

ASD Government Degree College for Women (A), Kakinada
Department of English
Resolutions of BOS meeting
2023-24

The following members of the Board of Studies in English resolved to approve the following:

1. Considered and approved the curriculum, blue print and model paper for 1st year course under CBCS for the admitted batch 2023 -24(I & II Semesters).

2. Considered and approved the curriculum, blue print and model paper for II year under CBCS for the admitted batch 2022 -23 (III Semester)

After the deep discussions & deliberations in the BoS meeting as per the suggestions of the BoS committee the short story “What is my Name?” in III semester is again replaced by

3. Considered and approved the Certificate Course offered by the department.

The certificate course to be offered in I or II semesters and the final evaluation of the certificate course to be conducted by the Examination cell from the admitted batch 2023-24

4. Considered and approved the modifications done in I, II & III Semester General English for enhancing students understanding over the concerned course.

6. Considered and approved the Examination procedure for the courses for I, II years (2023-24, 2022-23 admitted batches.

- a) Each theory subject is evaluated for 100 Marks out of which 60 Marks through semester end examination and internal assessment would be for 40 Marks for 2022-23 and 2023-24 admitted batches. The minimum pass mark for external examinations is 21 marks (35%), but as a whole student should obtain 40% marks (40 out of total 100 marks) to pass the subject.
- b) For 2021-22 admitted batches, each theory subject is evaluated for 100 Marks out of which 75 Marks through semester end examination and internal assessment would be for 25 Marks. The minimum pass mark for external examinations is 26 marks (35%), but as a whole student should obtain 40% marks (40 out of total 100 marks) to pass the subject.

7. Considered and approved the Continuous Internal Assessment pattern for 2022-23 and 2023- 24 admitted batches.

CIA structure for Single Major System for 2022-2023 and 2023-2024 admitted Batches

- CIA assessment is done for 50 marks out of which 35 marks are for Mid examinations. In each semester two mid examinations to be conducted.
- I mid examination is to be conducted for 30 marks and scaled down to 20 marks
- II mid examination to be conducted for 30 marks and scaled down to 15 marks
- 5 marks for assignment, 5 marks for seminar and 5 marks for clean and green are allotted.
- As 40 marks are allotted for internal assessment, these 50 marks are to be scaled down to 40 marks.

I mid	II mid	Total	Assignment	Seminar	Clean & green	Total	Scaled down to
20 marks	15 marks	35 marks	5 marks	5 marks	5 marks	50 marks	40 marks

8. Considered and approved Assessment pattern for the Semester end theory examination and semester end practical examination for 2023-24 and 2022-23 admitted batches.

- To adopt the model question paper for semester end examinations containing:
 - a. Section- A consisting of 8 Short answer questions out of which the student should answer any five, each question carrying 4 marks.
 - b. Section- B consisting of 5 Essay questions with internal choice, one question from each unit carrying 8 marks.
 - The composition of the question paper is as per the blueprint given.
- For 2023-24 admitted batch, 10 marks to be allotted for continuous internal assessment and the semester end theory examination to be conducted for 40 marks for multi-disciplinary courses (MDC) and Skill Enhancement Courses (SEC) for continuous internal assessment, Five assignments should be submitted by the students and each assignment to be evaluated for 2 marks. The model question paper for semester end examination includes:
 - a. Section- A consisting of 6 Short answer questions out of which the student should answer any four, each question carrying 4 marks

- b. Section- B consisting of 3 Essay questions with internal choice, one question from each unit carrying 8 marks.

9. Considered and approved the assessment process for I, II and III Internships

First internship (Community Service Project) will be taken up after the I year II semester end examinations or the summer vacation in the intervening 1st and 2nd years of study. The assessment is to be conducted for 100 marks. The number of credits assigned is 4. Later the marks are converted into grades and grade points to include finally in the SGPA and CGPA.

The weightage shall be

Project Log	20%
Project Implementation	30%
Project report	25%,
Presentation	25%

Second Internship shall be undertaken by the students in the intervening summer vacation between the 2nd and 3rd years or after the II-year IV semester end examinations. There will be only internal evaluation for this internship. The assessment is to be conducted for 100 marks and the credits assigned are 4. The marks are converted into grades and grade points to include finally in the SGPA and CGPA.

The weightage shall be:

Project Log	20%
Project Implementation	30%
Project report	25%
Presentation	25%

Third internship shall be for the entire 5th/6th Semester, the student shall undergo **Apprenticeship / Internship / On the Job Training**. The assessment for the V / VI Semester long apprenticeship is for **200 marks and credits assigned are 12**. The assessment for this internship / on the job training will be both internal and external assessment. The internal assessment will be for 25% of marks which will be continuous and the assessment by the industry / enterprise / organization where the student does his/her internship will be indicated in grades. The Project Presentation is to be made by the student after he/she reports back to the College. Grading given by the Company / Business unit / Enterprise where the student has undergone the training and these grades shall be converted into marks on the scale followed by the University.

The weightage shall be:

Internal Assessment Component	Max. Marks	Marks Awarded
Project Log	10	
Project Implementation	20	
Project Report	10	
Presentation	10	
TOTAL	50	
External Assessment Component	Max. Marks	Marks Awarded
Performance Assessment by the Evaluation Committee, converting the grades awarded by the industry, enterprise, etc	100	
External Viva Voce	50	
Total	150	
Grand Total	200	

10. Approved the Departmental activities for 2023-24.

11. Considered and approved in Encouraging the students to complete at least one MOOCs course on SWAYAM Platform during the period of study.

12. Approved the Best practices of the department.

Few of the suggestions which are given by the University Nominee

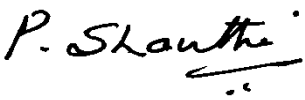
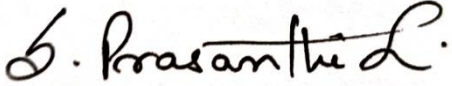
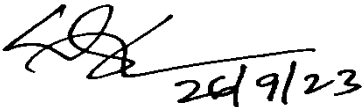


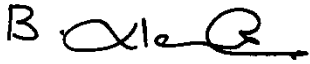
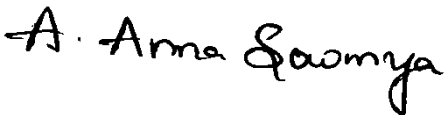
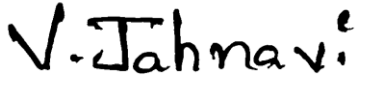
13. Approved the induction cum Bridge Course.

14. Approved the Feedback mechanism of the department.

15. Considered the proposal of the model paper of Business writing (LSC) in II semester which will be followed as per University model.

16. Approved the list of Examiners and Paper setters for the academic year 2023-24.

Approval of BoS resolutions by the committee

S.No	Name with Designation and Address	Designation	Signature
1	Dr.P.Shanthi	Chairperson	
2	Dr.S.Prashanthi Sri	University Nominee	
3	Dr.C.V.S Ravindranadh	Subject Expert	 26/9/23
4	Dr. Ravi Rani	Subject Expert	 26/9/23
5	Ms.S.Shanthi Rajasri	Alumni Member	
6	B.Neethu Prathyusha	Faculty of the Department	
7	A.Anna Sowmya	Student II CBZ	
8	V.Jahnavi	Student II B.A.(HEP)	

MODIFICATIONS IN THE BOS in Semesters I, II and III
SEMESTER SYLLABUS 2023-2024

S.no	Paper Code	Subject & Title	Semester	Deletions	Additional Input/Modification	% of syllabus change	Justification
1.	EN G	General English- A Course in Communication & soft skills	I	Unit - 3 Grammar ConCORDS	Following the syllabus prescribed by APSICHE w.e.f 2023-24 Unit - 3 Grammar- Words often confused	10%	From grammar concords replaced by words often confused. No additions and deletions done from the APSICHE syllabus as it was introduced newly to the 2023-24 admitted batch
2.	EN G	General English - A course in Reading & Writing skills	II	Unit -1 The best investment I have ever made Unit- III Collocations	Replaced the prose by God sees the Truth but waits - Leo Tolstoy Added another topic The Last Leaf By O'Henry	20%	In view of the student's interest towards the stories two short stories included in Unit- I.
3.	ENG	General English - PRAXIS COURSE -III A Course in Reading and Writing Skills	III	UNIT I: Yes we can by Barak Obama	Unit I: I have a dream by Martin Luther King	10%	Yes we can speech was introduced in the newly syllabus so it was replaced by "I have a Dream"

P. Shanthe