

**A.S.D. GOVT. DEGREE COLLEGE FOR WOMEN (AUTONOMOUS), KAKINADA**

**DEPARTMENT OF ENGLISH**

**Constitution of the Board of Studies for the year 2022-2023**

Board of Studies in English is constituted for the academic year 2022-2023 as approved by the Executive Committee.

1. **Dr. P. Sanjotha** - Chairperson  
Lecturer Incharge in English  
A.S.D. Govt. Degree College for Women (A)  
Kakinada  
*Sanjotha*  
14/9/22
2. **Ms. Y. Swarna Sri** - Member  
Lecturer in English  
A.S.D. Govt. Degree College for Women (A)  
Kakinada  
*Swarna Sri*  
14/09/2022
3. **Dr. P. Shanthy** - Member  
Lecturer in English  
A.S.D. Govt. Degree College for Women (A)  
Kakinada  
*P. Shanthy*  
14.9.2022
4. **Dr. S. Prasanthi Sree** - University Nominee  
Professor of English  
Adikavi Nannaya University  
Rajahmahendravaram  
*S. Prasanthi Sree*
5. **Mr. P. V. Krishna Rao** - Subject Expert  
Lecturer in English  
Head, P. R. Govt. Degree College  
Kakinada  
*P. V. Krishna Rao*  
14/9/22
6. **Dr. M. Soma Raju** - Subject Expert  
Lecturer in English  
P. R. Govt. Degree College  
Kakinada  
*M. Soma Raju*
7. **Ms. S. Santhi Rajasri** - Alumni  
Junior Lecturer in English  
Govt. Junior College, Pithapuram
8. **N. Joshnavi** - Student Representative  
B. Sc. MPC  
*N. Joshnavi*  
14/9/22
9. **K. Renu Sri** - Student Representative  
B. Com.  
*K. Renu Sri*  
14/9/22
10. **Y. Abhishikta Shifali** - Student Representative  
B. A.  
*Y. Abhishikta Shifali*  
14/9/22

A.S.D. GOVT. DEGREE COLLEGE FOR WOMEN (AUTONOMOUS), KAKINADA

DEPARTMENT OF ENGLISH

Board of Studies for the year 2022-2023

Members present:

1. **Dr. P. Sanjotha** - Chairperson  
Lecturer Incharge in English  
A.S.D. Govt. Degree College for Women (A)  
Kakinada  
*Sanjotha* 14/9/22
2. **Ms. Y. Swarna Sri** - Member  
Lecturer in English  
A.S.D. Govt. Degree College for Women (A)  
Kakinada  
*Swarna Sri* 14/09/2022
3. **Dr. P. Shanthi** - Member  
Lecturer in English  
A.S.D. Govt. Degree College for Women (A)  
Kakinada  
*P. Shanthi* 14.9.2022
4. **Dr. S. Prasanthi Sree** - University Nominee  
Professor of English  
Adikavi Nannaya University  
Rajahmahendravaram  
*P. Prasanthi S.*
5. **Mr. P. V. Krishna Rao** - Subject Expert  
Lecturer in English  
Head, P. R. Govt. Degree College  
Kakinada  
*P. Venkatesh*
6. **Dr. M. Soma Raju** - Subject Expert  
Lecturer in English  
P. R. Govt. Degree College  
Kakinada  
*M. Soma Raju*
7. **Ms. S. Santhi Rajasri** - Alumni  
Junior Lecturer in English  
Govt. Junior College, Pithapuram
8. **N. Joshnavi** - Student Representative  
B. Sc. MPC  
*N. Joshnavi* 14/9/22
9. **K. Renu Sri** - Student Representative  
B. Com.  
*K. Renu Sri* 14/9/22
10. **Y. Abhishikta Shifali** - Student Representative  
B. A.  
*Y. Abhishikta Shifali* 14/9/22

A.S.D. GOVT. DEGREE COLLEGE FOR WOMEN (AUTONOMOUS), KAKINADA

DEPARTMENT OF ENGLISH

Board of Studies Meeting 2022-2023

Agenda

1. Revamping and upgradation of Syllabus of I, II & III Semesters in English which is to be taken up by the Department for the 2022-2023 admitted batch.
2. Approval of Model Question Papers and Blueprint.
3. To discuss and approve the syllabus of Skill Development course syllabus and pattern of evaluation for II Semester Students of UG courses.
4. Approval of Panel of Question Paper setters and Examiners.
5. The Syllabus modules are prepared by following the CBCS of APSCHE & Syllabus of ANUR to cater to the local needs of students utilizing academic autonomy.
6. To discuss and approve the division of marks between Internal Assessment and External Examination.
7. To suggest and approve the Departmental Activities for the academic year 2022-2023
8. Proposals for Extension Activities / Projects for the benefit of the students & Conduct of Certificate Courses.
9. Proposal to make changes in the examination evaluation pattern for the 2022 admitted batch by proposing 40 marks for internal examinations and 60 marks for external examinations and to put before Academic Council and take approval.
10. Any other preproposal/item with the permission of the Chair.

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|------------------------------------|--------------------------|--------------------------------------|
| 1. Dr. P. Sanjotha                 | - Chairperson            | <i>Sanjotha</i> 14/9/22              |
| 2. Ms. Y. Swarna Sri               | - Member                 | <i>Swarna</i> 14/9/2022              |
| 3. Dr. P. Shanthi                  | - Member                 | <i>P. Shanthi</i> 15-09              |
| 4. <del>Dr.</del> S. Prasanthi Sri | - University Nominee     | <i>S. Prasanthi</i>                  |
| 5. Mr. P.V. Krishna Rao            | - Subject Expert         | <i>Mr. P.V. Krishna Rao</i>          |
| 6. Dr. M. Soma Raju                | - Subject Expert         | <i>M. Soma Raju</i>                  |
| 7. Ms. S. Santhi Rajasri           | - Alumni                 |                                      |
| 8. N. Joshnavi                     | - Student Representative | <i>N. Joshnavi</i> 14/9/22           |
| 9. K. Renu Sri                     | - Student Representative | <i>K. Renu Sri</i> 14/9/22           |
| 10. Y. Abishiktha Shifali          | - Student Representative | <i>Y. Abishiktha Shifali</i> 14/9/22 |

**A.S.D.GOV'T DEGREE COLLEGE FOR WOMEN (AUTONOMOUS) KAKINADA**  
**DEPARTMENT OF ENGLISH**

**Resolutions**

The following members of Board of Studies in English resolved to approve the following:

- It is proposed to continue Choice Based Credit System for the academic year 2022-2023 for I, II and III Semester students of all streams.
- It is resolved to adopt the syllabus drawn as per APSHE model for I,II & III Semester curriculum for the Degree students as prescribed by the University.
- It is approved to add a topic in each Semester. I Semeter-Communication, II Semester-The Road not Taken poem written by Ruskin Bond and in III Semester – An Interview with Sudha Murthy, Infosys CEO.
- It is approved to conduct Skill Development Course for II-Semester with the paper titled Business Communication for UG students who opted it. Allotted hours are 2 hrs per week.
- It is resolved to conduct a Certificate Course on '**Better Your English**' for a duration of 45Hrs .
- It is proposed and approved to conduct External Exams at the end of each Semester for 75 marks for a duration of 3hrs. Passing minimum for External Exam is 26.
- It is proposed and approved to conduct Internal Exams in each semester for 25 marks.
- It is proposed to assess internal marks in two parts.
  - ▯ Part I-15 marks average of two descriptive Internal (each descriptive exam- one hour)
  - ▯ Part II -10 marks assignments, seminars, Group Discussions etc...
- The Syllabus and Model Papers of I,II & III Semesters are approved by the Board members.
- The Syllabus and Model Papers of II Semester Skill Development Course titled Business Communication is approved by the Board members
- The list of Subject Experts as examiners and paper setters are approved.
- It is approved to conduct Departmental Activities as per the Dept. Action Plan 2022-23.
- It is approved for upgradation of syllabus and making it skill-oriented with quantifiable outcomes.

1. Dr. P. Sanjotha	Chairperson
2. Ms. Y.Swarnasri.	Faculty Member
3. Dr.P.Shanthi	Faculty Member
4. Dr.S.Prasanthi Sri	University Nominee
5. Mr. P.V. Krishna Rao	Subject Expert
6. Dr.M.Soma Raju	Subject Expert
7. Ms. S.SanthiRajasri	Alumni

*Sanjotha, 14/9/22*  
*Swarnasri, 14.9.2022*  
*P. Shanthi, 14.9.2022*

*S. Prasanthi Sri.*

*P. V. Krishna Rao*

*M. Soma Raju*