

A.S.D.GOV'T DEGREE COLLEGE FOR WOMEN (AUTONOMOUS) KAKINADA

DEPARTMENT OF ENGLISH

Agenda for the Board of Studies Meeting 2021-2022

- To discuss and approve the Syllabus and the proposed Question Papers for the students who are admitted into degree for I, II, and III semesters for the academic year 2021-2022 onwards basing on CBCS Pattern.
- To discuss and approve the division of marks between Internal Assessment and External Examination.
- To discuss and approve the syllabus of Skill Development course syllabus and pattern of evaluation for II Semester Students of UG courses.
- To discuss and approve the weightage of marks to be given to each paper.
- To suggest and approve the Departmental Activities for the academic year 2021-2022
- To introduce online/offline certificate courses in the academic year 2021-2022.
- Any other proposal/ item with the permission of the Chair.

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|--------------------------|---|--------------------|
| 1. Ms. P. Sanjotha | - | Chairperson |
| 2. Ms. Y. Swarna Sri | - | Member |
| 3. Dr.T.Ashok | - | University Nominee |
| 4. Mr. P.V. Krishna Rao | - | Subject Expert |
| 5. Dr.M.Soma Raju | - | Subject Expert |
| 6. Ms. S. Santhi Rajasri | - | Alumni |



A.S.D. GOVT. DEGREE COLLEGE FOR WOMEN (AUTONOMOUS) KAKINADA

DEPARTMENT OF ENGLISH

VENUE: ONLINE GOOGLE MEET

The Board of Studies meeting was held at 11:00 AM on 13-09-2021 through online from the Department of English, A.S.D. Govt. Degree College for Women (Autonomous), Kakinada for the Academic year 2021-2022.

Members Present

1. Ms. P. Sanjatha,
Lecturer Incharge in English
A.S.D. Govt. Degree College for Women
(A) Kakinada. - Chairperson 
2. Ms. Swarna Sri Yadada
Lecturer in English
A.S.D. Govt. Degree College for Women
(A) Kakinada - Faculty Member 
3. Dr. T. Ashok
Professor in English
Registrar
AKNU, Rajamahendravaram
East Godavari District - University Nominee
4. Mr. P.V. Krishna Rao
Lecturer in English,
P.R. Govt. College (A)
Kakinada - Subject Expert
5. Dr. M. Soma Raju
Lecturer in English
Ideal College of Arts & Sciences
Kakinada - Subject Expert
6. S. Santhi Rajasri
JL in English
Govt. Junior College
Pithapuram - Alumni

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DEPARTMENT OF ENGLISH

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- Any other proposal/ item with the permission of the Chair.

1. Ms. P. Sanjotha	-	Chairperson
2. Ms. Y. Swarna Sri	-	Member
3. Dr. T. Ashok	-	University Nominee
4. Mr. P.V. Krishna Rao	-	Subject Expert
5. Dr. M. Soma Raju	-	Subject Expert
6. Ms. S. Santhi Rajasri	-	Alumni

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DEPARTMENT OF ENGLISH

Resolutions

The following members of the Board of Studies in English resolved to approve the following:

- It is proposed to continue the Choice Based Credit System for the academic year 2021-2022 for I, II and III Semester students of all streams.
- It is resolved to adopt a revised syllabus drawn as per APSCHE model for I, II & III Semesters curriculum for the Degree students as prescribed by the University.
- It is approved to conduct Skill Development Course for II Semester with the paper titled, Business Communication for U.G. students, who opted it. Allotted hours are 2 hours per week.
- It is resolved to introduce Online/Offline Certificate Course for a duration of 45 days.
- It is proposed and approved to conduct External Exams at the end of each Semester for 75 marks for a duration of 3hrs. Minimum Pass Mark for External Exam is 26.
- It is proposed and approved to conduct Internal Exams each semester for 25 marks.
- It is proposed to assess internal marks in two parts.
Part I: 15 marks average of two descriptive Internal (each descriptive exam - one hour)
Part II: 10 marks for assignments, seminars, Group Discussions, etc.
- The Syllabus and Model Papers of the I, II & III Semesters are approved by the Board members.
- The Board Members approved the Syllabus and Model Papers of II Semester Skill Development Course titled 'Business Communication'.
- The list of Subject Experts as examiners and paper setters are approved.
- It is approved to conduct Departmental Activities as per the Departmental Action Plan 2021-2022.
- It is approved for upgradation of syllabus and making it skill-oriented with quantifiable outcomes.

Approved the resolutions in Online Meeting on 13-09-2021

Signatures:

1. Ms. P. Sanjatha

2. Ms. Y. Swarna Sri.

3. Dr. T. Ashok

4. Mr. P.V. Krishna Rao

5. Dr. M. Soma Raju

6. Ms. S. Santhi Rajasri

- Chairperson

- Faculty Member

- University Nominee

- Subject Expert

- Subject Expert

- Alumni

*Sanjatha
Swarna*