stake holders, for co-operation and partnerships to promote researchers and innovators.
- (5) It is also resolved to constitute a Research Advisory Cell (RAC) with the following five committees for the effective administration, maintenance of Research Ecosystem, academic and industry collaborations, etc.
- (6) The main functions of RAC are to establish a Research Information Management System (RIMS), for the

maintenance of research-oriented information related to research databases, publications, research projects, fellowships, collaborations, patents, conferences, workshops, innovations etc.

7) To procure human resources by collaborating and inviting visiting faculty, Expert Alumni, scientists, Industry experts for the expert guidance and mentorship without much financial burden.

8) To promote research and innovation related activities by encouraging the staff and students by giving research incentives and recognition opportunities like research incentives, recognition opportunities thereby supporting the conceptualized ideas.

9) To sensitize and ensure the implementation of fair research practices like plagiarism check using standard software, fair publishing practices, so that the research work gets published only in peer-reviewed journals or UGC-CARE listed journals.

10) To build the capacity of faculty and students to undertake research problems in line with the latest advances in diverse disciplines and contribute to technological developments relevant to societal needs.

11) To conduct a review (SWOC - Strength, Weakness, opportunities and challenges) analysis and suggest scopes indexed, Web of Science or UGC-CARE recognized journals and ensure that all research labs in the institution fulfill the norm of Good Laboratory Practices and safety measures.

- (12) To implement regular student study Projects ensuring that every student undertakes atleast one CSP in all the core subjects with proper dissertation. Every student is mandatorily advised to select a unique topic related to the course, check out the requirements and methodology with the help of a mentor.
- (13) To ensure that students are undergoing Internships at Recognized research institutes or R&D departments of various industries, duly following the procedures prescribed by 'ARSEHE' for internships.
- (14) To maintain a database of the courses offered by skill sector councils and a database of available recognised Research Institutes of various industries that offer apprenticeships and make MOUs with them.
- (15) To identify the research-infrastructure gaps in the colleges and make MOUs with member DRC colleges, other Academic institutions and plan student exchange programs for research training.
- (16) To organize the competitions like science shows at college level, article writing at department / college level and prepare the file related to the activity.
- (17) To encourage the staff to publish their research work in peer-reviewed journals there by increasing the h index of the faculty / staff attaining National or International recogni-

(18) To allocate one-day for keeping the Institute open for public visit for a day in a year and incorporate it in the college calendar and exhibit all the research works and facilities.

(19) To use virtual lab technology through purchase or open educational courses (OER) for transferring experimental know-ledge without sophisticated set up of actual laboratories.

The following websites provide the detailed information regarding all R&D activities mentioned in this meeting.

REFERENCES:-

- (1) APSCHE Internship Guidelines:-
<https://apsche.ap.gov.in/Pdf/Internship%20-%20Guidelines.pdf>.
- (2) Sector Skill Councils Website:-
<https://nsdc.india.org/sector-skill-councils>
- (3) AICTE Internship Portal:-
<https://internship.aicte-india.org>
- (4) Research Funding Agencies in India with weblinks:-
<https://www.aicte-india.org/opportunities/students/research-funds>.
- (5) National Intellectual Property Awareness Mission (NIPAM):-
<https://ipindia.gov.in/newsdetail.html 774>.

(6) IPR events:-

<https://ipindiaservices.gov.in/events-ipt/home/home.aspx>.

(7) Chai and Why:- a platform offered by SERP for outreach and understanding of science.

<https://www.tifr.res.in/outreach/chaiandwhy.html>.

(8) List of institutes funded by government of India.

https://en.wikipedia.org/wiki/List_of_institutes_funded_by_the_government_of_India.

(9) Collaborative research in modern era: Need and challenges.

<https://www.ncbi.nlm.nih.gov/pmc/articles/PMC6644188/>

(10) Virtual lab facilities provided by MHRD.

<https://www.vlab.co.in>.

(20) It is resolved to constitute the following five committees with one convener and three members in each committee.

(a) Finance and Infrastructure Committee:-

Convener - Mr. K. Venkateswara Rao, 4c in physics

member - Dr. K. Thansi Lakshmi, 4c in chemistry

member - Swathi, 4c in Hindi.

(b) Research Program Policy Development:-

Convener - Dr. G. Sanyal, 4c in commerce.

member - Eswari, 4c in botany.

member - P. Leena 4c in chemistry.

(c) Collaborations and Community Committee :-

Convenor - N. Subramanyeswari 4c in computer science
 member - Y. Sitamahalakshmi 4c in History
 member - madhavi 4c in Zoology
 member - G. Pavani 4c in Economics.

(d) Product Development Monitoring & Communication Committee :-

Convenor - Dr. G. Anitha 4c in Home Science
 member - Dr. Sulakshna 4c in Botany
 member - Dr. Syamala 4c in Telugu
 member - Ms. NPL Devi 4c in Commerce.

(e) TPR, Legal & Ethical Matters Committee :-

Convenor - Mr. V. Mallikajuna Sarma 4c in chemistry
 member - Mr. Surya Dexara 4c in physics
 member - Ms. Y. Swarnasri 4c in English
 member - Ms. G. Suneltha 4c in computer science.

(1) chair person - Dr. V. Anantha lakshmi V. Anantha lakshmi

(2) Convenor - Dr. S. Priyadarshini S. Priyadarshini

(3) member - Dr. G. Anitha - G. Anitha

(4) member - Dr. K. Yamuna K. Yamuna

(5) member - Dr. M. Sulakshana M. Sulakshana

(6) member - Dr. P. Sajjetha Sajjetha

1.) Prof. P. Suresh Varma
Dean, Academic Affairs
Aadikavi Nannaya University
Rajamahendravaram.

5/12/22

2.) Dr. K. Rameswari
Professor of Zoology
Aadikavi Nannaya University
Rajamahendravaram.

5/12/22

Meeting

19

Date: 26/1/23

A meeting conducted under the chairmanship of Principal, Dr V. Anandaraman in Principal Chamber at 4pm on 26/1/23 with Research & Development cell.

Agendas

1. Encouraging the teaching faculty who didn't possess doctoral degree to enroll themselves in Ph.D degrees of their respective fields.

2. To bring awareness among faculty who have enrolled Ph.D recently on literature survey to topic selection.

3. Implementation of research policy resolutions:

1. It is resolved to conduct a awareness meeting to all teaching faculty on importance of having Ph.D degree to enhance quality education and to their career advancement.

2. It is resolved to give awareness among faculty on how to search articles on open access journals.

3. It is resolved to make aware of Government & Non Government funding.

agencies to support their research

3. It is desired to implement research R & D cell members:

1. chairperson - principal V. Narayana

2. Convener - Dr K. Anitha Anar

3. Member - Dr K. Syamala Devi Anar

4. member - Dr G. Anitha. G. Anitha

5. member - Dr K. Yamuna K. Yamuna

6. member - Dr. G. Soutanayya

Meeting

21

Date: 9/9/23

A meeting conducted under the chairmanship of principal, Dr. V. Ananta Lakshmi in principal chamber at 4 PM on 9/9/23 with Research and Development Cell.

Agendas

1. Encouraging teaching faculty to apply for research projects.
2. To encourage eligible commerce and Telugu faculty to apply for research guideship.
3. Encouraging doctoral faculty to register in ORCID and SCOPUS.

Resolutions

1. It is resolved to conduct a meeting with all doctoral faculty in order to encourage them to apply for research projects.
2. It is resolved to advise the eligible (PhD and 3 years PG experience) commerce and Telugu faculty to apply for guideship under Ashraf Nanyan university.

3. It is resolved to plan a meeting for doctoral faculty and inform them, guide them in registering ORCID and SCOPUS ID. To get h-index and no. of citations of R & D cell members:

1. Chairperson - Principal V. M. D.
2. Convener - Dr K. Anitha ~~A. Anitha~~
3. Member - Dr ~~K.~~ Anitha G. Anitha.
4. Member - Dr K. Syamala Devi ~~A.~~
5. Member - Dr K. Yamuna K. Yamuna
6. Member - Dr. G. Saitanya ~~A.~~



Bills showing purchase of new equipment for upgradation of research facilities

Tax Invoice

Venkateshwara Enterprises,
 Ground Floor, H.No 6-2-918/2/1, Nirmala Residency,
 Charairatabad, Hyderabad - 500045.
 State Name : Telangana, Code : 36
 E-Mail : sve.hyd7@gmail.com

Buyer (Bill to)
The Principal A.S.D Govt Degree College For Women
 Kakinada.
 E.G. Dist
 State Name : Telangana, Code : 36
 Place of Supply : Telangana

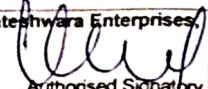
Invoice No. TVE-2324-013	Dated 18-Jul-23
Delivery Note	
Reference No. & Date.	Other References
Buyer's Order No.	Dated
Dept of Aquaculture Technology	13-Jul-23
Dispatch Doc No.	Delivery Note Date
	18-Jul-23
Dispatched through	Destination

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc %	Amount
1	Bacteriological Incubator 450x450x450mm, C-KIMS3	8419	18 %	1 no.	30,200.00	no.		30,200.00
2	Hi-Eco Mini Horizontal Electrophoresis Kit, C-LA851	84192090	18 %	1 no.	12,700.00	no.		12,700.00
3	Hot Plate - Rectangular, 250x300mm,2000w C-KHPE1M	8419	18 %	1 no.	6,325.00	no.		6,325.00
4	Droppers,6"	7017	18 %	10 no.	20.00	no.		200.00
5	Test Tube Brushes	9603	18 %	20 no.	15.00	no.		300.00
								49,725.00
						CGST @ 9%	9 %	4,475.25
						SGST @ 9%	9 %	4,475.25
						Round Off(+/-)		0.50
				Total	33 no.			₹ 58,676.00

Amount Chargeable (in words)
INR Fifty Eight Thousand Six Hundred Seventy Six Only

Company's Bank Details
 A/c Holder's Name: **The Venkateshwara Enterprises,**
 Bank Name : **Karnataka Bank**
 A/c No. : **3202000110045301**
 Branch & IFS Code: **Nampally & KARB0000320**
 SWIFT Code :

Declaration
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for The Venkateshwara Enterprises,

 Authorized Signatory

TAX INVOICE **DUPLICATE**

SUPREME TRADERS
Kakinada District, Andhra Pradesh
GSTIN: 37BVQPS3668L1ZH Mobile: 9948488776
Email: sales.supremetraders@gmail.com

Invoice No.
120

Invoice Date
02/08/2023

BILL TO
THE PRINCIPAL, A.S.D. GOVT. DEGREE COLLEGE FOR WOMEN
(AUTONOMOUS)
Address: Kakinada, Kakinada District,, Kakinada
State: Andhra Pradesh

SHIP TO
THE PRINCIPAL, A.S.D. GOVT. DEGREE COLLEGE FOR WOMEN
(AUTONOMOUS)
Address: Kakinada, Kakinada District,, Kakinada

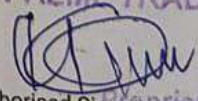
S.NO.	ITEMS	QTY.	RATE	TAX	AMOUNT
1	Stefens Constant apparatus with bulb complete set	2 PCS	3,800	1,368 (18%)	8,968
TOTAL		2		₹ 1,368	₹ 8,968
RECEIVED AMOUNT					₹ 0

HSN/SAC	Taxable Value	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
-	7,600	9%	684	9%	684	₹ 1,368

Total Amount (in words)
Eight Thousand Nine Hundred Sixty Eight Rupees

Bank Details
Name: Supreme Traders
IFSC Code: SBIN0000885
Account No: 31104374694
Bank: State Bank of India ,NARSAPUR

Terms and Conditions
1. Goods once sold will not be taken back or exchanged
2. All disputes are subject to [ENTER_YOUR_CITY_NAME] jurisdiction only

For **SUPREME TRADERS**

Authorised Signatory For
SUPREME TRADERS

Tax Invoice

Venkateshwara Enterprises,
 Floor, H.No.6-2-918/2/1, Nirmala Residency,
 Kakinada, Hyderabad - 500045.
 State Name : Telangana, Code : 36
 Mail : sve.hyd7@gmail.com
 Buyer (Bill to)

The Principal A.S.D Govt Degree College For Women
 Kakinada.
 E.G. Dist.
 State Name : Telangana, Code : 36
 Place of Supply : Telangana

Invoice No. TVE/2324-016	Dated 29-Jul-23
Delivery Note -	
Reference No. & Date.	Other References
Buyer's Order No.	Dated 29-Jul-23
Dept. of Microbiology	Delivery Note Date 29-Jul-23
Dispatch Doc No.	Destination
Dispatched through	

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	Hot Air Oven 450x450x450mm, 1000W, C-K0MS3	84191920	18 %	1 no	32,000.00	no		32,000.00
	CGST @ 9%						9 %	2,880.00
	SGST @ 9%						9 %	2,880.00
	Total			1 no				₹ 37,760.00

~~Cancelled and Passed for ₹ 37,760/-~~
₹ 37,760/-
 Rupees **Thirty Seven thousand Seven hundred and Sixty only**

V.N.R.
PRINCIPAL
A.S.D. GOVT. DEGREE COLLEGE (W) (A)
KAKINADA

Amount Chargeable (in words)
INR Thirty Seven Thousand Seven Hundred Sixty Only

Company's Bank Details
 A/c Holder's Name: **The Venkateshwara Enterprises,**
 Bank Name : **Karnataka Bank**
 A/c No. : **3202000110045301**
 Branch & IFS Code: **Nampally & KARB0000320**
 SWIFT Code :

Declaration
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for The Venkateshwara Enterprises
[Signature]
 Authorised Signatory

ELECTRONICS - 10S

TAX INVOICE

Invoice No.

Dated

10S/23-24/2512

28-Jul-23

Delivery Note

Mode/Terms of Payment

Reference No. & Date.

Other References

Buyer's Order No.

Dated

Dispatch Doc No.

Delivery Note Date

Dispatched through

Destination

Terms of Delivery

1. Jawahar Street,
 Purasundari Temple,
 JADA
 0884-2375827
 Name : Andhra Pradesh, Code : 37
 Mail : slelectronics@yahoo.com
 NO : **37AAIFS0759E1Z3**
 (Bill to)
THE PRINCIPAL
ASD GOVERNMENT DEGREE COLLEGE FOR WOMEN (A)
JAGANNAICKPUR
KAKINADA
 9066023398
 State Name : Andhra Pradesh, Code : 37
 Price of Supply : Andhra Pradesh

Sl No	Description of Goods	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate per	Amount
1	(LG)GL-S292RSCY Batch : Primary Batch 240L DOUBLE DOOR CONVERTIBLE REFRIGIRATOR	84181090	1.0 No's 1.0 No's	27,000.00	22,881.36 No's	22,881.36
2	DOUBLE DOOR STANDS Fridge Stands	39259090	1.0 No's	500.00	423.73 No's	423.73
3	(V-GUARD)VG50 Stabilizer	90328910	1.0 No's	2,000.01	1,694.92 No's	1,694.92
						25,000.01
CGST A/C						2,250.00
SGST A/C						2,250.00
Less Round Off A/C						(-)0.01

*(Twenty Nine Thousand
 Five Hundred only) Rs. 29500/-*

Total **3.0 No's** ₹ **29,500.00**
 E. & O.E

Amount Chargeable (in words) **INR Twenty Nine Thousand Five Hundred Only**

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
84181090	22,881.36	9%	2,059.32	9%	2,059.32	4,118.64
39259090	423.73	9%	38.14	9%	38.14	76.28
90328910	1,694.92	9%	152.54	9%	152.54	305.08
Total	25,000.01		2,250.00		2,250.00	4,500.00

Tax Amount (in words) : **INR Four Thousand Five Hundred Only**

Remarks
 CREDIT C/O SANJEEV SIR
 Company's PAN : AAIFS0759E
 Declaration
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct. Warranty / Gaurantee is given by Manufaturer, Dealear is not Responsible after sales service. Please Contact Company Service Center.
 Customer's Seal and Signature

Company's Bank Details
 A/c Holder's Name : S L ELECTRONICS
 Bank Name : HDFC A/C NO: 04262000005019
 A/c No. : 04262000005019
 Branch & IFS Code : KAKINADA & HDFC0004262000

S. Sree
 28/23

