

A.S.D.Government Degree College for women Autonomous, Kakinada
Department of English - Annual Academic Plan
Semester -I
2020-2021

Month	Paper=I- A course in communication and soft skills
February 2021	I-Unit Listening Skills 1. Importance of Listening 2. Types of Listening 3. Barriers to Listening 4. Effective Listening
March 2021	II-Unit Speaking Skills 1. Sounds of English: Vowels and Consonants 2. Accent 3. Intonation III-Unit Grammar a. Concord b. Modals c. Tenses d. Articles
April 2021	e. Prepositions f. Question Tags g. Sentence Formation h. Error Correction IV-Unit Writing 1. Punctuation 2. Spelling 3. Paragraph Writing
April 2021	V-Unit: Soft Skills 1. SWOC 2. Attitude 3. Emotional Intelligence
May 2021	4. Telephone Etiquette 5. Interpersonal Skills

Signature



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Semester –II
2020-2021

Month	Paper-II Reading and Writing Skills
November 2020	Introduction to Syllabus and Model Question Papers
December 2020	I. UNIT Prose : 1. How to Avoid Foolish Opinions Bertrand Russell Skills : 2. Vocabulary: Conversion of Words 3. One Word Substitutes 4. Collocations
January 2021	II. UNIT Prose : 1. The Doll's House Katherine Mansfield Poetry : 2. Ode to the West Wind P B Shelley Non-Detailed Text : 3. Florence Nightingale Abrar Moshin Skills 4. Skimming and Scanning
February 2021	III. UNIT Prose : 1. The Night Train at Deoli Ruskin Bond Poetry 2. Upagupta Rabindranath Tagore Skills : 3. Reading Comprehension 4. Note Making/Taking
March 2021	IV. UNIT Poetry : 1. Coromandel Fishers Sarojini Naidu Skills : 2. Expansion of Ideas 3. Notices, Agendas and Minutes V. UNIT Non-Detailed Text : 1. An Astrologer's Day- R K Narayan Skills : 2. Curriculum Vitae and Resume : 3. Letters : 4. E-Correspondence

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Department of English - Annual Academic Plan
Semester –III
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Month	General English Paper -III
April 2021	Unit -I Speech :1.Tryist with Destiny Jawaharlal Nehru Skills: 2.Greetings 3.Introductions
May 2021	Unit – III Speech : 1. Yes, We Can Barack Obama Interview : 2. A Leader Should Know How to Manage Failure Dr.A.P.J.Abdul Kalam/ India Knowledge at Wharton Skills : 3. Request
June 2021	Unit – III Interview : 1. Nelson Mandela's Interview With Larry King Skills : 2. Asking and Giving Information : 3. Agreeing and Disagreeing
July 2021	Unit – IV Interview : 1. JRD Tata's Interview With T.N.Ninan Skills : 2.Dialogue Building : 3. Giving Instructions/Directions
August 2021	Unit – V Speech : 1. You've Got to Find What You Love Steve Jobs Skills : 2. Debates : 3. Descriptions : 4. Role Play

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