



A.S.D.GovernmentDegreeCollegeforWomen

AnAutonomousInstitution

Jagannaickpur,Kakinada,AndhraPradesh-533002

AffiliatedtoAdikaviNannayaUniversity,Rajamahendravaram



INTERNALQUALITYASSURANCECELL



1.2.1. Percentage of new courses introduced out of the total number of courses across all programmes offered during the last five years

**MINUTES OF RELEVANT ACADEMIC
COUNCIL MEETING
(2019-2020)**

Meeting

The Academic Council 5th meeting is held on 27-03-2019 at 3:00 PM in the Principal chamber. The following members were present in the meeting and made the following resolutions.

1. Chairperson

Dr. D.Ratnagiri Usha



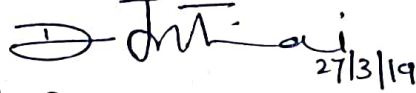
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2. Nominees of the University

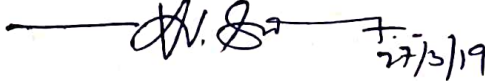
a) Dr. D. Jyothirmai

b) Mrs.Archana Raghuvamsi

c) Dr.K.V.Swamy



27/3/19



27/3/19

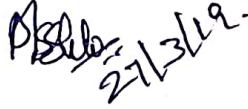
3. Teachers of the college representing different categories of teaching staff

a) Smt. M.Suvarchala

M. Suvarchala

b) Smt. K. Lavanya

c) Smt. P.A.S.S.Krishna Kumari



27/3/19

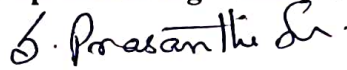
d) Dr. G.Anitha



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4. Experts from outside the college representing different fields.

a) Prof.S. Prasanthi Sri



b) Dr. V.Ravindra

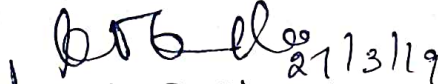
c) Sri. P.Sridevi

d) A.V.V.V.Prasad



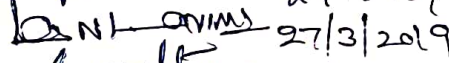
5. All the In-charges of the Departments

a) Smt.K.Madhavi



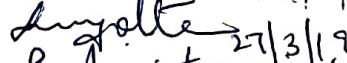
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b) Sri. K.S.N.Sarma



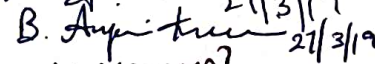
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c) Smt. P.Sanjatha



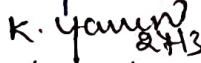
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d) Dr. B. Anjani Kumari



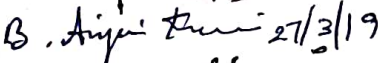
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e) Dr. K.Yamuna



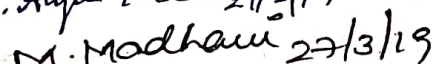
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f) Dr. B. Anjani Kumari



27/3/19

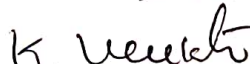
g) Smt. P.Syama



27/3/19

h) Smt. M. Madhavi

i) Sri.K.VenkateswaraRao



j) Dr. D. Chenna Rao



27/3/19

k) Smt. N.Naga Subramanyeswari



l) Smt. P.A.S.S.Krishna Kumari

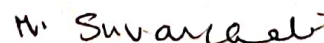


m) Dr.K.Aruna



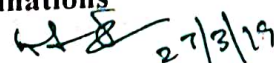
27/3/2019

n) Smt. M. Suvarchala



6. Controller of Examinations

Kum .G. Sridevi



27/3/19

7. Member - Secretary

Dr.K.Aruna



Resolutions:

1. We are glad to inform that the College was Re-Accredited by NAAC with "B" Grade in Cycle III in October 2018.
2. *Approval of Academic regulations, Upgradation of Syllabus and making it skill oriented with quantifiable outcomes, list of paper setters, Examiners of various subjects in the existing CBCS pattern of curriculum for I, II and III year Degree students for the academic year 2019-20.*

Discussion: The Academic Council discussed the BOS meetings of all the Departments. The Departments have upgraded the syllabi making skill oriented with quantifiable outcomes ranging from 10 -20 % as is admissible under Autonomy. The Department has presented the changes made in the BOS meetings along with justification before the Academic Council for consideration and approval.

Resolution:

The changes made in Upgradation of the syllabi and the model papers of various departments have been approved by the Academic Council.

3. *Approval of Admissions for the Academic Year 2018-19 into various courses / Groups.*

Discussion:

Admission particulars course wise are submitted in Annexure –I for approval.

Resolution:

The Council approved the Course-wise admissions for the Academic Year 2018-19 and appreciated the efforts of the Principal and Staff.

4. *Approval of students into II Year on Lateral Entry. Calculation and conversion of Marks obtained in equivalent subjects in DCCP (Diploma in Commercial Computer Practices) in to grades in Semester I & II.*

Discussion:

In accordance with the policy of the Government/ University, admissions into II year are made from approved Diploma courses by obtaining Equivalence Certificates from the University.

Resolution:

The Council approved the admissions on Lateral Entry basis into II year from the Academic Year 2018-19.

5. Approval of new course B.Sc Statistics (Mathematics, Statistics and Computer Science) from the academic year 2019-20.

Discussion:

As part of introducing new courses under Autonomy, new UG Market Oriented? Restructured Course proposed as per the recommendations by Commissionerate of Collegiate Education. Proposals are send to starting of new UG B.Sc (MSCs) **English medium (Mathematics, Statistics and Computer Science)** from the Academic Year 2019-20. Subject to sanction of the new Course in the form of G.O and CCE Proceedings and receipt of number of applications for the new Course.

Resolution:

The Council resolved to approve the introduction of new course B.Sc. (MSCs) **English medium (Mathematics, Statistics and Computer Science)** from the Academic Year 2019-20.

6. Results of II, IV, & VI Semesters of the academic year 2017-18 and I, III & V Semesters of the academic Year 2018-19.

Discussion:

The subject wise results of all semesters are shown in the annexure-II along with paper wise and Teacher wise analysis. Results placed before the Academic Council for necessary suggestions and approval.

Resolution:

The Council suggested to improve the results of B.Sc

7. Academic Calendar and Institutional plan for the Academic Year 2019-20.

Discussion:

The Academic Calendar proposed for the Academic Year 2019-20 along with the consolidated action plans of different departments approved in the concerned BOS. The Academic Calendar shown in the Annexure III is placed for discussion and suggestions from the members of Academic Council.

Resolution:

The Council approved the proposed Academic Calendar for the Academic Year 2019-20.

8. Allocation of marks for different items in Continuous Internal Assessment (CIA) component of 25marks.

Discussion:

In the previous Academic Councils the following allocation for the Internal component for 25 marks was approved for I, II, III, IV, V & VI Semesters respectively and same is implemented for the Academic Year 2019-20

1. Assignment	05
2. Seminar	05
3. Average of Two Internal Exams	15

Resolution:

The Council approved the proposed allocation of marks in CIA component for the academic year 2019-20.

9. Proposals for no minimum marks for internal assessment component for all courses, and fixing minimum marks for external examination.

Discussion:

After discussion in all BOS meetings it is fixed 35 % (26 marks) out of 75 marks in the external examinations as minimum pass mark and overall pass mark to be 40 out of 100 marks (75+25 marks). No minimum pass mark in internal examinations. Placed for ratification and approval by the Academic Council.

Resolution:

The Council approved the proposed pass marks in external examinations and no minimum pass mark for internal examinations.

10. Grading pattern on par with recent UGC recommended pattern**Resolution:**

It is unanimously resolved to follow 10 point Grading system as shown hereunder as per UGC recommendation.

Letter Grade	Grading points
O (outstanding)	10
A+(Excellent)	9
A (Very Good)	8
B+(Good)	7
B(above Average)	6
C(Average)	5
D(Pass)	4
F(Fail)	0
Ab(Absent)	0

11. Revaluation process for regular exams**Discussion:**

A candidate can apply for revaluation (Rs 300/-) of any paper in any subject within 15 days of declaration of the results. If in revaluation the difference is more than 10% or 7.5 marks, the answer script will be sent for the third valuation. The average of second and third valuation

marks will be considered for the final marks of the candidate. Placed for ratification.

Resolution:

The Council approved the proposed Revaluation process for the Academic Year 2019-20.

12. *Recommending the Governing Body for Institution of Medals to Toppers.*

Discussion:

In order to encourage the students, it is proposed to award Group-wise toppers of each programme with Gold coated silver medals. However the student must possess 7.5 CGPA and above in 1st attempt; she should have cleared all semesters in first attempt itself

Resolution:

The Council recommends the Governing Body for institution of Gold coated silver medals for toppers in each programme and Certificates to II & III positions.

13. *Make resolutions for Sports and Games.*

Discussion:

It is proposed to conduct sports competitions at College level to students of all streams and award prizes to the winners on the College Annual Day. Similarly Essay Writing, Debate and other such activities will be conducted under Extra-Curricular activities and winners are awarded with Certificates.

Resolution:

The Council recommends the Governing Body for medals for toppers in Sports, Games and Extra – Curricular activities and Certificates to II & III positions.

14. *Introduction of subject-wise electives and cluster system in Semester VI during the academic years 2017-18 & 2018-19 and continuation during the year 2019-20.*

Discussion: As per the CBCS Pattern, subject wise electives and cluster system in VI Semester are introduced to offer students varied options to study in their core subjects.

Resolution: The Council approved the Contention of Subject wise Electives and Cluster System in VI Semesters in all groups for the Academic Year 2019-20.

15. Analysis of Feed Back on design and review of the syllabus by the Students, Alumni, Parents, Teacher and industry/Teacher for the Academic Year 2018-19.

Discussion: The institute has a formal mechanism to obtain feedback from students on the curriculum (Design and review of the syllabus). The feedback is obtained from the students at the end of every semester in all courses during the academic year selecting 20 students randomly for each course. Such a feedback is used to make modifications in the curriculum, if required. The external members of the BOS viz University Nominees from affiliated university and Subject experts give their feedback on curriculum in their respective meetings. Industry experts are the members of the BOS and the Academic Council of the institute. They give their feedback on curriculum in their respective meetings.

Resolution: The Council approved to take the structured feedback on syllabus design and review from students, teachers, alumni and parents. Analysis of Student feed back found to appreciate the curriculum and syllabus. Alumni suggested that the curriculum may lay more stress on practical learning than theoretical based learning approach.

Parents addressed need of personality development training course.

Teachers suggested that the syllabus content is good as most of the courses are designed with strong fundamentals in first and second

semesters of all core courses. Teachers suggested that more exposure is to be given industrial / field visits.

16. Any other relevant agenda with the permission of the chair.

1. Nominees of the University as Members

Dr. D. Jyothirmai

D. Jyothirmai
27/3/19

Mrs. Archana Raghuvamsi

Dr. K. V. Swamy

K. V. Swamy
27/3/19

2. Four Teachers of the college representing different categories of teaching staff by rotations.

Smt. M. Suvarchala

M. Suvarchala
27/3/19

Smt. K. Lavanya

P.A.S.S. Krishna Kumari

P.A.S.S. Krishna Kumari
27/3/2019

Dr. G. Anitha

G. Anitha
27/3/19

3. Four experts from outside the college representing different fields as

Dr. S. Prasanthi. Sri

S. Prasanthi. Sri

Dr. V. Ravindra

Smt. P. Sridevi

P. Sridevi

Sri. A.V.V.V. Prasad

A.V.V.V. Prasad

4. Members

Smt. K. Madhavi

K. Madhavi
27/03/19

Sri. K. S. N. Sarma

K. S. N. Sarma
27/3/19

Smt. P. Sanjotha

P. Sanjotha
27/3/19

Dr. B. Anjani Kumari

B. Anjani Kumari
27/03/19

Dr. K. Yamuna

K. Yamuna
27/3

Dr. B. Anjani Kumari

B. Anjani Kumari
27/03/19

Smt. P. Syama

Sri.K.VenkateswaraRao

Dr. D. Chenna Rao

Smt. N.Naga Subramanyeswari

Smt. P.A.S.S.Krishna Kumari

Dr.K.Aruna

Smt. M. Suvarchala

Smt. Madhavi .M.

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K. Venkateswara Rao

27/3/19

Dr. D. Chenna Rao

N.N. S. Eswarani

Dr. K. Aruna 27/3/19

M. Suvarchala

M. Madhavi

5. Controller of Examinations - Nominated by the Principal

Kum. G.Sridevi



6. Member - Secretary - Nominated by Principal

Dr.K.Aruna

 27/3/19