



CIRCULAR

A.S.D. Govt Degree College for Women (A)

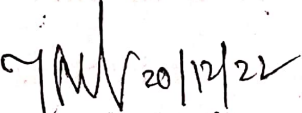
KAKINADA.

(Under the Jurisdiction of Adikavi Nannaya University , Rajamahendravaram)

Department of History & Tourism

The Department of History & Tourism is going to conduct a certificate course on “TRAVEL AGENCY & TOUR OPERATION” for a period of 45 hours from 21.12.2022 onwards to all the I,II & III –year students of this college.

Students who are interested to join this Certificate course can give their names to Ms. L.Bhanu Teja, Guest Faculty, the Dept.of History & Tourism by today 4 pm (20.12.2022)


Sign. Of the in charge

Dept. of History & Tourism


Sign. Of the Principal

Department of History

For all class

- 1. I BA -
- 2. II BA - P. B. S. J.
- 3. III BA - L. Bhanu Prasad
- 4. I BCom - M.P. Khatri
CAI K.N.D.K.
- 5. II BCom - S.D. - G. S. J.
- 6. III BCom em Ques Tim 20/12/22 (20)

- 7. III BSC
 - MPC - ~~K~~
 - MPCS - ~~B~~
 - CBMB - ~~K~~
 - CBZ - ~~A~~
 - Ag/CAT - ~~B~~
 - HSC - ~~B~~
 - HTC - ~~A~~

- 7. I BSC
 - MPC } and MSCS - S. Ch. 20/12/22
 - MPCS }
 - CBMB -
 - CBZ - ~~S~~ 20/12/22
 - Ag/CAT - ~~S~~ 20/12/22
 - HSC -
 - HTC -

- 8. II BSC
 - MPC - } ~~S~~
 - MPCS - }
 - CBMB -
 - CBZ - ~~S~~
 - Ag/CAT -
 - HSC -
 - HTC -

INVITATION



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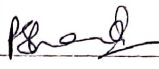
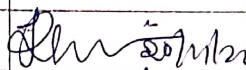
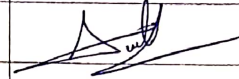
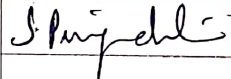
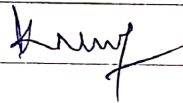
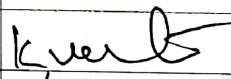

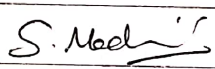
I invite you all for the inaugural session of the certificate course on 21.12.2022 at 11.30 am in the Seminar Hall.


Sign.of the Dept. in-charge &

The course Convener .


Sign.of the Principal

A.S.D.GOV.T.DEGREE COLLEGE WOMEN (A) KAKINADA
LIST OF TEACHING STAFF

S. No.	Name of the employee	Designation	Signatures
1	Dr.V.Anatha Lakshmi	Principal	
2	M.Suvarchala	Lec in Home Science	
3	P.Sanjotha	Lec in English	
4	Y.Swarna Sri	Lec in English	
5	Dr.P.Santhi	Lec in English	
6	Dr.D.Krishna Gayatri	Lecturer in Telugu	
7	K.Madhavi	Lecturer in Telugu	
8	Dr.K.Syamala Devi	Lecturer in Telugu	
9	A.Swathi	Lecturer in Hindi	
10	P.Mallikarjuna Sarma	Lec. In Chemistry	
11	Dr.K.Jhansi Lakshmi	Lec. In Chemistry	
12	Dr. S.Priya Darshini	Lec. In Chemistry	
13	P.Leena	Lec.in Chemistry	
14	K.N.V.S.N.Eswari	Lec.in Botany	
15	Dr.M.Sulakshana	Lec.in Botany	
16	K.Vekateswararao	Lec. In Physics	
17	B.Suryanarayana Devara	Lec. In Physics	
18	D.Jaya Sri	Lec. In Micro Biology	
19	M.Vasatha Lakshmi	Lec. In Zoology	
20	S.Madhavi	Lec. In Zoology	
21	K.Lavanya	Lec. In H.Science	
22	Dr. G.Anitha	Lec. In H.Science	
23	Y.Sita Maha lakshmi	Lec.in History	
24	Dr. K.Yamuna	Lec.in Economics	
25	G.Pavani Devi	Lec.in Economics	
26	N.N.Subhramanyeswari	Lec.in Computer Science	
27	G.Satya Suneetha	Lec.in Computer Applications	
28	G.Pramilarani	Physical Director	
29	R.R.D.Sirisha	Lec.in Commerce	
30	N.P.V.L.Devi	Lec.in Commerce	
31	Dr.G.Sowjanya	Lec.in Commerce	

Contract Faculty/Guest Faculty

S.No	Name of the employee	Designation	Signatures
1.	M.Subhalakshmi	C/F in Chemistry	
2.	P.Rajya Lakshmi	C/F in Commerce	
3.	K.N.B.Kumari	C/F in Commerce	
4.	M.Deepthi	C/F in Maths	
5.	D.M.Ratna Kumari	C/F in Maths	
6.	K.kranthi	C/F in Physics	
7.	V.Venkata Ramana	JKC Mentor	
8.	P.Bhuvaneswari	Guest Lec in Politics	PVB Swi
9.	M.Pushpa Latha	Guest Lec in Commerce	
10.	A.Sandhya	Guest Lec in Commerce	
11.	Ch.S.S.V.Prasad	Guest Lec in Commerce	SSV Prasad
12.	DR.Aruna Devi	Guest Lec in Sanskrit	Aruna Devi
13.	M. Sree Ramulu	Guest in Economics	
14.	N.Veera Chanti	Guest Lec in Aqua	
15.	A.K.V.Acharyulu	Librarian	
16.	L.Malleswari	Guest.Lec. in Home Science	
17.	L.Bhanu Teja	Guest. Lec.in History	L. Bhanu Teja
18.	N.Pushpa	Guest. Lec.in Botany	
19.	M.B.Hazar prveen	Guest Lec in Commerce	

**A.S.D GOVERNMENT DEGREE COLLEGE
(WOMEN),
(AUTONOMOUS), KAKINADA
With NAAC "B" Grade**

DEPARTMENT OF HISTORY



CERTIFICATE COURSE

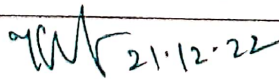
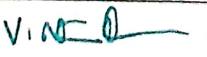
On

TRAVEL AGENCY & TOUR OPERATION


**45-days/hrs duration (from 21.12.2022 to
27.2.2023)**

**A.S.D GOVT DEGREE COLLEGE (W), (Autonomous),
Jagannaickpur, KAKINADA**

**Activity Register 2022-2023
Department of History**

Date	21.12.2022
Conducted through(DRC\JKC\ELF\NCC\NSS\Department tc..)	Department of History
Nature of Activity (seminar\workshop\Extn. Lecture etc..)	Certificate course inaugural
Title of the Activity	"Travel Agency and Tour Operation" certificate course
Name of the Department\committee	Department of History
Details of Resource Persons (Name, Designation etc..)	Dr.V. Anantha Lakshmi, Principal
No. of students participated	30 Students of IIIB.A HET & HEP & II B. A HEP & III B.SC(CBZ)
Brief Report on the Activity	On 21.12.2022 the Department of History & Tourism is offering a certificate course in "Travel Agency and Tour Operation". The programme started with a prayer. Dr.V. Anantha Lakshmi, Principal, addressed the students on the importance of a certificate course offered by the department. MsY.Sitamahalakshmi, In charge of the department introduced the syllabus, model paper and importance of the certificate course, guidelines etc. to the students. The course duration was for 45 hrs/ days. Classes or coaching will be given in the 7 th period on working days. After completion of the syllabus written test for 50 marks will be conducted. Certificates will be given to the qualified students. 30 students of III B.A HET &HEP & II B. A HEP & III B.SC (4) joined in this course. The programme ends with the National Anthem.
Name of the Lecturer who Planned &conducted the Activity	Y. Sitamaha Lakshmi, Lecturer in charge, Dept. Of History, L. Bhanu Teja, Guest faculty of History
Signature of the Dept. in charge\convener of the committee	 21.12.22
Signature of the principal	
Remarks	Students inspired this programme.

A.S.D GOVT DEGREE COLLEGE (W), (Autonomous),
Jagannaickpur, KAKINADA
Activity Register 2022-2023
Department of History & Tourism

Date	06.03.2023
Conducted through (DRC\JK\ELF\NCC\NSS\Department etc..)	Department of History & Tourism
Nature of Activity (seminar\workshop\Extn. Lecture etc...)	Valedictory celebrations of Certificate Course
Title of the Activity	"Travel Agency and Tour Operation" Certificate Course Valedictory celebrations
Name of the Department\committee	Department of History & Tourism
Details of Resource Persons (Name, Designation etc..)	Dr.V. Ananta Lakshmi, Principal, Vice Principal M. Suvarchala, IQAC Co-Ordinator Vasanta Lakshmi
No. of students participated	30 students of III B. A HET & HEP, II B. A HEP & III B.SC (CBZ)
Brief Report on the Activity	After successfully completed of the 45-day/ hrs. certificate course (from 21.12.2022 to 27.02.2023) the department of History & Tourism arranged a valedictory celebrations of a certificate course "Travel Agency and Tour Operation" on 06.03.2023 in room no. RB-II at 11 am. The written test was conducted on 27.02.2023. Dr.V. Ananta Lakshmi, Principal presided over the meeting. The programme started with a prayer. Dr.V. Ananta Lakshmi, Principal, congratulated to all the qualified students. She presented the certificates to the students who successfully completed the course and passed the examination. Prizes were given to the students who got the highest marks in the test by Vice Principal M. Suvarchala, IQAC Co-Ordinator Vasanta Lakshmi. The programme ends with the National Anthem.
Name of the Lecturer who Planned & conducted the Activity	Y. Sitamaha Lakshmi, Lecturer in charge, Dept. of History & Tourism, L. Bhanu Teja Guest Faculty of. History & Tourism.
Signature of the Dept. in charge\convener of the committee	 06/3/23
Signature of the principal	
Remarks	Students inspired this programme.

**A.S.D GOVERNMENT DEGREE COLLEGE (WOMEN),
(AUTONOMOUS), KAKINADA**



DEPARTMENT OF HISTORY

STUDENTS WHO ATTENDED IN THE PROGRAMME

S. No	Signature of the Student	S. No	Signature of the Student
1	P. Gowri Dwija Bhavani	19.	R. Vijaya Kumari
2.	S. Sadoja	20.	Y. Rehna
3.	Y. Sulochana Rani	21.	Y. Abhisiktha Shifali
4.	P. Yamuna	22.	K. Harsha Priya
5.	P. Sravani	23.	N. Sriramani
6.	Y. Seetha Devi	24.	D. Supriya
7	K. Sudha Rani	25.	M. Vineetha
8	R. Bangaru.	26.	D. Vijayalakshmi
9.	V. Padma	27.	K. Rathnam.
10.	Ch. Santhi	28.	O. Ramesh Sumanala
11.	P. Sri devi Priya.	29.	Magapu. Sindhu
12	S. Anantha Laxmi	30	M. Mamatha
13	P. Anjali devi	31.	T. Ganga Bhavani
14.	K. Eswari	32.	P. Jaya Sankami
15.	S. Veera Vasantha	33.	N. Ankitha
16.	B. Ganga Bhavani	34.	K. Devaki
17.	V. Sada	35.	V. Priyadarshini
18.	K. Subjaya	36.	K. Subhalakshmi



A.S.D. Govt. Degree College for Women (A), Kakinada

DEPARTMENT OF HISTORY

Certificate Course

TRAVEL AGENCY & TOUR OPERATION



Name Of The Office Certificate Course
 Travel Agency tour operation...

Attendance

S. No.	NAME	Designation	Attendance																															
			1	2	3	4	5	6	7	8	9	10																						
1.	M. Adilakshmi																																	
2.	B. Drakshayani																																	
3.	K. Deepika																																	
4.	K. Devi Sree																																	
5.	P. Durga malathi																																	
6.	M. Gowri Sujatha																																	
7.	K. Himala																																	
8.	P. Jaya Srawani																																	
9.	M. Jhansi																																	
10.	M. Janaki Kasturi mahalakshmi																																	
11.	P. Kusuma																																	
12.	K. Krishna Veni																																	
13.	M. Mamatha																																	
14.	S. Minnie Meluina																																	
15.	K. Mary Grace																																	
16.	Ch. Niharika																																	
17.	Ch. Pallavi																																	
18.	K. Roopa Devi																																	
19.	M. Satya veni																																	
20.	N. Siromani																																	
21.	Y. Silpa devi																																	
22.	K. Sudha Rani																																	
23.	S. Sravya																																	
24.	A. Sri Loukitha																																	
25.	P. Srawani																																	
26.	M. Vineetha																																	
27.	S. Yamini																																	

Certificate Course is Starts
 Register on Dec 21st 2022

Month December
 Year 2022-23

		11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Remarks												
1.	M. Adilakshmi											P	P												P	P	P								
2.	B. Drakshayani											P	P													P	P	P							
3.	K. Deepika											P	P													P	P	P							
4.	K. Devi Sree											P	P													P	P	P							
5.	P. Durga malathi											P	P													P	P	P							
6.	M. Gowri Sujatha											P	P													P	P	P							
7.	K. Himala											A	P													P	P	P							
8.	P. Jaya Srawani											P	A													P	P	A							
9.	M. Jhansi											A	P														P	P	P						
10.	M. Janaki Kasturi mahalakshmi											P	A													P	P	P							
11.	P. Kusuma											P	P													P	P	P							
12.	K. Krishna Veni											P	P	S	S	S										P	P	A							
13.	M. Mamatha											A	A	S	S	S										P	P	P							
14.	S. Minnie Meluina											P	P	H	a	a										P	P	P							
15.	K. Mary Grace											A	A	L	D	D										A	P	P							
16.	Ch. Niharika											P	P	S	S	S										P	P	P							
17.	Ch. Pallavi											P	A	1	1	1										A	P	P							
18.	K. Roopa Devi											P	A	1	1	1										P	P	P							
19.	M. Satya veni											P	P	h	h	h										P	P	P							
20.	N. Siromani											A	A	u	c											A	P	P							
21.	Y. Silpa devi											P	P													P	P	P							
22.	K. Sudha Rani											A	A													P	P	P							
23.	S. Sravya											P	P													A	P	P							
24.	A. Sri Loukitha											A	P													P	P	P							
25.	P. Srawani											P	A													P	P	P							
26.	M. Vineetha											P	A													A	P	P							
27.	S. Yamini											P	A													P	P	P							

(Handwritten signature/initials)

Attendance

Register

Month January
Year 2023

S. No.	NAME	Designation	Attendance										Register																	Remarks										
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27		28	29	30	31						
1	M. Adi Lakshmi		P	A	P	A	P	P																																
2	B. Dhrakshayani		P	P	P	A	A	P				P	A																											
3	K. Deepika		P	P	P	P	A	A				P	P	P				P	P	P			A	P	P		P	P		P	P									
4	K. Devi Sree		A	P	P	P	P				P	P						P	A	P			P	P	P		P	P		A	A									
5	P. Durga Malathi		P	A	P	P	P	P				P	A					P	A	P			P	P	P		P	P		P	P									
6	M. Gowri Sijatha		P	P	P	P	P	P				P	P					P	P	P			P	P	P		P	P		P	P									
7	K. Himala		P	A	P	P	P				P	P						P	A				P	P	P		P	P		P	P									
8	P. Jaya Sravani		P	P	P	P	P				P	P						P	P	A			P	P	P		P	P		P	P									
9	M. Jans Jhansi		P	P	P	P	P				P	P						P	A	P			P	P	P		P	P		P	P									
10	M. Janaki Kasturi mahalakshmi		A	P	P	P	P				P	P						P	A	P			P	P	P		P	P		P	P									
11	P. Kusuma		P	P	P	P	P				P	P						P	P	P			P	P	P		P	P		P	P									
12	K. Krishna Veni		P	P	P	P	P				P	P						P	P	P			P	P	P		A	A	P	P										
13	M. Mamatha		P	A	A	P	A	P	P	P								P	P	P			P	P	P		A	P	P	P										
14	S. Minnie Melina		P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
15	K. Mary Grace		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
16	Ch. Nikarika		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
17	Ch. Pallavi		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
18	K. Roopa Devi		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
19	M. Satya Veni		S	A	P	P	P	P	P	P	S	P	A					P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
20	N. Siromani		P	A	P	A	P	P	P	P	P	P	P					P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
21	Y. Silha Devi		P	P	P	P	P	P	P	P	P	P	P					P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
22	K. Sudha Rani		P	P	P	P	P	P	P	P	P	P	P					P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
23	S. Sravya		A	A	P	P	P	P	P	P	P	P	P					A	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
24	A. Sri Lakshitha		P	P	P	P	P	P	P	P	P	P	P					P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
25	P. Sravani		P	P	P	P	A	A	P	P	P	P	P					A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
26	M. Vineetha		P	P	P	A	P	P	A	P	P	P	P					P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
27	S. Yamini		A	P	P	P	P	P	P	P	P	P	P					A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
			P	P	P	P	P	P	P	P	P	P	P					P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		

Handwritten signature and date: *[Signature]*
Date: *[Date]*

Attendance

Register

Month February
 Year 2023

Sl. No.	NAME	Designation	Attendance										Register										Remarks															
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		21	22	23	24	25	26	27	28	29	30	31				
1	M. Adi Lakshmi		P	P	P	P		P	P	P	P																											
2	B. Dnakshyani		P	A	P	P		P	A	P	P	P																										
3	K. Deepika		P	A	P	P		P	P	P	P																											
4	K. Devi Sree		M	P	P	P		P	A	P	P	P																										
5	D. Divya Malathi		P	P	P	A		P	A	P	P	P																										
6	M. Gowri Sujatha		A	P	P	A		P	P	P	A	P																										
7	K. Himala		P	P	P	P		A	P	P	P	P																										
8	P. Jaya Sravani		P	A	A	P		A	P	P	P	P																										
9	M. Jansi		P	P	P	P		P	P	P	A	P																										
10	N. Janaki Kasthuri Mahalakshmi		A	A	P	P		P	P	A	P	A																										
11	P. Kusuma		P	P	A	P		P	A	P	P	A																										
12	K. Krishnaveni		P	P	A	P		A	A	P	P	P																										
13	M. Namatha		P	P	A	P		P	P	A	P	P																										
14	S. Minnie Melvina		A	P	P	P		P	P	P	P	P																										
15	K. Mary Grace		P	P	P	P		P	P	P	P	P																										
16	Ch. Niharika		P	P	P	A		P	A	P	P	A																										
17	Ch. Pallavi		P	P	P	P		P	P	P	P	A																										
18	K. Roopa Devi		A	A	P	P		P	A	P	A	P																										
19	M. Satyaveni		A	P	A	A		S	A	P	P	P																										
20	K. Sudha Rani		P	P	P	P		P	P	P	P	P																										
21	N. Sima Hani		P	P	P	P		A	P	P	P	P																										
22	Y. Sitha Devi		P	P	P	P		P	A	P	P	P																										
23	S. Sravya		A	A	P	P		A	P	P	P	P																										
24	A. Sri Lakshmi		P	P	P	P		P	P	P	P	P																										
25	P. Sravani		P	P	A	P		P	P	P	A	A																										
26	M. Vineetha		P	P	A	P		P	P	P	A	A																										
27	S. Yamini		P	P	P	P		P	P	P	P	P																										

(Handwritten signature)
 The no. of days
 (Date)

A.S.D. GOVERNMENT DEGREE COLLEGE FOR WOMEN (Autonomous),
KAKINADA

DEPARTMENT OF HISTORY

Certificate Course – Travel Agency & Tour Operation Course

Time: 90 minutes

Max. Marks. 50

I. Answer any Two of the following questions

2x10m=20 m

1. Explain the role and functions of Travel Agency

ట్రావెల్ ఏజన్సీ పాత్ర మరియు విధులను వివరింపుము

2. Explain Tourism definition, nature and scope

పర్యాటకరంగ నిర్వచనం మరియు స్వభావం, పరిధిని వివరింపుము

3. What is Package Tour? How the package tour designed by Travel Agent

ప్యాకేజీ టూర్ అంటే ఏమిటి? ట్రావెల్ ఏజెంట్ రూపొందించిన ప్యాకేజీ టూర్ ఎలా ఉంది?

4. Define of Tourism products and importance of Tourism products?

పర్యాటక రంగ ఉత్పత్తులు మరియు పర్యాటక ఉత్పత్తుల ప్రాముఖ్యతను నిర్వచించండి

II. Write short notes on Four of the following

4x5m = 20 m

1. Tour Broacher టూర్ బ్రోచర్

2. Thomas Cook థామస్ కుక్

3. Accommodation వసతి

4. Types of Tourism టూరిజం రకాలు

5. UNTWO UNTWO

6. Means of Transport రవాణా సాధనాలు

III. Answer all the questions in one or Two sentences

5x2m = 10 m

11 1. Visa వీసా

12 2. Eco Tourism ఏకో టూరిజం

13 3. Currency కరెన్సీ

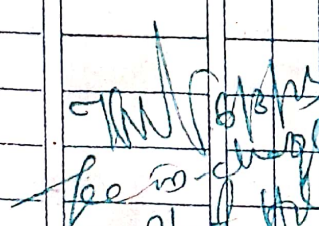
14 4. Domestic Tourism దేశీయ పర్యాటకం

15 5. Baggage సామాను

10/6/23
See in charge,
Dept. of History.



S. No.	NAME	Designation																		
			1	2	3	4	5	6	7	8	9	10								
15	Accommodation	31/1/23																		
		1/2/23																		
16	UNTWO	2/2/23																		
		3/2/23																		
17	TransPortly	4/2/23																		
18	Tour Package & concept	6/2/23																		
		7/2/23																		
19	ECO tourism	8/2/23																		
		9/2/23																		
20	visa & Passport	10/2/23																		
		13/2/23																		
21	Tour Broacher	14/2/23																		
		20/2/23																		
22	Currency	21/2/23																		
23	Baggage	22/2/23																		
24	Heritage tourism	23/2/23																		
		24/2/23																		
25	Historical Adventures	25/2/23																		
	wild life	26/2/23																		
	Preparation for exams	27/2/23																		


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