

ASD Government Degree College for Women (A), Kakinada
Department of English
Resolutions of BOS meeting 2024-25 A.Y

The following members of the Board of Studies in English resolved to approve the following:

1. Considered and approved the curriculum, blue print and model paper for 1st year course under CBCS for the admitted batch 2024 -25 (I & II Semesters).

2. Considered and approved the Certificate Course offered by the department titled **‘Better Your**

English Communication and Soft Skills.’ for the academic year 2024-2025.

4. 20% Modifications in I & II Syllabi are done. Topics modified are suggested by University Nominee and Subject Experts. It is Considered and approved the modifications done in I & II Semester General English for enhancing students understanding over the concerned course.

MODIFICATIONS IN THE BOS in Semesters I & II SEMESTER
SYLLABUS 2024-2025

S.no	Paper Code	Subject & Title	Sem	Deletions	Additional Input/Modification	% of syllabus change	Justification
1.	ENG	General English- A Course in Communication & soft skills	I	Unit -3 Grammar Concords Unit - 2 Intonation Unit-5 Attitude	Unit - 3 Grammar- Words often confused Self-Introduction	20%	1. grammar concord is replaced by words often confused. 2. Intonation is replaced by Self introduction
2.	ENG	General English A course in Reading & Writing skills	II	Unit -1 Ulysses The Last Leaf Unit- II God sees the truth but waits	Replaced the poem by William Words worth Daffodils Replaced the short story by Chinua Achebe ‘Marriage is a private affair’ Replaced the short story by Anton	20%	Ulysses is a highly literary poem which is preferable to literature students than for general English students. The poem ‘Daffodils’ explains the influence of nature on human mind. To sensitize students on family ties and marriage To inculcate the traits of discipline and success in students through the story

					Chekov' "A Classical Student"		
--	--	--	--	--	-------------------------------	--	--

6. Considered and approved the Examination procedure for the courses for I year (2024-25) admitted

batch. Each theory subject is evaluated for 100 Marks out of which 60 Marks through semester end

examination and internal assessment would be for 40 Marks for 2024-25 admitted batches. The minimum pass mark for external examinations is 21 marks (35%), but as a whole student should obtain

40% marks (40 out of total 100 marks) to pass the subject.

7. Considered and approved the Continuous Internal Assessment pattern for 2024-25 admitted

batch.

CIA structure for Single Major System for 2022-2023, 2023-2024 & 2024-25 admitted Batches

- CIA assessment is done for 50 marks out of which 35 marks are for Mid examinations. In each semester two mid examinations to be conducted.
- I mid examination is to be conducted for 30 marks and scaled down to 20 marks
- II mid examination to be conducted for 30 marks and scaled down to 15 marks
- 5 marks for assignment, 5 marks for seminar and 5 marks for clean and green are allotted.
- As 40 marks are allotted for internal assessment, these 50 marks are to be scaled down to 40 marks.

I mid	II mid	Total	Assignment	Seminar	Clean & green	Total	Scaled down to
20 marks	15 marks	35 marks	5 marks	5 marks	5 marks	50 marks	40 marks

8. Considered and approved Assessment pattern for the Semester end theory examination

for 2024-25 admitted batch.

- To adopt the model question paper for semester end examinations containing:
 - a. Section- A consisting of 8 Short answer questions out of which the student should answer any five, each question carrying 4 marks.
 - b. Section- B consisting of 5 Essay questions with internal choice, one question from each unit carrying 8 marks.
 - The composition of the question paper is as per the blueprint given.
- For 2024-25 admitted batch, 10 marks to be allotted for continuous internal assessment and the semester end theory examination to be conducted for 40 marks for multi-disciplinary courses (MDC) and Skill Enhancement Courses (SEC) for continuous internal assessment, Five assignments should
 - be submitted by the students and each assignment to be evaluated for 2 marks. The model question paper for semester end examination includes:
 - a. Section- A consisting of 6 Short answer questions out of which the student should answer any four, each question carrying 4 marks
 - b. Section- B consisting of 3 Essay questions with internal choice, one question from each unit carrying 8 marks.

9. Considered and approved the assessment process for I, II and III Internships

First internship (Community Service Project) will be taken up after the I year II semester end examinations or the summer vacation in the intervening 1st and 2nd years of study. The assessment is to be conducted for 100 marks. The number of credits assigned is 4. Later the marks are converted into grades and grade points to include finally in the SGPA and CGPA.

The weightage shall be:

Project Log	20%
Project Implementation	30%
Project report	25%,
Presentation	25%

Second Internship shall be undertaken by the students in the intervening summer vacation between the 2nd and 3rd years or after the II-year IV semester end examinations. There will be only internal evaluation for this internship. The assessment is to be conducted for 100 marks and the credits assigned are 4. The marks are converted into grades and grade points to include finally in the SGPA and CGPA.

The weightage shall be:

Project Log	20%
Project Implementation	30%
Project report	25%
Presentation	25%

Third internship shall be for the entire 5th/6th Semester, the student shall undergo **Apprenticeship / Internship / On the Job Training**. The assessment for the V / VI Semester long apprenticeship is for **200 marks and credits assigned are 12**. The assessment for this internship / on the job training will be both internal and external assessment. The internal assessment will be for 25% of marks which will be continuous and the assessment by the industry / enterprise / organization where the student does his/her internship will be indicated in grades. The Project Presentation is to be made by the student after he/she reports back to the College. Grading given by the Company / Business unit / Enterprise where the student has undergone the training and these grades shall be converted into marks on the scale followed by the University.

The weightage shall be:

Internal Assessment Component	Max. Marks	Marks Awarded
Project Log	10	
Project Implementation	20	
Project Report	10	
Presentation	10	
TOTAL	50	
External Assessment Component	Max. Marks	Marks Awarded
Performance Assessment by the Evaluation Committee, converting the grades awarded by the industry, enterprise, etc	100	
External Viva Voce	50	
Total	150	

Grand Total	200	
-------------	-----	--

10. Approved the Departmental activities for 2024-25.

11. Approved the Best practices of the department.

12. Approved the induction cum Bridge Course..


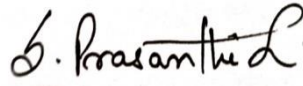




13. Approved the Feedback mechanism of the department.

14. Considered the proposal of implementing the syllabus of III &IV Semester syllabi as and when the

proceedings are issued by CCE,AP.

15. Approved the list of Examiners and Paper setters for the academic year 2024-25.

Approval of BoS resolutions by the committee

S.No	Name with Designation and Address	Designation	Signature
1	Dr.P.Sanjotha	Chairperson	
2	Dr.S.Prashanthi Sri	University Nominee	
3	Dr.C.V.S Ravindranadh	Subject Expert	
4.	Dr. Ravi Rani	Subject Expert	
5.	Ms.S.Shanthi Rajasri	Alumni Member	
6.	Dr.P.Shanthi	Faculty of the Department	
7	B.Neethu Prathyusha	Faculty of the Department	