



A.S.D. Government Degree College for Women

An Autonomous Institution

Jagannaickpur, Kakinada, Andhra Pradesh-533002

Affiliated to Adikavi Nannaya University, Rajamahendravaram



INTERNAL QUALITY ASSURANCE CELL

MOU

Between

Jawahar knowledge Centre (JKC)

**A.S.D. Government Degree College for
Women**

&

**INSTITUTE OF COMMUNICATIVE ENGLISH,
Ravulapalem**

MEMORANDUM OF UNDERSTANDING

This agreement (hereinafter referred to as MOU) is made and executed BY AND BETWEEN INSTITUTE OF COMMUNICATIVE ENGLISH, having its office at Market Road, Sivalayam Street, Ravulapalem, represented by its Director Mr.K.V.SANDEEP REDDY, (hereinafter referred to as 1st Party) which term shall mean and include the successors, executors, representatives and assignees on the 1st Party and A.S.D.GOV'T DEGREE COLLEGE FOR WOMEN, Jagannaickpur, Kakinada, represented by its Principal (hereinafter referred to as 2nd Party, which term shall mean and include the successors, executors, representatives and assignees on the other part).

WHEREAS the 1st party herein is engaged in the educational services of teaching / training in schools and colleges which is broadly categorized as under:

- ICE - English education - speaking, writing, reading and listening skills necessary for the curriculum of the school / need of the college.
- English education / art of communicative skills / language skills using recreational activities like storytelling skills, role plays, debating skills, creative writing skills, language games, puzzles etc taking care to ensure that the Board curriculum is followed broadly by demonstrative, fun, relaxing, enjoyable and practical methods.
- ICE will be supporting the school/college in conducting the assessment / examination in English language proficiency / art of communicative skill / and other test and examinations.

WHEREAS the 2nd party is an Educational Institution running a government recognized school / college is in need of an Educational organization / Institution to train / teach the students in the above mentioned English language education / art of communicative skills / language skills and conducting the examination hence has approached and entrusted the 1st party on the following terms and conditions.

NOW THIS MOU WITNESSTH:

That both 1st and 2nd party has hereby agreed for following terms and conditions:

Education:

- a) The classes / training will be for one month for three years i.e. from 2017-2018, 2018-2019, 2019-2020 and shall not extend more than that.
- b) The MOU initially is for three years and can be extended for further academic years on a renewal basis.
- c) The classes are proposed to be in any month decided by both the parties.
- d) That the 2nd party shall extend all the support, co-operation to maintain and observe discipline along with maintaining the regular attendance of the students. The 2nd party shall also fix the timing of the educational classes with in the school / college working hours with the consent of the 1st party.
- e) The 2nd party will provide / enroll the students for ICE's training / classes.
- f) The 1st party will be deploying its **1 (ONE)** trainer / teacher.

PAYMENTS:

- a) It is agreed by both the parties that 1st party shall conduct the above teaching / training and the 2nd party has agreed to pay Rs.350/- per enrolment for the educational services being rendered.
- b) The minimum number of enrolments should be 100 Nos. The payment is calculated as per the enrolments and if the enrolments come less than 100 a minimum amount of Rs.35000/- to be paid by the 2nd party and if the enrolments are more than 100 then the amount is calculated as per the enrolments.
- c) It is understood that the amount here is to be paid in two instalments. The first installment should be in the 1st week of assignment and the 2nd instalment is in the 4th week.

GENERAL:

- a) Further to this the 1st party will not be liable for any payments (if) made by the second party or its representatives to the trainers / teachers / staff of the first party.
- b) The 2nd party shall provide conditions to facilitate learning environment for both indoor and outdoor activities. The learning environment shall include safe classrooms, offices, workshops, common spaces and other facilities. As a prelude to learning environment, the 2nd party shall monitor and address issues relating to environmental conditions including: adequate illumination and ventilation, housekeeping and cleanliness, safeguard against excessive

weather conditions like dust, cold, heat and rain, controlling noise and distractions.

- c) Any changes in the said MOU can be done by mutual consent of both the parties, the second party has agreed to the first party to give its fullest co-operation during this project on the campus.

IN WITNESS WHEREOF THE PARTIES HERE TO HAVE SET AND SUBSCRIBED THEIR RESPECTIVE HANDS ON THE DAY AND YEAR FIRST HEREIN ABOVE WRITTEN.

Sandeep Reddy

**1st Party
(Seal & Signature)**



H. Suvarchala
17/02/2017

2nd Party

**PRINCIPAL
A.S.D. GOVT. DEGREE COLLEGE (W)
AUTONOMOUS
KAKINADA**