



A.S.D.GovernmentDegreeCollegeforWomen

AnAutonomousInstitution

Jagannaickpur,Kakinada,AndhraPradesh-533002

AffiliatedtoAdikaviNannayaUniversity,Rajamahendravaram



INTERNALQUALITYASSURANCECELL



1.2.1. Percentage of new courses introduced out of the total number of courses across all programmes offered during the last five years

**MINUTES OF RELEVANT ACADEMIC
COUNCIL MEETING
(2022-2023)**

MEETING

The Academic Council meeting is held on 19-11-2022 at 11 AM in the Seminar Hall.
The following members were present in the meeting and made the following resolutions.

1. Principal/Chairperson

Dr. V. Anantha Lakshmi

V. Anantha Lakshmi 19/11/22

2. Vice Principal

Smt. M. Suvarchala

M. Suvarchala
19/11/22

3. Nominees of the University as Members

1. Dr. N. Udaya Bhaskar

N. Udaya Bhaskar 19/11/22

2. Dr. N. Sajna Raj

3. Dr. B. Kezia Rani

B. Kezia Rani

4. Four Teachers of the college representing different categories of teaching staff by rotation

1. Dr.K.Lavanya

K. Lavanya

2. Dr.G.Anitha

G. Anitha

3. Dr.S.Priyadarsini

S. Priyadarsini

4. Dr.K.Jhansi Rani

K. Jhansi Rani

5. Four experts from outside the college representing different fields as members.

1. Education: Dr. C. Krishna

C. Krishna 19/11/22

2. Commerce: Sri. C. V. N. Gangaram,

C. V. N. Gangaram

3. Law: Smt. P. Sridevi

P. Sridevi

4. Industry: Sri. A. V. V. V. Prasad

A. V. V. V. Prasad

6. Members

1. Dr. D. Krishna Gayatri

D. Krishna Gayatri 19/11/22

2. Smt. K. Madhavi

K. Madhavi 19/11/22

3. Dr. P. Sanjotha

P. Sanjotha 19/11/22

4. Ms. A. Swathi

A. Swathi 19/11/22

5. Ms. Y. Sitamahalakshmi

Y. Sitamahalakshmi 19/11/22

6. Ms. G. Pavani
7. Smt. R.R.D. Sirisha
8. Sri. K. Venkateswara Rao
9. Sri. V. Mallikarjuna Sarma
10. Smt. N. NagaSubramanyeswari
11. Smt. G. Satya Suneetha
12. Smt. K. N. V. S. N. Eswari
13. Smt. M. Vasantha Lakshmi
14. Smt. V. Jayasree
15. Smt. M. Suvarchala
16. Lt. G. Pramila Rani

Gan
19/11/22
R.R.D. Sirisha
19/11/22
K. Venkateswara Rao
19/11/22
Eswari
19/11/2022
N.N.S. Eswari
19/11/22
Suneetha
19/11/22
K.N.V.S.N. Eswari
19/11/22
M. Vasantha Lakshmi
19/11/2022
V. Jayasree
19/11/22
M. Suvarchala
19/11/22
G. Pramila Rani
19/11/2022

7. Controller of Examinations

Dr. K. Yamuna

K. Yamuna
19/11/2022

8. Member - Secretary

Dr. P. Sanjotha

P. Sanjotha
19/11/22

Resolutions:

Approval of resolutions of BoS meetings of various departments for the academic year 2022-2023.

Discussion: The Academic Council discussed on the BoS meetings resolutions of all the Departments. The Departments have made changes in syllabi wherever necessary ranging from 10 -20 % as is admissible under Autonomy. The Departments have presented the changes made in their BoS meetings along with justification before the Academic Council for consideration and approval.

Resolution:

The changes made in the BoS meetings of various departments have been approved by the Academic Council.

Proposed to revise the existing evaluation pattern of 25 Internal and 75 External assessment to 40 Internal and 60 External assessment

Discussion: The Academic Council discussed on the revision of existing evaluation pattern of 25 Internal and 75 External assessment to 40 Internal and 60 External assessment. The proposal made in their BoS meetings along with justification was placed before the Academic Council for consideration and approval. Majority of the departments opined to revise 25:75 assessment pattern to 40: 60 assessment pattern in order to bring Examination reforms which gives a scope to engage the students in the assigned academic and curricular activities and assess their performance and to even boost their skills and competitive spirit.

Resolution: Taking into consideration the opinion of the departments for revision of the existing evaluation pattern of 25:75 assessment pattern to 40: 60 assessment pattern which has been accepted by the members of BoS, the Academic Council has approved the revised assessment pattern.

It is also resolved to approve the question paper pattern for external 60 marks as in

Section- B: 5 questions to answer out of 8 with marks $5 \times 4 = 20$

Section-A : 5 questions with internal choice with marks $5 \times 8 = 40$

Total = 60

Resolved to approve the implementation of new Continuous Internal Assessment (CIA) introduced by APCCE from 2021-2022 admitted batch onwards as per the pattern shown below by adopting the question paper consisting of 5 Marks (2 out 3 questions), 2 Marks (5 out of 7 questions) and 1 Mark Questions (10 out of 10 questions).

I Mid	II Mid	I Mid Brought Down to	II Mid Brought Down to	Total	Assign ment	Seminar	Clean & Green	Total	Brought Down to
30M	30M	20 M	15 M	35 M	5 M	5 M	5 M	50 M	40 M (2022-23 admitted Batch)

3. Approval of newly introduced UG courses for the academic year 2022-23 in

Annexure-I

1. BA E.S.C (Economics, Statistics & Commerce)
2. B.SC M.S.CS (Mathematics, Statistics & Computer Science)
3. B.BA Healthcare Management

Discussion: Members of the Academic Council discussed on the introduction of 3 new UG courses permitted by CCE,AP. Mangalgiri which were also sanctioned by the affiliating university, AKNU, Rajamahendravaram. The members felt that the courses are market-oriented courses that provide employability skills for getting employment as well as to become Women Entrepreneurs.

Resolution: The council approved the introduction of new 3 UG courses from the academic year 2022-23.

4. Proposed to introduce a PG Course, M.Sc Organic Chemistry from the academic year 2023-24

Discussion: Members of the Academic Council discussed on the introduction of new PG course M.Sc Organic Chemistry as proposed to introduce by the department of Chemistry with the demand for the course from the girl students. It is noticed that the parents are unwilling to send their children (girls) to distant places with the fear of safety and security issues as a result the merit students are unable to pursue higher education. Hence, the Department of Chemistry felt the need to introduce PG Course in Organic Chemistry.

Resolution: The council approved the introduction of new PG course M.Sc Organic Chemistry from the next academic year i.e., 2023-24.

5. Presentation of results of II Semester 2020-21 and I, III, V, VI semesters for the academic year 2021-22

Discussion: The subject wise results of all semesters are shown in the annexure-II along with paper wise and Teacher wise analysis. Results are placed before the Academic Council for necessary suggestions and approval. The Council appreciated for timely release of results i.e within 20 days after completion of examinations and congratulated the departments who secured 80-100%. Further, discussed on the reasons for getting below 40% results in a few courses of Semester-I (2021-22).

8. **Analysis of Feedback on design and review of the syllabus by the Students, Parents, Alumni and industry/Teacher for the Academic Year 2022-23 in Annexure IV.**

Discussion: The institute has a formal mechanism to obtain feedback from students on the curriculum (Design and review of the syllabus). The feedback on design and review of syllabus is obtained from the students, Parents, Alumni and industry/Teacher of all semesters in all courses through structured feedback links available in College website. Such a feedback is used to make modifications in the curriculum, if required.

Resolution: The Council approved the structured feedback links available in College website on syllabus design and review from students, teachers, alumni and parents. Analysis of Students teachers, alumni and parents feedback on the curriculum and syllabus is found to be appreciative.

9. **Any other item with the permission of the Chair.**

• **Life Skill Courses and Skill Development Courses opted by students**

The following Life Skill Courses are opted by students

Life Skill Courses

- I-Semester : HVPE (Human Values and Professional Ethics)
- II-Semester: ICT (Information Communication Technology)
- III- Semester: Analytical Skills & Environmental Education

Skill Development Courses

- I –Semester: Tourism Guidance for Atrs stream
 - Plant Nursery Biology stream
 - Electrical Appliances Maths stream
 - Insurance Promotion B.Com stream

II –Semester: Group A-Survey and Reporting for Arts stream

Solar Energy for MPC & MPCs stream

Group B- Dairy Technology for Biology stream

III –Semester: Poultry Farming for Science students

Financial Marketing for Arts stream

Retailing for B.Com stream

- **Introduction of Grafting System**

Discussion: The Examination Committee expressed their opinion to the Council regarding adding marks to the students who failed with a difference of 5 marks in 2 subjects in the End Semesters. The Council discussed on this and suggested to follow Grafting procedure by taking the required 5 marks from the 2 highest scored subject papers for the benefit of the students

Resolution: The Council approved the proposal of Examination Committee in implementing Grafting system to the students who failed with a difference of 5 marks in 2 subjects in the End Semesters. To benefit the students it is suggested to take 5 marks from the 2 highest scored papers and not exceeding a total of 5 marks and add those marks to the 2 subjects scored less than minimum pass mark.

Signatures of the Academic Council

1. Principal/Chairperson

Dr. V. Anantha Lakshmi

V. Anantha Lakshmi 19/11/22

2. Vice Principal

Smt. M. Suvarchala

H. Suvarchala 19/11/22

3. Nominees of the University as Members

1. Dr. N. Udaya Bhaskar

19/11/22

2. Dr. N. Sajna Raj

3. Dr. B. Kezia Rani

19/11/22

4. Four Teachers of the college representing different categories of teaching staff by rotation

1. Dr. K. Lavanya

K. Lavanya

2. Dr. G. Anitha

G. Anitha

3. Dr. S. Priyadarsini

S. Priyadarsini

4. Dr. K. Jhansi Rani

K. Jhansi Rani

5. Four experts from outside the college representing different fields as members.

1. Education: Dr. C. Krishna

19/11/22

2. Commerce: Sri. C. V. N. Gangaram,

3. Law: Smt. P. Sridevi

4. Industry: Sri. A. V. V. V. Prasad

19/11/22

6. Members

1. Dr. D. Krishna Gayatri

19/11/22

2. Smt. K. Madhavi

19/11/22

3. Dr. P. Sanjotha

19/11/22

4. Ms. A. Swathi

19/11/22

5. Ms. Y. Sitamahalakshmi

19/11/22

6. Kum. G. Pavani

19/11/22

7. Smt. R.R.D. Sirisha

19/11/22

8. Sri. K. Venkateswara Rao

19/11/22

9. Sri. V. Mallikarjuna Sarma

19/11/22

10. Smt. N. Naga Subramanyeswari

19/11/22

11. Smt. G. Satya Suneetha

19/11/22

12. ~~Smt.~~ K. N. V. S. N. Eswari

K. N. V. S. N. Eswari
19/11/22

13. Smt. M. Vasantha Lakshmi

M. Vasantha Lakshmi
19/11/2022

14. Smt. V. Jayasree

V. Jayasree
19/11/22

15. Smt. M. Suvarchala

M. Suvarchala
19/11/22

16. Lt. G. Pramila Rani

G. Pramila Rani
19/11/2022

7. Controller of Examination

Dr. K. Yamuna

K. Yamuna
19/11/2022

8. Member - Secretary

Dr. P. Sanjotha

P. Sanjotha
19/11/22