

A.S.D.Government Degree College for women Autonomous, Kakinada
Department of English - Annual Academic Plan
Semester –I
2022-2023

Month	Paper I- A course in communication and soft skills
October 2022	Introduction to Syllabus and Model Question Paper
November 2022	I-Unit Listening Skills 1. Importance of Listening 2. Types of Listening 3. Barriers to Listening 4. Effective Listening
December 2022	II-Unit Speaking Skills 1. Sounds of English: Vowels and Consonants 2. Accent 3. Intonation III-Unit Grammar a. Concord b. Modals c. Tenses d. Articles
January 2023	e. Prepositions f. Question Tags g. Sentence Formation h. Error Correction IV-Unit Writing 1. Punctuation 2. Spelling 3. Paragraph Writing
February 2023	V-Unit: Soft Skills 1. SWOC 2. Attitude 3. Emotional Intelligence 4. Telephone Etiquette 5. Interpersonal Skills

Signature



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Semester –II
2022-2023

Month	Paper-II Reading and Writing Skills
March 2023	I. UNIT Prose : 1. How to Avoid Foolish Opinions Bertrand Russell Skills : 2. Vocabulary: Conversion of Words 3. One Word Substitutes 4. Collocations 5. One Word Substitutes 6. Collocations
April 2023	3. One Word Substitutes 4. Collocations II. UNIT Prose : 1. The Doll House by Katherine Mansfield Poetry : 2. Ode to the West Wind by P B Shelley Non-Detailed Text : 3. Florence Nightingale by Abrar Moshin Skills 4. Skimming and Scanning
May 2023	III. UNIT Prose : 1. The Night Train at Deoli Ruskin Bond Poetry 2. Upagupta Rabindranath Tagore
June 2023	III. UNIT Skills : 3. Reading Comprehension Note Making/Taking IV. UNIT Poetry : 1. Coromandel Fishers Sarojini Naidu Skills : 2. Expansion of Ideas 3. Notices, Agendas and Minutes
July 2023	V. UNIT Non-Detailed Text : 1. An Astrologer's Day- R K Narayan Skills : 2. Curriculum Vitae and Resume : 3. Letters : 4. E-Correspondence

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Semester –III
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Month	Paper -III Conversational Skills
October 2022	Introduction to Syllabus and Model Question Paper
November 2022	Unit -I Speech :1. Tryist with Destiny Jawaharlal Nehru Skills: 2. Greetings 3.Introductions
December 2022	Unit – III Speech: 1. Yes, We Can Barack Obama Interview: 2. A Leader Should Know How to Manage Failure Dr.A.P.J.Abdul Kalam/ India Knowledge at Wharton Skills : 3. Requests
January 2023	Unit – III Interview: 1. Nelson Mandela's Interview with Larry King Skills: 2. Asking and Giving Information 3. Agreeing and Disagreeing Unit – IV Interview: 1. JRD Tata's Interview with T.N. Ninan Skills: 2. Dialogue Building 3. Giving Instructions/Directions
February 2023	Unit – V Speech: 1. You've Got to Find What You Love Steve Jobs Skills: 2. Debates 3. Descriptions 4. Role Play

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