

**ANNAVARAM SATYAVATHI DEVI
GOVERNMENT DEGREE COLLEGE FOR WOMEN
(AUTONOMOUS)**

Jaganaikpur, Kakinada, Andhra Pradesh - 533002
Affiliated to Adikavi Nannaya University, Rajamahendravaram
&
Re-Accredited by NAAC with 'B' Grade



**Calendar & Handbook
2020-2021**

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CALENDAR COMMITTEE

Principal FAC

Mrs. M. Suvarchala
M. Sc., M. Ed., (PhD)

Vice Principal

Dr. D. Chenna Rao
M. Sc., NET, Ph.D.

Convenor

Ms. M. Madhavi, Lecturer in Mathematics

Members

Ms. K. Lavanya, Lec. in Home Science
Ms. N. N. Subrahmanyeswari, Lec. in Comp. Science
Mr. Ch. S. S. V. Prasad, G/F in Commerce

OUR MOTTO

Work, Work, Work

Work is the price of success

Work faithfully and work with faith

Work is the greatest material remedy available

Work will cure the mental and physical affliction

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PROFILE OF THE COLLEGE

Annavaram Satyavathi Devi Government Degree College for Women, Kakinada, E. G. District was started with the motto: ‘Sthree Vidya Pravardhataam’ – ‘Women Education Shall Prosper.’ The idea came up with the inspiring words: “*A Man’s education being the education of an Individual, a Woman’s education is the education of a Family*” - Mahatma Gandhi.

The College made a humble beginning in the year 1962 with the efforts of the eminent women personalities of the town who constituted a committee called ‘Women’s education society of Kakinada’. The committee handed over the College to the Annavaram Devasthanam Trust in the year 1963 and it was managed by the Trust Board for about five years. Subsequently, in the year 1968, the College was taken over by the Government of Andhra Pradesh. In the year 1996, the College was bifurcated into Junior College and Degree College. Then onwards it has been named ‘A.S.D.Govt. Degree College for Women, Kakinada’. The institution is in a prime location of Kakinada town with a campus area of 7.75 acres connected with a good transport facility.

The College has 19 classrooms and 11 well-equipped laboratories. A computerized library has around 40,000 books. It has 22 regular faculty members and 3 contract faculty working to support the principal. The strength of the college is 1319. The college is offering 07 conventional courses, 02 Self-finance courses, 03 Market-Oriented courses and 01 vocational courses of Arts, Commerce and Sciences in UG.

The College started M. Com (Self-finance) and M. A. (Telugu) courses in the 2016 -17 batch with 30 seats each. In addition to the P.G. Course several Certificate courses, Skill Development and Training courses are offered in collaboration with Govt. organizations and NGOs. Jawahar Knowledge Centre (JKC) of the College is imparting training for employability batch-wise all through the year and organizing Campus Drives. The College is receiving funds

from RUSA and UGC for the construction of additional rooms, upgrading existing structures and establishing e-classrooms, labs etc.

ASD Government Degree College for Women (Autonomous), Jagannaickpur, Kakinada is the only Government College for Women for having Autonomous Status and for offering Home Science course in both East & West Godavari districts together. The College is offering B.A. (H.E.P.; T.H.P., H.E.T.), B. Com (TM, EM, & Computer Applications), and B.Sc. MPC [E.M. & T.M.], MPCS, CBZ [E.M. & T.M.], CBMB, H. Sc., CZAqT & B.Sc (Horticulture) in combination with Chemistry and Botany at UG level under Semester System, and M.Com (EM) Self-finance course at PG level. Admissions are in progress on a merit basis. A hostel facility is available both on the campus and in the near vicinity of the College. Along with their curriculum, students will be benefitted through many certificate-based skill enhancement programmes like TCS-ION, IIT-Mumbai Spoken Tutorial, IBM P-Tech and CISCO Certification courses.

VISION

The College envisages evolving into a premier institution imparting quality education embedded with Values and Skills leading to the development of the Nation through the empowerment of women, especially those hailing from marginalized sections of the society.

MISSION

- Empower young women to face the challenges of life with courage and commitment.
- Mould the students as builders of a just and humane society founded on ethical values.
- Promote a learning community in which all, especially those from less privileged sections, form an integral part to create a holistic society.
- Provide need-based and skill-based training to create a workforce of women with abilities to compete globally, to entrepreneur and be self-reliant.

ACADEMIC CALENDAR FOR THE YEAR 2020 – 2021

S. No.	Particulars	Date
1	Commencement of Classwork for I Year Courses (Semester I)	28.01.2021
2	I internal examinations	06.04.2021 onwards
3	II internal Examinations	06.05.2021 onwards
4	summer break	15 – 26 May 2021
5	last day of instruction	02.06.2021
6	last date for submission of attendance particulars	02.06.2021
7	Semester – I End Practical Examinations	03.06.2021 onwards
8	I Semester Theory End Examinations	07.06.2021 onwards
9	Commencement of Class Work for Semester II	22.06.2021
10	I Internal Examinations	22.07.2021 onwards
11	II Internal Examinations	27.08.2021 onwards
12	Last Date for submission of attendance particulars	09.10.2021
13	Last day of instruction	09.10.2021
14	Semester End Practical Examinations	09.10.2021 onwards
15	Semester II Theory End Examinations	12.10.2021 onwards
16	Re-opening for III Semester	28.10.2021

For UG II Year & III Year Classes

S. No.	Particulars	Date
1	Commencement of Class Work for II & III Year Courses (Semesters III & V)	05.11.2020
2	I Internal examinations (Semester V)	09.12.2020 onwards
3	I Internal Examinations (Semester III)	18.12.2020 onwards
4	II internal examinations (Semester V)	04.02.2021
5	II internal Examinations (Semester III)	13.02.2021
6	last date for submission of attendance particulars of Semesters III & V	09.03.2021
7	Last day of Instruction of III & V Semesters	09.03.2021 onwards

8	III/V Semester End Practical Examinations	09.03.2021 onwards
9	III/V Semester End Examinations	15.03.2021 onwards
10	Commencement of Class Work for Semesters IV & VI	01.04.2021
11	I Internal Examinations	06.05.2021 onwards
12	Summer Break	15 – 29 May 2021
13	II Internal Examinations	01.07.2021 onwards
14	Semester End Practical Examinations IV & VI	29.07.2021
15	Last Date for submission of attendance particulars	07.08.2021
16	Last day of instruction	07.08.2021
17	Semester II Theory End Examinations	09.08.2021 onwards
18	Re-opening for III Semester	26.08.2021

**LIST OF WORKING DAYS / HOLIDAYS FOR THE YEAR
2020 – 2021**

Month	Dates of Sundays & Holidays	NO. OF HOLIDAYS	No. of Working Days	Total
November	8, 15, 22, 29 14 Diwali	5	21	26
December	6, 13, 20, 27 25 Christmas	5	26	31
January 2021	3, 10, 17, 24, 31 13, 14, 15, 16 Pongal 26 Republic Day	10	21	31
February	7, 14, 21, 28	4	24	28
March	7, 14, 21, 28 11 Maha Shivaratri 29 Holi	6	25	31
ODD SEMESTER TOTAL		30	117	147
April 2021	4, 11, 18, 25 2 Good Friday 5 Babu Jagajjivanram Jayanthi 13 Ugadi 14 Ambedkar Jayanti 21 Sree Ramanavami	9	21	30
May 2021	2, 9, 16, 23, 30 14 Ramjan 15-29 March Summer Break	19	12	31

June 2021	6, 13, 20, 27	4	26	30
July 2021	4, 11, 18, 25 21 Bakrid	5	26	31
August 2021 Upto 25 th	1, 8, 15, 22, 29 19 Muharram 30 Janmastami	5	20	25
EVEN SEMESTER TOTAL		42	105	147
GRAND TOTAL		72	222	294
ND: Festival holidays will be followed as per declared by Govt. of AP.				

ADVISORY COMMITTEES 2020 – 2021

Name of the Committee	Convener/Member	Name of the Faculty & Designation
1. Student Union Committee	Convener Members	Ms. V. Ananthalakshmi, Lec. in Chemistry Ms. R.R.D. Sirisha, Lec. in Commerce Ms. K. Madhavi, Lec. in Telugu Dr. K. Yamuna, Lec. in Economics Ms. M. Subba Lakshmi, C/F in Chemistry
2. Academic Coordinator	Convener Members	Dr. K. Aruna, Lec. in Micro-Biology Dr. K. Yamuna, Lec. in Economics
3. IQAC	Coordinator	Ms. K. Lavanya, Lec. in Home Science All Head of the Departments
4. NAAC Criteria Committees		
Criteria – I	Convener Advisor	Ms. R. Shasikala, Lec. in Physics Ms. N.N. Subrahmanyeswari, Lec. in Comp. Science
Criteria – II	Convener Advisor	Dr. B. Anjani Kumari, Lec. in History Dr. K. Aruna, Lec. in Micro-Biology
Criteria – III	Convener Advisor	Dr. S. Priya Darshini, Lec. in Chemistry Dr. G. Anitha, Lec. in Home Science
Criteria – IV	Convener Advisor	Ms. M. Madhavi, Lec. in Maths Mr. N.G. Krishna Kishore, Jr. Assistant
Criteria – V	Convener Advisor	Dr. K. Yamuna, Lec. in Economics Ms. V. Ananthalakshmi, Lec. in Chemistry
Criteria – VI	Convener Advisor	Ms. R.R.D. Sirisha, Lec. in Commerce Ms. P.V.V.S. Brahmaramba, Sr. Assistant
Criteria – VII	Convener Advisor	Ms. Y. Swarna Sri, Lec. in English Ms. K. Lavanya, Lec. in Home Science
5. Web-Site Committee	Convener	Ms. N.N. Subrahmanyeswari, Lec. in Comp. Science

		Ms. G.S. Suneetha, Lec. in Comp. Applications
6. DRC	Convener Members	Ms. M. Madhavi, Lec. in Maths Ms. N.Kiranmayi, G/F in Maths
7. Examination	Convener Members	Ms. G.S. Suneetha, Lec. in Comp. Applications Ms. M. Subbalakshmi, C/F in Chemistry Ms. K.N.B. Kumari, C/F in Commerce Ms. P. Rajyalakshmi, C/F in Commerce
8. Attendance Committee	General Convener Members	Ms. V. Ananthalakshmi, Lec. in Chemistry All the Group Conveners
9. Fine Arts Association (Cultural Committee)	Convener Members	Ms. K. Madhavi, Lec. in Telugu Ms. Y. Swarna Sri, Lec. in English Ms. P. Rajyalakshmi, C/F in Commerce Ms. N. Durga Lakshmi, G/F in Telugu Ms. K. Kamakshi, G/F in Telugu
10. RUSA (UGC Autonomy)/AISHE	Convener Members	Dr. G. Anitha, Lec. in Home Science Mr. V. Badarinarayana Rao, Lec. in Chemistry Ms. R.R.D. Sirisha, Lec. in Commerce
11. NSS	UNIT – I (B.A. & B.Com.)	Dr. B. Anjani Kumari, Lec. in History Mr. M. Sriramulu, G/F in Economics Ms. N. Pushpa, G/F in Botany Ms. A Sandhya, G/F in Commerce
	UNIT – II (B.Sc.)	Ms. R. Shasikala, Lec. in Physics Ms. G.R.N.S. Sujatha, Lec. in Botany Ms. M. Pushpalatha, G/F in Commerce Ms. P.Satya Nagaveni, G/F in Hindi Ms. N. Durga Lakshmi, G/F in Telugu Mr. U. Satyanarayana, G/F in Zoology
12. A.V.E.	Convener Members	Mr. K. Venkateswara Rao, Lec. in Physics Ms. G. Sridevi, Lec. in Physics Ms. R. Shasikala, Lec. in Physics Ms. K. Satyavathi, Rec. Assistant
13. Library Advisory	Convener Members	Ms. Y. Swarna Sri, Lec. in English Ms. K. Madhavi, Lec. in Telugu Mr. V. Badarinarayana Rao, Lec. in Chemistry Ms. G. Sridevi, Lec. in Physics
14. Games & Sports Association	Convener Members	Lt. G. Pramila Rani, Physical Director Dr. B. Anjani Kumari, Lec. in History Dr. K. Aruna, Lec. in Micro-Biology

15. Anti-Ragging & Discipline Committee	Convener Members	Lt. G. Pramila Rani, Physical Director Ms. P. Sanjotha, Lec. in English Dr. G. Anitha, Lec. in Home Science Dr. K. Yamuna, Lec. in Economics Ms. R.R.D. Sirisha, Lec. in Commerce Dr. B. Anjani Kumari, Lec. in History Ms. N.N.S. Eswari, Lec. in Com. Science
16. Commerce Association Committee & Consumer Club	Convener Members	Ms. R.R.D. Sirisha, Lec. in Commerce Ms. K.N.B. Kumari, C/F in Commerce Ms. P. Rajyalakshmi, C/F in Commerce Ms. A Sandhya, G/F in Commerce Ms. M. Pushpalatha, G/F in Commerce Mr. V. Srinivas, G/F in PG Commerce Mr. Md. Praveen, G/F in PG Commerce Mr. Ch.S.S.V. Prasad, G/F in Commerce
17. Jawahar Knowledge Centre	Coordinator Members	Ms. P. Sanjotha, Lec. in English Ms. K. Madhavi, Lec. in Telugu Mr. K. Venkateswara Rao, Lec. in Physics Dr. B. Anjani Kumari, Lec. in History Ms. R.R.D. Sirisha, Lec. in Commerce
18. Career Council Siddham	Convener Members	Dr. K. Yamuna, Lec. in Economics Ms. Y. Swarna Sri, Lec. in English Mr. V. Venkata Ramana, JKC Fulltime Mentor
19. Social Service League	Convener Members	Ms. Y. Swarna Sri, Lec. in English Ms. L. Bhanu Teja, G/F in History Mr. A.K.V. Acharyulu, G/F – Librarian
20. Grievances Redressal Cell	Convener Members	Ms. K. Madhavi, Lec. in Telugu Ms. K. Lavanya, Lec. in Home Science Ms. V. Ananthalakshmi, Lec. in Chemistry Ms. R. Shasikala, Lec. in Physics
21. Alumni Association	Convener Members	Ms. V. Ananthalakshmi, Lec. in Chemistry Ms. A Sandhya, G/F in Commerce Ms. M. Pushpalatha, G/F in Commerce Ms. P.Satya Nagaveni, G/F in Hindi Ms. N. Durga Lakshmi, G/F in Telugu
22. Women Empowerment Cell	Convener Members	Ms. G.R.N.S. Sujatha, Lec. in Botany Ms. P.V. Bhuvaneswari Devi, G/F in Politics Ms. N. Veera Chanti, G/F in Aqua Tech.
23. Eco Club	Convener	Ms. M. Subbalakshmi, C/F in Chemistry

	Members	Ms. N.Kiranmayi, G/F in Maths Ms. N. Veera Chanti, G/F in Aqua Tech.
24. Research Committee	Convener Members	Dr. S. Priya Darshini, Lec. in Chemistry Dr. K. Aruna, Lec. in Micro-Biology Dr. G. Anitha, Lec. in Home Science Dr. B. Anjani Kumari, Lec. in History
25. Red Ribbon Club	Convener Members	Ms. P. Rajyalakshmi, C/F in Commerce Ms. L. Bhanu Teja, G/F in History Ms. J.B. Javani, Lec. in English
26. Campus & Building Repairs & Maintenance Committee	Convener Members	Mr. K. Venkateswara Rao, Lec. in Physics Mr. V. Badarinarayana Rao, Lec. in Chemistry Lt. G. Pramila Rani, Physical Director Mr. U. Satyanarayana, G/F in Zoology
27. Tutorial System / College Activity Register	Convener Members	Ms. G.R.N.S. Sujatha, Lec. in Botany Ms. K.N.B. Kumari, C/F in Commerce Ms. P.V. Bhuvanewari Devi, G/F in Politics Ms. N.Kiranmayi, G/F in Maths Ms. N. Durga Lakshmi, G/F in Telugu Ms. B. Sonia, G/F in Zoology Ms. L. Malleswari, G/F in Home Science
28. Health Committee	Convener Members	Ms. K. Lavanya, Lec. in Home Science Ms. G.R.N.S. Sujatha, Lec. in Botany Ms. M. Subbalakshmi, C/F in Chemistry Ms. K.N.B. Kumari, C/F in Commerce Ms. P. Rajyalakshmi, C/F in Commerce
29. Parent Teacher Meeting Committee	Convener Members	Dr. G. Anitha, Lec. in Home Science Dr. K. Yamuna, Lec. in Economics Ms. R.R.D. Sirisha, Lec. in Commerce Ms. M. Madhavi, Lec. in Maths
30. Bus Pass Committee	Convener Members	Mr. V. Badarinarayana Rao, Lec. in Chemistry Ms. R. Shasikala, Lec. in Physics
31. Faculty Forum	Convener Members	Ms. P. Sanjotha, Lec. in English Ms. J.B. Javani, Lec. in English
32. College Calendar, News Letter & Prospectors	Convener Members	Ms. M. Madhavi, Lec. in Maths Ms. K. Lavanya, Lec. in Home Science Ms. N.N. Subrahmanyeswari, Lec. in Comp. Science Mr. Ch.S.S.V. Prasad, G/F in Commerce

33. College Magazine	Convener Members	Ms. P. Sanjotha, Lec. in English Ms. K. Madhavi, Lec. in Telugu Ms. Y. Swarna Sri, Lec. in English Ms. P.Satya Nagaveni, G/F in Hindi Dr. R. Aruna, Lec. in Sanskrit
34. NIRF/APSHE	Convener Members	Ms. M. Madhavi, Lec. in Maths Dr. K. Yamuna, Lec. in Economics Ms. R.R.D. Sirisha, Lec. in Commerce
35. COVID-19	Nodal Officer Members	Dr. K. Aruna, Lec. in Micro-Biology Lt. G. Pramila Rani, Physical Director Dr. B. Anjani Kumari, Lec. in History Ms. R. Shasikala, Lec. in Physics Mr. V. Venkata Ramana, JKC Fulltime Mentor
36. SWAYAM-MOOCs/ LMS	Convener Members	Dr. S. Priya Darshini, Lec. in Chemistry Ms. N.N. Subrahmanyeswari, Lec. in Comp. Science Ms. G.R.N.S. Sujatha, Lec. in Botany

ACADEMIC PLAN

With the approval of the Academic Council, the college may formulate an appropriate mechanism to evaluate its academic performance, academic regulations, instructional and evaluation methods, improvement of standards and relevant procedures.

The common programmes to be adopted are:

- a. Semester pattern of study
- b. Continuous Internal Assessment
- c. Student feedback

The academic year is divided into 2 semesters, each consisting of 90 instructional days.

Odd Semester:

I, II & V Semester - June to October

Even Semester:

II, IV & VI Semester - November to April

Each semester has a continuous Internal Assessment that ensures regular study, monitors students, performance and enables them to self-evaluate. Continuous Internal Assessment includes two mid-semester exams, seminars, and assignments. Semester End Examinations are the comprehensive types with external evaluation. Regular examinations are held twice a year i.e., in November and April. The respective departments will provide the syllabi and the model question papers to the students. To fix 35% (26 marks) of 75 marks as a pass percentage in the External Assessment and 40% (40 marks) of 100 (75+25) in the overall assessment for both theory and practical. There is no minimum pass marks percentage fixed for the internal assessment of theory.

Grades and their Numerical Values: Grade in the realm of education are standardized measurements of varying levels of comprehension of a subject area. Grades can be assigned in the letters (for example O, A+, A, B+, B, C, D and F). Each letter Grade has a specific Numeric value assigned. Grades will be awarded on the basis of marks secured on a ten-point scale.

Credit: A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecturer or tutorial) or two hours of practical work/field work per week.

Credit Point: It is the product of grade point and number of credits for a course.

Grade Point: It is a numerical weight allotted to each letter grade on a 10-point scale.

Semester Grade Point Average (SGPA): It is a measure of performance of work done in a semester. It is a ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.

The UGC recommends a 10- point grading system with the following letter grades as given below.

TABLE – 1

GRADES AND GRADE POINTS

Definition of Credit: Credit is the term used to denote a unit of learning, usually measured in hours of study or achievement of threshold standard or both.

A credit is a value assigned to a course, usually one credit equals one hour class period per week.

AWARD OF GRADES

Range of Marks	Grade	Grade Points
90 - 100	O	10
80 - 89.99	A ⁺	9
70 - 79.99	A	8
60 - 69.99	B ⁺	7
55 - 59.99	B	6
50 - 54.99	C	5
40 - 49.99	D	4
<40	F	0

1. Semester Grade Point Average (SGPA): It is a measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.

The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e

$$SGPA (S_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

where C_i is the number of credits of the i_{th} course and G_i is the grade point scored by the student in the i_{th} course.

2. Semester Grade Point Average (GPA) is awarded to a candidate who passes in all the subject papers in the Semester
3. Cumulative Grade Point Average (CGPA) is calculated by the end of third year using similar formula provided a candidate passes in all subject papers of all the three years.
4. The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$CGPA = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

where S_i is the SGPA of the i th semester and C_i is the total number of credits in that semester.

5. CGPA is multiplied by '10' give aggregate % of marks obtained by a candidate.

THE GOVERNING BODY

S. No.	Category	Designation in the GB	Name of the Chairperson & Members of GB	Remarks
1	Educationist	Chairperson	Sri M. M. Nayak, IAS Special Commissioner of Collegiate Education - AP, Vijayawada	UGC XII Plan Guidelines prescribe one among the Educationist, Industrialist, and Professional as Chairperson
2	Industrialist	Member	Mr. Maddirevula Nagireddy General Manager (HR) Reliance Industries Ltd., Kakinada	
3	Professional	Member	Dr. A.A.L. Satyavathi Obstetrician & Gynecologist, Director, Srujana Multi Specialty Hospital, Kakinada	
4	Teacher of the College	Member	Dr.D.Chenna Rao, Vice-Principal & IQAC Co-ordinator	Senior faculty member nominated by the principal
5	Teacher of the College	Member	Ms. K. Lavanya, Lecturer – In charge, Dept. of Home Science.	Senior faculty member nominated by the principal
6	Industrialist	Member	Mr. Ch.S.N.Murthy, B.Pharm.,M.S.(USA), Director & Vice-President, Venky Parenternals, Yanam, Pondicherry.	Industrialists nominated by the principal

7	UGC Nominee	Member	Dr. Suman Sharma Principal, Lady Sri Ram College for Women, New Delhi	Nominated by UGC
8	State Government Nominee	Member	Dr. R.David Kumar Swamy Regional Joint Director of Collegiate Education, Rajamahendravaram	Nominated by State Government
9	University Nominee	Member	Dr. V.Persis, Dept. of Computer Science, ANUR, Rajamahendravaram	Nominated by Affiliated University
10	Principal of the College	Ex-officio & Member Secretary	Ms. M. Suvarchala	
11	CCE Office	Special Invitee	Dr. D. Giri Academic Guidance Officer, O/o APCCE, Vijayawada	
12	CCE Office	Special Invitee	Dr. P. Anil Kumar Academic Officer, O/o APCCE, Vijayawada	
13	CCE Office	Special Invitee	Sri. P.Sreedhar, Academic Officer, O/o APCCE, Vijayawada	

FINANCE COMMITTEE

1. Smt. M. Suvarchala, M.Sc., M.Ed. FAC, Principal	Chairperson
2. Ms. R.R.D. Sirisha, Lecturer in Commerce	Convener
3. Dr. D. Chenna Rao, Vice-Principal	Member
4. Oleti Subrahmanyam	Member

EXAMINATION CELL

Controller of Exams

Ms. G. Sridevi, Lecturer in Physics

Assistant Controller of Examination

Mrs. G. Satya Suneetha, Lecturer in Computer Applications

THE ACADEMIC COUNCIL FOR THE YEAR 2020-2021

Chairperson: Mrs. M. Suvarchala, Principal

Nominees of the University

1. Dr. D. Kalyani, Associate Professor, Dept. of Zoology, ANUR
2. Dr.D.Latha, Dept. of Computer Science, ANUR
3. Dr.K.V.Swamy, Dept. of Geology, ANUR

Teachers of the college representing different categories of teaching staff

1. Ms. K. Madhavi, Lecturer in Telugu
2. Ms. K. Lavanya, Lecturer in Home Science
3. Mr. K. Venkateswara Rao, Lecturer in Physics
4. Mr. V. Badari Narayana Rao, Lecturer in Chemistry

Experts from outside the college representing different fields

1. Prof. M.Kamala Kumari, Professor of CSE, ANUR PG Centre, Kakinada
2. Dr. B. Balakrishna, Prof. of Mechanical Engineering, Principal, JNTU, Kakinada
3. Ms. P. Sri Devi, Advocate, Kakinada
4. Mr. A.V.V.V. Prasad, Senior Manager, Solar Systems Ltd., Kakinada

All the In-charges of the Departments

1. Ms. K. Madhavi -- Lec-I/c Telugu, Hindi & Sanskrit
2. Mrs. P. Sanjotha -- Lec-I/c English
3. Dr..B. Anjani Kumari -- Lec-I/c History
4. Dr. Y. Yamuna -- Lec-I/c Economics & Politics
5. Ms. R.R.D.Sirisha -- Lec-I/c Commerce
6. Mr. V.Badari Narayana Rao -- Lec-I/c Chemistry
7. Mrs. K.Lavanya -- Lec-I/c Home Science
8. Mr. K. Venkateswara Rao-- Lec-I/c Physics
9. Mrs. N. Naga Subrahmanyeswari – Lec-I/c, Computer Science
10. Mrs. G.R.N.S.Sujatha – Lec I/c Botany
11. Dr. K. Aruna -- Lec-I/c Microbiology & Zoology
12. Smt. M. Madhavi -- Lec I/c Mathematics
13. Mrs. V.Anantha Lakshmi -- Lec-I/c Aquaculture Technology

RULES OF CONDUCT AND DISCIPLINE

- ❖ Students should be punctual and be in the classroom by 9:45 am.
- ❖ Students should come to the college in uniform on all working days.
- ❖ Students should bring their ID cards.
- ❖ Students should park/keep their vehicles at the place allotted for the purpose.
- ❖ Ragging in any form is an offence and is severely dealt with.
- ❖ Students are required to help in keeping the classrooms and the premises clean and tidy.
- ❖ Students are expected to behave in a decent and disciplined manner.
- ❖ The head of the institution is empowered to avoid punishment but the misconduct and indiscipline of the student.
- ❖ The student is allowed to visit the office between 3:00 pm and 5:00 pm.
- ❖ The student is allowed to meet the principal between 4:00 pm and 5:00 pm.

COLLEGE TIMINGS

The college works from 10:00 am to 5:00 pm on all working days

First Bell	9:45 AM
Second Bell	9:55 AM
Third Bell	10 AM
First Hour	10:00 AM To 11:00 AM
Second Hour	11:00 AM To 12 Noon
3rd Hour	12:00 PM To 1:00 PM
Lunch Break	1:00 PM To 2:00 PM
4th Hour	2:00 PM To 3:00 PM
5th Hour	3:00 PM To 4:00 PM
6th Hour	4:00 PM to 5:00 PM

ATTENDANCE

- As per the university norms and conditions, 75% of attendance is compulsory to take the Semester End examination but the college insists on 100% of attendance in all classes.
- No student should be absent without a valid reason.
- Hourly attendance will be taken in the classes if a student is absent for one period either in the morning session or in the afternoon session, she will lose half day's attendance.
- If a student is absent for one period in the morning and another period in the afternoon of the same day, she loses the full day of attendance.
- If leave is required for reasons of illness, a leave letter, along with a medical certificate should be submitted to the principal as early as possible (duly recommended by the principal to the convener of attendance)
- Names of the students falling in shortage of attendance for the complete month would be displayed on the notice board by the end of the first week of the coming month.
- Permission for representing the college in extracurricular activities like sports, games, NSS, etc. should be obtained permission in advance from the principal with a letter of

request duly recommended by the lecturer concerned and submit it to the convener of attendance.

- A condonation fee of ₹500 will be collected for a shortage of attendance between 66% and 75% on medical grounds.
- Students having attendance below 60% will not be allowed to write the exams.

SCHOLARSHIPS

The student can apply for the following Scholarship sanctioned by different Government and Non-government agencies if they satisfy the eligibility criteria.

S.No	Scheme	Eligibility	Sanctioning Authority
1	EPC/ EBC	Parental/ Guardians income limit 1 lakh p.a.	B.C. Department
2	Disabled / Physically	Parental/ Guardians income limit 1 lakh p.a.	Disabled Welfare Department
3	SC Scholarships	Parental/ Guardians income limit 1 lakh p.a.	District Social Welfare Department
4	ST Scholarships	Parental/ Guardians income limit 1 lakh p.a.	District Tribal Welfare Department
5	BC Scholarships	Parental/ Guardians income limit 1 lakh p.a.	District BC Welfare Department
6	APMS Scholarship for minority students	Parental/ Guardians income limit 1 lakh p.a.	AP Minorities Society, Vijayawada.
7	Central Scheme of Scholarships	Parental/ Guardians income limit 1 lakh p.a. & Intermediate marks 850 above	MHRD Department of Higher Education, Govt. of India, New Delhi

RIGHT TO INFORMATION ACT 2005

S.No.	Name of the Office/ Administrative Unit	Name & Designation of the Officer	Designation & Contact Number
1	A. S. D. Govt. Degree College for Women (Autonomous) Jagannaickpur, Kakinada (Department of Collegiate Education)	Public Information Officer (PIO)	Mrs. M. Suvarchala Principal 0884-2386420 0884-2378446 jkcryec.asdkkd@gmail.com
2		Assistant Public Information Officer (APIO)	Dr. D. Chenna Rao M.Sc., NET, Ph.D. Vice Principal Cell No.9560740108
3		First Appellate Authority	Regional Joint Director Collegiate Education) of Collegiate Education, Rajamahendravaram 0883-2442324
4		Appellate Authority	Commissioner of Collegiate Education, Andhra Pradesh, Vijayawada

STUDENT CHARTER

The purpose of this Charter is to make the students aware of the services provided by the College for better quality and quick service to the students of the college.

S.No	Name of the Service	Service Delivery Time Limit	Contact Persons
1	ADMISSIONS: a) Admission procedures and time frame for admissions b) Grievance Redressal	As per the guidelines of Adikavi Nannaya University 3 days	Dr. D. Chenna Rao Lec. in Chemistry Vice - Principal

2	FACULTIES AND FEES: a) The Courses, Faculty position, Counselling and fee structure b) Grievance Redressal c) PG Courses M. Com & M.A	As given in the Prospectus B. A: HEP, THP, HET. B. Sc : MPC,(TM & EM) MPCS, CBZ(TM & EM) CBMB, H.Sc, CZAqT B. Com.: T.M, E.M, C.A (Voc) 7days PG: M.Com, M. A. (Telugu)	In charge Name: K. Venkateswara Rao, Lec. in Physics Dr. K. Aruna Lec.in Micro-biology In Charge R. R. D. Sirisha, Lec. in Commerce K.Madhavi, Lec. in Telugu
3	ACADEMIC PROGRAMMES: a) No. of Working days, b) No. of teaching hours (Theory & Practical) Taken up for each subject c) Grievance Redressal	As given in the Prospectus 210 3 Days	Dr. K. Aruna Lec.in Micro-biology
4	EXTRACURRICULAR ACTIVITIES: a) Games and Sports b) N.C.C N.S.S Unit - I N.S.S Unit – II c) Literary and Cultural Activities d) Career Guidance Programmes e) JKC Placements f) Grievance Redressal	As given in the Prospectus 5 Days	G. Pramila Rani Physical Director Dr. B. Anjani Kumari, Lec.in History R. Shasikala, Lec. in Physics K. Madhavi Lec.in Telugu Dr. K. Yamuna, Lec.in Economics P. Sanjotha, Lec. in English K. Lavanya, Lec. in Home Science
5	Issues of Certificates for Regular Students (as per rules on submission of application in proper form): a) Transfer Certificate b) Bonafede and Conduct certificate	3-5 Days 2-3 Days 2 Days	Office Concerned N.V.V.S.N.Murthy Record Assistant

	c) Grievance Redressal		
6	SCHOLARSHIPS: a) Scholarship Online Students information b) Submission and Apply of Scholarship c) Online through Online Scholarship d) Portal	As per the guidelines of Joint Director, Social Welfare Officer E. G. Dt. and Other Agencies.	Office Concerned U. Satyanarayana Junior Assistant

WHOM TO APPROACH:

The principal shall be communicated when the grievance is not redressed within the stipulated time by the first level contact person concerned mentioned in the table above

ACADEMIC PROGRAMMES

B. A. : HEP (History, Economics, Political Science)

THP (Special Telugu, History, Economics)

HETT (History, Economics, Travel & Tourism)

B. Com : General (EM & TM)

Computer Applications (CA)

B. Sc. : MPC (Mathematics, Physics, Chemistry) TM & EM

MPCS (Mathematics, Physics, Computer Application) EM

CBZ (Chemistry, Botany, Zoology) TM & EM

CBMB (Chemistry, Botany, Microbiology) EM

H. Sc. (Home Science) TM

CZAqT (Chemistry, Zoology, Aqua Technology) EM

CBHT (Chemistry, Botany, Horticulture Technology) EM

P. G. Courses:

M.A. Telugu and M. Com (self-finance) courses have been introduced. Admissions into this course are done through Nannaya CET counselling. Spot admission is also available under the management quota.

OTHER FEATURES / ACHIEVEMENTS

Certificate Courses: All Departments are offering several skill-based certificate courses such as Classical Dance, Classical Music, Hand Embroidery, Garment making cum Fabric Painting, Tailoring Course, Type Writing Techniques etc.

The Department of H. Sc. conducted certificate courses in 1. Hand Embroidery for 45 days. 2. Garment making cum Fabric Painting for 15 days. 3. Tailoring Course for 45 days.

STUDENT SUPPORT SERVICES

- 1) College Library:** The College has a sizable Library. Since its inception, the library is being upgraded from time to time to the requirement of the learners. It provides newspapers, magazines, and reference books for various subjects needed by the students. It functions from 9.00 am to 6.00 pm. A collection of 30,000 books is available in the library for the access of students and staff. Net and xerox facilities are an added advantage to the students to get the information. In addition to the above facilities, an e-learning centre is also arranged in the library.
- 2) Physical Education:** The department is well established having the equipment of Gym, Exercise cycles, body massager, indoor games like Weightlifting, Chess, TT, Carroms, and outdoor games like Basketball, Volleyball, Shuttle, Badminton, Kabaddi etc. Regular coaching is provided to the interested students by the Physical Director of the College.

- 3) **NCC:** The College has an NCC unit (3 (A) Girls Battalion) sensitization programme is conducted every year to motivate and mobilize the students to enrol themselves in NCC. NCC prepares the youth for careers in defence services and trains them to lead an integrated and disciplined life.
- 4) **JKC:** The JKC of the College is committed to providing employability skills to the students to meet the demands of the global job market.
- 5) **NSS:** The NSS units in the college are providing a platform for the student youth to learn and serve the community. they undertake rural community service, adult education, campus beautification etc. There are two NSS units with an enrolment of 100 volunteers in each unit. The first- and second-year students who are interested in social service can enrol themselves in the units.
- 6) **ECO CLUB:** Youth is the prime of our life. It is the best phase and one that none would want to let go of. It is this phase of life that makes us feel that:

Every goal is achievable.

Every ambition is reachable.

Everything that we aspire for will be ours, soon enough.

Such is the power of youth; such is the power of thoughts in a young mind. They are ready to take on any challenge how difficult it may be!

That being so, can the youth turn away from the biggest challenge facing all mankind? No, especially the students of A. S. D. Govt. Degree College (W)(A) do not show their backs to face them.

An Eco Club was started with the voluntary initiative of students for a common goal of a better environment, with the following objectives.

In the College: Keeping the College campus and classrooms clean. Say no to the use of plastic in college.

Work with National Green Core Unit on

Campus greening programme

Preventing sound pollution

Economical use of natural resources like water, gas, coal, petroleum etc.

Recycling of waste

Let us live, let others live

Using cloth and paper bags in the place of plastic bags which cause global warming and extinction of certain rare species.

8) Consumer Club: The student volunteers with the help of district consumer affairs and civil supplies department have opened a consumer club on 05-10-2005. The main objective is to conduct consumer awareness programmes among the students. Guest lectures, elocution essay writing, quiz and debate are conducted on topics related to consumer education.

9) Red Ribbon Club: The youth Red Cross Unit of the College started Red Ribbon Club in 2005. The main objective is to educate the student on the importance and need of blood donation, conducting blood donation camps, AIDS awareness programmes.

10) English Club: The College has English Club. The main objective is to promote English learning skills among the students, It conducts workshops and certificate courses in English communication skills. It takes English test series to test their skill in English.

11) Health Centre: The College has a health centre in the campus working from 4 pm to 6pm daily. Dr. G. Krishnaveni, MBBS, DGO is the doctor in charge of this centre. For all the students Health check-up will be done and health cards are issued.

12) NET Centre: A well-equipped internet centre at JKC and computer labs is available to our students to access latest information and enrich knowledge. Wife facility is also available the campus.

13) Mana TV: Mana tv programmes that are telecasted by CCE, Hyderabad is regularly watched by our students to gain additional knowledge.

14) Women Empowerment Cell: Women empowerment cell was established to create awareness among the girl students on women issues and problems, condemning the social evil, developing scientific knowledge. Sensitization programmes and seminars are conducted under this cell to empower the girl students.

15) Career Guidance Cell: The students are created awareness and motivated on pursuing higher studies and are provided with the information of P.G. entrance tests and employment opportunities. Study material is also provided to the students.

16) Grievance Redressal Cell: The Grievance redressal Cell of the College addresses the problems of the students. A grievance box is provided by the cell near the office in which the students can drop a letter of their grievance. The grievances received will be redressed by the committee.

17) R.O. Plant: The campus has a self-maintained water purification (RO) plant for students.

18) Hostels: The College has two attached hostels accommodating 300 students. The student Management Hostel is spacious and well equipped with basic amenities. There are three Govt. Hostels outside campus, run by Dept. of Social Welfare.

BEST PRACTICES

1. Communication Skills: The Department of English through JKC provides Communication skills to the students a batch wise every year. The skills are imparted to the students to develop their confidence levels and competency.

2. First Aid to Students: The Department of commerce provides first aid facility to the students as and when needed.

3. Health Centre: The College maintains a health Centre and regular health check-ups are conducted by inviting local doctors. Health cards are also issued to the students.

4. Meditation: To develop concentration and positive attitude among the students the College conducts meditation classes at regular intervals, taking the support of local organizations like Rama Krishna Mission.

5. Cultural Activities: Giving training to students in Classical Dance and Classical Music.

6. Literary Activities Essay Writing, Elocution, Quiz, Poetry recitation, Field Trips etc.

7. Community Upliftment Programme Adult Education Programme, 10 Day Awareness cum Orientation Programme on Health, Hygienic and Nutrition NSS special camps etc. 9. ICT - enabled teaching is available for effective teaching-learning process.

8. Seminars & Workshops: Conduct of National & State Level Seminars and Work Shops for the benefit of students & staff.

ENDOWMENT PRIZES

ENDOWMENT PRIZES LIST FOR THE YEAR 2020

Sl.No.	Name of the Endowment Prize	FDR Amount	Specification	Deposit Date
1	Smt.Batchu Sita Devi Endowment prize	1000	To a student who secured highest marks in II B.A. University Examinations	20.03.2002
	Smt.Batchu Sita Devi Endowment prize		To a student who secured highest marks in II B. Sc. University Examinations	
2	Smt.Tenneti Balasundaramma Memorial prize	6000	To a student who secured highest marks in the III B. Sc. University Examination (All groups)	22.04.2003.
	Smt.Tenneti Balasundaramma Memorial prize		To a student who secured highest marks in the III B.A University Examination (All groups)	
3	Sri.Maddukuri Satyanarayana Murthy Endowment fund	10000	To a student III B.Com. who secured highest group total taking I, II, III year into consideration. If two students get the same total to be divided among them	27.01.2012
4	Smt.S.Suryakantham Memorial prize	1000	To a student who secured the highest marks in Sanskrit in the Second year of Degree University Examination and is now in the final year of Degree	19.11.2002

5	Sri Somanchi Suryanarayana Sharma Memorial Cash prize	1000	To a student who secured the highest marks in General English in I Year degree University Examination and now in II year	19.11.200
6	Smt.R.Sakunthala Devi Cash prize	1500	To a student who secured the highest marks in Chemistry in II B.Sc. University Examination	20.03.2002
7	Smt.Sakuntala & Sri Ramachandra Sarma Cash prize	3000	To a student who secured the highest marks in II Year English	01.07.1996
8	Smt.P.V.Rama Devi Endowment Scholarship	1000	To a student who secured the highest total in Zoology papers: I & II put together at the University Examination	11.07.1998
9	Smt.Chamarti Ranganayakamma Memorial Scholarship	1116	To a student of II B.A (politics) who secured highest marks in Political Science in the University Examination in one attempt and now in III Year student	25.11.1998
10	Smt.Ryali Venkata Subbayamma Memorial Scholarship	5000	To a student of II B. Sc. (BZC) who secured the highest marks in Botany in the University Examination in one attempt and now in III year	19.11.2002
11	Smt.Uppalapati Sahasra Siromani Cash prize	2000	To a student of II B. Com (CA) Topper who secured highest marks in I & II years put together in the University Examination in one attempt, now in III year	21.01.2002
12	Chy. V. Sri Krishna Endowment prize	5000	To a student of III B.Sc. (BZC) who secured highest marks in Botany, I & II Year put together in University Examination now in III Year	10.02.2002

13	Desamsetti Satyanarayana Naga veni Endowment prize	5000	To a student of Degree who is poor and who has no source of financial assistance like Scholarship etc. and who secured highest marks in University Examination	18.02.2002
14	Manyam Kasturi Memorial Scholarship	3000	To a student of III B. Com (VOC) who secured highest marks in all group subjects only in University Examination till Sem -V	17.02.2002
15	Sri Sivalanka Veerabhadraiah Memorial Scholarship	1000	To a student of III BA(THP) who secured highest marks in Spl. Telugu in University Examination up to Sem-V	18.02.2002
16	Sri Vadlapati Swamy & Sundaramma Endowment prize	2000	To a student of III BA(HEP) who secures highest marks in History I & II year put together in the University Examination	19.11.2002
17	Smt.M.Subbalakshmi and Smt.Sodemma Memorial Scholarship	2000	To a student who secured highest marks in part II Spl.Telugu in all the 3 years and who passed in single attempt(in all subjects)in University Examination up to Sem-V	02.02.2001
18	Dr.C.Ramanna Panthulu Smt.C.Sitamma Memorial Scholarship	2000	To a student who secured highest marks in I B. Com (CA) & B.A. (HET)Tourism	14.02.2001
19	Sri Y.L.Dora Sri Y.V.Narasimha Rao Memorial Scholarship	7500	To a student of III Year Degree and who secured highest in II Language Sanskrit papers I & II put together at the University Examination	27.01.2012

20	Smt.Muthangi Kamala Memorial Scholarship	3000	To a student who secured highest marks in all subjects in the University Examination and also winner of essay writing, Elocution, Music, Dance and Extra-Curricular activities	27.01.2012
21	Smt.J.Mutyalamma Endowment Scholarship	3000	To a student who secured highest marks in the I & II Year BA. Aggregate in the University Examination and who has no other financial support	27.01.2012
22	Sri.Batchu Palliah & Smt.Batchu Mahalakshmi Endowment prize	5000	To a student of I B.Sc.(CBZ)who secured highest marks in the University Examination and now in II year	28.01.2004
23	Smt.Sodadasi Chandrakanthamma & Smt.Sodadasi David Scholarship	5000	To a student who secured highest marks in BA Economics paper in the University Examination upto Sem-V	07.04.2004
24	Sri.K.Atchutharamai ah Endowment prize	20000	To a candidate who secured excellence in Physical Education P.H in BA (Physically handicapped) P.H in B. Com (Physically handicapped) P.H in B.Sc. (Physically handicapped)	27.01.2012
25	Smt.Gosala Subbalakshmi Endowment Scholarship	2000	To a student who secured highest marks in I B.Com(all groups)Financial Accounting-1	27.01.2012
26	Jammalamadaka Sree papa Endowment prize	10000	To a student who secured highest marks in III BA Spl.Telugu (THP)up to Sem-V i) who secured highest marks in General Telugu all groups up to Sem-III	02.02.2012

27	Sri Krishna Endowment prize	30000	Proficiency prize	02.02.2012
28	Smt.Godavarhi Chellamma Memorial Endowment prize	Cash in Hand	To II B.Com student who secured highest marks in B.Sc at the end of II year B.Com(TM)in University Examination and now in III year	
29	Smt.Godavathi Manikyamba Memorial Endowment prize	Cash in Hand	To III B.Com student who secured highest marks in B.Sc. at the end of II year B.Com(EM)in University Examination and now in III year	
30	Sri Mopuri Prabhakar Rao Endowment prize	Cash in Hand	To a student who is a Topper with highest % from three courses BA. ,B.Com., .B.Sc.	
	Sri Mopuri Prabhakar Rao Endowment prize	Cash in Hand	To a student who secured highest marks(above 60%)in History subject from III BA	
31	Smt.Kanapatyhy Krupavathi Endowment prize	10000	Highest marks in II year Microbiology subject	11.11.2011
32	Smt.Maddala Nakshatram Endowment prize	10000	To a student who secured highest marks in Botany subject in I year CBZ in University Examination To a student who secured highest marks in Botany subject in II year CBZ in University Examination	05.03.2012
33	Smt.Pothula Lilly Grace Memorial Endowment prize	30000	To a student who is a Topper in BA (HEP)III year(aggregate)up to Sem-V	05.02.2014
	Smt.Pothula Lilly Grace Memorial Endowment prize		To a student who is a Topper in B.Com(General)III year (aggregate)up to Sem-V	

	Smt.Pothula Lilly Grace Memorial Endowment prize		To a student who is a Topper in B.Sc. (MPC)in III year(aggregate)up to Sem-V	
34	Smt.P.Lakshmi Narasamambha Cash Memorial Endowment prize	25000 25000	To a student who secured highest marks in Telugu (II language)for I and II year highest marks in BA, B.Com, B.Sc. General Telugu highest Sem-1 Spl.Telugu in Sem-IV	11.04.2014
35	Darbha Ramsha & Sirisha Merit Award Sistala Sundara Ramayya & Sundara Lakshmi prizes	Cash in Hand	For Topper in English in Sem-1 For Topper in English Sem-III	
36	Smt.G.Nagaratnam Endowment prize	2000	Economically backward Brahmin student	19.06.2009
37	Sri KVR.Chowdary Award Gold Medal		To a student who secured highest marks in the I&II B.Sc. (Home Science)Aggregate in University Examination	
38	Miss.S.Ahmed Beebi Memorial Cash prize	1000	A student who secured highest marks in History in Second year BA University Examination	01.07.1996
39	Smt.Singaraju Vani Devi Memorial prize	10000	A student who secured highest total of marks in final year B.Com Degree in any medium	09.11.2002
40	Sri KSN Sarma Retd.Lecturer in Telugu ASD.Govt.Degree College for Women(A)	Cash in Hand	To a student who secures Highest 7 th Rank in THP Group at University Level	
41	Sri KSN Sarma Retd.Lecturer in Telugu ASD.Govt.Degree College for Women(A)	Cash in Hand	To a student who secures Highest marks in Special Telugu subject 2014-2015(at the end of First year-95/100)	
42	Sri KSN Sarma Retd.Lecturer in		To a student who secures Highest marks in Special	

	Telugu ASD.Govt. Degree College for Women(A)	Cash in Hand	Telugu subject 2014-2015(at the end of First year-95/100)	
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TEACHING STAFF

English:

1. P. Sanjotha, Lecturer in English
2. Y. Swarna Sri, Lecturer in English
3. D. Baby Javani, Guest Lecturer in English

Telugu:

1. K. Madhavi, Lecturer in Telugu
2. N. Durga Laksmi, Guest Lecturer in Telugu
3. K. Kamakshi, Guest Lecturer in Telugu

Hindi:

1. P. Satya Nagaveni, Guest Lecturer in Hindi

Sanskrit:

1. Dr. R. Aruna Devi, Guest Lecturer in Sanskrit

History:

1. Dr. B. Anjani Kumari, Lecturer in History
2. L.Bhanu Teja, Guest Lecturer in History

Economics:

1. Dr. K. Yamuna, Lecturer in Economics
2. V.Padmavathi, Contract Lecturer in Economics
3. M. Sriramulu, Guest Lecturer in Economics

Political science:

1. P.V. Bhuvanewari Devi, Guest Lecturer in Political Science

Commerce:

1. R.R.D. Sirisha, Lecturer in Commerce
2. P. Rajya Lakshmi, Contract Lecturer in Commerce
3. K.N.B. Kumari, Contract Lecturer in Commerce
4. P.S.N. Murthy, Guest Lecturer in Commerce
5. M. Pushpa Latha, Guest Lecturer in Commerce

6. A. Sadhya, Guest Lecturer in Commerce
7. Ch. S.S.V. Prasad, Guest Lecturer in Commerce
8. Md. Hazara Parveen, Guest Lecturer in Commerce
9. V. Srinivas, Guest Lecturer in Commerce

Maths:

1. M. Madhavi, Lecturer in Mathematics
2. N. Kiranmayi, Guest Lecturer in Mathematics

Physics:

1. K. Venkateswara Rao, Lecturer in Physics
2. G. Sridevi, Lecturer in Physics
3. R. Sashikala, Lecturer in Physics

Chemistry:

1. Dr. D. Chenna Rao, Lecturer in Chemistry
2. V. Badarinarayana Rao, Lecturer in Chemistry
3. V. Anantha Lakshmi, Lecturer in Chemistry
4. Dr. S. Priyadarshini, Lecturer in Chemistry
5. M. Subba Lakshmi, Contract Lecturer in Chemistry

Computer science:

1. N.N. Subramanyeswari, Lecturer in Computer Science
2. G. Satya Suneetha, Lecturer in Computer Applications

Botany:

1. G.R.N.S. Sujatha, Lecturer in Botany
2. N. Pushpa, Guest Lecturer in Botany

Zoology:

1. B. Sonia, Guest Lecturer in Zoology
2. U. Satyanarayana, Guest Lecturer in Zoology
3. N. Veera Chanti, Guest Lecturer in Aqua Culture Technology

Microbiology:

1. Dr. K. Aruna, Lecturer in Microbiology

Home science:

1. M. Suvarchala, Lecturer in Home Science

2. Dr. K. Lavanya, Lecturer in Home Science
3. Dr. G. Anitha, Lecturer in Home Science
4. L. Malleswari, Guest Lecturer in Home Science

Physical Education:

1. G. Pramila Rani, Lecturer in Physical Education

Library Science:

1. A.K.V. Acharyulu, Guest Lecturer in Library Science

LIST OF NON – TEACHING STAFF

1. Senior Assistant

- 1) P.V.V.S. Brahmaramba
- 2) Ch. Sridevi
- 3) J. Elizabeth

2. Junior Assistant

- 1) U. Satyanarayana
- 2) I.V.S.R. Anjaneyulu
- 3) N.G.K. Kishore

3. Storekeeper

- 1) T.V.N.S. Sailaja Devi
- 2) P. Venkateswara Rao

4. Typist

- 1) M.C.S. Seshacaryulu

5. Herbarium Keeper

- 1) K.S.S. Kumari

6. Record Assistant

- 1) K. Satyavathi
- 2) M. Sriramulu
- 3) N.V.V.S.N. Murthy
- 4) S.V.S. Lakshmi
- 5) K. Muzeeb Kumar

6) V. Simhachalam

7) G. Venkata Lakshmi

7. Watchman

1) P. Ramana

SUCCESSION LIST OF PRINCIPALS

Sl. No.	Name of the Principal	Qualification	Period
1.	Ms. N. Ammani Amma	M.A. (Lit.)	01-05-1962 to 10-08-1962
2.	M.S. Ahmed Beebi	M.A.	14-05-1964 to 05-07-1970
3.	Ms. K.V. Sivagamy	M.A. (Lit.)	20-07-1970 to 30-07-1973
4.	Ms. P.R. Vimala Kumari	M.A. I/C	31-07-1973 to 08-12-1974
5.	Prof. Abdul Khuddus	M.A., M.Ed.	09-12-1974 to 29-02-1976
6.	Smt. N. Sarojini Sastry	M.Sc. I/C	29-02-1976 to 22-07-1976
7.	Smt. R. Kasturi Bai	M.A.	23-07-1976 to 11-06-1979
8.	Sri. K.V.S. Rama Koti	M.Sc.	27-07-1979 to 06-12-1982
9.	Sri Ch. Sesha Rao	B.Sc. (Hons) I/C	22-12-1982 to 16-07-1986
10.	Smt. A.S. Savitri	M.Sc., B.Ed.	01-08-1986 to 05-09-1986
11.	Sri Y. Seshagiri Rao	B.Sc. (Hons) I/C	06-09-1986 to 25-09-1986
12.	Sri M. Ramachandra Reddy	M.A.	25-09-1986 to 28-02-1993
13.	Sri M. Vilayat Ahmed	M.Sc. I/C	01-03-1993 to 04-04-1993
14.	Sri G.V.B. Sastry	B.Sc. (Hons)	05-04-1993 to 31-08-1994
15.	Sri T. Satyanarayana	M.Sc. I/C	01-09-1994 to 11-05-1995
16.	Sri K. Nageswara Rao	B.Sc. (Hons)	12-05-1995 to 30-06-1996
17.	Smt. P.V. Rama Devi	M.Sc. I/C	01-07-1996 to 10-08-1996
18.	Kum. M. Vasundhara	M.Sc.	11-08-1996 to 05-02-1999
19.	Sri. M. Trinadha Rao	M.Com. I/C	06-02-1999 to 28-02-1999
20.	Kum. M. Vasundhara	M.Sc.	29-02-1999 to 30-11-2002
21.	Sri K. Atchutha Ramaiah	M.Com., FAC	01-12-2002 to 22-01-2003
22.	Sri Y. Subrahmanyam	M.Com., M.Phil.	23-01-2003 to 03-11-2004

23.	Sri K. Atchutha Ramaiah	M.Com., FAC	03-11-2004 to 27-09-2005
24.	Sri Md. Kamal Shariff	M.Sc., FAC	27-09-2005 to 17-01-2007
25.	Smt. V. Nagamani	M.Sc., FAC	18-01-2007 to 23-04-2007
26.	Smt. V. Nagamani	M.Sc., FAC	24-04-2007 to 30-06-2007
27.	Radha Kumari	M.A. I/C	01-07-2007 to 02-07-2007
28.	Smt. B. Bagya Lakshmi	M.A.	03-07-2007 to 01-02-2010
29.	Smt. V. Anantha Lakshmi	M.Sc., B.Ed., FAC	02-02-2010 to 04-07-2010
30.	Smt. B. Bagya Lakshmi	M.A.	15-04-2010 to 30-09-2010
31.	Sri Lt. Dr. M. Satyanaryana	M.Sc., M.Ed., M.Phil., PGDES, Ph.D., FAC	05-10-2010 to 21-04-2011
32.	V. Veerabhadra Rao	M.Sc.	22-04-2011 to 10-07-2012
33.	P. Prabhakara Rao	M.A.	11-07-2012 to 30-11-2013
34.	Smt. M. Suvarchala	M.Sc., M.Ed., FAC	07-01-2014 to 23-04-2014
35.	Dr. D. Ratnagiri Usha	M.A., M.Phil., Ph.D.	24-04-2014 to 30-06-2019
36.	Smt. M. Suvarchala	M.Sc., M.Ed., FAC	01-07-2019 to till date



Education is not filling the mind with a lot of facts.
Perfecting the instrument and
getting complete mastery of my own mind is the ideal education.

- Swami Vivekananda