YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	A.S.D Government Degree College for Women (A), Kakinada
• Name of the Head of the institution	Dr. V. Anantha Lakshmi
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	9963786386
• Alternate phone No.	9346512694
• Mobile No. (Principal)	9963786386
• Registered e-mail ID (Principal)	jkcrjyec.asdkkd@gmail.com
• Address	Jagannaickpur
• City/Town	Kakinada
• State/UT	Andhra Pradesh
• Pin Code	533002
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	29/04/2015
• Type of Institution	Women
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the IQAC Co-ordinator/Director	**M. Vasantha Lakshmi**
• Phone No.	**9866023398**
• Mobile No:	**8309677943**
• IQAC e-mail ID	**asd.iqac@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://asdgdcw.ac.in/resource/file_attach/1706685916AQAR_2021_2022.pdf
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://asdgdcw.ac.in/resource/file_attach/1706954743Academic_Calendar_2022_23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**76.75**	**2005**	**20/05/2005**	**19/05/2010**
Cycle 2	**B**	**2.26**	**2011**	**30/11/2011**	**29/11/2016**
Cycle 3	**B**	**2.37**	**2018**	**02/11/2018**	**01/11/2023**

6.Date of Establishment of IQAC	**11/11/2015**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
NIL	**NIL**	**NIL**	**Nil**	**0**

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File

9.No. of IQAC meetings held during the year	6	
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Organizing Seminars/ Workshops: - Conducted a Skill Development Programme 'Puppetry Training' on 29-09-2022. - Workshop on '5G wireless communication with Pantech- e learning' on 23-11-2022 - Workshop on "Filing of Income Tax returns" on 20-02-2023. - Organized 2-Day National Seminar on 'Post Colonial Indian Fiction' on 24th & 25th February 2023. - 3-Days Workshop on Life Skills was conducted from 16-03-2-23 to 18-03-2023 - Workshop on 'Emerging Technologies in the field of Computer Science' was organized on 24-03-2023. -Organized one day National Workshop on 'Modern Trends in Herbarium Methodology' on 10-08-2023. - Conducted one day workshop on 'Intellectual Property Rights' on 23-08-2023. 2. Encouraged faculty to participate in online/ Offline Faculty Development Programmes, Refresher Courses, Training Programmes, Seminars, Workshops etc. 50 faculty members actively participated. 3. Offered 13 certificate/ Value Added courses to make the students aware of Indian Knowledge system and to promote employable skills. 4. ISO Certification: The institution got ISO certification 14001: 2015 by HyM International Certifications Pvt. Ltd, Hyderabad for Implementation of Greenery and Environmental Promotion Activities, ISO 50001:2018 certification for maintaining Energy standards and ISO 9001:2015 certification for Providing Educational Services in accordance with the requirement of quality standards. 5. IQAC monitors the implementation of PMKVY scheme 4.0 which is aimed at women empowerment by training unemployed women who discontinued their studies and make them self reliant. 24 candidates completed the course Self Employed Tailor and 25 completed Data Entry operator course and got certification from NSDC, New Delhi.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Conduct of Student Induction Programme and Bridge Course	**Deeksharambh: Student Induction programme was conducted for 2022-2023 admitted batch from 22-10-2022 to 30-10-2022 to help the new students adjust and feel comfortable in the new environment, inculcate the ethos and culture of the institution, and help them build bonds with fellow students and faculty members. Bridge course for 2022-2023 admitted students was conducted from 31-10-2022 to 11-11-2022 to bridge the gap between the subjects studied at intermediate level and the subjects they would be studying in graduation.**
Organizing Seminars and Workshops	**1.Conducted a Skill Development Programme 'Puppetry Training' on 29-09-2022. 2. Workshop on '5G wireless communication with Pantech- e learning' on 23-11-2022 3. Workshop on "Filing of Income Tax returns" on 20-02-2023. 4. Organized 2-Day National Seminar on 'Post Colonial Indian Fiction' on 24th & 25th February 2023. 5. 3-Days Workshop on Life Skills was conducted from 16-03-2-23 to 18-03-2023 6. Workshop on 'Emerging Technologies in the field of Computer Science' was organized on 24-03-2023. 7. Conducted one day workshop on 'Intellectual Property Rights' on 23-08-2023. 8. Organized one day National Workshop on 'Modern Trends in Herbarium Methodology'**

	on 10-08-2023.
Participation in FDPs/ Training Programmes/ Refresher courses tec.	The institution took measures for teacher training through online/ Offline Faculty Development Programmes, Refresher Courses, Training Programmes, Seminars, Workshops etc. 50 faculty members actively participated in different programmes during 2022-2023
Offering Certificate Courses/ Value added courses	The institution offered 13 Certificate Courses during the academic year 2022-2023. 507 students completed the courses offered.
Monitoring Training and Placements	Jawahar Knowledge Centre conducted training in soft skills, Communication Skills, Analytical skills and conducted 9 placement drives through which 114 students got placement. Career Guidance Cell conducted orientation programmes through which 67 students progressed to higher education and 46 got placements.
Monitoring the Community Service Project/ Short term Internship/ Semester Internship	I year students completed community Service Project and II-year students completed short term internship during summer vacation from 10-05-2023 to 20-06-2023. • III- year students completed their semester internship from 01-05-2023 to 29-07-2023, after grooming them for one week in the institution.
Improvement of Water conservation facilities	The institution has ground water recharge pits, Rain water harvesting facility and waste water re-use facility. Care is taken for effective water distribution system through proper maintenance of taps and

	pipelines. Students are enlightened on the importance of water and avoiding water wastage.
Implementation of the Best Practices of the institution	Best Practices of the Institution are continued during 2022-2023. 1. SAMANA, Trade fair was conducted on 11-08-2023 to promote entrepreneurial skills among the students. 2. Cheyutha- Visiting old age homes and extending support. Department of Botany and Horticulture visited the old age home 'Janavali' on 23rd February 2023 with 20 girl students and interacted with the inmates of old age home to give solace to them and distributed 60kgs of Rice and buns. The Department of Home Science distributed Aluminium cooking vessels 10th March 2023. 3. Assembly is organised daily by students, in which the students sing Vandemataram, read newspaper headlines in Telugu and English languages, share thought of the day, recite Telugu/ Hindi Poem with meaning, Pledge and conclude with National Anthem. 4. Vehicle free Day is being observed every third Saturday to inculcate a sense of responsibility towards the environment. Students and staff are encouraged to prefer public transport for commuting to college, especially on vehicle free day.
Training unemployed women through PMKVY scheme	IQAC monitors the implementation of PMKVY scheme 4.0 which is aimed at empowering women through training unemployed women who discontinued their

	studies. 24 candidates completed the course Self Employed Tailor and 25 completed Data Entry operator course and got certification from NSDC, New Delhi.
Promotion of Eco-friendly Initiatives	Botanical garden with ornamental and medicinal plants was developed. Horticulture garden was developed to cultivate vegetables and leafy vegetables through organic farming methods. Eco-club has actively taken up eco friendly initiatives such as awareness on the usage of plastic and its implications, significance of plantation and preservation of indigenous plant species, distributing clay Vinayaka idols to local public etc.
Submission of Data to NIRF	Institutional data for NIRF was submitted on 10-01-2024 for the year 2022-2023.
Collection of feedback	Feedback on curriculum was taken from students, alumni, teachers and industry. the feedback is analyzed and utilized for curriculum design and development. Student satisfaction survey is done, analyzed, action taken and reports were placed on website.

13.Was the AQAR placed before the statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
IQAC	05/02/2024

14.Was the institutional data submitted to AISHE ?	**Yes**
• Year	

Year	Date of Submission
2022-2023	**30/01/2024**

15.Multidisciplinary / interdisciplinary

NEP 2020 emphasizes on the importance of a holistic and multidisciplinary education as it would aim to develop all capacities of human beings -intellectual, aesthetic, social, physical, emotional, and moral in an integrated manner.

Towards achieving this goal, ASD Government Degree College for Women (Autonomous) has designed flexible curricula with choice based credit system (CBCS). Elective system was implemented for opting the courses as per the choice of the students. The programmes offered by the institution are multidisciplinary in nature.

In addition to core courses the institution offered:

- Human Values and Professional Ethics course for the development of humanistic, ethical, and universal human values of truth (satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa)
- Environmental Education course focusses on understanding major environmental issues in different perspectives and find solutions and develops responsible behaviour towards protecting the ecosystems.
- Multidisciplinary Life skill and skill development courses help in promoting professional, technical, vocational and life skills. Any student can choose any course irrespective of the programme they pursue.
- The institution integrated credit based Community Service Project into curriculum after 2nd semester with a duration of 180 hrs with 4 credits to promote community engagement and service.
- Soft skills, communication skills are taught to the students for their all-round development.
- 4 Year UG-Honours programmes (3 Major System) were introduced during 2022-2023 with an exit option after 3rd year (6th semester).

- The institution integrated a mandatory short term internship into curriculum after 4th semester with 4 credits and semester internship of 15 weeks duration with 12 credits during entire 6th semester to promote the employability of the students. The institution has MoUs/ Collaborations with industries for internships and placements. The students are guided by faculty mentors and the implementation is monitored by APCCE and APSCHE through internme app.
- The college offered 13 certificate courses of above 30 hours duration. All the Certificate courses are open for all students of the college. The students can choose the course as per their interest.

The institution offered the following Under Graduate programmes and Post Graduate Programmes during the academic year 2022-2023.

Under Graduate programmes:

B.Sc (Mathematics, Physics, Chemistry)

B.Sc (Mathematics, Statistics, Computer Science)

B.Sc (Mathematics, Physics, Computer Science)

B.Sc (Chemistry, Botany, Zoology)

B.Sc (Chemistry, Zoology, Aquaculture Technology)

B.Sc (Chemistry, Botany, Microbiology)

B.Sc (Chemistry, Botany, Horticulture)

BA (History, Economics, Political Science)

BA (History, Economics, Travel &Tourism)

BA (Special Telugu, History, Political Science)

B.Sc- Home Science

B.Com - General

B. Com (Computer Applications)

Post Graduate Programmes:

MA (Telugu)

M. Com.

From the academic year 2023-2024, the college adopted 4 year-UG Honours programmes (Single Major) with multidisciplinary, Skill courses, Skill Enhancement Courses, Course on Indian Knowledge System, and Open Online Trandisciplinary Course which emphasize on Multidisciplinary approach and flexibility with multiple exit and multiple entry option.

16.Academic bank of credits (ABC):

As per National Education Policy 2020, the academic Bank of Credits (ABC) has been introduced to facilitate the academic mobility of students with a freedom to study across the Higher Education Institutions in the country with an appropriate credit transfer mechanism from one programme to another leading to attain a Degree/ Diploma etc., ABC shall deposit credits awarded by registered institutions into students accounts and stores for a maximum period of 7 years.

ABC IDs are created for 550 students through DigiLocker. Credit transfer into students' ABC account is under process.

17.Skill development:

1. Revamping of curriculum is done as per the needs of industry including more skill component based on the feedback of stakeholders on curriculum.

2. The institution offered the following Skill Development and Life Skill Courses during the year 2022-2023:

Skill Development courses: Plant Nursery Management, Electrical Appliances, Poultry Farming, Dairy Technology, Insurance promotion, Tourism Guidance, Business Communication, Advertising, Solar Energy, Survey and Reporting, Social Work Methods, Retailing, Financial Markets

and

Life Skill Courses: Information and Communication Technology, Human Values and Professional Ethics, Environmental Education and Analytical skills.

3. Students were taken to the eminent scienfic Institutions/

Industries like State Insitute of Fisheries Technology, Venky Parenterals, Kakinada where a group of students completed their study projects and internships.

4. Students completed a mandatory short term Internship of 2 months and semester internship of 15 weeks duration which help in enhancing employability skills and make the students industry ready.

5. The institution organized SAMANA, a student trade fair on 11-08-2023 to develop enterpreneurial skills.

6. Jawahar Knowledge Centre of College gave training in Soft skills, Analytical skills, Communication Skills and Computer skills to students and conducted 9 job drives through which 114 students were placed.

7. Under PMKVY 4.0 sheme, the institution offered

- A short term training course on 'Self employed Tailor' for local unemployed women between the age group of 15 - 45 years. 30 candidates were enrolled and 24 candidates got the certification from NSDC. New Delhi.
- A Course entitled Associate Data Entry Operator was offered. Out of 56 candidates registered, 25 were certified.

8. Innovation and Incubation Centre was established in the college to nurture and promote the innovations of students.

Some of the activities of IIC are:

- Blossoms Nursery: Production and sale of Ornamental plants through grafting techniques by the students of Botany & Horticulture.
- Yuva Crafts- Start up by Students- the students participated in Women Entrepreneur Trade Fair 2022 organized from 23-09-2022 to 05-10- 2022 organized by DRDA, Kakinada.

9. Institution developed a Horticulture garden where Botany and Horticulture students are being given practical training on cultivation techniques. Students maintain kitchen garden in the college hostel and sell the produce to the staff and students as a part of earn while learn programme.

10. Skills development was brought about through certificate courses like Post Harvest Technology- Preparation of Value added products, Bakery and confectionary, Ecofriendly Farming, MS Office, Type

Writing Lower & Higher offered during 2022-2023.

11. Social Service Skills were promoted through the activities of 2 NSS units and NCC and through 2 months Community Service Project which has been introduced after second semester.

12. Managerial skills were enhanced by making the students partcipate in all activities of the college such as conducting daily assembly, Management of students' Hostel, student union etc.

13. To promote interpersonal and intra personal skills, the students are engaged in seminars, field trips, Role plays, Group discussions, Problem solving, Science Exhibitions, field trips/ Industrial visits etc.

12. Institution organized a workshops on Life Skills, Emerging Technologies in the field of Computer Science, Modern Trends in Herbarium Technology, Filing of Income Tax returns, 5 G Wireless communication with Pantech-e learning to promote skill development.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Activities of the college reflecting the integration of Indian Knowledge System during 2022-2023:

- The college adopted multilingual system by offering Telugu,Hindi and Sanskrit as second language which impart the Indian Knowledge system (Indian culture and tradition) to the students. Some of the UG programmes and MA (Telugu) were offered in Telugu medium which is the mother language. English is offered as first language to make the students understand the issues at global level.
- Department of English conducted 2-Day National Seminar on Post colonial Indian fiction on 24th & 25th February 2023, reflecting Post colonail Indian culture.
- Department of Sanskrit offered a certificate course in vadathu Samskrutham.
- College library is the rich source of Indian Knowlege system. It has epics such as Ramayana, Mahabharatha, purans, vedas, some of the upanishads, many literature books etc.,
- The college offered a course in History which emphasises on the knowledge of Unity in Diversity in India, Social reforms and Science & Technology of ancient India, Religious reformation in India. Institution celebrated World Tourism Day emphasizing the UNESCO- World Heritage sites in India with

special reference to AP.

- History students completed short term internship at AP State Archeological Museum, Kakinada focussing in the areas of ancient Indian Manukripts, Palm leaf scripts, Rock inscriptions etc.
- College celebrated festival Sankranthi in the name of 'Sankranthi Sambaralu' which reflect the culture and tradition of Telugu people. Department of Commerce conducted a fashion show on the theme "national Integration, Culture and various occupations."
- Bharatha Naatyam, Kuchipoodi dance performances given by the students in Annual Day and other celebrations dipict Indian culture.
- Ms. V. Sri Harsha bagged 3rd prize in Bharat Natyam in an event organized by SETRAJ, Department of Youth Services, Government of Andhra Pradesh on 04-11-2022.
- Ms. Sammakka I B. Sc (MPC) & team got first prize for Dimsa-Tribal folk dance in the state level competitions held at Silver Jubilee College, Kurnool on 10-12- 2022 and in the competitions Conducted by Nehru Yuva Kendra, Kakinada on 06-07-2023.
- Department of Home Science conducted one day workshop on Puppetry. Using these puppets students gave awareness regarding good touch and bad touch to the school children.
- Department of Botany and Horticulture conducted a Medicinal plant drive and enlightened the students and local public regarding usage and conservation of indigenous medicinal plants on 16-09-2023.
- The institution celebrated International Yoga Day on 21-06-2023 in collaboration with Isha foundation, Kakinada to stress the significance of yoga and meditation.
- Celebrated National Handloom Day on 07-08-2023 to promote the use of handmade textiles.
- Celebrated of Constitution Day, Independence Day, Republic day, Ektha Diwas etc., to enlighten the students regarding Indian History, Constitutional values etc.
- Human Values and Professional Ethics course was offered to inculcate value system among the students.
- College celebrates the days of National importance to ignite patriotic fervor among the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome based education is a student centric teaching and learning methodology in which course delivery, assessment are planned to achieve stated objectives and outcomes. It focuses on measuring

student performance i.e. outcomes at different levels.

Programme outcomes (POs), Programme Specific Outcomes (PSOs) are formulated by Internal Quality Assurance Cell. Course Outcomes (COs) are designed in Board of Studies meetings. POs, PSOs are mapped to COs. Attainment of Course Outcomes is calculated through the performance of students in continuous internal assessment and semester end assessment. Programme outcome attainment is calculated by taking the attainment in all courses into consideration and percentage of attainment is assessed.

20.Distance education/online education:

ASD Government Degree College for Women (A) encourages online education to promote blended mode of teaching and learning.

- Faculty members engage online classes through Google meet/ Zoom during holidays and for taking extra classes beyond college hours.
- The students and faculty members are encouraged to register for MOOCS courses which are offered through Swayam platform and 10 faculty members completed SWAYAM online course with high scores on Quality Assurance Through NAAC Accreditation Process (July to November 2022) in the proctored exam held on 25-02-2023. 81 students from B.Sc -MPCS and B.Com-CA completed online course- 'Get Connected' offered and sponsored by CISCO.
- Teaching staff are encouraged to attend online FDP programmes by giving on duty facility. 50 Faculty members have completed online/offline FDPs offered by various institutions during 2022-2023.
- Students and staff use INFLIBNET for accessing journals and books online.
- Faculty members are trained in ICT tools and content generation for Learning Management Systems.
- Log in Credentials are created for staff and students for making use of Learning Management Systems developed by AP Collegiate Education and AP State Council of Higher Education.
- Virtual classroom and digital classrooms of the college are used for conducting online guest lectures and webinars.
- At present the institution is not offering programmes through Distance Education.

Extended Profile

1.Programme

1.1   21

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1   **1153**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2   **372**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3   **1066**

Number of students who appeared for the examinations conducted
by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1   **267**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2   **52**

Number of full-time teachers during the year:

Extended Profile		
1.Programme		
1.1 Number of programmes offered during the year:		**21**
File Description	Documents	
Institutional Data in Prescribed Format	View File	
2.Student		
2.1 Total number of students during the year:		**1153**
File Description	Documents	
Institutional data in Prescribed format	View File	
2.2 Number of outgoing / final year students during the year:		**372**
File Description	Documents	
Institutional Data in Prescribed Format	View File	
2.3 Number of students who appeared for the examinations conducted by the institution during the year:		**1066**
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.Academic		
3.1 Number of courses in all programmes during the year:		**267**
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.2		**52**

Number of full-time teachers during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3 Number of sanctioned posts for the year:	**47**

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**305**
4.2 Total number of Classrooms and Seminar halls	**24**
4.3 Total number of computers on campus for academic purposes	**110**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**63.32899**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Curricula developed and implemented by the institution have relevance to the local, national, regional and global developmental needs as reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered.

BA (HEP)

- **Enable to acquire knowledge on global economic, social,**

historical, political trendsandoffers knowledge on international relations.

HETT

- To equip with skills in tourism, marketing, customer practices, sustainable practices andcrisis management and to preserve local resources that boosts global economy.

THP

- To foster effective communication, Cultural understanding, social Integration, and Promotes inclusive education, cross-cultural exchanges and international business opportunities.

B.Sc MPC, MPCS & MSCS

- Provide skills regarding quality control, R & D, data-Statistical Analysis, fabricate new devices, Robotics & Automation, opportunity in Software Development, AI Machine Learning, Engineering & Electronic industry, quantum mechanics, pharmaceutical industry.

B.COM GENERAL & CA

- To excel in trade barriers, LPG, GST, Tax laws, Income Tax, economics, banking, Cost accounting, ratios analysis, cash and fund flow statements, business Statistics, marketing skills, e-commerce, conducting business transactions, and in web designing.

B.Sc Home Science

- Impart skills from local household to the global level that contribute to well-being, economic stability, cultural preservation, and sustainable living.

CBZ & CBHt

- Facilitates knowledge in interdisciplinary areas and enhances skills to promote Sustainable Development.

B.Sc. CZAqT

- To impart technical skills in Aquaculture practices and

Quality Control and diagnostics

CBMB

- **To understand concepts of medical-diagnostic, healthcare and pharmaceutical industry and provides solutions to socio-economic, environmental and health problems globally.**

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	https://asdgdcw.ac.in/resource/file_attach/1697110150Curriculumrelavance.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

19

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	[View File](#)

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

267

File Description	Documents
Curriculum / Syllabus of such courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	[View File](#)
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

267

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

19

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Institution integrates cross-cutting issues relevant to Human values & Professional Ethics (HVPE), Environment and Sustainability into the curriculum.HVPE enables the students to understand what is valuable for human happiness and it also indicates the direction for their fulfilment. It helps in understanding the value of harmonious relationship based on trust, respect in their life and profession. This course enriches the curriculum by motivating the students by pointing out the importance of value domain. Ethical conduct helps in moulding the character, career, and life to take an active part as a responsible member of the society. It helps a happy and prosperous life.

Environmental education helps students to explore the problems of environment and create awareness about those issues. It teaches

the students to examine all the issues related to environmental degradation and its preservation. The sustainability of nature is also part of environmental education. Students are sensitized and made aware of environmental and sustainability issues by making them participate actively in the celebration of Environment Day, Earth Day, and Water Day, conducting plastic free day, vehicle free day through eco club of our college.

Women Empowerment cell (WEC) continuously educates students on Gender issues, through various activities such as women education, Women in leadership-Achieving an equal future, Violence against women, Women Issues, Health, and Nutrition etc., WEC tries to imbibe the importance of women empowerment in moulding the society towards gender equality by conducting extension lectures on Bharatha Rajyanga Nirmanam lo Naarimanulu and Mahilala Vyakthigatha mariyu Samajika Bhadratha.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

13

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

520

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

948

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://asdgdcw.ac.in/resource/file_attach/1706770494Final_Feedback_Report.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://asdgdcw.ac.in/resource/file_attach/1706770494Final_Feedback_Report.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

352

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

313

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution has mentor- mentee system to take care of all-round development of individual student. The student profiles are maintained by mentors to assess their academic performance and the learning level of the students. College designs bridge course to bridge the gap in pursuing the under graduate programme. Continuous Internal Assessment is done based on the performance in mid-semester examinations and cocurricular and extracurricular activities and necessary measures are planned for slow learners and advanced learners.

Revision of old question papers is done and study material is prepared and supplied to slow learners. Remedial classes are conducted to promote better understanding of concepts to bring then on par with peers and build competence to face examinations.

The advanced learners are advised to participate in peer teaching by attaching slow and moderate learners. They are encouraged to register in certificate courses/value added courses/ MOOCs to enrich their knowledge and enhancing their employability. Guidance is given for PGCET and ICET. They are encouraged to participate in on campus and off campus job drives. Students are encouraged to

Essay Writing, Elocution, Poster presentation, Quiz competitions inside outside the college.

During 2022-2023, 81 students completed CISCO Master Trainers Programme. 67students achieved ranks in AP PGCET/ ICET 2023. 46students got placements. 520 students enrolled and 507 completed certificate courses/value added courses.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
22/11/2022	1153	52

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The college makes continuous and dedicated efforts to enable student to realize their potential. The college has adopted student- centric methods such as content-focused methods, Participative learning, Experiential, project-based learning etc.

Assignments, Seminars, Debates, Group discussions, Poster presentations are assigned to the students to develop their writing, presentation, and analytical skills.

National seminars, Extension lectures, Workshops are organized by the college by inviting eminent persons to expose the students to the latest developments. The institution arranges visits to industries and Scientific organizations to promote scientific temper among the students.13 Certificate courses are offered during 2022-2023 to promote practical skills.

278 Students are involved in community service project (CSP) to foster a sense of social responsibility among the students, 345 students completed short term internships and 325 students completed semester internships which help indeveloping good communication skills, team work skills and Employability Skills. The college conducts career guidance Programmes to enlighten them about different empolyment avenues.

Student induction programme is conducted for newly admitted students to give awareness regarding the scope and prospects of the programmes offered, the infrastructural facilities and other support services available in the institution.

Llibrary is a rich learning resource consistingof 33,325 text books,1609 reference books,16 journals and magazines, and e-resources such as N- LIST, NDLI, SWAYAM PRABHA which can be accessed by all faculty and students.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The college takes initiation and efforts for effective implementation of ICT- enabled tools for teaching –learning to provide a more innovative and creative learning experience to the students.The college has well equipped digital resources and ICT tools. The college at present has 3 Digital classrooms, 3 Virtual class rooms with LCD facility, Touch screen LCD panel with CPU, projection and interactive pen BENQ LCD projectors with white screen having 1080 Resolution, with Wi-Fi facility. The institution encourages the teachers to use the available digital resources and ICT tools. The college has ICT enabled digitalclass rooms, enabled the faculty to give thePower point presentations, audio-visual presentations, YouTube video content and to conduct classes via digital platform to make the learning interest. FDP, TOTs are conducted in online/offline mode to familiarize the faculty with theonline platforms. Effective use of whatsapp platform is being done by staff and students to sharee –books, learning material, youtube videos. The faculty have prepared PPTS for their lessons and make optimal use of ICT facilities. The

faculty of Arts, Science and commerce prepared LMS videos and teaching material in 4 Quadrants in their subjects and shared the content to students through APCCE and APSCHE LMS portals. NPTEL, SWAYAM platforms are availed by faculty for completing courses of their choice through online mode.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	[View File](#)

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

50

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	[View File](#)
Circulars with regard to assigning mentors to mentees	[View File](#)

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

A committee is constituted to prepare an Academic calendar every year to plan the academic and administrative activities. The Academic calendar is the source of information and planner that gives crystal clear information for the students and faculty members to plan the activities effectively and efficiently throughout the year. Academic Calendar is prepared before the commencement of academic year. IQAC gives the final approval for the implementation of calendar. It is circulated to all the departments and students, and also uploaded on the college website. The Academic Calendar indicates the details of annual working days and holidays, admission schedule, examination schedule and evaluation. The institutions adheres to the academic calendar for conducting activities. Annual curricular plans are prepared by each and every department of the college by following the Academic Calendar and communicated to the students.Teaching plans are scrupulously followed to complete the syllabus in time

so that students can prepare well and appear for examinations.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

47

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)
Any additional information	**No File Uploaded**

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

15

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	[View File](#)
Any additional information	[View File](#)

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

92788

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	[View File](#)
Any additional information	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

16.66

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	[View File](#)
Any additional information	[View File](#)

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

79 out of 1066 students who appeared for Examination

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	[View File](#)
Upload any additional information	**No File Uploaded**

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The IT integration initiatives undertaken in the previous academic years and the new initiatives planned for the current academic year (2022-23) in the examination cell are summarized as follows:

- **Successfully implemented student registration through SPES Software, streamlining the registration process and reducing administrative workload.**
- **Students' elective mapping facilitated quicker application generation, optimizing both student and staff time.**
- **Computerized Examination Management System (SPES/SPRS) like an automated system for exam-related tasks, including hall ticket generation, conduct of examinations,and result processing, reducing errors, and easing staff workload.**
- **Comprehensive Reports like Programme-wise, department-wise, course code-wise, social status-wise, and faculty-wise**

reports were generated, enhancing result review and transparency while reducing errors.
- Digitization of Exam Records like attendance sheets, question papers, and answer sheets, leading to improved record management and reduced risk of document loss.

Apart from the above initiatives, in the present Academic Year 2022-23 steps were taken for

Enhanced SPES /SPRS Integration for more efficient exam management like-

- Advanced Reporting features for deeper analysis and insight into exam results for Example Fee paid and unpaid student list etc.
- Continuing digitization efforts to include additional exam-related documents and records for comprehensive management.
- Focusing on enhancing the online result publication system for better accessibility and user experience.
- Implementing enhanced security measures to fortify various stages of the examination and evaluation processes against potential threats.

By aligning these IT integration strategies with the goals, examination cell aims to streamline processes, enhance transparency, and improve overall efficiency while maintaining the integrity of the examination system.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

- Programme Outcomes were defined by IQAC.
- During Board of Studies meetings, Programme Specific Outcomes and Course Outcomes were approved by the Departments.
- Programme Outcomes, Programme Specific Outcomes and Course Outcomes werediscussed and approved in Academic Council meeting held on 19-11-2022.

- **Programmes offered by Institution, Programme Outcomes, Programme Specific Outcomes and Course Outcomes wereplaced on college website: asdgdcw.ac.in for the benefit of teachers, students, and other stakeholders.**

- **For First Year Students, Programme Outcomes and Programme Specific Outcomes wereexplained during Induction Programme conducted soon after the completion of admission process i.e., from 20-10-2022 to 26-10-2022.**
- **Course Outcomes werecommunicated to students at the beginning of each semester.**

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File]()
Upload any additional information	**No File Uploaded**
Link for additional Information	**Nil**

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The Course Outcomes of each course are mapped to the Programme Outcomes based on the degree of relevance on a scale of 0 to 3 i.e., '3' for high relevance, 2 for medium relevance, 1 for low relevance and 0 for no relevance. Average value of all the COs for a particular PO is considered as weight factor. The Institution measures the attainment of POs and COs through Cocurricular Activities Assessment (CCAA), Mid Semester Assessment (MSA) and Final Assessment (FA). The target is fixed as for CCA is 7 out of 10 marks, for MSA is 8 out 15 and for FA is 26 marks out of 75. Course outcome (COA) /Programme Outcome Attainment (POA) is calculated by obtaining the ratio of no. of students who reached the target to the total no. of students appeared for the examination. The value obtained is multiplied by weight factor of that PO to get weighted product (WP). The sum of weighed products (WS) and the sum of weight factors (SW) of all courses are calculated. From the ratio of sum of weighted products to sum of weight factors is used for evaluating weighted average (WA) which is used for calculating the percentage of attainment.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

374

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://asdgdcw.ac.in/resource/file_attach/1706687877Analysis_SSS_2022_23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution has a well-defined research policy for promotion of research which is uploaded on the website. As a part of implementation of the policy R & D cell encourages publications in UGC care listed journals /indexed in Scopus/Web of Sciencesby providing seed money of Rs 3000/ per each publication, up to a maximum of Rs.5000/ per faculty member per academic year. 6papers were published during 2022-2023. The cell also encourages faculty to present research papers in seminars /conferences /workshops and

get them published in proceedings with ISBN/ISSN number.

Departments of Commerce and Telugu are recognized as research centres under Adikavi Nannaya University during the year 2023. University allotted two research scholars under guidance of Dr K. Anitha, Lecturer in Chemistry. Two faculty members were awarded with Doctoral degrees during 2022-23. 15 members are with Ph. D and 15 members are pursuing their Ph.D.

Dr. M. Sulakshana, Lecturer in Botany received Prof. B.G.S Rao Memorial Prize for best thesis" on 9th September 2023 from Andhra University, Visakhapatnam. For establishing Central Instrumentation Lab, the college procured equipment from special fee/ restructured special fee funds in addition to the existing equipment.

To ignite research temper among students, community service projects are assigned to all students after completing second semester in which students conduct surveys, analysis of problems and give awareness programmes.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	[View File]()
Provide URL of policy document on promotion of research uploaded on the website	https://asdgdcw.ac.in/resource/file_attach /1703325036Research_policy2022_23.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	View File
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	[View File](#)

3.2.3 - Number of teachers recognised as research guides

1

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	[View File](#)
Institutional data in Prescribed format	[View File](#)

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	[View File](#)
Paste link to funding agencies' website	**Nil**
Any additional information	**No File Uploaded**

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution has an Incubation and Innovation Centre (IIC) that invites and grooms the ideas from young minds and translates them into products and commercialize them for the benefit of the college as well as the students.

Blossoms Nursery,a start upcommenced from November 2022 by the Department of Botany and Horticulture with an innovative idea of

students. Under this, students propagate and sell the saplings to public, staff & students who are interested to purchase them. The revenue generated i.e Rs. 4,460/ was credited to CPDC of the college.

Under the start-up Yuva Crafts activities, the students participated in Women Entrepreneur Trade Fair 2022 organized from 23-09-2022 to 05-10- 2022 by District Rural Development Agency (DRDA) for encouraging women entrepreneurs. The students exhibited and sold the products like thread jewellery, fabric paintings, glass paintings, artificial flower plants, food items etc.

The college organizes "SAMANA" a student fair every year, to promote entrepreneurial skills and collaboration among students. SAMANA was organized on 11-08-2023 in which 81 students exhibited and sold their products through 27 stalls. 800 students of our college, from neighboring colleges and parents visited the stalls and purchased the items exhibited. The revenue generated from SAMANA and Women Entrepreneur Trade Fair was given to students to encourage their participation.

The institution has an ecosystem for conducting community-oriented programmes such as awareness programmes, rallies,and other extension activities. Community service project and internships aremade part of curriculum which promotes social consciousness and employability skills among the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

7

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards	
3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	D. Any 1 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	[View File](#)
Any additional information	**No File Uploaded**

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

2

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	[View File](#)
Any additional information	[View File](#)

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.12

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0.31

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

4.97511

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

1.568

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The extension activities undertaken by A.S.D Government Degree College for Women (A), Kakinada in the neighbouring community during the academic year 2022-2023 aimed at sensitizing students to various social issues while contributing to their holistic development by enhancing social consciousness. Students gained a deeper understanding of social issues and were empowered to contribute to positive change.

During the academic year 2022-2023, the institution conducted 23 community extension activities such as awareness programmes, Clean & Green drives in the adopted areas through NSS & NCC. Appreciation was received by NSS unit I & II for the services provided in the adopted areas. Departments of Home Science, Microbiology, Botany, Commerce and Mathematics conducted extension activities. As part of the curriculum every student must complete Community Service Project after the second semester in which they conduct a field survey, identify problems, and suggest possible solutions through awareness programmes.

Impact on Students: Extension activities enhance empathy and compassion through direct interaction with the community, building leadership and teamwork skills. Engaging with the community and real-world challenges shaping students' communication and problem-solving abilities.Volunteering and giving back to the community fostered a sense of purpose and personal growth in students by Promoting social responsibility.

Impact on the local community: Extension activities of the institution facilitated interaction and collaboration between students and community members,building stronger relationships by strengthening community bonds. Our students' engagement in social issues promoted a culture of social responsibility within the community.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://asdgdcw.ac.in/resource/download/Extension_2022_23.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

28

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

32

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

372

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

16

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

13

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution has adequate infrastructure and physical facilities in order to promote a good teaching learning environment. During each academic year meeting is convened by the Principal for replacement /up-gradation/addition of the existing infrastructure. Based on the inputs from Heads of the departments, Time table committee and the Advisory Committee, action istaken. There are 24 class rooms with goodventilation, space and light. Among them good percentage of class rooms are provided with virtual, digital equipment and LCD Projectors for ICT basedcurriculum transaction. Each department has desk top computerfor documentingthe activitiesconducted and for accessing online resources. Regular workshops/ awareness programs/ training programs/ seminars/ competitions/ Invited talks/ Campus Recruitment Training classes are conducted for better utilization of digital technology.

JKC laboratory has sufficient infrastructure for imparting communication skills, soft skills, analytical skills and employable skills of the students in an effective manner.

Biometric systems are available for faculty and students to mark attendance.

Solar Equipment (20KW) is installed in the campus to generate renewable electricity and power saving.

Departments ofComputer Applications, Computer Science, Botany and Horticulture, Zoology and Aquaculture, Microbiology, Physics , Home science and Chemistry have good laboratory facilities.

The institution has student managed hostel and social welfare Hostel. Each hostel can accommodate 300 students. Vegetables are cultivated by the students at hostel kitchen garden and sell the produce to staff and students.

Botanical and Horticulture gardens are maintainedin the campus.

Canteen, Reverse Osmosis plant, spacious parking facilities are available.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://asdgdcw.ac.in/resource/uploads/video_1.mp4

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Institution has ample facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc to ensures a holistic development of the students. The college has Physical Education department which comprises of yoga centre, sports and games equipment with a 9 Station gym and Public Gym facility is also existing in the campus. Playground is available for conducting outdoor games. The college has full time physical director. She trains the students in various games and sports and encourage them to participate in various District, State and National level competitions where the students successfully bag the prizes. For the Academic year 2022-23, total 102 students participated in various sports and games at District, state and national level and won 1st and 2nd prizes in Kho-Kho, Kick boxing, Net ball, volley ball, JUDO, Hocky etc. One of the students, Ms.Ch. Lavanya got State Best women Kick boxer award at State level Kick-Boxing Championship-2023 held at Vizag, A.P. On 21-06-2023. Yoga Day celebrations and 45 days certificate course in Yoga are conducted in collaboration with ISHA Foundation, Kakinada.

The Institute trust in all-round development of the students. Every year the college conducts cultural programs in the campus open Auditorium. Total, 167 students have participated in various cultural events and won 1st and 2nd prizes for folk dance, group and solo dance, singing, Photography, poetry writing, poster

making etc. The Institutionencourages students to participate in college level, inter-collegiate and National level competitions.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://asdgdcw.ac.in/resource/uploads/video_2.mp4

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

13

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

63.32899

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is a source of self-learning and hence it has got three big rooms of 3500 sft, each with with seating capacity of 50 students. Library is automated with SOUL software (version 2.0). Library has 34708 books and 16 magazines to access information for

academic pursuits of stakeholders. The college library strives to meet the students' requirements by rendering various services both manual & IT-based systems with the combined efforts of all the library staff members. The college is progressing steadily towards fuller automation of the library. Out of 34708 books, 24000 books are already in digital format.The library has separate references section and competitive exams section. The college has subscribed to INFLIBNET. Majority of the staff and students are enrolled in N-list. Both the staff and students have registered for National Digital Library (NDL).

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

1.8693

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

333

File Description	Documents
Upload details of library usage by teachers and students	[View File](#)
Any additional information	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Institution has upgraded IT facilities in the institution during the year 2022-23 as detailed below.

Hardware facilities:

- The college is equipped with 110 computers and 4 laptops. All the staff members have their personal laptops and are continuously using for online and offline teaching and also to conduct online meetings through many digital platforms like ZOOM, Google meet, Google class room etc.
- LAN internet facility provided for easy access to web. The college is powered by 6 land lines (100 Mbps).
- The college campus surveillance is done through 16 CCTV cameras in the focal areas for monitoring and keeping track of activities.
- The college is equipped with 8 biometric machines for tracking and monitoring weekly and monthly attendance of staff and students. TLPMS App is being used for regular monitoring of teaching learning process. APFRS app for monitoring staff attendance.
- Three virtual and digital class rooms are available in the institute which are equipped with smart boards.
- Total 9 class rooms have LCD projectors which helps to take classes by using power point presentation. Students also giving presentations through power point slides.
- Total 4 Wi fi devices are available for uninterrupted Internet facility for all stakeholders.

Software facilities:

Office is automated and student admissions and TC generation are doing using online. All the financial payments and receipts are

done online through CFMS and PFMS. A software in the college is available for collecting the student feedback.

Examination cell is partially automated for procedures like hall ticket generation, mark lists, OD generation etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://asdgdcw.ac.in/resource/file_attach/16958063504_3_1_compressed.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1153	**110**

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	**A. ?50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

63.32899

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The College has a CPDC, Buildings Repair and Maintenance Committee, special fee committee for the maintenance of campus facilities.

The Repairs and Renovation works are taken up annually with prior approval of principal, Special fee committee and CPDC with College Special Fee and CPDC funds. All the civil works are done through e-tender system by the government agencies like R&B Kakinada Division, APEWIDC etc. as per norms.

The CPDC meetings are convened periodically to evaluate and suggest the required changes/additions in the infrastructural facilities.

The institution opens its doors for extension and skill development activities for adolescent girls and women under PMKVY scheme.

The In-Charges of Science Departments look after the maintenance of the Laboratories. An internal inspection and stock verification is done annually to ensure that the stock is maintained. A

specified amount is allocated from special fee for science laboratories of conventional courses, whereas for courses like Computer Science, Microbiology, Aquaculture Technology, Horticulture and Computer Applications the expenditure is met from College Restructured Special Fee Fund. Funds are allocated from Government Budget, and special fee for purchase of Books and Journals. The purchase of books is done by Library Committee through quotations if the amount exceeds 10,000/-.

The College has play grounds for outdoor games and facilities for indoor games. The expenditure for upgrading sports facilities is met from college special fee and sports fund.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://asdgdcw.ac.in/resource/file_attach/1695084251college_precedures.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

995

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

62

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

493

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances

A. All of the above

through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

160

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

67

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

69

File Description	Documents
Upload supporting data for students/alumni	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

5

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	[View File](#)

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Institute firmly believes in students' representation and engagement in various administrative, co-curricular and extracurricular activities because it is beneficial to the students to get all-round exposure such as career aspects, meeting the new people, improvement in communication, presentation etc., when they involve in different activities.

College has an active student union consisting of president, Vice-president, Secretary, Joint Secretary, Sports Secretary, and cultural secretary nominated by class representatives. Student union takes active part in academic, cocurricular and extracurricular activities of the institution. Union looks after the discipline, cleanliness in the institution. Members of Student Union conduct daily assembly with recitation of a Telugu poem in the college which is the best practice of the institution. Union resolves student related issues in consultation with college administration. They act as a liaison between students and administration.

Students' representation in committees like IQAC, Attendance, Fine Arts, Library Advisory, Games and Sports, Anti-Ragging and Discipline committee, Special fee committee etc., facilitates their participation in decision making. They participate in the

meetings held by different committees. By involving the students, the institution ensures transparency and decentralization of administration.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

5.3.3 - Number of sports and cultural events / competitions organised by the institution

5

File Description	Documents
Report of the event	**No File Uploaded**
List of sports and cultural events / competitions organised per year	[View File](#)
Upload any additional information	[View File](#)

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni Association of ASD Government Degree College for women (A), Kakinada was registered on 31-03-2022.

The alumnae have been playing pivotal role in contributing to the growth and development of the institution. Among the distinguished graduates from our college, the Member of Parliament of Kakinada Constituency Ms. Vanga Geeta Viswanadh, has contributed 50 lakh rupees to the college from MPLADS for the construction of 2 new classrooms.

- **Alumnae take part in the curriculum design and development through Board of Studies.**
- **IQAC has an alumna member (Ms.S.Santhi Raja Sri), who actively participates in the internal quality enhancement of the institution.**
- **College Planning and Development Council has an alumna (Dr. D. Ratnagiri Usha, Former Principal of our institution) who contributes to the academic and infrastructural development**

of the institution.

The Alumni association has been very active in conducting various awareness programmes to the students of our college.

- Dr. V. Anantha Lakshmi (Retd. Asst professor Home Science), who is an alumni of our college has given an invited talk on "Millets and their miraculous uses" on the eve of International year of millets on 19 April 2023.
- Dr. A. Durga Rani MBBS Asst. Prof of Ranga Raya Medical College Kakinada was the resourse person for the'awareness programme on AIDS' on 1st Dec 2022.
- Smt. E. Vasantha Lakshmi, District Employment Officer Konaseema District, has given career guidance counselling on 'Government schemes and loan facility to the entrepreneurs to start their own business' on 29th Aug 2023.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year | E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institution being the one and only Government women's college in the district, which serves at its best for empowering women especially economically weaker sections. The Governance is very much reflective of an effective leadership in tune with the vision and mission of the institution. The institution seeks to empower its students by offering Certificate Courses/Value added courses and facilitate Internships that help students gain the skills

necessary to become employable and self-reliant. Students undergo training in Communication skills and Analytical Skills through JKC, a support service established to help the students become more proficient and to be globally competent. Career Guidance Cell and Jawahar Knowledge Centre (JKC) together help student placements through Campus drives. Committees such as the Red Ribbon Club, Grievances Redressal Cell, Internal Complaints Committee, Women's Empowerment Cell and Inclusive Centre work relentlessly for the development of the students in all aspects. The Mentor-Mentee system is adopted where each Mentor is allotted with a group of students to monitor and to assist the students succeed academically and, also help them to courageously face the challenges in their life through counselling. Cultural Committee looks after commemorating important days and national festivals, which help students learn the value of Indian Knowledge system for becoming completely integrated members of society. NSS Units organize Swachh Bharat, Clean and Green events in and off the campus with an effort to promote societal well-being. NCC activities shape the students as responsible citizens of the country.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The College is committed to participatory, transparent, decentralized administration. Different Committees such as Antiragging committee, Student Welfare Committee, Parent- teacher meeting committee, Carrier Guidance committee etc., are constituted by involving faculty, staff, and students as members. Through regular meetings and discussions, committee members participate in decision making regarding academic, administrative, and financial matters. As head of the institution, the Principal administers the organization through statutory and non-statutory bodies like Academic Council, Governing body, Board of Studies, Finance Committee, Staff Council. IQAC monitors and takes necessary steps to improve and sustain the quality of the institution.

Decisions are made following bottom up and top-down approach.

Allocation of funds is done as per stipulated guidelines and it is spent by the Departments based on their requirements for the benefit of the stakeholders according to specified norms. Feedback is obtained from alumni, students, teachers, and industry experts which is analyzed and utilized for the development of the institution. The organization encourages improved strategic planning, execution, and quality enhancement by involving all the stakeholders in shaping policies and procedures which ensures active workforce with a sense of ownership and responsibility for the success of institution.

File Description	Documents
Upload strategic plan and deployment documents on the website	[View File](#)
Upload any additional information	[View File](#)
Paste link for additional Information	https://asdgdcw.ac.in/resource/file_attach/17069364496_1_2_SPDD2022_2023.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Goals of the institution are achieved by strategic planning and proper implementation. The attainment is planned in two phases with a span of 5 years each. The progress inthe implementation of strategic plan is monitored by statutory bodies and Institutional committees.The institution plans to introduce new programmes aiming at skill development and employability. For effective Teaching, Learning and Evaluation process IT integration is planned. For enhancing Research and Innovation culture the faculty and students are encouraged to participate in active research by taking up MRPs, Study projects, publications, start ups etc. For maintaining a transparent and decentralized administration all stakeholders are made part of institutional committees. Internal Quality Assurance Cell constantly takes measures to strengthen and sustain the quality of Institution. The college gives priority to the welfare of staff and students by adopting all measures provided by the Government. The institution approaches NGOs and philanthropists to extend financial help and plans to increase the Freeships and endowment prizes to the students. Planning to enter more MoUs to ensure 100% employment. A separate alumni portal is planned in the institutional website. By 2028, it is planned to

improve the alumni registrations to a minimum of 2000. The institution plans for the maximum involvement of students in community related activities. Planning to procure additional classrooms, labs, lab equipment, media centre, Computers, seminar hall, Central instrumentation lab, Innovation andIncubation Centre, furniture, a separate gym, Canteen with more facilities, ladies waiting Hall.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://asdgdcw.ac.in/resource/file_attach/17069364496_1_2_SPDD2022_2023.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The organizational structure of the college is effective and efficient.

- The Governing Body, Academic Council, Board of Studies, and Finance Committee are the statutory bodies of the Institution.
- Curriculum Design and Development is done through BoS consisting panel of Experts as per the norms of UGC.
- The resolutions of BoS are approved by Academic Council.
- The Finance Committee examines and approves Funds allocation and utilization of funds and also ratifies Budget allocation to the Examination Cell and monitors its utilization.
- The Governing Body of the college approves academic, administrative and financial proposals. It also approves new courses and reviews the academic performance of the institution.
- The IQAC of the Institution monitors the academic and Administrative quality aspects.
- The appointment and service rules, procedures, promotion in respect to staff are in accordance with the rules and regulations of Government of Andhra Pradesh and procedures prescribed by the UGC.
- The College constitutes non-statutory Committees to plan and implement the policies and procedures.
- Students are included as members in the Committees to ensure

transparency and decentralization of the administration.
- **Non-Teaching Staff are assigned work according to their job chart.**

File Description	Documents
Paste link to Organogram on the institution webpage	https://asdgdcw.ac.in/home/page/19
Upload any additional information	View File
Paste link for additional Information	**Nil**

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution has effective welfare measures for teaching and non-teaching staff andavenues for their career development/ progression.

- **As the college is a Government Educational institution the welfare measures and avenues for career development/ progression implemented by State Government are applicable for all the employees.**
- **Andhra Pradesh Government Life Insurance (APGLI) and Group Insurance Scheme (GIS) are social security measures for the Welfare of Government employees and it is mandatory for all.**
- **Employees Health Scheme (EHS) provides cashless treatment to all the state government employees, pensioners along with**

their dependent family members through a network of empaneled hospitals. Medical reimbursement scheme is also available.

- Andhra Pradesh Employees Welfare Fund is mandatory for all State Government employees.

The loan from the fund is made available by DDO and district or state level committee to the member for medical, educational, ceremonies and other rituals in the family.

List of other existing Welfare Measures for Teaching and Non-Teaching Staff:

- Encashment of Earned Leave
- Half pay leave
- Medical Leave
- Gratuity
- Special Casual leave for Women
- Child care leave
- Maternity leave

The Institution provides On- Duty facility / financial support to the faculty for attending training programmes /Seminars/ Workshops/ Conferences/Refresher Courses/ Orientation Courses.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

33

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development / administrative training programmes organized

by the Institution for its teaching and non-teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

50

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The Institution conducts internal and external financial audits regularly.

- At the end of every academic year an internal financial audit is carried out.
- Stock Verification committees with a convener and a member are constituted by the Principal to verify records and bills pertaining to purchases done in the Departments and Office. Committee carefully examines and submits verification reports in the relevant formats to the Principal.
- Regional Joint Director undertakes external financial audit periodically.
- All the Income and Expenditure of the Institution are audited by Charted Accountant

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

9.745

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The College has a well-defined financial policy that ensures optimal utilization of funds for academic, administrative, and research activities.

- **Funding is generated for the purpose of institutional development and upgradation of Skills which helps in educating and empowering women.**
- **Planning done at the beginning of every year ensures that the funds are well distributed to support academic activities, general maintenance of college, upgradation of examination and evaluation system.**

- **As the Institution is a Government Institution it runs with the financial assistance given by Government of Andhra Pradesh. Andhra Pradesh Commissionerate of Collegiate Education administers and monitors all financial and administrative activities. Budget is allocated by the Government of Andhra Pradesh for meeting salaries and other office expenses.**
- **Institution strives to mobilize funds from Autonomy grants, RUSA, NGOs, Alumni, philanthropists.**
- **Institution has special fee funds and restructured special fee funds to meet regular needs.**

- **The State Government of Andhra Pradesh provides funds to purchase books under SCbook bank.**
- **Institution mobilized Rs 9,97,450/- from ONGC during 2022-2023 under CSR funds. The College made optimal utilization by purchasing 20 Computers and 3printers and established Kho-Kho ground.**
- **Institution mobilized Rs. 2,33,000/- from Tadekha foundation and MSN Charities towards Freeships to the students.**
- **Optimal utilization of funds is verified by internal and external financial audits.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	**Nil**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The Internal Quality Assurance Cell (IQAC) has made a significant contribution to the institution in implementing quality assurance techniques and processes during 2022-2023 as mentioned below.

- **Institutional action plan was prepared at the commencement of the academic year and monitored its effective implementation.**
- **Conducted Board of Studies meetings in the month of September 2022 for curriculum design and development. Conducted Academic Council on 19-11-2022 to approve the resolutions of BoS. Conducted GB meeting on 07-12-2022 to ratify the academic and financial resolutions taken.**
- **Feedback on curriculum was collected from stakeholders and used for the improvement of the curriculum.**
- **Student Satisfaction Survey was conducted to understand the student needs and strived for their fulfillment.**
- **For enhancing employability, 13 certificate courses/ Value added courses were conducted. Monitored the completion of short term and long- term internships.**
- **LMS, 20 additional computers, e-library resources, library books are made available for effective curriculum delivery.**

Learning levels are assessed through Continuous internal assessment.

- Examination reforms were monitored to ensure better evaluation process.
- Encouraged staff to publish papers. 6 papers, 15 chapters in edited volumes were published.
- 2 MoUs were signed, in addition to the existing 14 functional MoUs.
- Conducted workshops and seminars for empowering staff and students.
- Procured 2 additional classrooms, 8 pink toilets, 20 computers and 3 printers.
- Established Horticulturegarden and academic park to facilitate the students to do their academic work.
- Orientation was given to the students for progression to higher education and placements.
- Conducted academic and financial audits.
- Implementation of the best practices.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The institution reviews its teaching-learning process, structures, and methodologies ofoperation and learning outcomes at periodic intervals through IQAC.

- IQAC guides the Departments in preparation of semester wise curricular plan of each course and communicates to the students. IQAC monitors its proper implementation.
- Institutional time table is prepared for smooth conduct of class work.
- Teaching Learning Process Monitoring System (TLPMS) app is used to monitor teaching learning process.
- Ensures IT integration into curriculum for effective teaching- learning process.
- ICT resources are maintained with the Departments and their utilization is monitored.
- IQAC encourages faculty for optimal utilization of digital and virtual classrooms.

- **Encourages Faculty to involve in content development and LMS.**
- **The institution is provided with Wi-Fi for accessing academic e- resources. Login credentials were created for faculty and students to access LMS of APCCE and APSCHE.**
- **IQAC collects Feedback on curriculum and teachers periodically, analyze and takes necessary action for improvement of teaching- learning process.**
- **Students are categorized into advanced, moderate, and slow learners based on their academic performance and take measures to improve level of understanding.**
- **IQAC conducts periodical academic audits for strengthening academic activities of the Departments.**
- **Conducts meeting to review the progress of teaching- learning process.**
- **Analyses results of semester end examinations and takes necessary steps to improve the results.**
- **Takes measures for mapping Course outcomes with Programme outcomes and evaluates their attainment.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	**Nil**
Upload e-copies of accreditations and certification	[View File](#)
Upload details of quality assurance initiatives of the institution	[View File](#)
Upload any additional information	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Addressing gender equity stands as a paramount societal challenge, necessitating the establishment of a state where access to resources and opportunities is equitable, irrespective of gender. This includes economic participation, decision-making, and the unbiased valuation of diverse behaviours, aspirations, and needs. Institution actively initiates efforts to equip girls with the knowledge, values, attitudes, and skills necessary to address gender disparities, crucial for fostering a sustainable future.

The college is committed to promoting gender equity through guest lectures by inviting guest speakers from prominent fields, that address women's rights, empowerment, and the significance of gender equality in society. Girl students are motivated and encouraged by the guest lectures "Women in Leadership"

"Comprehensive awareness on domestic violence," "Impact of Education" and "Personal and Social safety of Women." They were enlightened on the entitlement to equal opportunities, choices, capabilities, power, and knowledge as equal citizens. 108 girl students are enrolled in NCC and 200 in NSS (two units). We feel proud to say that S. Deepika, II B.Sc and R. Venkata Mounika, I B.Com participated in the Trekking event at Ooty. Ch. Lavanya of I B. Com won gold medal in state level kick boxing Championship league held on 24th& 25th July 2023.

Women's Empowerment Cell, Internal Complaints Committee, Grievance Redressal cell, Inclusive Centre take care of the women related issues.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Waste generated during routine college activities, including paper, plastics, dry leaves, and food, necessitated the establishment of a Clean and Green Committee. This committee efficiently assigns students to with specific areas for routine cleaning duties, fostering a collective commitment to a clean and green campus. The waste is separatedinto degradable and non-degradable components occurring at different levels and collection points strategically placed across the campus.

The college, home to two hostels, employs a Tumbleton composter adjacent to one hostel for the bio-degradable kitchen waste. This process, maintained by the hostellers, facilitates the conversion of kitchen and garden waste into high-quality organic compost.

The NADEP Compost pit is constructed near the hostel is utilized for composting dry leaves which completes the fermentation process, producing organic manure. Manure is used for Botanical Garden and Blossoms Nursery, managed by the Department of Botany & Horticulture.

The college addresses leftover food disposal by placing big bins near wash basins, collecting waste for organized removal. A designated person regularly retrieves the waste, repurposing it to feed cattle. The Department of Commerce contributes to waste

reduction through the "Best Out of Waste" programme, where students create decorative items from collected materials like ice cream sticks, polyethylene covers, straws, and cardboard boxes. Non- biodegradable waste is handed over to the municipal corporation for proper disposal. Incinerator facility is available for the disposal of sanitary pads. Measures are being taken for the usage of minimal quantities of chemicals in the laboratories.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,	A. Any 4 or all of the above

reader, scribe, soft copies of reading materials, screen reading, etc.	

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The Activities conducted during 2022-2023 are evidence to the commitment of the institution for providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic, and other diversities. Our college stands out in observing and celebrating commemorative days.

- Among these was the commemoration of Hindi Diwas, which emphasized the crucial role of Hindi in the Indian language landscape.
- To preserve the Beauty and uniqueness of mother tongue language day was celebrated.
- A two-day National Seminar was conducted by the department of English, on the topic "Postcolonial Indian English Fiction." Eminent Professors spoke on decolonisation of the Indian mind and the need to affirm our own Indian culture.
- Students participated women empowerment Trade Fair and actively performed classical dance and folk dances which distinctly manifested cultural harmony.
- The preamble Pledge was taken while celebrating Constitution Day to strengthen national harmony.
- A Unique tribal dance called 'Dimsa' performed by our students at Silver Jubilee College Kurnool not only captivated the audience's hearts but also bagged a gold medal. It reflects the cultural diversity of our nation.
- Fancy Dress competition was conducted as part of Sankranti sambaralu. The costumes of various states articulated unity in diversity.

- **Celebrating World Tourism Day created awareness on the diversified culture across India.**
- **College hosted the Yuva Ustav 2023 in collaboration with Nehru Yuva Kendra, Ministry of Home Affairs, Kakinada on the theme 'Panch Praan' in which sports and cultural competitions were conducted. 1500 students from neighbouring colleges participated.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Beyond academic excellence, the college actively fosters the development of students into responsible citizens. Various departments organize activities promoting national unity in diversity, ensuring enthusiastic student participation. Grand celebrations for Independence Day and Republic Day underscore the college's commitment to patriotic fervour.

The institution annually celebrates Constitution Day on 26th November, contributing to the dissemination of constitutional values, Fundamental Duties and Rights among students. On this occasion a pledge on the preamble was taken by all the students, essay writing, elocution and quiz competitions were also organized. A guest lecture on 'Women's role in making of the constitution' was conducted by inviting Dr. M. V. Bharatha Lakshmi, former principal, PR Government College (A), Kakinada.

During the academic year 2022-2023, the college introduced the "Panch Pran" initiative, focusing on key goals set by Prime Minister Shri Narendra Modi, including eradicating colonial mindsets, fostering pride in our roots, unity, and a sense of duty. With 800 participants, Events like the "Meri Mati Mera Desh" pledge, a tribute to the 'Veers' who laid down their lives for the country, the tree-planting program "Vasudha Vandan" & Veeranka Vandan-Honoring Freedom Fighters /Retired Defence Officers/ State Police involving NSS volunteers further exemplify the commitment to these ideals.

NSS Units celebrate National Voters Day to raise awareness about

the right to vote and encourage youth participation in the electoral process after turning 18. A special drive was conducted to enroll the eligible students as voters.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of Ethics - policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates commemorative days. National festivals like Independence Day and Republic Day are celebrated with great enthusiasm to instill a sense of patriotism in the students in whichfreedom fighters were remembered and honoured.

- **Birth anniversaries of personalities like Moulana Abdul Kalam Azad,the famous economist Dr VKRV Rao and Statistician**

Prof. Prasanta Chandra Mahalo Nabis, great Telugu poet Chilakamarthi Lakshmi Narasimham were celebrated on 11-11-2022, 7-7-2023,29-06-2023 and 26-09-2022 respectively.

- Potti Sriramulu's death anniversary was commemorated on 15-12-2022 and revered for his sacrifices for a separate state of Andhra Pradesh.
- Savithri bhai Phule's Jayanti was celebrated by remembering her invaluable contribution to women education in our country on 7-01-2023.
- The contribution of the great scientist Einstein was remembered by celebrating his birth anniversary as Pie Day on 14-03-2023.
- The renowned Mathematician of our country Dr. C. V. Raman was remembered and celebrated as National Science Day by all the Science Departments on 28-02-2023. The celebrations continued for one week from 22-02-223 to 28-02-2023 in competitions were conducted and guest lectures were organized to inspire the students. Faculty and Students of Aryan public school, Kakinada, students of AS Junior college visited science laboratories.
- V. Mallikarjuna Sarma, Lecturer in Chemistry attended National Science Day celebrations at GMCB MC High School, Turangi as Chief Guest. 91 students were enlightened on the contribution of the great scientists which strived forthe well-being of the world.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice-I - SAMANA

"SAMANA" student fair provides students a platform to use their

skills and creativity commercially. It is a rare opportunity as students may earn while they learn and these skills are particularly beneficial for female students who can start their own Startup. Students require employment and entrepreneurship skills as well. Hence 81 students were participated in the year 22-23 with 27 stalls each stall organized by 3 members. They also gain the ability to estimate costs, and selling prices and calculate profit/loss. Parents and 800 students visited the stalls.

Best Practice-II - CHEYUTHA

Departments visited the old-age home Janavali. the Department of Botany and Horticulture visited the old age home on 23rd February 2023 with 20 girl students who interacted with the inmates of old age home to give solace to them and distributed 60kgs of Rice and buns. The Department of Home Science visited the old age home on 10th March 2023 and distributed Aluminum cooking vessels.

Best Practice-III – DAILY ASSEMBLY BY STUDENTS

Our college conducts a morning assembly daily at 9:30 AM, serving as a cornerstone best practice that sets the tone for the day. Students and staff gather near the dais in the open ground, assembly is conducted by students with support of their peers. The students sing Vandemataram, read news paper headlines in Telugu and English languages, share thought of the day, recite Telugu/Hindi Poem with meaning, Pledge and conclude with singing National Anthem.

File Description	Documents
Best practices in the Institutional website	https://asdgdcw.ac.in/resource/file_attach /17069494267_2_1_BestPracticesFinal.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The distinctiveness of the institution is empowering women through various activities designed to focus on the holistic development through quality education to fulfill the motto "Women Education

Shall Prosper."

- Under PMKVY scheme, a course entitled Associate Data Entry Operator was completed by 34local women got certified in 2 batches.
- A PMKVY course "Self-employed Tailor" was completed by 24unemployed women who discontinued their studies (6-07-2023 to 22-09-23).
- 60 students completed Type Writing English Higher and Lower Certificate Course which was offered through JKC.
- Under the start-up Yuva Crafts activities, the students participated in Women Entrepreneur Trade Fair 2022 organized from 23-09-2022 to 05-10- 2022 by DRDAfor encouraging women entrepreneurs.
- Students participate in cultural activities and winprizes.
- Students R.Venkata Mounika and Sappa. Deepika participated in Trekking at Nilagiri on 28-10-2022 and 27-05-23 to 4-05 2023 respectively.
- Ch.Lavanya won Gold medal in Women Kick boxing League 2023 conducted on 24- 07-23
- S.Sravya was selected for Inter University Netball Women Tournament- 2022-2023 held at Haryana from 15-02-2023 to 18-02-23.
- 100 students participated in NCC camps and proved that girls can equally compete.
- 9 Campus Drives were conducted 114students were placed. 48 students got employment through the guidance of career counselling cell
- To promote entrepreneurial skills the college organizes "SAMANA" a student fair every year.
- The institution participates in Cheyutha programme (Visiting old age home) for instilling the habit of community service.
- The institution ensures 100% student participation in Community service project/ Internships.

File Description	Documents
Appropriate link in the institutional website	https://asdgdcw.ac.in/resource/file_attach /17069440997_3_1_INSTITUTIONAL_DISTINCTIVE NESS_final.pdf
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Planning to-

- start new UG programmes- B. Sc (Mathematics, Physics, Chemistry, Zoology, Botany, Computer Science), B. Com (General, Computer Applications), BA (Political Science, Economics), BBA digital marketing as single major programmes as per NEP 2020.
- offer more skill-oriented certificate/ Value added courses.
- encourage faculty to participate in e- Content Development for Learning Management System.
- empower the staff by encouraging their participation in Faculty Development Programmes/ Refresher courses/ Orientation Courses.
- conduct Programmes on Capacity building, awareness on Code conduct and professional ethics for teaching and non-teaching staff of the institution.
- organize a greater number of national/ International seminars/ webinars/ Workshops.
- strengthen activities of Innovation andIncubationCentre.
- establish Central Instrumentation Lab for promoting research.
- submit proposal to the university for the providing guideship for the eligible faculty.
- provide financial support to the faculty who attend conferences and seminars for paper presentation.
- provide incentives for the faculty who publish the papers in UGC-CARE list/ Scopus journals @ Rs.3000/- per paper not exceeding Rs.5000/- per teacher in an academic year.
- strengthen Industry- Academia linkage for internships, placements, Training programmes, field visits etc.
- procure a greater number of paid internships for students.
- involve more students in community related activities.
- procure additional classrooms by mobilizing funds from Government/ NGO's.
- manage the degradable solid waste through vermicomposting in addition to the existing NADEP compost pit.
- empower local women by offering skill-oriented courses to make them self-employable and self-reliant.
- complete 4th cycle of NAAC assessment.