



A.S.D. Government Degree College for Women
An Autonomous Institution
Jagannaickpur, Kakinada, Andhra Pradesh-533002
Affiliated to Adikavi Nannaya University, Rajamahendravaram

INTERNAL QUALITY ASSURANCE CELL

6.4.3. Institution regularly conducts internal and external financial audits regularly
Enumerate the various internal and external financial audits carried out during the last years with the mechanism for settling audit objections

Internal and External Audits Evidences
(2018-2023)

Internal Audit 2018-2023

PROCEEDINGS OF THE PRINCIPAL, A.S.D.GOV. DEGREE COLLEGE FOR WOMEN [A] KAKINADA

Present: Dr.D.Ratnagiri Usha,M.A.,M.Phil.,Ph.D

Re.No.180/B1/2018-2019

Date: 25-03-2019.

Sub:- A.S.D. Govt. Degree College(w)Autonomous Kakinada- Annual
Verification of Stock and Stores for the year 2018-19 constitution of
Committee-Orders-Issued.

ORDERS:-

The following committees as listed in the Annexure to this order are constituted in connection with Annual verification of stock and stores and accounts of this College. The conveners of each committee is requested to get the stocks and stores of the Department mentioned against his/her name, physically verified with reference to the entries made in the departments stock registers and the relevant invoice, Bills etc; and satisfy himself/herself the articles purchased for the department during the year 2018-2019 have been brought to the stock registers and submit a report of verification, up to 31-3-2019 to reach the Principal on or before 10-4-2019 in the form prescribed here under.

Annual verification of stock and stores 2018-19.

Name of the Department.

I have physically verified the stock and stores of the department with the bills, invoices and stock registers and found them to be correct except the following for the reasons noted against each the Item (1), (2) Performa prescribed should be followed invariably.

- I. Articles found missing (List to be enclosed)
- II. (A) Articles broken and Damaged (List to be enclosed)
(B) For which cost is recovered (List along with challans paid Particulars to be enclosed).

NOTE: (a) List of breakages if any may also be given for the articles purchased from Government funds (details of remittance should invariably be furnished).

(b) List of breakages if any may also be given for the articles purchased from private Management (details of remittance should invariably be furnished).

(prior to taken over the college by the Government i.e. before (1.8.68). As concerned heads of all science Departments should furnish particulars in the Performa as prescribed by the Director of Higher Education, A.P., Hyderabad as stated under Item 3(a), (b), (c) of this proceedings.

(b) The amount collected for breakages during the year 2018-19 may be handed over to the price at account section together with miscellaneous receipt books supplied to the science Department in the breakages register and a consolidated receipt obtained from this office for the amount handed over.

(d) For which cost is yet to be recovered and responsibility fixed (List to be enclosed).

(e) But which can be get repaired list to be enclosed date and

III. Articles, which have been incoercible through fair, wear and tear and therefore recommended to be condemnation and write off (Articles to be recommended for condemnation and for written off should be reported separately in three categories as (a), (b) and (c) which



under mentioned particulars in the Performa prescribed by the Director of Higher Education A.P. Hyderabad as shown in the proceedings.

- (a) List of Articles purchased from funds of private management
- (b) List of Articles purchased from Government funds
- (c) List of Articles purchased from U.G.C. Funds.

PERFORMA

S.No.	Name of the Article	Cost of Each Article	No.of articles	Total cost of Article	Date of purchase	No.& date of entry in The stock	Reason for condemnation
1	2	3	4	5	6	7	8

NOTE: 1. In case of Articles recommended to be written off the Convener himself/herself the Articles have become in serviceable due to fair, wear and tear and to give certified as Follows:

“ Certified that I have carefully examined the Articles and I am satisfied that the Article have become unserviceable due to fair, wear and tear and therefore may be written off from the stock Register” time of the Stock verification under attestation of the convener of the conveyed Committee

2. Certificate of verification in the following Performa may also be recorded at the.

“ Certified that I have verified the stock and stored of the.....

Department with the Department stock Register, Invoices, Bills etc., and found them to be Correct except for the items listed separately”

“ Certified that all the equipment purchased for the Department during the year 2018-19 Have been brought to the stock Register”.

Signature of the Head of the
Department with Designation
and Date.

Signature of the Verifying Officers
with Designation & Date.

Encls: Annexure.


PRINCIPAL 25.3.19
A.S.D.GOV.T. DEGREE COLLEGE (W)
AUTONOMOUS
KAKINADA

A.S.D.Govt. Degree College for Women (A),Kakinada
(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

Stock Verification Committees -2018-19

S.No.	Department/Section to be Verified	Name of the Faculty	Designation	Convener/Member
1	2	3	4	5
Sri/Smt/Kum				


2017-18
Disc.

1.	Botany "	V.Ananth Lakshmi	Lec.In Chemistry	Convener <i>[Signature]</i>
		Y.Swarna Sri	Lec In English	Member <i>[Signature]</i>
✓	2. Physics "	K.Lavanya	Lec. in . Home Science	Convener <i>[Signature]</i>
		G.R.N.S.Sujatha	Lec In Botany	Member <i>[Signature]</i>
✓	3. Zoology "	Dr.G.Anitha	Lec.In.Home Science	Convener <i>[Signature]</i>
		M.Subba Lakshmi	Cont. Lec In Chemistry	Member <i>[Signature]</i>
✓	4. Chemistry "	G.Satya Suneetha	Lec.in.Computer Science	Convener <i>[Signature]</i>
		M.Satya varalakshmi	Cont.Faculty in zoology	Member <i>[Signature]</i>
✓	5. Home Science "	Dr.K.Aruna	Lec.in .Micro Biology	Convener <i>[Signature]</i>
		S.Priyadarshini	Lec. in .Chemistry	Member <i>[Signature]</i>
✓	6. Microbiology "	N.N.Subramanyeswari	Lec. in .Computer Science	Convener <i>[Signature]</i>
		K.Madhavi	Lec In Telugu	Member <i>[Signature]</i>
✓	7. Computer science "	K.Venkateswara Rao	Lec. in .Physics	Convener <i>[Signature]</i>
		R.Rama Durga sirisha	Lec.in Commerce	Member <i>[Signature]</i>
✓	8. RUSA Class Rooms	V.Badrinarayana rao	Lec.in. Chemistry	Convener <i>[Signature]</i>
	& Mana TV	G.Satya Suneetha	Lec In Computer Science	Member <i>[Signature]</i>
✓	8. General Library "	P.Sanjotha	Lec.in. English	Convener <i>[Signature]</i>
		P.Syama	Lec In Commerce	Member <i>[Signature]</i>
		K.Lavanya	Lec In Home Science	Convener <i>[Signature]</i>
		Dr.K.Yamuna	Lec In .Economics	Member <i>[Signature]</i>
9.	Physical Education "	K.Madhavi	Lec.in.Telugu	Convener <i>[Signature]</i>
		L.S.B.R.Bhanu	Cont.Faculty in Maths	Member <i>[Signature]</i>
10.	Restructed courses	R.Rama Durga Sirisha	Lec In Commerce	Convener <i>[Signature]</i>

disc



B.Com (Voc)	Dr.K.Aruna	Lec In Micro biology	Member	<i>[Signature]</i>
General B.Com.,				
11. Office Stationery	Dr.B.Anjani Kumari	Lec. in .History	Convener	<i>B. Anjani</i>
Printed forms	M.Madhavi <i>M.Madhavi</i>	Lec In Maths	Member	<i>M.Madhavi</i>
Service Postage				
12. Examinations Cell	V.Badari Narayana Rao	Lec.in Chemistry	Convener	<i>CVR</i>
Scholarships	M.Suvarchala	Lec.in Home Science	Member	
13. Spl. Fee	M.Madhavi	Lec. In. Maths	Convener	<i>M.Madhavi</i>
All spl fee A/cs	V.Anantha Lakshmi	Lec In Chemistry	Member	<i>[Signature]</i>
P.T. A,Endowments				
C.P.D.C, A.U.Ledgers				
14. College Furniture	R.Sasikala	Lec In Physics	Convener	<i>R.Sasikala</i>
	G.Pramila Rani	Physical Director	Member	<i>[Signature]</i>
	L.S.B.R.Bhanu	C/F in Maths	Member	<i>[Signature]</i>
	P.Rajyalakshmi	C/F in Commerce	Member	<i>[Signature]</i>
15. Autonomy	K.Venkateswara Rao	Lec.in Physics	Convener	<i>K.Venkateswara Rao</i>
	K.Madhavi	Lec.in Telugu	Member	<i>[Signature]</i>
16. UGC	Dr.S.Priya Darsini	Lec In Chemistry	Convener	<i>S. Priya Darsini</i>
NSS-I&II	N.N. Subramanyeswari	Lec .In Comp. Science	Member	<i>[Signature]</i>
AVE Alumni Association				
17. S.R.Verification	Dr. D.Chenna Rao	Lec.in. Chemistry	Convener	<i>[Signature]</i>
	Dr.K.Yamuna	Lec.in Economics	Member	<i>K. Yamuna</i>
18. Hostel	P.Syama	Lec In Commerce	Convener	<i>[Signature]</i>
	R.Rama durga Sirisha	Lec. In. Commerce	Member	<i>[Signature]</i>
19. JKC	Y.Swarna Sri	Lec In English	Convener	<i>[Signature]</i>
	Dr. K.Yamuna	Lec in Economics	Member	<i>K. Yamuna</i>


 [Dr. D. Ratnagiri Usha]
 PRINCIPAL
A.S.D. GOVT. DEGREE COLLEGE (W)
 A.S.D. Govt Degree College for Women (A) Kakinada.
 KAKINADA

To
The Conveners & Members of
Above committees.

**PROCEEDINGS OF THE PRINCIPAL, A.S.D.GOV.T. DEGREE COLLEGE (W)
AUTONOMOUS KAKINADA**

**PROCEEDINGS OF THE PRINCIPAL, A.S.D GOVT. DEGREE COLLEGE FOR
WOMEN (A) KAKINADA**

Present: Dr.D.Ratnagiri Usha,M.A.,M.Phil.,Ph.D

Rc.No. 180/B1/2019-2020

Date: 27.02.2020

Sub: - A.S.D. Govt. Degree College (w) Autonomous Kakinada- Annual Verification
of Stock and Stores for the year 2019-20 constitution of Committee-Orders-
Issued.

ORDERS:-

The following committees as listed in the Annexure to this order are constituted in connection with Annual verification of stock and stores and accounts of this College. The conveners of each committee is requested to get the stocks and stores of the Department mentioned against his/her name, physically verified with reference to the entries made in the departments stock registers and the relevant invoice, Bills etc; and satisfy himself /herself the articles purchased for the department during the year 2019-2020 have been brought to the stock registers and submit a report of verification, up to 31-3-2020 to reach the Principal on or before 10-4-2020 in the form prescribed here under.

Annual verification of stock and stores 2019-20.

Name of the Department.

I have physically verified the stock and stores of the department with the bills, invoices and stock registers and found them to be correct except the following for the reasons noted against each the Item (1), (2) Performa prescribed should be followed invariably.

- I. Articles found missing (List to be enclosed)
- II. (A) Articles broken and Damaged (List to be enclosed)
(B) For which cost is recovered (List along with challans paid Particulars to be enclosed).

NOTE: (a) List of breakages if any may also be given for the articles purchased from Government funds (details of remittance should invariably be furnished).

(b) List of breakages if any may also be given for the articles purchased from private Management (details of remittance should invariably be furnished).

(prior to taken over the college by the Government i.e. before (1.8.68). As concerned heads of all science Departments should furnish particulars in the Performa as prescribed by the Director of Higher Education, A.P., Hyderabad as stated under Item 3(a), (b), (c) of this proceedings.

(b) The amount collected for breakages during the year 2019-20 may be handed over to the price at account section together with miscellaneous receipt books supplied to the science Department in the breakages register and a consolidated receipt obtained from this office for the amount handed over.

(d) For which cost is yet to be recovered and responsibility fixed (List to be enclosed).

(e) But which can be get repaired list to be enclosed date and

III. Articles, which have been incoercible through fair, wear and tear and therefore recommended to be condemnation and write off (Articles to be recommended for condemnation and for written off should be reported separately in three categories as (a), (b) and (c) which



(a) List of Articles purchased from funds of private management

(b) List of Articles purchased from Government funds

(c) List of Articles purchased from U.G.C.Funds.

PERFORMA

S.No.	Name of the Article	Cost of Each Articles	No.of articles	Total cost of articles	Date of purchase	No.& date of entry in The stock	Reason for condemnation
1	2	3	4	5	6	7	8

NOTE: 1. In case of Articles recommended to be written off the Convener himself/herself that the Articles have become Serviceable due to fair, wear and tear and to give certificate as Follow

"Certified that I have carefully examined the Articles and i am satisfied that the Articles have become

Un serviceable due to fair, wear and tear and therefore may be written off from the stock Register" time of the Stock verification under attestation of the convener of the conveyed Committee

2. Certificate of verification in the following Performa may also be recorded at the.

"Certified that I have verified the stock and stored of the Department with the Department stock Register, Invoices, Bills etc., and found them to be Correct except for the Items listed separately"

"Certified that all the equipment purchased for the Department during the year 2017-18 Have been brought to the stock Register".

Signature of the Head of the
Department with Designation
and Date.

Signature of the Verifying Office r
with Designation & Date.

Encls : Annexure.

H. Sivarajulu
PRINCIPAL
A.S.D. GOVT DEGREE COLLEGE (W)
A.S. Govt. Degree College (W),
AUTONOMOUS
KAKINADA

To
All the Conveners and Member
Concerned



PROCEEDINGS OF THE PRINCIPAL, A.S.D.GOV'T. DEGREE COLLEGE (W)

A.S.D.Govt. Degree College for Women (A), Kahluda
(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

Stock Verification Committees-2019-20

S.No.	Department/Section to be Verified	Name of the Faculty	Designation	Convener/Member
1	2	3	4	5
	Srl/Smt/Kum			
1. Botany	V. Ananth Lakshmi		Lec. in Chemistry	Convener
	Y. Swarna Sri		Lec In English	Member
2. Physics	K. Lavanya		Lec. In. Home Science	Convener
	G. R. N. S. Sujatha		Lec In Botany	Member
3. Zoology	Dr. G. Anitha		Lec. In. Home Science	Convener
	M. Subba Lakshmi		Cont. Lec In Chemistry	Member
4. Chemistry	G. Satya Suneetha		Lec. in. Computer Science	Convener
	M. Satya varalakshmi		C/F. in. Zoology	Member
5. Home Science	Dr. K. Aruna		Lec. in Micro Biology	Convener
	S. Priyadarshini		Lec. In Chemistry	Member
6. Microbiology	N. N. Subramanyeswarl		Lec. In Computer Science	Convener
	K. Madhavi		Lec In Telugu	Member
7. Computer science"	K. Venkateswara Rao		Lec. In Physics	Convener
	R. Rama Durga sirisha		Lec. in Commerce	Member
8. RUSA Class Rooms & Mana TV	V. Badrinarayana rao		Lec. in. Chemistry	Convener
	G. Satya Suneetha		Lec In Computer Science	Member
8. General Library "	P. Sanjotha		Lec. in. English	Convener
	K. Lavanya		Lec In Home Science	Convener
	Dr. K. Yamuna		Lec In Economics	Member
9. Physical Education"	K. Madhavi		Lec. in. Telugu	Convener
	L. S. B. R. Bhanu		Cont. Faculty in Maths	Member
10. Restructured courses	R. Rama Durga Sirisha		Lec In Commerce	Convener

B. Com (Voc)	Dr.K.Aruna	Lec.In Micro Biology	Member
General B.Com,			
11 Office Stationery	Dr.B.Anjani Kumari	Lec.In .History	Convener
Printed forms	M.Madhavi	Lec.in.Maths	Member
Service Postage			
12. Examinations Cell	Villadari Narayana Rao	Lec in Chemistry	Convener
Scholarships	M.Suvarchala	Lec in Home Science	Member
13. Spl. Fee	M.Madhavi	Lec.in.Maths	Convener
All spl fee A/cs	V.Anantha Lakshmi	Lec in Chemistry	Member
P.T. A,Endowments			
C.P.D.C, A.U.Ledgers			
14. College Furniture	R.Sasikala	Lec.in.Physics	Convener
	G.Pramila Rani	Physical Director	Member
	L.S.B.R.Bhanu	C/F in Matsh	Member
	P.Rajyalakshmi	C/F in Commerce	Member
15.Autonomy	K.Venkateswara Rao	Lec.in.Physics	Convener
	K.Madhavi	Lec.in.Telugu	Member
16. UGC	Dr.S.Priya Darsini	Lec in Chemistry	Convener
NSS-I&II	N.N. Subramanyeswari	Lec In Computer Science	Member
AVE Alumni Association			
17. S.R.Verification	Dr. D.Chenna Rao	Lec in Chemistry	Convener
	Dr.K.Yamuna	Lec.in Economics	Member
18. Hostel	R.Rama durga Sirisha	Lec In Commerce.	Convener
	A.Sandhya	Lec In Commerce.	Member
19. JKC	Y.Swarna Sri	Lec In.English	Convener
	Dr. K.Yamuna	Lec in Economics	Member

H. Suvarchala

PRINCIPAL
A.S.D. GOVT. DEGREE COLLEGE (W)
A.S.D. Govt. Degree College (W)
AUTONOMOUS
KAKINADA
Kakinada.

To
The Conveners & Members of
Above Committees



Sub: A.S.D. Govt. Degree College for Women (A), Kakinada
25-03-2021

**PROCEEDINGS OF THE PRINCIPAL, A.S.D.GOV'T. DEGREE COLLEGE (W)
AUTONOMOUS, KAKINADA**

Present: Dr.D.Chenna Rao, M.Sc., NET., Ph.D

Rec.No:180/B1/2020-2021

Date: 26-03-2021

**Sub:- A.S.D. Govt. Degree College for Women (A), Kakinada- Annual
Verification of Stock and Stores for the year 2020-2021 constitution of
Committee-Orders-Issued.**

ORDERS:-

The following committees as listed in the Annexure to this order are constituted in connection with Annual verification of stock and stores and accounts of this College. The conveners of each committee is requested to get the stocks and stores of the Department mentioned against his/her name, physically verified with reference to the entries made in the departments stock registers and the relevant invoice, Bills etc; and satisfy himself/herself the articles purchased for the department during the year 2020-2021 have been brought to the stock registers and submit a report of verification, up to 31-3-2021 to reach the Principal on or before 09-04-2021 in the form prescribed here under.

Annual verification of stock and stores 2020-2021.

Name of the Department.

I have physically verified the stock and stores of the department with the bills, invoices and stock registers and found them to be correct except the following for the reasons noted against each the Item (1), (2) proforma prescribed should be followed invariably.

- I. Articles found missing (List to be enclosed)
- II. (A) Articles broken and Damaged (List to be enclosed)
(B) For which cost is recovered (List along with challans paid Particulars to be enclosed).

NOTE: (a) List of breakages if any may also be given for the articles purchased from Government funds (details of remittance should invariably be furnished).

(b) List of breakages if any may also be given for the articles purchased from private Management (details of remittance should invariably be furnished).

(prior to taken over the college by the Government i.e. before (1.8.68). As concerned heads of all science Departments should furnish particulars in the proforma as prescribed by the Director of Higher Education, A.P., Hyderabad as stated under Item 3(a), (b), (c) of this proceedings.

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(d) For which cost is yet to be recovered and responsibility fixed (List to be enclosed).

(e) But which can be get repaired list to be enclosed date and



III. Articles, which have been incoercible through fair, wear and tear and therefore recommended to be condemnation and write off (Articles to be recommended for condemnation and for written off should be reported separately in three categories as (a), (b) and (c) which under mentioned particulars in the proforma prescribed by the Director of Higher Education A.P. Hyderabad as shown in the proceedings.

- (a) List of Articles purchased from funds of private management
- (b) List of Articles purchased from Government funds
- (c) List of Articles purchased from U.G.C.Funds.

PROFORMA

S.No.	Name of the Article	Cost of Each Article	No.of articles	Total cost of Article	Date of purchase	No.& date of entry in The stock	Reason for condemnation
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NOTE: 1. In case of Articles recommended to be written off the Convener himself/herself that the Articles have become in serviceable due to fair, wear and tear and to give certificate as Follows:

“Certified that I have carefully examined the Articles and I am satisfied that the Articles have become unserviceable due to fair, wear and tear and therefore may be written off from the stock Register” time of the Stock verification under attestation of the convener of the convened Committee

2. Certificate of verification in the following proforma may also be recorded at the.

“Certified that I have verified the stock and stored of the

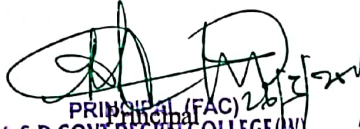
Department with the Department stock Register, Invoices, Bills etc., and found them to be Correct except for the items listed separately”

“Certified that all the equipment purchased for the Department during the year 2020-2021. Have been brought to the stock Register”.

Signature of the Head of the
Department with Designation
and Date.

Signature of the Verifying Officers
with Designation & Date.


Encls: Annexure.


 PRINCIPAL (FAC) 26/3/2021
 A.S.D. GOVT. DEGREE COLLEGE (W)
 A.S.D. GOVT. Degree College (W)(A),
 N.C. AUTONOMOUS
 Kakinada
 26/3/2021

A.S.D.Govt. Degree College for Women (A),Kakinada
(Affiliated to Adikavi Nannaya University, Rajamahendravaram) Stock
Verification Committees -2020-2021

S.No.	Department/ Section to be Verified	Name of the Faculty	Designation	Convener/ Member	Signature
1	Botany	V.Anantha Lakshmi	Lec.in Chemistry	Convener	
		Dr.G.Anitha	Lec.in.Home Science	Member	
2	Physics	V.Badari Narayana Rao	Lec. in . Chemistry	Convener	
		Dr.K.Aruna	Lec in Microbiology	Member	
3	Zoology & Aquaculture Technology	Dr.G.Anitha	Lec.in.Home Science	Convener	
		M.Subbalakshmi	Cont.Lec. in Chemistry	Member	
4	Chemistry	G.Satya Suneetha G.R.N.S.Sujatha	Lec.in.Com. Application Lec.in.Botany	Convener Member	
5	Home Science	Dr.K.Aruna	Lec.in .Micro Biology	Convener	
		Dr.S.Priyadarshini	Lec. in .Chemistry	Member	
6	Microbiology	N.N.Subramanyeswari	Lec. in .Computer Science	Convener	
		K.Madhavi	Lec in Telugu	Member	
7	Computer science	K.Venkateswara Rao	Lec. in .Physics	Convener	
		R.Rama Durga sirisha	Lec.in Commerce	Member	
8	RUSA Class Rooms & Mana TV	G.R.N.S.Sujatha	Lec.in Botany	Convener	
		G.Satya Suneetha	Lec in Computer Application	Member	
9	General Library	P.Sanjotha	Lec.in. English	Convener	
		K.Lavanya	Lec in Home Science	Member	
10	Physical Education	K.Madhavi	Lec.in. Telugu	Convener	
		M.Subba Lakshmi	Cont.Faculty in Chemistry	Member	
11	Restructed course B.Com (Voc) General B.Com.,	K.Lavanya	Lec in Home Science	Convener	
		Dr.K.Aruna	Lec in Micro biology	Member	
12	Office Stationery Printed forms Service Postage	Dr.B.Anjani Kumari	Lec in History	Convener	
		M.Madhavi	Lec in Maths	Member	
13	Examinations Cell & Scholarships	V.Badari Narayana Rao	Lec.in Chemistry	Convener	
		R.Sasikala	Lec in Physics	Member	
14	Spl. Fee All Spl fee A/Cs P.T.A&CPDC, AKNU Ledgers& Endowments	M.Madhavi	Lec. in Maths	Convener	
		V.Anantha Lakshmi	Lec in Chemistry	Member	

15	College Furniture	R.Sasikala	Lec in Physics	Convener	
		G.R.N.S.Sujatha	Lec in Botany	Member	
		P.Rajyalakshmi	C/F in Commerce	Member	
16	Autonomy	K.Venkateswara Rao	Lec. in Physics	Convener	
		M.Madhavi	Lec. in Maths	Member	
17	UGC	Dr.S.Priya Darsini	Lec in Chemistry	Convener	
	NSS-I&II AVE Alumni Association	N.N. Subramanyeswari	Lec .in Comp. Science	Member	
18	S.R.Verification	Dr. K.Yamuna	Lec in Economics	Convener	
		R.Rama Durga Sirisha	Lec. in. Commerce	Member	
19	Hostel	R.Rama durga Sirisha	Lec. in. Commerce	Convener	
		K.N.B.Kumari	C/F in Commerce	Member	
20	JKC	K.Madhavi	Lec in Telugu	Convener	
		Dr. K.Yamuna	Lec in Economics	Member	


 DR. D. CHENNARA RAO
 A.S.D. GOVT. DEGREE COLLEGE (W)
 N.C. AUTONOMOUS
 A.S.D. GOVT. DEGREE COLLEGE WOMEN (A)
 KAKINADA
 24/3/2011

To
 The Conveners & Members of
 Above committees.

PROCEEDINGS OF THE PRINCIPAL.,A.S.D.GOV.T.DEGREE COLLEGE(W)AUTONOMOUS KAKINADA
Present: Dr.V.Ananthalakshmi.,M.Sc.M.Phil.Ph.D.,

Rc.No.180/T/2021-2022

25-03-2022

Sub:-A.S.D.Govt.Degree College for Women(A)Kakinada – Annual Verification
Of Stock and Stores for the year 2021-2022 Constitution of Committee
Orders – Issued.

ORDERS:-

The following committees as listed in the Annexure to this order are constituted in connection with Annual verification of stock and stores and accounts of this College. The Conveners of each committee is requested to get the stocks and stores of the Department mentioned against his/her name, physically verified with reference to the entries made in the departments stock registers and the relevant invoice, Bills etc., and satisfy himself/herself the articles purchased for the department during the year 2021-2022 have been brought to the stock registers and submit a report of verification, up to 31-03-2022 reach the Principal on or before 09-04-2022 in the form prescribed here under.

Annual verification of stock and stores 2021-2022

Name of the Department.

I have physically verified the stock and stores of the department with the bills, invoices and stock registers and found them to be correct except the following for the reasons noted against each item (1),(2)Proforma prescribed should be followed invariably.

- I. Articles found missing(List to be enclosed)
 - II. (A) Articles broken and Damaged (List to be enclosed)
(B) For which cost is recovered (List along with challans paid Particulars to be enclosed)
- NOTE: (a) List of breakages if any may also be given for the articles purchased from Government funds(details of remittance should invariably be furnished).
(b) List of breakages if any may also be given for the articles purchased from Private Management (details of remittance should invariably be furnished).

(Prior to taken over the college by the Government i.e.before(1.8.68).As concerned

Heads of all science Departments should furnish particulars in the proforma as prescribed by the Director of Higher Education,A.P.,Hyderabad as stated under Item 3(a),(b),(c)of this proceedings.

(b) The amount collected for breakages during the year 2021-2022 may be handed over to the price at account section together with miscellaneous receipt books supplied to the science Departments in the breakages register and a consolidated receipt obtained from this office for the amount handed over.

- (d) For which cost is yet to be recovered and responsibility fixed(List to be enclosed).
 - (e) But which can be get repaired list to be enclosed date and
- III. Articles, which have been incoercible through fair, wear and tear and therefore recommended to be condemnation and write off (Articles to be recommended for condemnation and for written off should be reported separately in three categories as (a),(b) and (c) which under mentioned particulars in the proforma prescribed by the Director of Higher Education A.P.Hyderabad as shown in the proceedings.

- (a) List of Articles purchased from funds private management
- (b) List of Articles purchased from Government funds
- (c) List of Articles purchased from U.G.C.Funds.

PROFORMA

S.No.	Name of the Article	Cost of Each article	No of Articles	Total Cost of Article	Date of Purchase	No. & date of entry in the Stock	Reason for Condemnation
1	2	3	4	5	6	7	8

Note: 1. In case of articles recommended to be written off by the convener himself/herself that the articles have become un-serviceable due to fair wear and tear and to give certificate has follows.

Certified that I have carefully examined the articles and I am satisfied that the articles have become un-serviceable due to fair wear and tear and therefore may be written off from the stock register; time of the stock verification under attestation of the convener of the convened committee.

2. Certificate of verification in the following proforma may also be recorded at the

"Certified that I have verified the stock and stored of the

Department with the department stock register, invoices, bills etc. and found them to be correct except for the items listed separately.

Certified that all the equipment purchased for the department during the year 2021-22. Have been brought to the stock register.

Signature of the Head of the department with

Signature of the verifying officers

Designation and date

with Designation & Date

V. Ananthulu
 PRINCIPAL
 ASD. Govt. Degree College (W)
 KAKINADA.
 25/8/2022

✓ HOME SCIENCE - M. SULA KESHAVAN
 ✓ ROSA MANA TV - K. NUSUM EASWARI
 ① LIBRARY - P. SANJOTHA
 ✓ PHYSICAL EDUCATION - K. MADHAVI
 ② RESTRUCTURED COURSES - K. LAVANYA
 ③ EXAMINATIONS & SCHOLARSHIPS - P. SANJOTHA
 ✓ SPI. FEE - DR. G. SOWJANYA
 ④ COLLEGE FURNITURE - G. PAVANI DEVI
 ⑤ AUTONOMY - K. VENKATESWARAPPA
 ✓ UGC, NSS - I & II - DR. S. PRIYA DARSHINI
 ⑥ AVE ALUMNI ASSOCIATION
 ⑦ COMMUNICATION HOSTEL - NPVL. DEVI

25/8/2022
 26/8/2022
 1 LIBRARY
 2 EXAMS & SCHOLARSHIPS
 3 COLLEGE FURNITURE
 4 AUTONOMY
 5 UGC, NSS, AVE ALUMNI ASSOCIATION
 6 SUPERVISOR

A.S.D.Govt.Degree College for Women (A) Kakinada
(Affiliated to Adikavai Nannaya University, Rajamahendravaram)
Stock Verification Committees – 2021-2022

S.No	Department/ Section to be Verified	Name of the Faculty	Designation	Convener/ Member	Signature
1	Botany ✓	Dr.K.Jhansi Lakshmi	Lec.in Chemistry	Convener	K.Jhansi ✓
		Dr.G.Anitha	Lec.in Home Science	Member	G.Anitha ✓
2	Physics ✓	V.Mallikarjunasarma	Lec.in Chemistry	Convener	V.Mallikarjunasarma ✓
		D.Jayasree	Lec.in Microbiology	Member	D.Jayasree ✓
3	Zoology & Aquaculture Technology ✓	Dr.G.Anitha	Lec.in Home Science	Convener	G.Anitha ✓
		M.Subbalakshmi	Cont.Lec.in Chemistry	Member	M.Subbalakshmi ✓
4	Chemistry ✓	G.Satya Suneetha	Lec.in.Com.Application	Convener	Suneetha ✓
		K.N.V.S.N.Eswari	Lec.in.Botany	Member	K.N.V.S.N.Eswari ✓
5	Home Science ✓	Dr.M.Sulakshana	Lec.in.Botany	Convener	M.Sulakshana ✓
		Dr.S.Priyadarshini	Lec.in.Chemistry	Member	S.Priyadarshini ✓
6	Microbiology ✓	N.N.Subramanyeswari	Lec.in. Computer Science	Convener	N.N.S.Eswari ✓
		K.Madhavi	Lec.in.Telugu	Member	K.Madhavi ✓
7	Computer Science ✓	K.Venkateswararao	Lec.in.Physics	Convener	K.Venkateswararao ✓
		RRama Durga Sirisha	Lec.in.Commerce	Member	R.Rama Durga Sirisha ✓
8	RUSA Class Rooms & Mana TV ✓	K.N.V.S.N.Eswari	Lec.in. Botany	Convener	K.N.V.S.N.Eswari ✓
		G.Satya Suneetha	Lec.in.Com.Application	Member	Suneetha ✓
9	General Library ✓	P.Sanjotha	Lec.in.English	Convener	P.Sanjotha ✓
		K.Lavanya	Lec.in.Home Science	Member	K.Lavanya ✓
10	Physical Education ✓	K.Madhavi	Lec.in.telugu	Convener	K.Madhavi ✓
		M.Subbalakshmi	Cont.Faculty In Chemistry	Member	M.Subbalakshmi ✓
11	Restructed Course B.Com(Voc) General B.Com., ✓	K.Lavanya	Lec.in.Home Science	Convener	K.Lavanya ✓
		N.P.V.Lakshmi Devi	Lec.in.Commerce	member	N.P.V.Lakshmi Devi ✓
12	Office Stationery Printed forms Service Postage ✓	Y.Sitamahalakshmi	Lec.in.History	Convener	Y.Sitamahalakshmi ✓
		B.Suryanarayana Devara	Lec.in.Physics	Member	B.Suryanarayana Devara ✓
13	Examinations Cell & Scholarships ✓	P.Sanjotha	Lec.in.English	Convener	P.Sanjotha ✓
		Dr.G.Sowjanya	Lec.in.Commerce	Member	Dr.G.Sowjanya ✓
14	Spl.Fee All Spl Fee A/Cs P.T.A&CPDC AKNU Ledgers & Endowments ✓	Dr.G.Sowjanya	Lec.in.Commerce	Convener	Dr.G.Sowjanya ✓
		P.Leena	Lec.in.Chemistry	Member	P.Leena ✓
15	College Furniture ✓	G.Pavani Devi	Lec.in.Economics	Convener	G.Pavani Devi ✓
		B.Suryanaryana Devara	Lec.in.Physics	Member	B.Suryanaryana Devara ✓
		P.Rajyalakshmi	Cont.faculty in.Commerce	Member	P.Rajyalakshmi ✓
16	Autonomy ✓	K.Venkateswararao	Lec.in.Physics	Convener	K.Venkateswararao ✓
		M.Subbalakshmi	Cont.Faculty in Chemistry	Member	M.Subbalakshmi ✓

17	UGC NSS-I&II AVE Alumni Association	Dr.S.Priyadarshini	Lec.in.Chemistry	Convener	S.Priyadarshini
		N.N.Subramanyeswari	Lec.in.Computer Science	Member	N.N.S.ESANI
18	S.R.Verification	A.Swathi	Lec.in.Hindi	Convener	A.Swathi
		R.Ramadurga Sirisha	Lec.in.Commerce	Member	R.Ramadurga Sirisha
19	Hostel	R.Ramadurga Sirisha	Lec.in.Commerce	Convener	R.Ramadurga Sirisha
		K.N.B.Kumari	Cont.faculty in Commerce	Member	K.N.B.Kumari
		K.Madhavi	Lec.in.Telugu	Convener	K.Madhavi
20	JKC	P.Santhi	Lec.in.English	Member	P.Santhi

V. Ananth Lakshmi 25/3/22
 Dr.V.Ananthlakshmi
 PRINCIPAL
 A.S.D. Govt. Degree College (W)
 KAKINADA.
 25/3/2022

To
 The Conveners & Members of
 Above Committees.

1. GENERAL EXAMINATIONS & P. S. ADJUSTING
2. SCHOLARSHIPS
3. S.R. Verification
4. RE-STRUCTURED COURSES
5. UGC NSS - AVE/ALUMNI ASSOCIATION
6. S.R. VERIFICATION
7. HOSTEL

PROCEEDINGS OF THE PRINCIPAL, A.S.D. GOVT. DEGREE COLLEGE (W) AUTONOMOUS KAKINADA

Present: Dr. V. Ananthalakshmi, M.Sc. M. Phil. Ph.D.,

Rc.No.180/T/2022-2023

20-03-2023

Sub:- A.S.D. Govt. Degree College for Women (A) Kakinada – Annual Verification
Of Stock and Stores for the year ~~2022-2023~~ 2023-24 Constitution of Committee
Orders – Issued.

ORDERS:-

The following committees as listed in the Annexure to this order are constituted in connection with Annual verification of stock and stores and accounts of this College. The Conveners of each committee is requested to get the stocks and stores of the Department mentioned against his/her name, physically verified with reference to the entries made in the departments stock registers and the relevant invoice, Bills etc., and satisfy himself/herself the articles purchased for the department during the year 2022-2023 have been brought to the stock registers and submit a report of verification, up to 31-03-2023 reach the Principal on or before 10-04-2023 in the form prescribed here under.

Annual verification of stock and stores ~~2022-2023~~ 2023-24

Name of the Department.

I have physically verified the stock and stores of the department with the bills, invoices and stock registers and found them to be correct except the following for the reasons noted against each Item (1),(2) Proforma prescribed should be followed invariably.

- I. Articles found missing (List to be enclosed)
- II. (A) Articles broken and Damaged (List to be enclosed)
(B) For which cost is recovered (List along with challans paid Particulars to be enclosed)

NOTE: (a) List of breakages if any may also be given for the articles purchased from Government funds (details of remittance should invariably be furnished).
(b) List of breakages if any may also be given for the articles purchased from Private Management (details of remittance should invariably be furnished).

(Prior to taken over the college by the Government i.e. before (1.8.68). As concerned

Heads of all science Departments should furnish particulars in the proforma as prescribed by the Director of Higher Education, A.P., Hyderabad as stated under Item 3(a),(b),(c) of this proceedings.

(b) The amount collected for breakages during the year 2022-2023 may be handed over to the price at account section together with miscellaneous receipt books supplied to the science Departments in the breakages register and a consolidated receipt obtained from this office for the amount handed over.

(d) For which cost is yet to be recovered and responsibility fixed (List to be enclosed).

(e) But which can be get repaired list to be enclosed date and

III. Articles, which have been incoercible through fair, wear and tear and therefore recommended to be condemnation and write off (Articles to be recommended for condemnation and for written off should be reported separately in three categories as (a),(b) and (c) which under mentioned particulars in the proforma prescribed by the Director of Higher Education A.P. Hyderabad as shown in the proceedings.

- (a) List of Articles purchased from funds private management
- (b) List of Articles purchased from Government funds
- (c) List of Articles purchased from U.G.C. Funds.



PROFORMA

S.No.	Name of the Article	Cost of Each article	No of Articles	Total Cost of Article	Date of Purchase	No. & date of entry in the Stock	Reason for Condemnation
1	2	3	4	5	6	7	8

Note: 1. In case of articles recommended to be written off the convener himself/herself that the articles have become in serviceable due to fair, wear and tear and to give certificate has follows.

Certified that I have carefully examined the articles and I am satisfied that the articles have become un serviceable due to fair, wear and tear and therefore may be written off from the stock register; time of the stock verification under attestation of the convener of the convened committee.

2. Certificate of verification in the following proforma may also be recorded at the

"Certified that I have verified the stock and stored of the

Department with the department stock register, invoices, bills etc. and found them to be correct except for the items listed separately.

Certified that all the equipment purchased for the department during the year ²⁰²³⁻²⁴ ~~2022-23~~ Have been brought to the stock register.

Signature of the Head of the department with
Designation and date

Signature of the verifying officers
with Designation & Date

V. Ananth Lal
20/2/23
PRINCIPAL
A.S.D. GOVT. DEGREE COLLEGE
AUTONOMOUS
KAKINADA
20/3/2023



A.S.D.Govt, Degree College for Women (A) Kakinada
(Affiliated to Adikaval Nannaya University, Rajamahendravaram)
Stock Verification Committees – 2022-2023

S.No	Department/ Section to be Verified	Name of the Faculty	Designation	Convener/ Member	Signature
1	Botany	Dr.K.Jhansi Lakshmi	Lec.in Chemistry	Convener	K. Anitha
2	Physics	Dr.G.Anitha	Lec.in Home Science	Member	G. Anitha
		V.Mallikarjunasarma	Lec.in Chemistry	Convener	V. Mallikarjunasarma
		D.Jayasree	Lec.in Microbiology	Member	D. Jayasree
3	Zoology & Aquaculture Technology	Dr.G.Anitha	Lec.in Home Science	Convener	G. Anitha
4	Chemistry	M.Subbalakshmi	Cont.Lec.in Chemistry	Member	M. Subbalakshmi
		G.Satya Suneetha	Lec.in.Com.Application	Convener	G. Satya Suneetha
5	Home Science	K.N.V.S.N.Eswari	Lec.in.Botany	Member	K.N.V.S.N.Eswari
		Dr.M.Sulakshana	Lec.in.Botany	Convener	M. Sulakshana
		Dr.S.Priyadarshini	Lec.in.Chemistry	Member	S. Priyadarshini
6	Microbiology	N.N.Subramanyeswari	Lec.in. Computer Science	Convener	N.N.S. Esuari
		K.Madhavi	Lec.in.Telugu	Member	K. Madhavi
7	Computer Science	K.Venkateswararao	Lec.in.Physics	Convener	K. Venkateswararao
		RRama Durga Sirisha	Lec.in.Commerce	Member	R. Rama Durga Sirisha
		K.N.V.S.N.Eswari	Lec.in.Botany	Convener	K.N.V.S.N.Eswari
8	RUSA Class Rooms & Mana TV	G.Satya Suneetha	Lec.in.Com.Application	Member	G. Satya Suneetha
		P.Sanjotha	Lec.in.English	Convener	P. Sanjotha
9	General Library	K.Lavanya	Lec.in.Home Science	Member	K. Lavanya
		K.Madhavi	Lec.in.telugu	Convener	K. Madhavi
10	Physical Education	M.Subbalakshmi	Cont.Faculty In Chemistry	Member	M. Subbalakshmi
		K.Lavanya	Lec.in.Home Science	Convener	K. Lavanya
11	Restructed Course B.Com(CA) General B.Com.,	N.P.V.Lakshmi Devi	Lec.in.Commerce	member	N.P.V.Lakshmi Devi
		Y.Sitāmahalakshmi	Lec.in.History	Convener	Y. Sitāmahalakshmi
12	Office Stationery Printed forms Service Postage	B.Suryanarayana Devara	Lec.in.Physics	Member	B. Suryanarayana Devara
		P.Sanjotha	Lec.in.English	Convener	P. Sanjotha
13	Examinations Cell & Scholarships	Dr.G.Sowjanya	Lec.in.Commerce	Member	G. Sowjanya
		Dr.G.Sowjanya	Lec.in.Commerce	Convener	G. Sowjanya
14	Spl.Fee All Spl Fee A/Cs P.T.A&CPDC AKNU Ledgers & Endowments	P.Leena	Lec.in.Chemistry	Member	P. Leena
		G.Pavani Devi	Lec.in.Economics	Convener	G. Pavani Devi
15	College Furniture	B.Suryanarayana Devara	Lec.in.Physics	Member	B. Suryanarayana Devara
		P.Rajyalakshmi	Cont.faculty in:Commerce	Member	P. Rajyalakshmi
		K.Venkateswararao	Lec.in.Physics	Convener	K. Venkateswararao
16	Autonomy	M.Subbalakshmi	Cont.Faculty in Chemistry	Member	M. Subbalakshmi

17	UGC NSS-I&II AVE Alumni Association	<u>K. Anitha</u> Dr.S.Priyadarshini	Lec.in.Chemistry	Convener	J. P. P. P.
		N.N.Subramanyeswari	Lec.in.Computer Science	Member	N.N.S. S. S.
18	S.R.Verification	A.Swathi	Lec.in.Hindi	Convener	A. S. S.
		R.Ramadurga Sirisha	Lec.in.Commerce	Member	
19	Hostel	Smt.NPVL.Devi	Lec.in.Commerce	Convener	N.P.V. S. S.
		K.N.B.Kumari	Cont.faculty in Commerce	Member	K. N. B. S.
20	JKC	<u>K.Madhavi</u> P. N. S.	Lec.in.Telugu	Convener	P. N. S.
		P.Santhi	Lec.in.English	Member	P. S. S.

To
The Conveners & Members of
Above Committees

V. Ananth
Dr.V.Ananthalakshmi 20/3/23

PRINCIPAL
S.D.GOV'T.DEGREE COLLEGE
AUTONOMOUS
KAKINADA
20/3/23

To
The Principal
A.S.D Govt. Degree College (W) (A),
Kakinada.

Madam,

I here with submit the report on Annual Verification of Stock and Stores of **Zoology Department** for the year **2022-2023** along with the following statements and certificates in quadruplicated.

Certified that I have physically verified the stock and stores of the **Zoology Department** with bills, invoice and Stock registers and found them to be correct except for the following reasons noted against each.

Certified that all the Equipment/Chemicals & other articles purchased for the Department during the year have been brought to the Stock Register.

PROFORMA-I (A) (Separate list to be enclosed)

Articles Found Missing Purchased From

Govt. Funds	Private Funds	Special Fee	UGC Funds
-------------	---------------	-------------	-----------

NIL

PROFORMA-II (A) : Articles Broken by the students and staff have been recovered from the persons concerned and credited into Govt. Account with Challan No. and Date. (Separate list to be enclosed)

Govt. Funds	Private management	Special Fee	UGC Funds
-------------	--------------------	-------------	-----------

NIL

II (B) Article Broken by the students and staff for which cost is yet to be responsibility fixed.

NIL

PROFORMA-III (A) : Articles which have become unserviceable by with recommended for
Condemnation and write off:

(I) Which can be auctioned and to be disposed off by sale.(Separate list to be enclosed)

Govt. Funds	Private Management	Special Fee	UGC Funds
-------------	--------------------	-------------	-----------

NIL

(II) Which cannot be auctioned and to be disposed off by destruction and the cannot be
made Serviceable by repair at a reasonable cost (Separate list to be enclosed)

Govt. Funds	Private Management	Special Fee	UGC Funds
-------------	--------------------	-------------	-----------

List Enclosed

Certificate recorded according to article 140 of APFC Vol. I in above list

PROFORMA-III (B)

Recommended For Repairs: NIL

Govt. Funds :

Private Management

Special Fee :

U.G.C Funds :

(Separate list to be enclosed)

M. S. Subba
LECTURER IN ZOOLOGY
DEPARTMENT OF ZOOLOGY
A.S. GOVT. COLLEGE FOR WOMEN
KAKINADA

Yours faithfully,

Members: -

M. S. Subba
LECTURER IN ZOOLOGY
A.S. GOVT. COLLEGE FOR WOMEN
KAKINADA

G. Anitha 3/4/23
CONVENOR
Lecturer in Hort. Science
A.S.D. GOVT. DEGREE COLLEGE (W)
KAKINADA

V. N. R.
PRINCIPAL
A.S.D. GOVT. DEGREE COLLEGE (W)
AUTONOMOUS
KAKINADA

A.S.D GOVT DEGREE FOR WOMEN, AUTONOMOUS, KAKINADA.

DEPARTMENT OF ZOOLOGY

Year: 2022-2023

PROFORMA: III A-II : Articles which have become unserviceable by with recommended for condemnation and write off: **Which cannot be auctioned and to be disposed off by destruction and cannot be made serviceable by repair at a reasonable cost.**

S.No	Name of the Articles	Cos of the Articles	No of Articles	Total cost of the Article	Date of Purchase	No of data entry in the Stock Register	Reasons for condonation
1	2	3	4	5	6	7	8
1.	Sycon (Specimen)	18.00	1	18.00	17/01/1964	4 (NCSR-2)	Putrified due to long preservation
2.	Spongilla (Specimen)	3.00	1	3.00	21/09/1963	4 (NCSR-2)	Putrified due to long preservation
3.	Euspongia (Specimen)	10.00	1	10.00	08/04/1964	4 (NCSR-2)	Putrified due to long preservation
4.	Dragonculculus (Specimen)	8.00	1	8.00	13/03/1980	13 (NCSR-2)	Putrified due to long preservation
5.	Hirudinaria (Specimen)	5.00	1	5.00	21/11/1962	14 (NCSR-2)	Putrified due to long preservation
6.	Peripatus (Specimen)	170.00	1	170	28/12/1973	20 (NCSR-2)	Putrified due to long preservation
7.	Chiton (Specimen)	12.00	1	12.00	13/03/1963	28 (NCSR-2)	Putrified due to long preservation
8.	Teredo (Specimen)	12.00	1	12.00	17/01/1964	29 (NCSR-2)	Putrified due to long preservation
9.	Echinus (Specimen)	28.00	1	28.00	03/03/1978	33 (NCSR-2)	Putrified due to long preservation

S.No	Name of the Articles	Cos of the Articles	No of Articles	Total cost of the Article	Date of Purchase	No of data entry in the Stock Register	Reasons for condonation
1	2	3	4	5	6	7	8
10.	Amoeba (Slide)	5.50	2	11.00	22/01/1985	6 (CSR-3)	Destained and not visible.
12.	Paramecium (Slide)	4.00	3	12.00	20/08/1963	7(CSR-3)	Destained and not visible.
13.	Paramecium Binary Fission (Slide)	3.50	2	7.00	05/03/1980	7(CSR-3)	Destained and not visible.
14.	Paramecium conjugation (Slide)	3.90	2	7.80	28/03/1980	7(CSR-3)	Destained and not visible.
15.	Vorticella (Slide)	6.00	3	18.00	20/08/1963	7(CSR-3)	Destained and not visible.
16.	Entamoeba histolytica (Slide)	3.20	1	3.20	06/03/1980	6(CSR-3)	Destained and not visible.
17.	Sycon L.S (Slide)	11.00	1	11.00	06/03/1992	14(CSR-3)	Destained and not visible.
18.	Sponge Spicules (Slide)	3.00	1	3.00	06/03/1992	14(CSR-3)	Destained and not visible.
19.	Sponge Gemmule (Slide)	4.15	1	4.15	19/09/1967	14(CSR-3)	Destained and not visible.
20.	Fasciola Cercaria (Slide)	4.30	1	4.30	09/03/1983	21(CSR-3)	Destained and not visible.
21	Butterfly Mouth parts (Slide)	4.80	1	4.80	21-03-1964	33(CSR-3)	Destained and not visible.

S.No	Name of the Articles	Cos of the Articles	No of Articles	Total cost of the Article	Date of Purchase	No of data entry in the Stock Register	Reasons for condonation
1	2	3	4	5	6	7	8
22.	Nauplius Larva (Slide)	6.00	1	6.00	20/08/1963	36(CSR-3)	Destained and not visible.
23.	Mysis Larva (Slide)	4.60	1	4.60	24/11/1964	36(CSR-3)	Destained and not visible.
24.	Zoea Larva (Slide)	5.80	1	5.80	21/03/1964	37(CSR-3)	Destained and not visible.
25.	Housefly mouth Parts (Slide)	4.80	1	4.80	21/03/1964	35(CSR-3)	Destained and not visible.
26.	Glochidium Larva (Slide)	3.70	2	7.40	26/02/1972	43(CSR-3)	Destained and not visible.
27.	Amphioxus T.S through Pharynx (Slide)	5.00	1	5.00	21/03/1964	52(CSR-3)	Destained and not visible.
28.	Mammal ovary T.S (Slide)	12.50	1	12.50	06/03/1992	80 (CSR- 3)	Destained and not visible.
29.	Mammal T.S of Spinal Cord (Slide)	12.50	1	12.50	06/03/1992	80 (CSR- 3)	Destained and not visible.

Grand Total (Rs): 410.85

(Rupees Four Hundred Ten and Eighty Five païsa only)

M. Subudya
21/4/2023
Lecturer in -Charge
LECTURER-IN-CHARGE,
DEPARTMENT OF ZOOLOGY
A.S.D. GOVT. COLLEGE FOR WOMEN
KAKINADA-2

G. Anitha 3/4/23
Convenor
Lecturer in Hort. Science
A.S.D. GOVT. DEGREE COLLEGE (W)
KAKINADA

M. Subudya
Member
Lecturer in Chemistry
A.S.D. GOVT. COLLEGE FOR WOMEN
KAKINADA

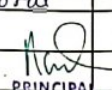
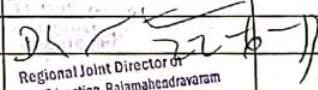
V. N. Q.
Principal
PRINCIPAL
A.S.D. GOVT. DEGREE COLLEGE (W)
AUTONOMOUS
KAKINADA

External Audit by RJD, CCE

A.S.D. GOVT. DEGREE COLLEGE FOR WOMEN, KAKINADA.

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CASH BOOK

Date of Receipt 1	PARTICULARS 2	Amount 3			Remittance Into Treasury / Particulars 4	Amount 5	Amount 6	Remarks 7
21-6-19	Admin Appl. fee	97=00	6=00	103=00	Remitted to challan no. 21-6-2019	97=00	106=00	
	Registration fee	234=00	18=00	252=00	"	234=00	270=00	
	Admin fee	-	307=00	307=00	Deposited in RTGS	307=00		
	Tuition fee	-	1500=00	1500=00	Bank on 21-6-2019	1500=00		
	Total	331=00	1831=00	2162=00		2138=00	24=00	
	Cash Balance 9 Ri:	24/-						
	Memorandum of cash verification:							
1.	Cash Balance as per General cashbook:		24=00		ABSTRACT			
2.	" " " " U.O. pay Register:		-		Cash	174=00		
3.	" " " " U.O. contingents:		-		D.D.	-		
4.	" " " " P.A Register		150=00		cheques	-		
	Total		174=00		Total	174=00		
	Cash Balance as contained by counting of Ri:		174/-					
	Rupees one hundred and seventy four only							
					 PRINCIPAL A.S.D. GOVT. DEGREE COLLEGE (W) AUTONOMOUS KAKINADA			
	Denomination				Number  Regional Joint Director of College Education, Rajamahendravaram			
	100 X 1 =	100 = 00						
	50 X 1 =	50 = 00						
	20 X 1 =	20 = 00						
	02 X 2 =	4 = 00						
	Total =	174 = 00						

to deposit in to A/c. 1750 = 00

CB/BB NIL 173254 = 00

1750 = 00 173254 = 00

V.N.L.
PRINCIPAL

A.S.D. GOVT. DEGREE COLLEGE
AUTONOMOUS
KAKINADA

21/8/23

Issued chq No:- 889070

dated: 28/7/23 towards

MA (Tel.) & M.Com II and

IV Semesters Examination

Fee Drawn in favour of

Registrar, ANOR, Rajamahendravaram

Rs:- 34100/-

34100 = 00

CB/BB NIL 173254 = 00

NIL 207354 = 00

V.N.L.
PRINCIPAL

A.S.D. GOVT. DEGREE COLLEGE
AUTONOMOUS
KAKINADA

Regional Joint Director of
Collegiate Education,
RAJAMAHENDRAVARAM.

31/8/23

External Audit By Chartered Accountant

Allocation of Budget Year wise

Year Wise Budget allocation for infrastructure development and augmentation, purchase of books/e-books and subscription to journals/e-journals, maintenance of Physical and Academic support facilities, Salary component/wages and other expenditure of A.S.D. Govt. Degree College for Women (A), Kakinada.

S. No	Financial Year	infrastructure development and augmentation (Rs.)	Books/e-books and subscription to journals/e-journals (Rs.)	maintenance of Physical and Academic support facilities (Rs.)	Salary component/wages (Rs.)	Other expenditure (Rs.)
1	2018-19	12273283	340656	3241343	30935753	943923
2	2019-20	5515031	166838	2400334	40314259	967126
3	2020-21	1601340	8025	2685216	50049883	457806
4	2021-22	3031873	137340	2693926	50163091	841178
5	2022-23	1772606	149470	3651239	86271198	864346
	Total	24194133	802329	14672058	257734184	4074379

V. n. s.
PRINCIPAL
A.S.D. GOVT. DEGREE COLLEGE (W)
AUTONOMOUS
KAKINADA

For SIKHI VAHANA & Co.,
Chartered Accountants


U. s.
CA. VOLETY SUBRAHMANYAM
M.No. 019783 FRN 0038615




Utilization Certificate

This is to certify that an amount of **Rs. 4,77,34,958** /- (Rupees Four Crores Seventy Seven Lakhs Thirty Four Thousand Nine Hundred and Fifty Eight Only) has been utilized on infrastructure development and augmentation, purchase of books/e-books and subscription to journals/e-journals, maintenance of Physical and Academic support facilities, Salary component/wages and other expenditure of A.S.D. Govt. Degree College for Women (A), Kakinada during the Financial Year **2018-19** as detailed below.

S. No	Name of the Fund	Income (Rs.)	infrastructure development and augmentation (Rs.)	Books/e-books and subscription to journals/e-journals (Rs.)	maintenance of Physical and Academic support facilities (Rs.)	Salary component/wages (Rs.)	Other expenditure (Rs.)
1	Autonomy Grant	1500000	912569	22224	559370	0	10300
2	B.Com General Fund	753744	0	0	0	28800	42312
3	B.Com Vocational Fund	936177	46898	5900	31787	325250	340260
4	CPDC Fund	263448	0	0	75000	175900	0
5	Examination cell Fund	2663586	0	0	1253678	246000	66816
6	Government Budget	30544684	0	302500	150000	29831684	260000
7	Special Fee Fund	2466737	48828	10032	680473	0	213242
8	Restructured Fund	1619447	133371	0	491035	328119	10993
9	RUSA Grant	11131617	11131617	0	0	0	0
	Total	51879440	12273283	340656	3241343	30935753	943923


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 PRINCIPAL
 A.S.D. GOVT. DEGREE COLLEGE (W)
 AUTONOMOUS
 KAKINADA

For **SIKHI VAHANA & Co.,**
 Chartered Accountants



CA. VOLETY SUBRAHMANYAM
 M.No. 019783 FRN 0038615




Utilization Certificate

This is to certify that an amount of **Rs. 49363588** /- (Rupees Four Crores Ninety Three Lakhs Sixty Three Thousand Five Hundred and Eighty-Eight Only) has been utilized on infrastructure development and augmentation, purchase of books/e-books and subscription to journals/e-journals, maintenance of Physical and Academic support facilities, Salary component/wages and other expenditure of A.S.D. Govt. Degree College for Women (A), Kakinada during the Financial Year **2019-20** as detailed below.

S. No	Name of the Fund	Income (Rs.)	infrastructure development and augmentation (Rs.)	Books/e-books and subscription to journals/e-journals (Rs.)	maintenance of Physical and Academic support facilities (Rs.)	Salary component/w ages (Rs.)	Other expenditure (Rs.)
1	Autonomy	1500000	1024231	88187	380113	0	9330
2	B.Com General Fund	4649060	735444	0	305040	0	77000
3	B.Com Vocational Fund	728508	0	5900	274092	79600	368916
4	CPDC Fund	343656	0	0	0	141350	0
5	Examination cell Grant	2906865	0	0	1382809	180000	242828
6	Government Budget	39534341	0	55500	0	39218841	260000
7	Restructured Fund	1936240	0	17251	58280	694468	9052
8	RUSA Fund	3755356	3755356	0	0	0	0
	Total	55354026	5515031	166838	2400334	40314259	967126


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 A.S.D. GOVT. DEGREE COLLEGE
 AUTONOMOUS
 KAKINADA

For **SIKHI VAHANA & Co.,**
 Chartered Accountants


CA. VOLETY SUBRAHMANYA
 M.No. 019783

FRN 00386




Utilization Certificate

This is to certify that an amount of **Rs. 54802270** /- (Rupees Five Lakhs Forty Eight Lakhs Two Thousand Two Hundred and Seventy Only) has been utilized on infrastructure development and augmentation, purchase of books/e-books and subscription to journals/e-journals, maintenance of Physical and Academic support facilities, Salary component/wages and other expenditure of A.S.D. Govt. Degree College for Women (A), Kakinada during the Financial Year **2020-21** as detailed below.

S. No	Name of the Fund	Income (Rs.)	infrastructure development and augmentation (Rs.)	Books/e-books and subscription to journals/e-journals (Rs.)	maintenance of Physical and Academic support facilities (Rs.)	Salary component/wages (Rs.)	Other expenditure (Rs.)
1	B. Com General Fund	3677794	1058290	0	9000	0	0
2	B. Com Vocational Fund	600005	450000	0	58246	0	91759
3	CPDC Fund	442254	0	0	21105	133250	0
4	Examination cell Grant	1191914	41950	0	2396499	342500	103164
5	Government Budget	49696847	0	0	63100	49410686	212339
6	Special Fee Fund	1294488	0	8025	27316	0	39658
7	Restructured Fund	1761346	51100	0	109950	163447	10886
	Total	58664648	1601340	8025	2685216	50049883	457806


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 KAKINADA

For **SIKHI VAHANA & Co.,**
 Chartered Accountants



CA. VOLETY SUBRAHMANYAM
 M.No. 019783 FRN 0038615




Utilization Certificate

This is to certify that an amount of Rs **5,68,67,408** /- (Rupees Five Crores Sixty Eight Lakhs Sixty Seven Thousand Four Hundred and Eight Only) has been utilized on infrastructure development and augmentation, purchase of books/e-books and subscription to journals/e-journals, maintenance of Physical and Academic support facilities, Salary component/wages and other expenditure of A.S.D. Govt. Degree College for Women (A), Kakinada during the Financial Year **2021-22** as detailed below.

S. No	Name of the Fund	Income (Rs.)	infrastructure development and augmentation (Rs.)	Books/e-books and subscription to journals/e-journals (Rs.)	maintenance of Physical and Academic support facilities (Rs.)	Salary component/wages (Rs.)	Other expenditure (Rs.)
1	B.Com General Fund	2800380	19,06,408	0	0	0	0
2	B.Com Vocational Fund	582302	232500	0	70130	34600	145747
3	CPDC Fund	930439	0	0	140850	101484	0
4	Examination cell Budget	2490778	126555	0	1445629	193800	311923
5	Government Budget	49605686	0	0	16000	49410686	154190
6	Special Fee Fund	3084603	117911	129374	657057	25500	211318
7	Restructured Fund	3707219	648499	7966	364260	397021	18000
	Total	63201407	30,31,873	137340	2693926	50163091	841178


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 Chartered Accountants



CA. VOLETY SUBRAHMANYAM
 M.No. 019783 FRN 0038015




Utilization Certificate

This is to certify that an amount of Rs. **92708859** /- (Rupees Nine Crores Twenty Seven Lakhs Eight Thousand Eight Hundred and Fifty Nine Only) has been utilized on infrastructure development and augmentation, purchase of books/e-books and subscription to journals/e-journals, maintenance of Physical and Academic support facilities, Salary component/wages and other expenditure of A.S.D. Govt. Degree College for Women (A), Kakinada during the Financial Year **2022-23** as detailed below.

S. No	Name of the Fund	Income (Rs.)	infrastructure development and augmentation (Rs.)	Books/e-books and subscription to journals/e-journals (Rs.)	maintenance of Physical and Academic support facilities (Rs.)	Salary component/wages (Rs.)	Other expenditure (Rs.)
1	B. Com General Fund	2102473	800000	0	100000	0	193700
2	B. Com Vocational Fund	467916	0	0	2200	23600	99306
3	CPDC Fund	2482593	81899	0	590805	405610	0
4	Examination cell Grant	4075145	41950	0	2396499	342500	103164
5	Government Budget	85198883	0	0	13500	85120883	51196
6	Special Fee Fund	1822489	0	126582	34293	0	15590
7	Restructured Fund	2313992	0	0	2200	53259	0
8	Admission Fund	3138980	848757	22888	511742	325346	401390
9	Total	101602471	1772606	149470	3651239	86271198	864346


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 M.No. 019783 FRN 0038615

