

**A.S.D.GOV'T DEGREE COLLEGE FOR WOMEN(A) KAKINADA**  
**JAGANNAICKPUR, KAKINADA – 533002**  
**(Re-accredited by NAAC with 'B' Grade)**

**INVITATION**

**Date: 30-10-2023**

The Academic Council meeting will be held on 30<sup>th</sup> October 2023 at 11.00 AM with Principal Dr.V.Anantha Lakshmi as Chairperson to discuss the following agenda.

All the In-charges and Members are requested to attend the Meeting and extend their valuable suggestions by participating actively in the deliberations on each item of Agenda and contribute to improve the quality of academics.

*V. Anantha Lakshmi*  
**PRINCIPAL & CHAIRPERSON**

**AGENDA:**

1. Approval of resolutions of BoS meetings of various departments for the academic year 2023-2024.
2. Approval of newly introduced UG Honours Programmes with Single Majors as per NEP 2020 guidelines for the academic year 2023-24
3. Approval of Certificate Courses introduced in the academic year 2023-24
4. Presentation of results of I,II,III,IV,V&VI semesters for the academic year 2022-23
5. Approval of Academic Calendar and Institutional Action Plan for 2023-24
6. Discussion on the implementation of Community Service Project (CSP) and Student Internships
7. Analysis of Feedback on design and review of the syllabus by the Students, Parents, Alumni and industry/Teacher for the Academic Year 2023-24
8. Approval of Continuous Internal Assessment for Science Practicals. 10 Marks for Internal Assessment & 40 Marks for External Assessment.

9. Approval of Internal Assessment for Multidisciplinary Courses (MDC) & Skill Enhancement Courses (SEC) – 10 Marks for Internal & 40 Marks for Semester End External Assessment.
10. Proposed to Introduce BA (Special Telugu) as Single Major from the academic year 2024-25.
11. Proposed to introduce BA (History) as Single Major from the academic year 2024-25.
12. Proposed to introduce BSc (Microbiology) as Single Major from the academic year 2024-25
13. Proposed to introduce B.Com (Accounting & Finance) as Single Major from the academic year 2024-25.
14. Proposed to introduce B.Sc (Aqua Culture) as Single Major from the academic year 2024-25
15. Any other item with the permission of the Chair.

**A.S.D.GOV'T DEGREE COLLEGE FOR WOMEN (AUTONOMOUS)**  
**JAGANNAICKPUR, KAKINADA – 533002**  
**(Re-accredited by NAAC with 'B' Grade)**

**COMPOSITION OF THE ACADEMIC COUNCIL FOR THE YEAR 2023-24**

- 1. Principal** **Chairperson**  
Dr. V. Anantha Lakshmi Principal  
**Vice Principal**  
Smt.M.Suvarchala
  
- 2. Nominees of the University as Members**
  - a) Dr. N. Udaya Bhaskar Associate Professor of Management Studies,  
AKNU, 9490450510
  - b) Dr. N. Sajna Raj Assistant Professor of English,  
AKNU, 8106141997
  - c) Dr. B. Kezia Rani Associate Professor of CSE,  
AKNU, 7396544059
  
- 3. Four Teachers of the college representing different categories of teaching staff by rotation**
  - a) Dr.K.Lavanya Academic Coordinator
  - b) Dr.G.Anitha RUSA & UGC Coordinator
  - c) Dr.M.Sulakshana Convener, Library
  - d) Dr.K.Jhansi Lakshmi Convener, Inclusive Center
  
- 4. Four experts from outside the college representing different fields as members.**
  - a) **Education:** Dr. C. Krishna, Regional Joint Director of Collegiate Education AP,  
Zone II Rajamahendravaram, E.G.Dist., 9440093239
  - b) **Commerce:** Sri. C.V.N.Gangaram, Chartered Accountant, Gangaram & Co.,  
Kakinada 9430361911

- c) **Law:** Smt. P. Sridevi, Advocate, Kakinada. 9848819646  
d) **Industry:** Sri. A.V.V.V.Prasad, Senior Manager, Solar Systems, Kakinada.  
9440573389

#### 5. Members

- |                              |  |
|------------------------------|--|
| 1. Dr. P.Sarathi             | In-charge of English                                     |
| 2. Dr.D.Krishna Gayatri      | In-charge of Telugu                                      |
| 3. Dr.K.Syamala Devi         | In-charge of Sanskrit                                    |
| 4. Ms. A.Swathi              | In-charge of Hindi                                       |
| 5. Ms.Y.Sitamahalakshmi      | In-charge of History & Political Science                 |
| 6. Ms.G.Pavani Devi          | In-charge of Economics                                   |
| 7. Ms.R.R.D. Sirisha         | In-charge of Commerce                                    |
| 8. Sri.D.Surya Devara        | In-charge of Physics & Mathematics                       |
| 9. Dr.K.Anitha               | In-charge of Chemistry                                   |
| 10. Ms.N.NagaSubramanyeswari | In-charge of Computer Science &<br>Computer Applications |
| 11. Ms..K.N.V.S.N.Eswari     | In-charge of Botany& Horticulture                        |
| 12. Ms.M.Vasantha Lakshmi    | In-charge of Zoology & Aquaculture                       |
| 13. Ms.D. Jayasree           | In-charge of Microbiology                                |
| 14. Ms.M.Suvarchala          | In-charge of Home Science                                |
| 15. Lt.Dr. G. Pramila Rani   | Physical Director  |

#### 6. Controller of Examinations

Dr.K.Yamuna

**Nominated by Principal**

Lecturer in Economics

#### 7. Member - Secretary

Dr.P.Sanjotha

**Nominated by Principal**

In-charge of English

## MEETING

The academic Council meeting is held on 30-10-2023 at 11.A.M in the seminar hall. The following members were present in the meeting and made the following resolutions

### 1.Principal/Chairperson

Dr. V. Anantha Lakshmi

V. Anantha Lakshmi  
30/10/23

### 2.Vice Principal

Smt.M.Suvarchala

H. Suvarchala  
30/10/23

### 3.Nominees of the University as Members

1) Dr. N. Udaya Bhaskar

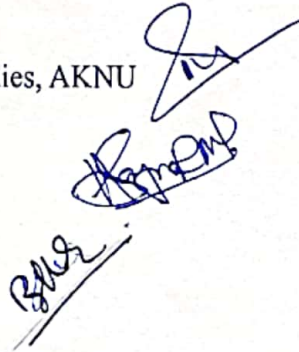
Assistant Professor of Management Studies, AKNU

2) Dr. N. Sajna Raj

Assistant Professor of English, AKNU

3) Dr. B. Kezia Rani

Associate Professor of CSE, AKNU



### 4.Four Teachers of the college representing different categories of teaching staff by rotation

1.Dr.K.Lavanya Academic Coordinator

K. Lavanya  
30.10.23

2.Dr.G.Anitha RUSA & UGC Coordinator

G. Anitha  
30/10/23

3.Dr. M. Sulakshana Convener, ~~Library~~

M. Sulakshana  
30.10.23

4.Dr.K.Jhansi Rani Convener, Inclusive Center

K. Jhansi Rani  
30/10/23

### 5.Four Experts from outside the College representing different fields as members.

1.Education: Dr. C. Krishna,

Regional Joint Director of Collegiate Education AP, Zone I & II,

  
30/10/2023

2.Commerce: Sri. C.V.N.Gangaram,

Chartered Accountant, Gangaram & Co., Kakinada

  
30/10/23.

3. Law: Smt. P. Sridevi,

Advocate,

P. Sridevi

4.Industry: Sri. A.V.V.V.Prasad,

Senior Manager, Solar System

6. Members – All In-charges of the Departments

1. Dr.D.Krishna Gayatri

2. Dr. K.Syamala Devi

3. Dr. P.Santhi

4. Ms. A.Swathi

5. Ms.Y.Sitamahalakshmi

6. Ms.G.Pavani Devi

7. Ms. R.R.D. Sirisha

8. Sri.Đ.Surya Devara

9. Dr.K.Anitha

10. Ms.N.NagaSubramanyeswari

11. Ms.K.N.V.S.N.Eswari

12. Ms.M.Vasantha Lakshmi

13. Ms.D. Jayasree

14. Ms.M.Suvarchala

15. Lt. Dr G. Pramila Rani

7. Controller of Examinations

Dr.K.Yamuna

8. Member - Secretary

Dr.P.Sanjotha

*K. Yamuna*  
*K. Yamuna* 30/10/23

*P. Santhi*  
30.10.2023

*A. Swathi*  
30/10/23

*Y. Sitamahalakshmi*  
30/10/23

*G. Pavani Devi*  
30/11/23

*S. Surya Devara*

*K. Anitha*, 30/10/2023

*N.N.S. Eswari* 30/10/23

*K.N.V.S.N. Eswari* 30/10/23

*M. Vasantha Lakshmi*  
30/10/2023

*D. Jayasree*

*M. Suvarchala*  
30/10/23

*G. Pramila Rani* 30/10/2023

*K. Yamuna*

*P. Sanjotha*  
30/10/23

## Academic Council Resolutions 2023-2024:

1. Approval of resolutions of BoS meetings of various departments for the academic year 2023-2024.

**Discussion:** The Academic Council discussed on the BoS meetings resolutions of all the Departments. The Departments followed NEP 2020 guidelines and have made changes in syllabi wherever necessary ranging from 10 -20 % as is admissible under Autonomy. The Departments have presented the changes made in their BoS meetings along with justification before the Academic Council for consideration and approval.

**Resolution:** The changes in syllabi made in the BoS meetings of various departments according to NEP 2020 have been approved by the Academic Council. Suggested the departments to provide exact calculation of percentage of change in syllabus for each paper separately showing in a tabular form.

2. Approval of newly introduced UG Honours programmes with Single Majors for the academic year 2023-24 and to adopt Multiple Entry & Multiple Exit System.

**Discussion:** Members of the Academic Council discussed on the introduction of UG Honours programmes with Single Majors according to NEP 2020 guidelines offered by the College with intake capacity mentioned as below.

S.No	Single Major Programme	Medium	Intake
1	BA Honours (Economics)	English	40
2	BA Honours (Political Science)	English	40
3	B Com Honours (General)	English	60
4	B Com Honours (Digital Marketing)	English	40
5	BA Honours (Computer Applications)	English	60
6	B Sc Honours (Chemistry)	English	40

7	B Sc Honours (Zoology)	English	40
8	B Sc Honours (Botany)	English	40
9	B Sc Honours (Physics)	English	40
10	B Sc Honours (Computer Science)	English	40
11	B Sc Honours (Mathematics)	English	40
12	B Sc Honours (Home Science)	English	40

**Resolution:** The council approved the introduction of sanctioned UG Honours programmes with Single Majors as per NEP 2020 for the academic year 2023-24. It is suggested to introduce Multiple Entry and Multiple Exit system where students can exit and where students can join in Honours programmes. The Council advised the Home Science Department to introduce Honours with Research programme.

### 3. Approval of Value Added /Certificate Courses introduced in the academic year 2023-24.

**Discussion:** Members of the Academic Council discussed on the Value Added/ Certificate courses that are designed by the departments for the academic year 2023-24 and also discussed on the evaluation pattern of exam & certification which will be done by the examination cell. The Value Added /Certificate Courses offered by Departments are as follows:

S.No	Department	Title of Value Added/Certificate Course
1	English	Functional English
2	Telugu	Research Methodology
3	Hindi	Functional Hindi
4	Sanskrit	Management Skills through Bhagavath Geeta
5	History	Travel Agency and Tour Operation Course
6	Political Science	Basics of Human Rights



7	Economics	Survey and Reporting
8	Botany	Organic Farming
9	Physics	Maintenance and servicing of domestic electrical appliances
10	Computer Application	Fundamentals of Programming
11	Computer Science	Problem Solving with Excel
12	Zoology	Biodiversity conservation with special reference to Coringa Mangrove Ecosystem
13	Microbiology	Introduction to Clinical Laboratory Techniques
14	Commerce	Kolatam
15	Home Science	Value Added Course on Maggam Work and Certificate Course on Community Nutrition.
16	Chemistry	Basic Chemistry Molecular Modelling Softwares
17	Physical Education	Yoga

**Resolutions:** The academic council approved the proposal of conducting Value Added/ Certificate courses and the Evaluation pattern for certification to be done by examination cell. Suggested to offer certificate course on Pinnacle-10 especially to B.Com students which provides them opportunities in Banking sector. Also suggested to offer Certificate course on 'Law' as it helps the girl students to be aware of women protection articles.

#### 4. Presentation of I,II,III,IV,V &VI semester results of the academic year 2022-23

**Discussion:** The results of all semesters are shown in the annexure-II along with Teacher wise analysis. Results are placed before the Academic Council for necessary suggestions and approval. The Council appreciated for timely release of results i.e within 20 days after completion of examinations and congratulated the departments who secured 80-100%. Further, discussed on the reasons for getting below 40% results in a few courses of III Semester (2022-23).

**Resolution:** The Council suggested to take structured measures to improve the results, like identifying slow learners and taking special care by giving remedial classes.

It is suggested to conduct one Online Mid Exam compulsorily.

### 5. Approval of Academic Calendar and Institutional Action Plan for 2023-24

**Discussion:** The Tentative Academic Calendar is framed for the Academic Year 2023-24 along with the consolidated action plans of different departments approved in the concerned BOS. The Academic Calendar shown in the Annexure III is placed for discussion and suggestions from the members of Academic Council.

**Resolution:** The Council approved the Tentative Academic Calendar of the Academic Year 2023-24. Advised to conduct Semester End Examinations on par with University Semester End Exams so as to streamline the academic year and to enable the students attempt PG CET. Suggested to include more women related programmes in Institutional Development Plan (IDP) as it is Girls College.

### 6. Discussion on the implementation of Community Service Project (CSP) and Student Internships

**Discussion:** The Academic Council discussed the implementation of Community Service Project (CSP) for Admitted batch and Student Internships i.e. Short Term internships to Second Year students for 2 months and Long Term Internship to Final Year students for 6 months .

**Resolution:** Academic Council approved the implementation of Community Service Project (CSP) for Admitted batch and Student Internships i.e. Short Term internships to Second Year students for 2 months and Long Term Internship to Final Year students for 6 months. and suggested to plan well in advance in connecting the students to firms. It is suggested to send the students for 6 months Internship after completion of V-Semester End Examination so that the students can continue in the firms.

**7. Analysis of Feedback on design and review of the syllabus by the Students, Parents, Alumni and industry/Teacher for the Academic Year 2023-24 in Annexure IV.**

**Discussion:** The institute has a formal mechanism to obtain feedback from students on the curriculum (Design and review of the syllabus). The feedback on design and review of syllabus is obtained from the students, Parents, Alumni and industry/Teacher of all semesters in all courses through structured feedback links available in College website. Such a feedback is used to make modifications in the curriculum, if required.

**Resolution:** The Council approved the structured feedback links available in College website on syllabus design and review from students, teachers, alumni and parents. Analysis of Students teachers, alumni and parents feedback is found to be appreciative on the curriculum and syllabus.

**8. Approval of Continuous Internal Assessment in Science practicals. 10 Marks Internal & 40 Marks External**

**Discussion:** The Academic council members discussed on the allotment of 10 Marks in Continuous Internal Assessment in Science practicals and 40 marks in External assessment.

**Resolution:** The Academic Council approved the allotment of 10 Marks in Continuous Internal Assessment in Science practicals and 40 marks in External assessment.

**9. Approval of Internal Assessment for Multi-disciplinary courses (MDC) and Skill Enhancement Courses (SEC) 10 Marks for Internal Assessment & 40 Marks for Semester End Exam.**

**Discussion:** The members of the Academic council discussed on the introduction of Continuous Internal Assessment for MDC & SEC i.e 10 marks in Internal Assessment and 40 marks in Semester End exam for 2023-2024 admitted students.

**Resolution:** The Academic Council approved to implement Continuous Internal Assessment for Multi-disciplinary courses (MDC) and Skill Enhancement Courses (SEC) allotting

10 Marks in Internal assessment & 40 Marks in Semester End Exam for First Year admitted students of 2023-2024.

**10. Proposed to Introduce BA Honours (Special Telugu) as single major from the academic year 2024-25.**

**Discussions:** In view of the request of the student and parent community the proposal of introducing BA Honours (Special Telugu) as Single major from the academic year 2024-25 has been kept before the Academic Council members for approval. Special Telugu helps students to pursue Language Pandit Training Courses which further helps them in attaining jobs.

**Resolutions:** The Academic Council members approved to introduce BA Honours (Special Telugu) as Single Major from the academic year 2024-25.

**11. Proposed to introduce BA Honours (History) as Single Major from the academic year 2024-25.**

**Discussions:** In view of the request of the students and parent community the proposal has been kept before the Academic Council members to approve the introduction of BA Honours (History) from the academic year 2024-25, as it is felt that the subject has better prospects in attempting Competitive Exams like Groups and Civils.

**Resolutions:** The Academic Council members approved to introduce BA Honours (History) as Single Major from the academic year 2024-25.

**12. Proposed to introduce BSc Honours (Microbiology) as Single Major from the academic year 2024-25**

**Discussions:** In view of the request of the students and parent community the proposal has been kept before the Academic Council members to approve the introduction of BSc Honours (Micro Biology) from the academic year 2024-25. This course helps the students in attaining

jobs in Pharmaceutical Companies and it also creates interest among the students in doing Research work leading to higher progression.

**Resolutions:** The Academic Council members approved to introduce BSc Honours (Micro Biology) as Single Major from the academic year 2024-25.

**13. Proposed to introduce B.Com Honours (Accounting & Finance) as Single Major from the academic year 2024-25**

**Discussions:** In view of the request of the students and parent community the proposal has been kept before the Academic Council members to approve the introduction of B.Com Honours (Accounting & Finance) from the academic year 2024-25. This course opens up a platform of career opportunities for students. Graduates can pursue roles in auditing, financial analysis, banking, taxation, and more, providing them with diverse and stable career paths.

**Resolutions:** The Academic Council members approved to introduce B.Com Honours (Accounting & Finance) as Single Major from the academic year 2024-25.

**14. Proposed to introduce B.Sc (Aqua Culture) as Single Major from the academic year 2024-25**

**Discussions:** In view of the request of the students and parent community the proposal has been kept before the Academic Council members to approve the introduction of B.Sc (Aqua Culture) from the academic year 2024-25. This course opens up a platform of career opportunities for students. Graduates can acquire internships, jobs, research projects in Aqua Companies.

**Resolutions:** The Academic Council members approved to introduce B.Sc (Aqua Culture) as Single Major from the academic year 2024-25.

## Signatures of Academic Council Members

### 1. Principal/Chairperson

Dr. V. Anantha Lakshmi

V. Anantha Lakshmi 30/10/23

### 2. Vice Principal

Smt. M. Suvarchala

M. Suvarchala 30/10/23

### 3. Nominees of the University as Members

1) Dr. N. Udaya Bhaskar

Associate Professor of Management Studies, AKNU

N. Udaya Bhaskar 30/10/23

2) Dr. N. Sajna Raj

Assistant Professor of English, AKNU

N. Sajna Raj

3) Dr. B. Kezia Rani

Associate Professor of CSE, AKNU

B. Kezia Rani

### 4. Four Teachers of the college representing different categories of teaching staff by rotation

1. Dr. K. Lavanya

Academic Coordinator

K. Lavanya 30.10.23

2. Dr. G. Anitha

RUSA & UGC Coordinator

G. Anitha 30/10/23

3. Dr. M. Sulakshana

Convener, Library

M. Sulakshana 30/10/23

4. Dr. K. Jhansi Rani

Convener, Inclusive Center

K. Jhansi Rani 30/10/23

### 5. Four experts from outside the college representing different fields as members.

1. Education: Dr. C. Krishna,

Regional Joint Director of Collegiate Education AP, Zone I & II,

C. Krishna 30/10/23

2. Commerce: Sri. C. V. N. Gangaram,

Chartered Accountant Gangaram & Co., Kakinada

C. V. N. Gangaram 30/10/23

3. Law: Smt. P. Sridevi,

Advocate,

P. Sridevi

4. Industry: Sri. A. V. V. V. Prasad,

Senior Manager, Solar System

6. Members – All In-charges of the Departments

1. Dr. D. Krishna Gayatri

2. Dr. K. Syamala Devi

3. Dr. P. Santhi

4. Ms. A. Swathi

5. Ms. Y. Sitamahalakshmi

6. Ms. G. Pavani Devi

7. Ms. R.R.D. Sirisha

8. Sri. B. Surya Devara

9. Dr. K. Anitha

10. Ms. N. Naga Subramanyeswari

11. Ms. K. N. V. S. N. Eswari

12. Ms. M. Vasantha Lakshmi

13. Ms. D. Jayasree

14. Ms. M. Suvarchala

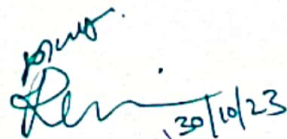
15. Lt. Dr. G. Pramila Rani

7. Controller of Examinations

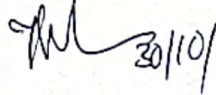
Dr. K. Yamuna

8. Member - Secretary

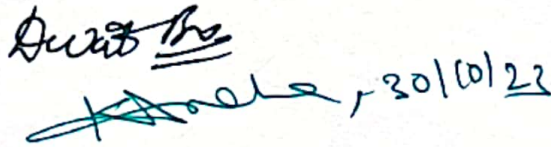
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P. Sanjotha  
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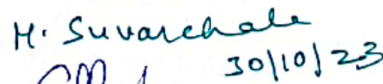
  
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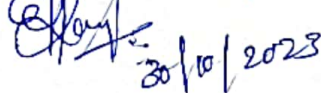
  
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