

**A.S.D. Govt. Degree College for Women (Autonomous)**  
**Jagannaikpur, Kakinada - 533002**  
**Re-accredited by NAAC with B Grade in Cycle III**

**Date: 19-11-2022**

**INVITATION**

The Academic Council meeting will be held on 19 November 2022 at 11 AM with Principal Dr.V.Anantha Lakshmi as Chairperson to discuss the following agenda.

All the In-charges and Members are requested to attend the Meeting and extend their valuable suggestions by participating actively in the deliberations on each item of Agenda and contribute to improve the quality of academics.

*V. Anantha Lakshmi*  
**PRINCIPAL & CHAIRPERSON**

**AGENDA:**

1. Approval of resolutions of BoS meetings of various departments for the academic year 2022-2023.
2. Proposed to revise the existing evaluation pattern of 40 internal and 60 external assessment to 40 Internal and 60 External assessment
3. Approval of newly introduced UG courses for the academic year 2022-23
  1. BA E.S.C (Economics, Statistics & Commerce)
  2. B.SC M.S.CS (Mathematics, Statistics & Computer Science)
  3. B.BA Healthcare Management
4. Proposed to introduce a PG Course, M.Sc Organic Chemistry recommended by BoS Members of Chemistry from the academic year 2023-24
5. Presentation of results of 2020 -21 II Semester and I,III,V,VI semesters of the academic year 2021-22.



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6. Approval of Academic Calendar and Institutional Action Plan for 2022-23 and Discussion on APSCHE Calender.
  7. Discussion on the implementation of Community Service Project (CSP) and Student Internships
  8. Analysis of Feedback on design and review of the syllabus by the Students, Parents, Alumni and industry/Teacher for the Academic Year 2022-23
  9. Any other item with the permission of the Chair.

**A.S.D.GOV'T DEGREE COLLEGE FOR WOMEN (AUTONOMOUS)**  
**JAGANNAICKPUR, KAKINADA – 533002**  
**(Re-accredited by NAAC with 'B' Grade)**

**COMPOSITION OF THE ACADEMIC COUNCIL FOR THE YEAR 2022-23**

1. **Principal** **Chairperson**  
 Dr. V. Anantha Lakshmi Principal  
**Vice Principal**  
 Smt.M.Suvarchala
2. **Nominees of the University as Members**
  1. Dr. N. Udaya Bhaskar Assistant Professor of Management Studies,  
AKNU 9490450510
  2. Dr. N. Sajna Raj Assistant Professor of English, AKNU  
8106141997
  3. Dr. B. Kezia Rani Associate Professor of CSE,AKNU  
7396544059
3. **Four Teachers of the college representing different categories of teaching staff by rotation**
  1. Dr.K.Lavanya Academic Coordinator
  2. Dr.G.Anitha RUSA & UGC Coordinator
  3. Dr.S.Priyadarsini Convenor, Research Committee
  4. Dr.K.Jhansi Rani Convenor, Inclusive Center
4. **Four experts from outside the college representing different fields as members.**
  1. **Education:** Dr. C. Krishna, Regional Joint Director of Collegiate Education AP, Zone I & II,  
Rajamahendravaram, E.G.Dist., 9440093239
  2. **Commerce:** Sri. C.V.N.Gangaram, Chartered Accountant, Gangaram & Co., Kakinada  
9430361911
  3. **Law:** Smt. P. Sridevi, Advocate, Kakinada. 9848819646
  4. **Industry:** Sri. A.V.V.V.Prasad, Senior Manager, Solar Systems,Kakinada,9440573389
5. **Members**
  1. Dr.D.Krishna Gayatri In-charge of Telugu
  2. Smt.K.Madhavi In-charge of Sanskrit
  3. Dr. P.Sanjotha In-charge of English
  4. Ms. A.Swathi In-charge of Hindi
  5. Ms.Y.Sitamahalakshmi In-charge of History & Political Science
  6. Ms.G.Pavani In-charge of Economics
  7. Smt. R.R.D. Sirisha In-charge of Commerce
  8. Sri.K.VenkateswaraRao In-charge of Physics & Mathematics
  9. Sri.V.Mallikarjuna Sarma In-charge of Chemistry
  10. Smt.N.Naga Subramanyeswari In-charge of Computer Science & Statistics
  11. Smt.G.Satya Suneetha In-charge of Computer Applications
  12. Smt.K.N.V.S.N.Eswari In-charge of Botany & Horticulture
  13. Smt.M.Vasantha Lakshmi In-charge of Zoology & Aquaculture
  14. Smt.V. Jayasree In-charge of Microbiology
  15. Smt.M.Suvarchala In-charge of Home Science
  16. Lt. G. Pramila Rani Physical Director
5. **Controller of Examinations** **Nominated by Principal**  
 Dr.K.Yamuna Lecturer in Economics
7. **Member - Secretary** **Nominated by Principal**  
 Dr.P.Sanjotha In-charge of English

**Resolutions:**

**1. Approval of resolutions of BoS meetings of various departments for the academic year 2022-2023.**

**Discussion:** The Academic Council discussed on the BoS meetings resolutions of all the Departments. The Departments have made changes in syllabi wherever necessary ranging from 10 -20 % as is admissible under Autonomy. The Departments have presented the changes made in their BoS meetings along with justification before the Academic Council for consideration and approval.

**Resolution:**

The changes made in the BoS meetings of various departments have been approved by the Academic Council.

**2. Proposed to revise the existing evaluation pattern of 25 Internal and 75 External assessment to 40 Internal and 60 External assessment**

**Discussion:** The Academic Council discussed on the revision of existing evaluation pattern of 25 Internal and 75 External assessment to 40 Internal and 60 External assessment. The proposal made in their BoS meetings along with justification was placed before the Academic Council for consideration and approval. Majority of the departments opined to revise 25:75 assessment pattern to 40: 60 assessment pattern in order to bring Examination reforms which gives a scope to engage the students in the assigned academic and curricular activities and assess their performance and to even boost their skills and competitive spirit.

**Resolution:** Taking into consideration the opinion of the departments for revision of the existing evaluation pattern of 25:75 assessment pattern to 40: 60 assessment pattern which has been accepted by the members of BoS, the Academic Council has approved the revised assessment pattern.

It is also resolved to approve the question paper pattern for external 60 marks as in

Section- B: 5 questions to answer out of 8 with marks  $5 \times 4 = 20$

Section-A : 5 questions with internal choice with marks  $5 \times 8 = 40$

Total = 60

Resolved to approve the implementation of new Continuous Internal Assessment (CIA) introduced by APCCE from 2021-2022 admitted batch onwards as per the pattern shown below by adopting the question paper consisting of 5 Marks (2 out of 3 questions), 2 Marks (5 out of 7 questions) and 1 Mark Questions (10 out of 10 questions).

I Mid	II Mid	I Mid Brought Down to	II Mid Brought Down to	Total	Assignment	Seminar	Clean & Green	Total	Brought Down to
30M	30M	20 M	15 M	35 M	5 M	5 M	5 M	50 M	40 M (2022-23 admitted Batch)

### 3. Approval of newly introduced UG courses for the academic year 2022-23 in

#### Annexure-I

1. BA E.S.C (Economics, Statistics & Commerce)
2. B.SC M.S.CS (Mathematics, Statistics & Computer Science)
3. B.BA Healthcare Management

**Discussion:** Members of the Academic Council discussed on the introduction of 3 new UG courses permitted by CCE,AP. Mangalgiri which were also sanctioned by the affiliating university, AKNU, Rajamahendravaram. The members felt that the courses are market-oriented courses that provide employability skills for getting employment as well as to become Women Entrepreneurs.

**Resolution:** The council approved the introduction of new 3 UG courses from the academic year 2022-23.

**4. Proposed to introduce a PG Course, M.Sc Organic Chemistry from the academic year 2023-24**

**Discussion:** Members of the Academic Council discussed on the introduction of new PG course M.Sc Organic Chemistry as proposed to introduce by the department of Chemistry with the demand for the course from the girl students. It is noticed that the parents are unwilling to send their children (girls) to distant places with the fear of safety and security issues as a result the merit students are unable to pursue higher education. Hence, the Department of Chemistry felt the need to introduce PG Course in Organic Chemistry.

**Resolution:** The council approved the introduction of new PG course M.Sc Organic Chemistry from the next academic year i.e., 2023-24.

**5. Presentation of results of II Semester 2020-21 and I, III, V, VI semesters for the academic year 2021-22**

**Discussion:** The subject wise results of all semesters are shown in the annexure-II along with paper wise and Teacher wise analysis. Results are placed before the Academic Council for necessary suggestions and approval. The Council appreciated for timely release of results i.e within 20 days after completion of examinations and congratulated the departments who secured 80-100%. Further, discussed on the reasons for getting below 40% results in a few courses of Semester-I (2021-22).

**Resolution :**

The Council suggested to take structured measures to improve the results, like identifying slow learners and taking special care, to frame a time table and to implement the remedial classes in the 7<sup>th</sup> hour every day.

**6. Approval of Academic Calendar and Institutional Action Plan for 2022-23**

**Discussion:** The Tentative Academic Calendar following the APSHCE Calendar is framed for the Academic Year 2022-23 along with the consolidated action plans of different departments approved in the concerned BOS . The Academic Calendar and Institutional Action Plan for 2022-23 shown in the Annexure III is placed for discussion and suggestions from the members of Academic Council.

**Resolution:** The Council approved the Tentative Academic Calendar of the Academic Year 2022-23 and suggested to follow the APSHCE Calendar as and when it is revised.

**7. Discussion on the implementation of Community Service Project (CSP) and Student Internships**

**Discussion:** The College followed the guidelines of CCE, AP in implementation of Community Service Project (CSP) and Student Internships. The Academic Council discussed on the internships (II Year students for 2 months and 6 months following the guidelines of CCE, AP.

**Resolution:** Academic Council approved the implementation of Community Service Project (CSP) and Student Internships of II Year students for 2 months and 6 months and suggested to have a pre-plan well in advance hereafter in connecting the students to firms to conduct 5<sup>th</sup> Semester Classwork and to send the students for 6 months Internship after completion of V-Semester End Examination so that the students can continue in the firms.

8. **Analysis of Feedback on design and review of the syllabus by the Students, Parents, Alumni and industry/Teacher for the Academic Year 2022-23 in Annexure IV.**

**Discussion:** The institute has a formal mechanism to obtain feedback from students on the curriculum (Design and review of the syllabus). The feedback on design and review of syllabus is obtained from the students, Parents, Alumni and industry/Teacher of all semesters in all courses through structured feedback links available in College website. Such a feedback is used to make modifications in the curriculum, if required.

**Resolution:** The Council approved the structured feedback links available in College website on syllabus design and review from students, teachers, alumni and parents. Analysis of Students teachers, alumni and parents feedback on the curriculum and syllabus is found to be appreciative.

9. **Any other item with the permission of the Chair.**

10. **Life Skill Courses and Skill Development Courses opted by students**

The following Life Skill Courses are opted by students

**Life Skill Courses**

I-Semester : HVPE ( Human Values and Professional Ethics)

II-Semester: ICT (Information Communication Technology)

III- Semester: Analytical Skills & Environmental Education

**Skill Development Courses**

I-Semester: Tourism Guidance for Atrs stream

Plant Nursery Biology stream

Electrical Appliances Maths stream

Insurance Promotion B.Com stream



II –Semester: Group A-Survey and Reporting for Arts stream

Solar Energy for MPC & MPCs stream

Group B- Dairy Technology for Biology stream

III –Semester: Poultry Farming for Science students

Financial Marketing for Arts stream

Retailing for B.Com stream

• **Introduction of Grafting System**

**Discussion:** The Examination Committee expressed their opinion to the Council regarding adding marks to the students who failed with a difference of 5 marks in 2 subjects in the End Semesters. The Council discussed on this and suggested to follow Grafting procedure by taking the required 5 marks from the 2 highest scored subject papers for the benefit of the students

**Resolution:** The Council approved the proposal of Examination Committee in implementing Grafting system to the students who failed with a difference of 5 marks in 2 subjects in the End Semesters. To benefit the students it is suggested to take 5 marks from the 2 highest scored papers and not exceeding a total of 5 marks and add those marks to the 2 subjects scored less than minimum pass mark.

## Signatures of the Academic Council

### 1. Principal/Chairperson

Dr. V. Anantha Lakshmi

V. Anantha Lakshmi 19/11/22

### 2. Vice Principal

Smt. M. Suvarchala

M. Suvarchala  
19/11/22

### 3. Nominees of the University as Members

1. Dr. N. Udaya Bhaskar

N. Udaya Bhaskar  
19/11/22

2. Dr. N. Sajna Raj

3. Dr. B. Kezia Rani

B. Kezia Rani

### 4. Four Teachers of the college representing different categories of teaching staff by rotation

1. Dr. K. Lavanya

K. Lavanya

2. Dr. G. Anitha

G. Anitha

3. Dr. S. Priyadarsini

S. Priyadarsini

4. Dr. K. Jhansi Rani

K. Jhansi Rani

### 5. Four experts from outside the college representing different fields as members.

1. Education: Dr. C. Krishna

C. Krishna  
19/11/22

2. Commerce: Sri. C. V. N. Gangaram,

3. Law: Smt. P. Sridevi

4. Industry: Sri. A. V. V. V. Prasad

A. V. V. V. Prasad  
19/11/22

### 6. Members

1. Dr. D. Krishna Gayatri

D. Krishna Gayatri  
19/11/22

2. Smt. K. Madhavi

K. Madhavi  
19/11/22

3. Dr. P. Sanjotha

P. Sanjotha  
19/11/22

4. Ms. A. Swathi

A. Swathi  
19/11/22

5. Ms. Y. Sitamahalakshmi

Y. Sitamahalakshmi  
19/11/22

6. Kum. G. Pavani

G. Pavani  
19/11/22

7. Smt. R.R.D. Sirisha

R.R.D. Sirisha  
19/11/22

8. Sri. K. Venkateswara Rao

K. Venkateswara Rao  
19/11/22

9. Sri. V. Mallikarjuna Sarma

V. Mallikarjuna Sarma  
19/11/22

10. Smt. N. Naga Subramanyeswari

N.N.S. Subramanyeswari  
19/11/22

11. Smt. G. Satya Suneetha

Suneetha  
19/11/22

12. ~~Smt.~~ K. N. V. S. N. Eswari

*K. N. V. S. N. Eswari*  
19/11/22

13. Smt. M. Vasantha Lakshmi

*M. Vasantha Lakshmi*  
19/11/2022

14. Smt. V. Jayasree

*V. Jayasree*  
19/11/22

15. Smt. M. Suvarchala

*M. Suvarchala*  
19/11/22

16. Lt. G. Pramila Rani

*G. Pramila Rani*  
19/11/2022

**7. Controller of Examination**

Dr. K. Yamuna

*K. Yamuna*  
19/11/2022

**8. Member - Secretary**

Dr. P. Sanjotha

*P. Sanjotha*  
19/11/22