



**A.S.D.GovernmentDegreeCollegeforWomen**

**AnAutonomousInstitution**

**Jagannaickpur,Kakinada,AndhraPradesh-533002**

**AffiliatedtoAdikaviNannayaUniversity,Rajamahendravaram**



## **INTERNALQUALITYASSURANCECELL**



**1.2.1. Percentage of new courses introduced out of the total number of courses across all programmes offered during the last five years**

**MINUTES OF RELEVANT ACADEMIC  
COUNCIL MEETING  
(2021-2022)**

## Meeting

The Academic Council meeting through Online is held on 22-10-2021 at 2:30PM. The following members were present in the meeting and made the following resolutions.

### 1. Chairperson

Dr.V.Anantha Lakshmi

V. Anantha Lakshmi 22/10/21

### 2. Nominees of the University

- Dr. D. Kalyani
- Dr. D. Latha
- Dr. K. V. Swamy

D. Kalyani 22/10/2021  
D.Lk 22/10/21

### 3. Teachers of the college representing different categories of teaching staff

- Dr.K. Lavanya, Lecture in Home Science, IQAC Coordinator
- Dr.G.Anitha, UGC Coordinator.
- Smt.G.Satya Sunitha, Lecture in Computer Application
- Smt.Y.Swarna Sri

K. Lavanya 22-10-21  
G. Anitha 22/10/2021  
Sunitha 22/10/2021  
Swarna Sri 22/10/2021

### 4. Experts from outside the college representating different fields.

- Dr. M. Kamala Kumari
- Dr. B. Balakrishna
- Sri. P. Sridevi
- Sri. A.V.V.V. Prasad

K. Kamala Kumari 30/10/21

### 5. All the In-charges of the Departments

- Smt. P.Sanjotha
- Dr.D.Krishna Gayatri
- Smt.K.Madhavi
- Ms. A.Swathi
- Ms.Y.Sitamahalakshmi
- Dr. K.Yamuna
- Smt/R.R.D. Sirisha
- Sri.K.VenkateswaraRao
- Sri..V.Mallikarjuna Sharma
- Smt.N.NagaSubramanyeswari
- Smt.K.N.V.S.N.Eswari
- Smt.M.Vasantha Lakshmi
- Smt.D. Jayasree
- Smt.M.Suvarchala

In-charge of English S. Jayasree  
In-charge of Telugu Jayasree  
In-charge of Sanskrit S. Jayasree  
In-charge of Hindi Anitha 22/10/21  
In-charge of History & Political Science S. Jayasree 22/10/21  
In-charge of Economics K. Yamuna  
In-charge of Commerce R. R. D. Sirisha  
In-charge of Physics & Mathematics K. Yamuna 22/10/2021  
In-charge of Chemistry S. Prasad 22/10/21 24/10/21  
In-charge of Computer Science N.N.S. Eswari 22/10/21  
In-charge of Botany & Horticulture K. Yamuna 22/10/21  
In-charge of Zoology & Aquaculture Tech M. V. S. N. Eswari 22/10/2021  
In-charge of Microbiology S. Jayasree 22/10/2021  
In-charge of Home Science H. Suvarchala 22-10-21

### 6. Controllor of Examinations

Dr.K.Yamuna

In-charge of Economics

K. Yamuna

### 7. Member - Secretary

Smt.P.Sanjotha

In-charge of English

S. Jayasree

## **Resolutions:**

- 1. Adoption of revised-common program structure and revising/updating course-wise syllabi as per the guidelines issued by APSCHE through affiliating University, AKNU, Rajamahendravaram, for the academic year 2021-2022.*

**Discussion:** Program Structure for UG program will be followed as per APSCHE guidelines and affiliating University AKNU Rajamahendravaram for the Academic Year 2021 -22.

### **Resolution:**

The Council approved the Course-wise Structure to all B.A, B.Com and B.Sc programmes for the Academic Year 2021-22.

- 2. Approval of UG Programmes/Courses rationalized by CCE in addition to the existing courses from the academic year 2021-22.*

**Discussion:.** As per the instructions of CCE, AP and Affiliating University ANUR to do rationalization of all UG Courses B.A, B.Com and B.Sc programmes for the Academic Year 2021-22.

### **Resolution:**

The Council approved for the rationalization of all UG Courses B.A, B.Com and B.Sc programmes for the Academic Year 2021-22.

- 3. Adoption of regulations on scheme of examination and marks/grading system of the UG program as per the guidelines issued by APSCHE through affiliating University, AKNU, Rajamahendravaram, for the academic year 2021-2022.*

### **Discussion:**

Adoption the scheme of examination of course structure as per the affiliating University.



### **Resolution:**

The Council approved the scheme of examination for all B.A, B.Com and B.Sc programmes for the Academic Year 2021-22 and Grading pattern on par with recent UGC recommended pattern

It is unanimously resolved to follow 10 point Grading system as shown hereunder as per UGC recommendation.

Letter Grade	Grading points
O (outstanding)	10
A+(Excellent)	9
A (Very Good)	8
B+(Good)	7
B (above Average)	6
C(Average)	5
D(Pass)	4
F(Fail)	0
Ab (Absent)	0

#### **4. Student enrollment in SWAYAM-MOOCs**

##### **Discussion:**

As per the instructions of CCE, AP and Affiliating University AKNU to enroll the final year students in SWAYAM-MOOCs.

##### **Resolution**

The Council approved for the enrollment of the final year students in SWAYAM-MOOCs for the Academic Year 2021-22.

5. *First year Online Admissions for the Academic year 2021-22 into various courses/Groups and approval of the syllabus as per the directions of APSICHE/ affiliating University ANUR.*

**Discussion:** Admission particulars course wise are submitted in Annexure – I for approval. Implementing the new syllabus for B.A, B.Com and B.Sc programmes w.e.f. the academic year 2021-2022, as per instructions of the affiliating University “Adikavi Nannaya University, Rajamahendravaram”

The Council ratified the APSCHE directed Course-wise online admissions for the Academic Year 2021-22.

**6. Approval of Academic regulations, Syllabi, changes in Curriculum, list of paper setters, Examiners of various subjects in the existing CBCS pattern of curriculum for I, II- and III-year Degree students for the academic year 2021-22.**

**Discussion:** The Academic Council discussed the BOS meetings resolutions of all the Departments. The Departments have made changes in syllabi wherever necessary ranging from 10 -20 % as is admissible under Autonomy. The Departments have presented the changes made in their BOS meetings along with justification before the Academic Council for consideration and approval.

**Resolution:**

The changes made in the BOS meetings of various departments have been approved by the Academic Council.

**7. Results of II, IV, VI Semesters of the academic year 2019-20 and I,III,IV,V & VI of 2020-21**

**Discussion:**

The subject wise results of all semesters are shown in the annexure-III along with paper wise and Teacher wise analysis. Results placed before the Academic Council for necessary suggestions and approval.

**Resolution:**

The Council suggested for improving the results in certain subjects.

8. *Continuation of minimum pass % in external evaluation and no minimum pass marks for internal assessment proposal to consider average of the two mid- examination marks.*

**Discussion:**

In continuation of previous AC/GB resolutions it has been decided in all departments BOS meetings that minimum of 35 % (26 marks) out of 75 marks in the external examinations as minimum pass mark and overall pass mark to be 40 out of 100 marks (75+25 marks). No minimum pass mark in internal examinations and best of the two mid-examination marks placed for ratification and approval by the Academic Council.

**Resolution:**

The Council approved the proposed minimum pass marks in external examinations and no minimum pass mark for internal examinations.

And to consider average of the two mid examination marks.

**Resolution:**

The Council approved the proposed allocation of marks in CIA component for the academic year 2021-22

9. *Academic Calendar and Institutional action plan for the Academic Year 2021-21.*

**Discussion:**

The Academic Calendar proposed for the Academic Year 2021-22 along with the consolidated action plans of different departments approved in the concerned BOS. The Academic Calendar shown in the Annexure IV is placed for discussion and suggestions from the members of Academic Council.

**Resolution:**

The Council approved the proposed Academic Calendar and Institutional action plan for the Academic Year 2021-22



**10. Make resolutions for award of credits for NCC/NSS/Sports & Games /Yoga as per the Course Structure of APSCHE/Affiliating university.**

**Discussion:**

It is proposed to consider award of credits for NCC as per the Course Structure of APSCHE/Affiliating university ANUR as and when UGC Guidelines are given

**Resolution:**

The Council approved the award of credits for NCC as per the Course Structure of APSCHE/Affiliating University ANUR as and when UGC guidelines are given.

***11. Subject-wise electives and cluster system in Semester VI.***

**Discussion:** As per the CBCS Pattern, subject wise electives and cluster system in VI Semester are introduced to offer students varied options to study in their core subjects.

**Resolution:** The Council approved the Contention of Subject wise Electives and Cluster System in VI Semesters in all groups for the Academic Year 2021-22.

**12. Analysis of Feed Back on design and review of the syllabus by the Students, Alumni, Parents, Teacher and industry/Teacher for the Academic Year 2020-21.**

**Discussion:** The Institute has a formal mechanism to obtain feedback from students on the curriculum (Design and review of the syllabus) making it available in the College Website. The feedback is obtained from the students at the end of every semester in all courses during the academic year selecting 20 students randomly for each course. Such a feedback is used to make modifications in the curriculum, if required. The external members of the BOS viz University Nominees from affiliated university and Subject experts give their feedback on curriculum in their respective meetings. Industry experts are the members of the BOS and the Academic

Council of the institute. They give their feedback on curriculum in their respective meetings.

**Resolution:** The Council approved to take the feedback structured on syllabus design and review from students, teachers, alumni and parents. Analysis of Student feedback found to appreciate the curriculum and syllabus. Alumni and parents are found to be satisfied with the curriculum. Teachers suggested that the syllabus content is good as most of the courses are designed with strong fundamentals in first and second semesters of all core courses.

**13. Any other relevant agenda with the permission of the chair.**



# Signatures of the Academic Council

## 1. Chairperson

Dr.V.Anantha Lakshmi

V. Anantha Lakshmi 22/10/2021

D. Kalyani 22/10/2021

## 2. Nominees of the University

a) Dr. D. Kalyani

b) Dr. D. Latha

c) Dr. K. V. Swamy

D. Latha 22/10/21

K. V. Swamy

## 3. Teachers of the college representing different categories of teaching staff

a) Dr.K. Lavanya, Lecture in Home Science, IQAC Coordinator

K. Lavanya 22.10.21

b) Dr.G.Anitha, UGC Coordinator.

G. Anitha 22/10/2021

c) Smt.G.Satya Sunitha, Lecture in Computer Application

Sunitha 22/10/2021

d) Smt.Y.Swarna Sri

Y. Swarna Sri 22/10/2021

## 4. Experts from outside the college representing different fields.

a) Dr. M. Kamala Kumari

b) Dr. B. Balakrishna

c) Sri. P. Sridevi

d) Sri. A.V.V.V. Prasad

## 5. All the In-charges of the Departments

a) Smt. P.Sanjotha

b) Dr.D.Krishna Gayatri

c) Smt.K.Madhavi

d) Ms. A.Swathi

e) Ms.Y.Sitamahalakshmi

f) Dr. K.Yamuna

g) Smt. R.R.D. Sirisha

h) Sri.K.VenkateswaraRao

i) Sri..V.Mallikarjuna Sharma

j) Smt.N.NagaSubramanyeswari

k) Smt.K.N.V.S.N.Eswari

l) Smt.M.Vasantha Lakshmi

m) Smt.D. Jayasree

n) Smt.M.Suvarchala

In-charge of English

In-charge of Telugu

In-charge of Sanskrit

In-charge of Hindi

In-charge of History & Political Science

In-charge of Economics

In-charge of Commerce

In-charge of Physics & Mathematics

In-charge of Chemistry

In-charge of Computer Science

In-charge of Botany & Horticulture

In-charge of Zoology & Aquaculture Tech

In-charge of Microbiology

In-charge of Home Science

Sanjatha

Krishna

Madhavi 22/10/21

Swathi 22/10/21

Yamuna 22/10/21

R.R.D. Sirisha 22/10/2021

K. Venkateswara Rao 22/10/21

S. Mallikarjuna Sharma 22/10/21

N. Naga Subramanyeswari 22/10/21

K.N.V.S.N. Eswari 22/10/21

M. Vasantha Lakshmi 22/10/21

D. Jayasree 22/10/2021

M. Suvarchala 22.10.21

## 6. Controller of Examinations

Dr.K.Yamuna

In-charge of Economics

K. Yamuna

## 7. Member - Secretary

Smt.P.Sanjotha

In-charge of English

Sanjatha