

A. S. D. Government Degree College for Women (A)



Re-Accredited by NAAC with "B" Grade in Cycle – III
Affiliated to Adikavi Nannaya University
Kakinada, East Godavari District, Andhra Pradesh - 533002



Under the Scheme of
Rastriya Uchtar Siksha Abhiyan (RUSA 2.0)
With the Financial Assistance from
Ch. S. D. St. Theresa's College for Women, Eluru, W.G.Dist., Andhra Pradesh

Ten-Day National Student Training Programme

on

Integrated Approach for the Development of Effective Communication Skills in English

06 September 2019 – 15 September 2019



Organised

by

Department of English

A.S. D. Government Degree College for Women (A)



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Organising Committee

President

Smt. M. Suvarchala, M. Sc., M. Ed., (Ph.D.)
Principal (FAC), ASDGDCW (A)

Directors

Ms. Swarna Sri Yadada,
M.A., PGDL, M. Phil, (Ph.D.)
Lecturer in English, ASDGDCW(A)

Ms. P. Sanjotha,
M.A., MBA, M. Phil, (Ph.D.)
Lecturer in English, ASDGDCW(A)

Advisory Committee

Smt. P. Syama, M.Com.
Vice-Principal, ASDGDCW(A)

Dr. G. Anitha, M.Sc., Ph.D.
UGC/RUSA Coordinator, ASDGDCW

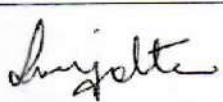
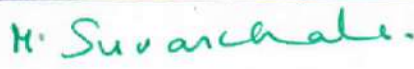
Student Coordinators

G. Roshini (III MPCS)
M. Satya Swarna (II B. Sc. MPCS.)
M. Chandini (I B.Sc. AqZC)
S. Trilochana (I B.A. HEP)
P. Selshi (I B.Sc. CBMB)
D. Vijaya Lakshmi (I B.Com. Gen.)

A. S. D. Government Degree College for Women (A)
Kakinada, E.G. Dist., Andhra Pradesh – 533002

DEPARTMENT OF ENGLISH

Activity Register 2019 – 2020

Date	06 September 2019 – 15 September 2019
Conducted through (DRC/JKC/ELF/NCC/NSS/ Departments etc.)	Department of English
Nature of Activity (Seminar/Workshop/Extn. Lecture etc.,)	A Ten-Day National Student Training Programme
Title of the Activity	Integrated Approach for the Development of Effective Communication Skills in English
Name of the Department/Committee	English
No .of students participated	50
Brief Report on the activity	The activity was conducted only to female students, who were pursuing their under graduation in Government Degree Colleges. It gave them hands on experience to acquire linguistic competence as well as communication skills. It also triggered students' interest in participation with ease. It also helped them to use their higher order of thinking when they speak or write.
Name of the Lecturers who Planned & conducted the Activity	Ms. Swarna Sri Yadada & Ms. P. Sanjotha
Signature of the Department In- charge	
Signature of the Principal	
Remarks	Very useful program for students. Well planned and well conducted.

About the College

Annaram Satyavathi Devi Government Degree College for Women (Autonomous), Kakinada, E. G. District was started in 1962 with the motto: 'Sthree Vidya Pravardhataam' – 'Women Education Shall Prosper'. The idea came up with the inspiring words by Mahatma Gandhi, "If you educate a man, you educate an individual, but if you educate a woman, you educate an entire family."

This is the only Government Degree College for Women in the entire coastal belt with a Student Managed Hostel within the campus and 4 Social Welfare Hostels within a vicinity of 2 kilometres from the College. The college is mainly equipped with Smart Campus with free Wi-Fi, Virtual Classrooms and Digital Classrooms with LMS. At present, the college has the student enrollment of about 1100. The college offers UG programmes: B.A. (History-Economics-Politics, Telugu-History-Politics & History-Economics-Tourism), B. Com. (General & Vocational), B.Sc. (MPC, MPCS, BZC, CBMB, H.Sc. & Aqua Technology) and PG programmes: M.A. (Telugu) & M.Com. The college uses every opportunity with great care and effort to strengthen her products to excel in their academics and get decent jobs.



About the Department

The Department of English was established in 1962. It has a splendid history of functioning effectively since its inception with committed faculty. The Department has moulded the young aspirant girls into strong responsible citizens. The lecturers impart language skills through literature to the students by implementing innovative methods of teaching like Communicative Language Teaching (CLT) and Activity Based Language Teaching (ABLT) approaches in the classrooms, which help the students to grasp the contents easily and compete in the global world.

As English has become need in the majority of professional organizations, the faculty of the Department plan various activities to infuse confidence among the students through English Club like narratives, discussions, debates, short dramas, presentations, poems and so on. Apart from this, the department assists JKC to train students in honing their communication skills and get placements in the Campus Drives. The Department has also encouraged Alumni to render their services to the institution and display their affection and affinity to the successors to reach heights of glory in their careers.

Focus of the Training Programme

“A Ten-Day National Student Training Programme on Integrated Approach for the Development of Effective Communication Skills in English” assures the learners to provide an exposure to a natural language environment to acquire all the English Language components in a meaningful context. The inputs are designed in view of learners’ levels, interests and needs in academic, social and professional contexts. Each component of the language is embedded in activities.

Objectives of the Training

- provide exposure of English Language and Communication Skills by giving hands on experience to acquire linguistic competence as well as communication skills.
- Ensure students’ interest in participation and ease levels to deploy communication skills in English Language.
- Enable them to use their higher order of thinking to speak and write subject matters.
- Enable students to peer review their associates’ presentations individually and with team based on set rubrics and evaluation parameters under the supervision of the instructor/mentors.
- To issue the certificates with Grades based on their performance at the end of the training programme.

BROCHURE

Registration Form

Name :
College Regd. No. :
Class :
College Name :
Address for Communication :
Contact No. :
E-mail ID :

Declaration by Applicant

I assure you that the above furnished particulars of information are true to my belief and knowledge. I shall attend ten days Student Training Programme without fail.

Date : _____ Signature of the Applicant

Place : _____

Eligibility : Students of UG level

There will be no registration fee. TA/DA will not be paid. Interested candidates may send their copies of filled-in and duly signed to
asdgdcenglish@gmail.com

Spot Registration is open till 9.30 AM. on
6 September 2019

For any queries, please contact:
7729056532 / 9491214373

Organising Committee

Chief Patron

Smt. Sujata Sharma, I.A.S.
Special Commissioner,
Collegiate Education, AP

Patron

Dr. M. Babu Rao, M. Com., Ph.D.
RJDCE Rajahmundry, AP

President

Smt. M. Suvarchala,
M. Sc., M. Ed., (Ph.D.)
Principal (FAC), ASDGDCW (A)

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Andhra Pradesh - 533002

Ten Day

National Student Training Programme
(Under CPE-Financial Assistance to
RUSA Colleges, Phase-I)

on

**Integrated Approach for
the Development of
Effective Communication Skills in English**

06th -15th September 2019



Organised by
Department of English

A.S.D. Government Degree College for Women (A)

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Club like narratives, discussions, debates, short dramas, presentations, poems and so on. Apart from this, the department assists JKC to train students in honing their communication skills and get placements in the Campus Drives. The Department has also encouraged Alumni to render their services to the institution and display their affection and affinity to the successors to reach heights of glory in their careers.

Focus of the Training Programme

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Objectives of the Training

- ◆ To introduce the learners to integrated approach for learning EL
- ◆ To expose them to different learning strategies for improving EL
- ◆ To enhance their English language skills through Activity Based Language Classroom
- ◆ To provide hands-on training in all the four language skills
- ◆ To develop their ability to use EL appropriately and effectively



Resource Persons

Prof. T. Ashok Chief Guest & Key Note Speaker

Department of English
Special Officer, ANUR MSN PG Centre
Kakinada, E.G. Dist., Andhra Pradesh

Dr. Ratnagiri Usha Guest of Honour & Resource Person

Rtd. Principal of ASDGDCW (A)
ELF Master Trainer
Kakinada, E.G. Dist., Andhra Pradesh

Mr. K.V. Temuzion

Assistant Professor of English
Parala Maharaja Engineering College
Berhampur, Orissa

Dr. T. K. V. Srinivas Rao

Sr. Lecturer in English
PR Govt. Degree College (A)
Kakinada, E.G. Dist., Andhra Pradesh

Dr. Rajesh Lankapally

Assistant Professor of English
RGUKT, AP IIIT Nuzvid Campus

Mr. Y. V. G. Nukeswara Rao

Mentor in RGUKT
AP IIIT Nuzvid Campus

Ms. Y. Jaya

Assistant Professor of English (C)
JNTUK, Kakinada

Dr. Geddada Rajasekhar

Assistant Professor of English
Dr. V. S. Krishna Govt. Degree & PG College
Visakhapatnam

Dr. P. Prasantham

Associate Professor of English
Aditya Institute of Technology and Management
Tekkali, Srikakulam, Andhra Pradesh

Mr. Nagarjun

Lecturer in English
CSTS Govt. Kalasala, Jangareddigudem,
West Godavari Dist., Andhra Pradesh

Mr. Noojilla Srinivas

Lecturer in English
GDC, Alamuru
E. G. Dist., Andhra Pradesh



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ACCREDITED BY NAAC WITH "B" GRADE IN CYCLE - III
KAKINADA, EAST GODAVARI DISTRICT
ANDHRA PRADESH - 533002

DEPARTMENT OF ENGLISH

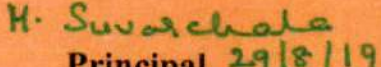
CORDIALLY INVITES
ALL THE FACULTY & STUDENTS
TO
THE INAUGURATION OF
RUSA SPONSORED
TEN-DAY STUDENT TRAINING PROGRAMME
ON
INTEGRATED APPROACH FOR THE DEVELOPMENT OF
EFFECTIVE COMMUNICATION SKILLS IN ENGLISH
FROM 06-09-2019 TO 15-09-2019

VENUE: SEMINAR HALL

DATE: 06 SEPTEMBER 2019

TIME: 10 AM


Directors of the Programme 29/8/19


Principal 29/8/19

This is the power of gathering; it inspires us, delightfully, to be more hopeful, more joyful, more thoughtful; in a word, more alive

Three-Day
National Student Training Programme
Integrated Approach for the Development of Effective Communication Skills
A.S.D.GOV.T.DEGREE COLLEGE WOMEN (A) KAKINADA

06/09/2019 - 15/09/2019

LIST OF TEACHING STAFF

S.No.	Name of the employee	Designation	Remarks
1	M.Suvarchala	Principal	H. Suvarchala 29.8.19
2	P.Sanjotha	Lec in English	Sanjotta
3	Y.Swarna Sri	Lec in English	Swarna Sri 29/08/19
4	K.Madhavi	Lecturer in Telugu	K.Madhavi 29/08/19
5	Dr. D.Chenna Rao	Lec. in Chemistry	Dr. D.Chenna Rao 29/08/19
6	V.B.Narayana Rao	Lec. In Chemistry	V.B.Narayana Rao 29/08/19
7	V.Ananthalakshmi	Lec. In Chemistry	V. Ananthalakshmi 29/08/19
8	Dr. S.Priya Darshini	Lec. In Chemistry	S. Priya Darshini 29/08/19
9	P.A.S.S.Krishna Kumari	Lec. In Botany	P. A. S. S. Krishna Kumari 29/08/19
10	G.R.N.S.Sujatha	Lec. In Botany	G. R. N. S. Sujatha 29/08/19
11	K.Vekateswararao	Lec. In Physics	K. Vekateswararao 29/08/19
12	G.SriDevi	Lec. In Physics	G. Sri Devi 29/08/19
13	R.Shasikala	Lec. In Physics	R. Shasikala 29/08/19
14	M.Madhavi	Lec.in Maths	M. Madhavi 29/08/19
15	Dr.K.Aruna	Lec. In Micro Biology	Dr. K. Aruna 29/08/19
16	K.Lavanya	Lec. In H.Science	K. Lavanya 29/08/19
17	Dr. G.Anitha	Lec. In H.Science	Dr. G. Anitha 29/08/19
18	Dr.B.Anjani Kumari	Lec.in History	Dr. B. Anjani Kumari 29/08/19
19	P.Syama	Lec in Commerce	P. Syama 29/08/19
20	R.Ramadurga Sireesha	Lec in Commerce	R. Ramadurga Sireesha 29/08/19
21	Dr. K.Yamuna	Lec.in Economics	Dr. K. Yamuna 29/08/19
22	N.N.Subhramanyeswari	Lec.in Computer Science	N. N. Subhramanyeswari 29/08/19
23	G.Satya Suneetha	Lec.in Computer Applications	G. Satya Suneetha 29/08/19
24	G.Pramilarani	Physical Director	G. Pramilarani 29/08/19

A.S.D.GOV.T.DEGREE COLLEGE WOMEN (A) KAKINADA

LIST OF TEACHING STAFF

S.No.	Name of the employee	Designation	Signatures
1	M.Subbalakshmi	C/F in Chemistry	M. Subbalakshmi
2	P.Rajya Lakshmi	C/F in Commerce	P. Rajya Lakshmi
3	K.N.B.Kumari	C/F in Commerce	K.N.B.Kumari
4	V.Venkata Ramana	JKC Mentor	V. Venkata Ramana
5	K.Kamakshi	Guest Lec in Telugu	K. Kamakshi
6	N.Durga Lakshmi	Guest Lec in Telugu	N. Durga Lakshmi
7	P.Satya Naga Veni	Guest Lec in Hindi	P. Satya Naga Veni
8	R.Arana Devi	Guest Lec in Sanskrit	R. Arana Devi
9	P.S.N.Murthy	Guest Lec in Commerce	P. S. N. Murthy
10	M.Pushpa Latha	Guest Lec in Commerce	M. Pushpa Latha
11	A.Sandhya	Guest Lec in Commerce	A. Sandhya
12	M.Sree Ramulu	Guest Lec in Economics	M. Sree Ramulu
13	P.Bhuvaneswari	Guest Lec in Politics	P. Bhuvaneswari
14	S.Saptagiri	Guest Lec in Botany	S. Saptagiri
15	N.Kiranmayi	Guest Lec in Maths	N. Kiranmayi
16	L.Bhanu Teja	Guest Lec in History	L. Bhanu Teja
17	U.Satyanarayana	Guest Lec. in Zoology	U. Satyanarayana
18	S.Malleswari	Guest Lec in Home Science	S. Malleswari
19	A.K.V. Acharyulu	Asst. Librarian	A. K. V. Acharyulu
20	N.Veera Chanti	Guest Lec in CZAqT	N. Veera Chanti
21	B.Sonia	Guest Lec. in Zoology	B. Sonia

INAUGURAL SESSION

Inaugural Session



Introduction to the Guest of Honour by the Co-director of the Programme, Ms. P. Sanjotha at Inaugural Session on 06 September 2019.



Key Note Address by the Chief Guest, Prof. T. Ashok, Special Officer, ANUR MSN PG Centre, Kakinada.

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**RUSA 2.0 Sponsored Ten-Day National Student Training
Programme,
Integrated Approach for the Development of
Effective Communication Skills in English
06th - 15th September 2019**

INAUGURAL PROGRAMME SCHEDULE

VENUE: The Seminar Hall at ASDGDCW (A), Kakinada

10:00 AM.	Inviting the Guests on to the Dais
10:05 AM.	Lighting the Lamp
10:15 AM.	Theme Song, "We Shall Overcome" by the College Choir
10: 20 AM.	President's Opening Remarks
10:25 AM.	Vice- Principal's Message
10:30 AM.	Briefing by the Programme Director
10:35 AM.	Introduction of the Guest of Honour & Address by the Guest of Honour
10:40 AM.	Introduction of the Chief Guest & Key Note Address by the Chief Guest Felicitation to the Guests
10:45 AM.	Vote of Thanks & National Anthem
10:50 AM.	Tea Break

SCHEDULE

Day 1 (06-09-2019)
Introduction to Integrated Language Skills

11:00 AM.	Training Session starts...
01:00 PM.	Lunch Break
02:00 PM.	Training Session cont....
03:30 PM.	Tea Break
03:45 PM.	Training Session cont....
04:50 PM.	Vote of Thanks by Participants

Day 2 (07-09-2019)
Listening Skills & Pronunciation

10:00 AM.	Training Session starts...
11:30 PM.	Tea Break
11:45 PM.	Training Session cont....
01:00 PM.	Lunch Break
02:00 PM.	Training Session cont....
03:30 PM.	Tea Break
03:45 PM.	Training Session cont....
04:50 PM.	Vote of Thanks by Participants

Day 3 (08-09-2019)
Grammar (Syntax & Acceptance)

10:00 AM.	Training Session starts...
11:30 PM.	Tea Break
11:45 PM.	Training Session cont....
01:00 PM.	Lunch Break
02:00 PM.	Training Session cont....
03:30 PM.	Tea Break
03:45 PM.	Training Session cont....
04:50 PM.	Vote of Thanks by Participants

Day 4 (09-09-2019)
Speaking Skills I & II

10:00 AM.	Training Session starts...
11:30 PM.	Tea Break
11:45 PM.	Training Session cont....
01:00 PM.	Lunch Break
02:00 PM.	Training Session cont....
03:30 PM.	Tea Break
03:45 PM.	Training Session cont....
04:50 PM.	Vote of Thanks by Participants

Day 5 (10-09-2019)
Vocabulary Building

10:00 AM.	Training Session starts...
11:30 PM.	Tea Break
11:45 PM.	Training Session cont....
01:00 PM.	Lunch Break
02:00 PM.	Training Session cont....
03:30 PM.	Tea Break
03:45 PM.	Training Session cont....
04:50 PM.	Vote of Thanks by Participants

Day 6 (11-09-2019)
Reading Skills - I

10:00 AM.	Training Session starts...
11:30 PM.	Tea Break
11:45 PM.	Training Session cont....
01:00 PM.	Lunch Break
02:00 PM.	Training Session cont....
03:30 PM.	Tea Break
03:45 PM.	Training Session cont....
04:50 PM.	Vote of Thanks by Participants

Day 7 (12-09-2019)
Reading Skills - II

10:00 AM.	Training Session starts...
11:30 PM.	Tea Break
11:45 PM.	Training Session cont....
01:00 PM.	Lunch Break
02:00 PM.	Training Session cont....
03:30 PM.	Tea Break
03:45 PM.	Training Session cont....
04:50 PM.	Vote of Thanks by Participants

Day 8 (13-09-2019)
Writing Skills

10:00 AM.	Training Session starts...
11:30 PM.	Tea Break
11:45 PM.	Training Session cont....
01:00 PM.	Lunch Break
02:00 PM.	Training Session cont....
03:30 PM.	Tea Break
03:45 PM.	Training Session cont....
04:50 PM.	Vote of Thanks by Participants

Day 9 (14-09-2019)
Presentation Skills - I

10:00 AM.	Training Session starts...
11:30 PM.	Tea Break
11:45 PM.	Training Session cont....
01:00 PM.	Lunch Break
02:00 PM.	Training Session cont....
03:30 PM.	Tea Break
03:45 PM.	Training Session cont....
04:50 PM.	Vote of Thanks by Participants

Day 10 (15-09-2019)
Presentation Skills - II

10:00 AM.	Training Session starts...
11:30 PM.	Tea Break
11:45 PM.	Training Session cont....
01:00 PM.	Lunch Break
02:00 PM.	Training Session cont....
03:30 PM.	Tea Break

P.T.O

- 03:45 PM. Valedictory Function starts
- 03.50 PM. Welcoming the Guests on to the Dias
- 04.00 PM. Prayer
- 04.05 PM. STP Report by the Director, Ms. Swarna Sri Yadada
- 04.10 PM. Closing Remarks by the President & Principal,
Smt. M. Suvarchala,
- 04.15 PM. Address by the Guest of Honour
- 04.20 PM. Address by the Chief Guest
- 04.25 PM. Felicitating the Guests
- 04.30 PM. Feedback by participants
- 04.45 PM. Certificates Distribution
- 04.55 PM. Vote of Thanks followed by National Anthem

The following were the Resource Persons and the Topics dealt with for 10 Days Student Training Programme:

Day	Date	Name of the Resource Person & Designation	Subject Taught in STP under Integrated Approach
1	06/09/2019	Dr. D. Ratnagiri Usha, EFL Master Trainer, Kakinada	Introduction to Integrated Language Skills
2	07/09/2019	Mr. K.V. Temuzion, Asst. Professor of English, Parala Maharaja Engg. College, Berhampur, Orissa	Listening Skills & Pronunciation
3	08/09/2019	Dr. T. K.V. Srinivas Rao, Sr. Lecturer in English, P.R. Govt. Degree College (A), Kakinada, E.G.Dist.	Grammar (Syntax & Acceptance)
4	09/09/2019	Dr. Rajesh Lankapally, Asst. Professor of English, RGUKT, APIIT, Nuzvid Campus Mr. Y. V. G. Nukeswara Rao, Mentor in RGUKT, APIIT, Nuzvid Campus	Speaking Skills - I Speaking Skills - II
5	10/09/2019	Ms. Y. Jaya, Asst. Professor of English, Dept. of H.S.S, JNTUK, UCEK, Kakinada	Vocabulary Building
6	11/09/2019	Dr. G. Raja Sekhar, Lecturer in English, Dr.V.S.Krishna Govt. Degree & P.G. College, Visakhapatnam.	Reading Skills - I
7	12/09/2019	Dr. P. Prasantham, Associate Professor of English, AITAM, Tekkali, Srikakulam	Reading Skills - II
8	13/09/2019	Mr. P. Nagarjuna, Lecturer in English, CSTS Govt. Degree College, Jangareddigudem, W.G.Dist., Andhra Pradesh	Writing Skills
9	14/09/2019	Mr. Noojilla. Srinivas, Lecturer in English, GDC, Alamur, E.G.Dist.	Presentation Skills - I
10	15/09/2019	Mr. V. Srinivasa Rao, Lecturer in English, GDC, Ramachandrapuram, E.G.Dist	Presentation Skills - II

REPORT

Report

The Department of English of ASD Govt. Degree College for Women (A), Kakinada conducted RUSA 2.0 Sponsored a Ten-Day National Student Training Programme on Integrated Approach for the Development of Effective Communication Skills in English from 06 September to 15 September 2019. All the ten days the sessions were engaged by subject experts from various institutions like Government Degree Colleges, Engineering Colleges and IITs of India. The programme had been planned to develop learners' enthusiasm and ability to use English Language appropriately and effectively. As per the instruction and request by the director of the programme, all the resource persons used integrated approach and task-based method to teach the given subject. A lot of care was taken in view of students to feel easy in participating in every activity and receiving hands-on-training that had planned. Many of the language activities were designed to peer review their associates' presentations individually and in teams based on the evaluative parameters under the supervision of the resource persons. All the participants utilized the services effectively. The trainers also made trainees use higher order of thinking in their productive language skills.

The whole programme was covered by all the four language skills and presentation skills. Students of I, II and III years of BA/B.Com and B.Sc were participated in the programme. They were about fifty in number. Every day, the sessions were started at 10 O'clock and ended at 5 O'clock. Each day the training was run for 6 hours. Attendance particulars were strictly taken in morning and evening for every day. Daily feedback was taken from students about training content, resource person,

facilities and overall rating of the programme. Based on Feedback, it was understood that above 90 % of students were very happy about the relevance of content, teaching inputs and learning outputs and gave Excellent on 5-point scale. On the average, student participants felt knowledge, subject expertise, explanation and approach by each resource person of the programme was very good. About feedback of facilities at training venue like ambience, lighting, refreshments and hospitality were given Excellent.



Warm up activity is conducted to students to put them in ease levels

Day-1

Dr. D. Ratnagiri Usha, EFL Master Trainer, Kakinada acted as Resource person in A.S.D. Government Degree College for Women (A) on 06.09.2019 (Friday) to a heterogeneous group of degree students on the topic entitled *Introduction to Integrated Language Skills* under Integrated Approach for the Development of Effective Communication Skills in English. The session was commenced by saying the quote, "We have two ears and one mouth so that we can listen twice as much as we speak." She made students ready to pay utmost attention to take the classes. Then she lectured the importance of all four language skills through integrated approach. She gave out the handouts of puzzles, pictures, jumbled sentences and so on. Each activity of the programme was designed to give students all the components of language.

The objectives of the sessions are

- To know about integrated language skills
- To understand the ways of adopting integrated method to acquire language
- To improve their interest and participation in using language meaningful contexts



Activity: Jumbled sentences - Preparing a story - placing in an order

Day-2

Mr. K.V. Temuzion, Asst. Professor of English, Parala Maharaja Engineering College, Berhampur, Orissa, acted as a Resource person in ASD Government Degree College for Women on 07.09.2019 (Saturday) to a heterogeneous group of degree students on the topic entitled *Listening Skills & Pronunciation* under Integrated Approach for the Development of Effective Communication Skills in English. He discussed the common problems in pronunciation and made students work on it. He also gave practical tips to acquire correct pronunciation and accent. Next, he dealt with Listening skills.

The objectives of the sessions are

- To give training for the sense of directions as well as readiness for the situation both physically and psychologically
- To provide exposure to the native accent and develop contextual hearing
- To provide exposure to numerical listening ability
- To know the techniques of Dictionary searching skills

Activities

Activity 1: Students were blindfolded and the chairs are arranged in a maze and the blindfolded student was directed by another student to move between the chairs without touching any.

Activity 2: Audio clip was played regarding a famous personality followed by the transcript printout given to them with some blanks which they are supposed to fill up based on the audio.

Activity 3: An audio clip about Panama Canal statistics was played and it was followed by questions based solely on numbers.

Activity 4: Students were played a famous pop song and were given the transcripts of the lyrics of the same song. They are supposed to listen to the song and finish the blanks of the lyrics.

Activity 5: Students were introduced to the new sounds and symbols of phonetics and were asked to practice several words based on the sounds that they have learnt.

Activity 6: Students were given dictionaries and the facilitators were giving the hints regarding the synonyms of the word. They have to guess and tell the right word for those synonyms



Instructions on Blindfold Activity by Mr. K. V. Temuzion

Day-3

Dr. T. K.V. Srinivas Rao, Sr. Lecturer in English, P.R. Govt. Degree College (A), Kakinada, E.G.Dist., acted as a Resource person in A.S.D. Government Degree College for Women on 08.09.2019 (Sunday) to a heterogeneous group of degree students on the topic entitled *Grammar (Syntax & Acceptance)* under Integrated Approach for the Development of Effective Communication Skills in English. He explained the importance of error free sentences in the language. He gave tips and techniques to learn grammar easily. He conducted activities through communicative language approach.



Dr. T. K.V. Srinivas Rao demonstrates on the affects of grammatical errors in speaking

Day-4

Dr. Rajesh Lankapally, Asst. Professor of English, RGUKT, APIIIT, Nuzvid Campus, acted as a Resource person in A.S.D. Government Degree College for Women on 09.09.2019 (Monday) to a heterogeneous group of degree students on the topic entitled *Speaking Skills – Junder Integrated Approach for the Development of Effective Communication Skills in English.*

Dr. Rajesh dealt with the contents like

- Recalling the process of speaking – first language comparison to second language
- Knowing advantages for speaking English language
- Effective ways of using authentic materials for language development
- How to start speaking English language
- Overcoming the misconceptions and fears about speaking in English

JAM and Selling their products were the activities conducted.



Student selling her product

Mr. Y. V. G. Nukeswara Rao, Mentor in RGUKT, APIIT, Nuzvid Campus, acted as a Resource person in A.S.D. Government Degree College for Women on 09/09/2019 (Monday) to a heterogeneous group of degree students on the topic entitled *Speaking Skills – Integrated Approach for the Development of Effective Communication Skills in English*. He made students exercise on Vocabulary – Jumbled Words, Short Story, Short Film, Team Activity: Create & Present Advertisement, and English Songs with Sub Titles.

Objectives:

- Able to use their minds to enhance their word power
- Able to assess themselves and their peers understanding levels
- Able to use their creative thinking to design a short film, advertisement etc.



Students' involvement in identifying the words as well as generating words from each given hint

Day-5

Ms. Y.Jaya, Assistant Professor of English (c) at JNTUK acted as a Resource person in A.S.D. Government Degree College for Women on 10.09.2019 (Tuesday) to a heterogencous group of degree students on the topic entitled *Vocabulary Building* under Integrated Approach for the Development of Effective Communication Skills in English.

The objectives of the sessions are

- To develop new strategies to enhance and locate unfamiliar words.
- To acquire new vocabulary identified from the assigned materials.

Activities in the Sessions

Role plays were conducted by providing creative topics. Vocabulary worksheets were used. The worksheets were customized and printed out for students to fill out. Crossword puzzles, riddles, matching, picking up the odd-man out and so on were provided to create excitement and made the students practice foreign language words in context. Students found Synonyms with distinguished shades of meanings. Students acted dumb charades using proverbs. Students also made recognize and develop vocabulary awareness and vocabulary building strategies. A Quiz program was conducted related to English and prizes were distributed to the winners. Students were made use of contextual clues to infer meanings of unfamiliar words from context. They utilized digital literacy tools to develop reading and vocabulary skills. They were quite active and vibrant and interacted with inquisitiveness. They were zealous and helped to conduct the class in a congenial atmosphere.



Ms. Jaya Resource Person assists students to recognize and develop vocabulary by using vocabulary-building strategies



Participant's demonstration on Synonyms of a word and its shades of meanings

Day-6

Dr. G. Raja Sekhar, Lecturer in English, Dr.V.S.Krishna Govt. Degree & Post Graduation College, Visakhapatnam, acted as a Resource person in A.S.D. Government Degree College for Women on 11.09.2019 (Wednesday) to a heterogeneous group of degree students on the topic entitled *Reading Skills - I* under Integrated Approach for the Development of Effective Communication Skills in English.

The objective is to familiarize the students with what reading is all about. The sub skills of reading like skimming, scanning, extensive reading and intensive reading and their importance in the day-to-day life. These skills are shown with the help of reading two texts namely: a) Floating fantasy and b) South Asians in the Gulf taken from "Provocations", Reading Skills, Book – II. The students understood different aspects of reading and realized pronunciation is part of the reading, which needs to be mastered.



Testing Intensive Reading Skills of students by Dr. G. Raja Sekhar

Day-7

Dr. P. Prasantham, Associate Professor of English, AITAM, Tekkali, Srikakulam acted as a Resource person in ASD Government Degree College for Women on 12.09.2019 (Thursday) to a diverse group of degree students on the topic entitled *Reading Skills – II* under Integrated Approach for the Development of Effective Communication Skills in English.

The objectives of the session:

- To understand why they should read.
- To apply three levels of reading: Reading the lines, Reading between lines and Reading Beyond the lines.
- To realize the common faults while reading like mouthing, eye fixation, etc. and be able to correct their slip-ups.
- To use SQ3R Technique

Dr. Prasantham made students do seven activities from Enrich Your English: Selecting Appropriate Word for News Item, Guess What the Article is about, Scan the Radio Programme, Reading Comprehension, Identify the Main Ideas and Supporting Ideas, and Understanding Tables/Charts. All the students participated with utmost interest to do all the activities.



The participant is demonstrating her write up on SQ3R on the given passage



Group Activity on Reading Strategies

Day-8

Mr. P. Nagarjuna, Lecturer in English, CSTS Govt. Degree College, Jangareddigudem, W.G.Dist., acted as a Resource person in A.S.D. Government Degree College for Women (A), Kakinada on 13.09.2019 (Friday) to a mixed ability group of degree students on the topic entitled *Writing Skills* under Integrated Approach for the Development of Effective Communication Skills in English.

Mr. P. Nagajuna began with session by Francis Bacon quotation, "Reading maketh a full man; Conference a ready man; Writing an exact man." He explained the importance of writing by citing various examples. Mechanics of writing, writing stages, qualities of good handwriting, characteristics of good piece of writing, types of writing and writing process were explained by him. Later, he made students engross into learner centered activities for developing writing skills. The following activities were taken up. They were spelling, jumbled Words, Punctuation, Paragraph Writing, Description of a person, place, slogans, biographical sketches, writing notice, story writing. At the end of the session, he gave clues to develop writing skills.



Responding to participants' doubts on Mechanics of Writing by Mr. P. Nagajuna



Pair Work on slogans

Day-9

Mr. Noojilla. Srinivas, Lecturer in English, GDC, Alamur, E. G. Dist., acted as a Resource person in A. S. D. Government Degree College for Women on 14.09.2019 (Saturday) to a heterogeneous group of degree students on the topic entitled *Presentation Skills – I* under Integrated Approach for the Development of Effective Communication Skills in English.

He gave inputs to develop content delivery, pace, fluency, voice modulation, body language cues in speaking. He assigned tasks to the students to grasp the content and explain in their own words with ease.

He gave some tips and rubrics for good presentation skills through PPT. He suggested some E-resources for learning and provided the names of the websites too.



Mr. Noojilla Srinivas explaining how to present one's ideas effectively



Students' participation in Presentation Skills

Day-10

Mr. V. Srinivasa Rao, Lecturer in English, GDC, Ramachandrapuram, E. G. Dist., acted as a Resource person in A. S. D. Government Degree College for Women on 15.09.2019 (Sunday) to a heterogeneous group of degree students on the topic entitled *Presentation Skills – Hunder Integrated Approach for the Development of Effective Communication Skills in English*. He dealt with E-Correspondence Skills and PPTs preparation. He imparted presentation skills and gave inputs to the students how to prepare PPTs. He mentioned dos and don'ts of it like a slide should not have more than 6 key points and each point has to be explained by the presenter. He made students prepare PPTs and present their topics and then evaluated their presentations.



A student preparing PPT on "Self Defense"

**LIST OF
PARTICIPANTS**



A. S. D. Government Degree College for Women (A)
Re-Accredited by NAAC with "B" Grade in Cycle - III
Affiliated to Adikavi Nannaya University
Kakinada, East Godavari District, Andhra Pradesh - 533002



Ten-Day National Student Training Programme on
Integrated Approach for the Development of Effective Communication Skills in English
06-09-2019 to 15-09-2019

(Under the Scheme of RUSA with the Financial Assistance from
Ch. S. D. St. Theresa's College for Women, Eluru, W. G. Dist., Andhra Pradesh)

S. No.	Name of the Student	Name of the College
1.	Adapa Jaya Lakshmi	ASD Govt. Degree College for Women (A)
2.	Myla Satya Swarna	ASD Govt. Degree College for Women (A)
3.	DomaSridevi Priyanka	ASD Govt. Degree College for Women (A)
4.	PenkeySelshi	ASD Govt. Degree College for Women (A)
5.	Chandini M	ASD Govt. Degree College for Women (A)
6.	ChandanaHimaBindu K	ASD Govt. Degree College for Women (A)
7.	DokkadiSailaja	ASD Govt. Degree College for Women (A)
8.	Tillapudi Sri Sowjanya	ASD Govt. Degree College for Women (A)
9.	KomaraVinuthna	ASD Govt. Degree College for Women (A)
10.	DullaHemaLatha	ASD Govt. Degree College for Women (A)
11.	SanganiTrilochana	ASD Govt. Degree College for Women (A)
12.	Mohammad Nazma	ASD Govt. Degree College for Women (A)
13.	AngadiMalliswari	ASD Govt. Degree College for Women (A)
14.	Sk.Saajida	ASD Govt. Degree College for Women (A)
15.	Chilakacharla Asha Jyothi	ASD Govt. Degree College for Women (A)
16.	SaladiGani Lakshmi	ASD Govt. Degree College for Women (A)
17.	MamidipakaPavani	ASD Govt. Degree College for Women (A)
18.	BeerakaBhargavi	ASD Govt. Degree College for Women (A)
19.	KethavarapuTeja sri	ASD Govt. Degree College for Women (A)
20.	Vijaya Lakshmi D	ASD Govt. Degree College for Women (A)
21.	N. Mounika	ASD Govt. Degree College for Women (A)
22.	V. Divya	ASD Govt. Degree College for Women (A)
23.	V. Shanthi Rani	ASD Govt. Degree College for Women (A)
24.	L. Poomnima Devi	ASD Govt. Degree College for Women (A)
25.	R. Mamatha	ASD Govt. Degree College for Women (A)
26.	M. Malliswari	ASD Govt. Degree College for Women (A)
27.	G. Roshini	ASD Govt. Degree College for Women (A)
28.	T. Ramya	ASD Govt. Degree College for Women (A)
29.	Ch. HimaBindu	ASD Govt. Degree College for Women (A)
30.	K.Debhora Rani	ASD Govt. Degree College for Women (A)
31.	S.Harshita	ASD Govt. Degree College for Women (A)
32.	V.O.M. Rajya Lakshmi	ASD Govt. Degree College for Women (A)
33.	M.DivyaRoopa	ASD Govt. Degree College for Women (A)
34.	J. Hema Sri	Govt. Degree College, Mandapeta
35.	J.Rani	Govt. Degree College, Mandapeta

36.	T. Pravallika	Govt. Degree College, Mandapeta
37.	T. Safi	Govt. Degree College, Mandapeta
38.	J. Ramya Lakshmi	Govt. Degree College, Mandapeta
39.	G. Mounika Varma	Govt. Degree College, Mandapeta
40.	Y. Kusuma	ASD Govt. Degree College for Women (A)
41.	K. Vimala Devi	ASD Govt. Degree College for Women (A)
42.	G. Jhansi Rani	ASD Govt. Degree College for Women (A)
43.	P. Sirisha	ASD Govt. Degree College for Women (A)
44.	A. Naga Lakshmi	ASD Govt. Degree College for Women (A)
45.	I. Chandini Devi	ASD Govt. Degree College for Women (A)
46.	R. Suguna	ASD Govt. Degree College for Women (A)
47.	A. Santhi Rupa	ASD Govt. Degree College for Women (A)
48.	G. Sampurna	ASD Govt. Degree College for Women (A)
49.	Doma Eswari Kumari	ASD Govt. Degree College for Women (A)
50.	P. Tejaswini	ASD Govt. Degree College for Women (A)

ATTENDANCE

ATTENDANCE

A.S.D.GOV'T DEGREE COLLEGE FOR WOMEN (A), Kakinada

DEPARTMENT OF ENGLISH

Ten-Day National Student Training Programme

(Under CPE-Financial Assistance to Rusa Colleges, Phase-I)

Integrated Approach for the Development of Effective Communication Skills in English

06-09-2019 to 15-09-2019

DAY: 01

S.No.	Name of the Participant	Course & Class	Name of the College	Signature in FN	Signature in AN
1	Adapa Jaya Lakshmi	II BSc (MPCS)	A.S.D. Govt degree col for women (A)	A Jaya Lakshmi	A Jaya Lakshmi
2	Doma Sindevi Priyanka	II BSc (MPCS)	A.S.D. Govt degree col for women (A)	D. Sindevi Priyanka	D. Sindevi Priyanka
3	Tillabadi Sri Samjanya	II B.com (EM)	"	T. S. Samjanya	T. S. Samjanya
4	Dakkadi S. Sailaja	II BSc (MPCS)	A.S.D. Govt degree col for women (A)	D. Sailaja	D. Sailaja
5	Myla Satya Swarna	II BSc (MPCS)	A.S.D. Govt degree col for women (A)	M. Satya Swarna	M. Satya Swarna
6	Kelugurathi Kusuma	I BSc (MPCS)	A.S.D. Govt degree col for women (A)	Y. Kusuma	Y. Kusuma
7	BECABA BHARAVI	I BSc (MPCS)	"	B. Bhargavi	B. Bhargavi
8	Chempampalli Himabindhu	II BA (HET)	"	CH. Himabindhu	CH. Himabindhu
9	Kalavala Subhadra Ravi	II BA (HET)	"	K. Subhadra Ravi	K. Subhadra Ravi
10	Kazari Vimaladevi	I BSc (MPCS)	"	K. Vimaladevi	K. Vimaladevi
11	Smitha Soojida	I BSc (MPCS)	"	S. Soojida	S. Soojida
12	Kelavampati Tejasvi	I BSc (MPC)	"	K. Tejasvi	K. Tejasvi
13	Hamidpaka Pavani	I BSc (MPCS)	A.S.D. Govt degree col for women (A)	H. Pavani	H. Pavani
14	Sangani Harshika	I BA (HEP)	ASD Govt degree col	S. Harshika	S. Harshika
15	Angadi Malliswari	I BA (HEP)	ASD Govt degree col	A. Malliswari	A. Malliswari
16	Sangani Trilochana	I BA (HEP)	ASD Govt degree col	S. Trilochana	S. Trilochana
17	Mohammad Nazma	I BA (T.H.P)	A.S.D. Govt degree col	Mohammad Nazma	Mohammad Nazma
18	Chilakacharla Asha Jyothi	I BA (T.H.P)	AS.D Govt degree col	CH. Asha Jyothi	CH. Asha Jyothi
19	P. Tejaswini	I BSc (MPCS)	A.S.D. Govt degree col	P. Tejaswini	P. Tejaswini
20	M. Divya Rani	I BSc (MPCS)	A.S.D. Govt degree col	M. Divya Rani	M. Divya Rani
21	V. Om Rajya Lakshmi	I BSc (MPCS)	A.S.D. Govt degree col	V. Om Rajya Lakshmi	V. Om Rajya Lakshmi

06 SEPTEMBER, 2019

22	Belangi Sugama	I BSc (HFC)	A. S. D. Govt Degree College, Tiruchanur	R. Sugama	R. Sugama
23	Dulki Hemalatha	II B. Com (E.M)	A.S.D.S.D.C. (U/A) Govt. Degree College (MADRASA)	D. Hemalatha	D. Hemalatha
24	J. Rami	II nd B.A (I.M)	Govt. Degree College (MADRASA)	J. Rami	J. Rami
26	T. Saji	II nd B.A (T.M)	Govt. Degree College (MADRASA)	T. Saji	T. Saji
27	T. Pravalika	II nd B.A (E.M)	Govt. Degree College (MADRASA)	T. Pravalika	T. Pravalika
28	G. Devi. Mounika Vamma	II nd B.A (E.M)	Govt. Degree College (MADRASA)	G. Mounika	G. Mounika
29	J. Ramya Lakshmi	II nd B.A (E.M)	Govt. Degree College (MADRASA)	J. Ramya Lakshmi	J. Ramya Lakshmi
30	J. Hema Sui	II nd B.A (HEP) (T.M)	Govt. Degree College (MADRASA)	J. Hema Sui	J. Hema Sui
32	U. Sathya Pragna	III rd BA (HEP)	Govt. Degree College (MADRASA)	U. Sathya Pragna	U. Sathya Pragna
33	Dama. Purnima Jammai	I BSc (CBZ) (T.M)	Govt. Degree College (MADRASA)	D. Purnima Jammai	D. Purnima Jammai
34	A. Sathi Rupa	I BSc (CZ) (T.M)	Govt. Degree College (MADRASA)	A. Sathi Rupa	A. Sathi Rupa
36	V. Shanthi Rani	II BSc (HSC)	Govt. Degree College (MADRASA)	V. Shanthi Rani	V. Shanthi Rani
37	D. Purnima Devi	I BSc (HSC)	Govt. Degree College (MADRASA)	D. Purnima Devi	D. Purnima Devi
38	G. V. L. Phaneendra	I BSc (CZ) (T.M)	Govt. Degree College (MADRASA)	G. V. L. Phaneendra	G. V. L. Phaneendra
39	Chandhini Mediseti	I BSc (CZ) (T.M)	Govt. Degree College (MADRASA)	Chandhini Mediseti	Chandhini Mediseti
40	P. Srinidha	I BSc (CZ) (T.M)	Govt. Degree College (MADRASA)	P. Srinidha	P. Srinidha
41	T. Chandhini Devi	I BSc (CZ) (T.M)	Govt. Degree College (MADRASA)	T. Chandhini Devi	T. Chandhini Devi
42	K. Chandhini Bindu	I BSc (CZ) (T.M)	Govt. Degree College (MADRASA)	K. Chandhini Bindu	K. Chandhini Bindu
43	M. Malluvar	I BSc (CZ) (T.M)	Govt. Degree College (MADRASA)	M. Malluvar	M. Malluvar
44	R. Mammatha	I BSc (CZ) (T.M)	Govt. Degree College (MADRASA)	R. Mammatha	R. Mammatha
45	S. Gani Isarani	I BSc (CZ) (T.M)	Govt. Degree College (MADRASA)	S. Gani Isarani	S. Gani Isarani
46	P. Selshi	I BSc (CZ) (T.M)	Govt. Degree College (MADRASA)	P. Selshi	P. Selshi
47	T. Ramya	I BSc (CZ) (T.M)	Govt. Degree College (MADRASA)	T. Ramya	T. Ramya
48	G. Roshini	I BSc (CZ) (T.M)	Govt. Degree College (MADRASA)	G. Roshini	G. Roshini
49	M. Vana Lakshmi	I BSc (CZ) (T.M)	Govt. Degree College (MADRASA)	M. Vana Lakshmi	M. Vana Lakshmi
50	A. Nageswari	I BSc (CZ) (T.M)	Govt. Degree College (MADRASA)	A. Nageswari	A. Nageswari

FEEDBACK



A.S.D. Govt. Degree College for Women (A), Kakinada
Accredited by NAAC with "B" Grade in Cycle - III
Kakinada, East Godavari District, Andhra Pradesh - 533002



RUSA 2.0 Sponsored Ten-Day National Student Training Programme on
Integrated Approach for the Development of Effective Communication Skills in English
6th - 15th September 2019

TRAINING FEEDBACK FORM

Name of the Participant:	Name of the Resource Person:
Training Location:	Training Date:
E-mail ID:	Training Title:

Training Content	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Training Content was relevant to me					
Instructions for giving hands-on training to us were clear					
I am confident of using the concepts					
Time management					
The training met my expectations					

Resource Person	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Faculty had a good knowledge of the subject					
The concepts were clearly explained					
Faculty involved all the participants					
My questions & doubts were answered adequately					
Faculty was supportive and encouraging					

Facilities at Training Venue	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Ambience					
Lighting					
Refreshments					
Hospitality					
Training Equipment					

Overall Rating of the Programme	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1

If any suggestions for improving the training programme: _____

Signature of the Participant



A.S.D. Govt. Degree College for Women (A), Kakinada
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Kakinada, East Godavari District, Andhra Pradesh - 533002



RUSA 2.0 Sponsored Ten-Day National Student Training Programme on
Integrated Approach for the Development of Effective Communication Skills in English
6th - 15th September 2019

TRAINING FEEDBACK FORM

Name of the Participant: Adapa Jaya Lakshmi	Name of the Resource Person: Dr. Ratnagiri, Usha
Training Location: Kakinada	Training Date: 06/09/2019
E-mail ID: jayaadapa333@gmail.com	Training Title: Introduction to integrated language skills

Training Content	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Training Content was relevant to me	✓				
Instructions for giving hands-on training to us were clear	✓				
I am confident of using the concepts	✓				
Time management	✓				
The training met my expectations	✓				

Resource Person	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Faculty had a good knowledge of the subject	✓				
The concepts were clearly explained	✓				
Faculty involved all the participants	✓				
My questions & doubts were answered adequately	✓				
Faculty was supportive and encouraging	✓				

Facilities at Training Venue	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Ambience	✓				
Lighting	✓				
Refreshments	✓				
Hospitality	✓				
Training Equipment	✓				

Overall Rating of the Programme	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
	✓				

If any suggestions for improving the training programme: _____

A Jaya Lakshmi
Signature of the Participant



A.S.D. Govt. Degree College for Women (A), Kakinada
Accredited by NAAC with "B" Grade in Cycle - III
Kakinada, East Godavari District, Andhra Pradesh - 533002



RUSA 2.0 Sponsored Ten-Day National Student Training Programme on
Integrated Approach for the Development of Effective Communication Skills in English
6th - 15th September 2019

TRAINING FEEDBACK FORM

Name of the Participant: S. Harshita	Name of the Resource Person: K V. Temujon
Training Location: Kakinada	Training Date: 07-09-2019
E-mail ID: suganharshita@gmail.com	Training Title: Pronunciation and listening skills

Training Content	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Training Content was relevant to me	✓				
Instructions for giving hands-on training to us were clear	✓				
I am confident of using the concepts	✓				
Time management	✓				
The training met my expectations	✓				

Resource Person	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Faculty had a good knowledge of the subject	✓				
The concepts were clearly explained	✓				
Faculty involved all the participants		✓			
My questions & doubts were answered adequately	✓				
Faculty was supportive and encouraging	✓				

Facilities at Training Venue	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Ambience	✓				
Lighting	✓				
Refreshments	✓				
Hospitality	✓				
Training Equipment		✓			

Overall Rating of the Programme	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
	✓				

If any suggestions for improving the training programme: _____

S. Harshita
Signature of the Participant



A.S.D. Govt. Degree College for Women (A), Kakinada
Accredited by NAAC with "B" Grade in Cycle - III
Kakinada, East Godavari District, Andhra Pradesh - 533002



RUSA 2.0 Sponsored Ten-Day National Student Training Programme on
Integrated Approach for the Development of Effective Communication Skills in English
6th - 15th September 2019

TRAINING FEEDBACK FORM

Name of the Participant: M. Satya Swarna Name of the Resource Person: Dr. T.K.V. Sriniva Rao
Training Location: Kakinada Training Date: 08/09/2019
E-mail ID: Satyaswarna9866@gmail.com Training Title: Grammar

Training Content	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Training Content was relevant to me	✓				
Instructions for giving hands-on training to us were clear	✓				
I am confident of using the concepts	✓				
Time management	✓				
The training met my expectations	✓				

Resource Person	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Faculty had a good knowledge of the subject	✓				
The concepts were clearly explained	✓				
Faculty involved all the participants	✓				
My questions & doubts were answered adequately	✓				
Faculty was supportive and encouraging	✓				

Facilities at Training Venue	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Ambience	✓				
Lighting	✓				
Refreshments	✓				
Hospitality	✓				
Training Equipment	✓				

Overall Rating of the Programme	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
	✓				

If any suggestions for improving the training programme: _____

M. Satya Swarna
Signature of the Participant



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RUSA 2.0 Sponsored Ten-Day National Student Training Programme on
 Integrated Approach for the Development of Effective Communication Skills in English
 6th - 15th September 2019

TRAINING FEEDBACK FORM

Name of the Participant: <u>K. Debbhava Rani</u>	Name of the Resource Person: <u>Dr. T.K.V. Subbava Rao</u>
Training Location: <u>Kakinada</u>	Training Date: <u>08/09/2019</u>
E-mail ID: <u>Rani.Debhava@gmail.com</u>	Training Title: <u>Grammar</u>

Training Content	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Training Content was relevant to me	✓				
Instructions for giving hands-on training to us were clear	✓				
I am confident of using the concepts	✓				
Time management	✓				
The training met my expectations	✓				

Resource Person	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Faculty had a good knowledge of the subject	✓				
The concepts were clearly explained		✓			
Faculty involved all the participants	✓				
My questions & doubts were answered adequately	✓				
Faculty was supportive and encouraging		✓			

Facilities at Training Venue	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Ambience	✓				
Lighting	✓				
Refreshments	✓				
Hospitality	✓				
Training Equipment	✓				

Overall Rating of the Programme	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
	✓				

If any suggestions for improving the training programme: _____

K. Debbhava Rani
 Signature of the Participant



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Integrated Approach for the Development of Effective Communication Skills in English
6th - 15th September 2019

TRAINING FEEDBACK FORM

Name of the Participant: <u>Kethavathipati Teja Sri</u>	Name of the Resource Person: <u>Dr. L. Rajesh</u>
Training Location: <u>Kakinada</u>	Training Date: <u>9-09-2019</u>
E-mail ID: -	Training Title: <u>speaking skills - I</u>

Training Content	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Training Content was relevant to me	✓				
Instructions for giving hands-on training to us were clear	✓				
I am confident of using the concepts	✓				
Time management	✓				
The training met my expectations	✓				

Resource Person	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Faculty had a good knowledge of the subject	✓				
The concepts were clearly explained	✓				
Faculty involved all the participants	✓				
My questions & doubts were answered adequately	✓				
Faculty was supportive and encouraging	✓				

Facilities at Training Venue	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Ambience	✓				
Lighting	✓				
Refreshments	✓				
Hospitality	✓				
Training Equipment	✓				

Overall Rating of the Programme	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
	✓				

If any suggestions for improving the training programme: _____

K. Teja Sri
Signature of the Participant



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Integrated Approach for the Development of Effective Communication Skills in English
6th - 15th September 2019

TRAINING FEEDBACK FORM

Name of the Participant: CH. Hima Bindhu	Name of the Resource Person: Mr. Y. V. G. Nukesarao Rao
Training Location: Kakinada	Training Date: 09/09/2019
E-mail ID: chepurupallihimabindhu@gmail.com	Training Title: speaking skills - II

Training Content	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Training Content was relevant to me	✓				
Instructions for giving hands-on training to us were clear	✓				
I am confident of using the concepts	✓				
Time management	✓				
The training met my expectations	✓				

Resource Person	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Faculty had a good knowledge of the subject	✓				
The concepts were clearly explained	✓				
Faculty involved all the participants	✓				
My questions & doubts were answered adequately	✓				
Faculty was supportive and encouraging	✓				

Facilities at Training Venue	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Ambience	✓				
Lighting	✓				
Refreshments	✓				
Hospitality	✓				
Training Equipment	✓				

Overall Rating of the Programme	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
	✓				

If any suggestions for improving the training programme: _____

CH. Hima Bindhu
Signature of the Participant



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6th - 15th September 2019

TRAINING FEEDBACK FORM

Name of the Participant: T. Sri Sowjanya	Name of the Resource Person: Ms. Y. S. Jaya
Training Location: A.S.G.D.C.W(A) Kakinada	Training Date: 10-09-2019
E-mail ID: Sri Sowjanya.killapudi@gmail.com	Training Title: Vocabulary Building

Training Content	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Training Content was relevant to me	✓				
Instructions for giving hands-on training to us were clear	✓				
I am confident of using the concepts	✓				
Time management	✓				
The training met my expectations	✓				

Resource Person	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Faculty had a good knowledge of the subject	✓				
The concepts were clearly explained	✓				
Faculty involved all the participants	✓				
My questions & doubts were answered adequately	✓				
Faculty was supportive and encouraging	✓				

Facilities at Training Venue	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Ambience	✓				
Lighting	✓				
Refreshments	✓				
Hospitality	✓				
Training Equipment	✓				

Overall Rating of the Programme	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
	✓				

If any suggestions for improving the training programme: _____

T. S. Sowjanya
Signature of the Participant



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6th - 15th September 2019

TRAINING FEEDBACK FORM

Name of the Participant: PUKKALLA TEJASWINI	Name of the Resource Person: Dy G Raja Sekhar
Training Location: KAKINADA	Training Date: 11-9-2019
E-mail ID: PUKKALLA TEJASWINI @GMAIL.COM	Training Title: Reading skills-1

Training Content	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Training Content was relevant to me	✓				
Instructions for giving hands-on training to us were clear	✓				
I am confident of using the concepts	✓				
Time management	✓				
The training met my expectations	✓				

Resource Person	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Faculty had a good knowledge of the subject	✓				
The concepts were clearly explained	✓				
Faculty involved all the participants	✓				
My questions & doubts were answered adequately	✓				
Faculty was supportive and encouraging	✓				

Facilities at Training Venue	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Ambience	✓				
Lighting	✓				
Refreshments	✓				
Hospitality	✓				
Training Equipment	✓				

Overall Rating of the Programme	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
	✓				

If any suggestions for improving the training programme: NO

P Tejaswini
Signature of the Participant



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6th - 15th September 2019

TRAINING FEEDBACK FORM

Name of the Participant: <u>Manidipaka Pavani</u>	Name of the Resource Person: <u>P. Prasantham</u>
Training Location: <u>ASDGDW(A) Kakinada</u>	Training Date: <u>12-09-2019</u>
E-mail ID: <u>manidipaka.pavani@gmail.com</u>	Training Title: <u>Reading as a Skill</u>

Training Content	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Training Content was relevant to me	✓				
Instructions for giving hands-on training to us were clear	✓				
I am confident of using the concepts	✓				
Time management	✓				
The training met my expectations	✓				

Resource Person	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Faculty had a good knowledge of the subject	✓				
The concepts were clearly explained	✓				
Faculty involved all the participants	✓				
My questions & doubts were answered adequately	✓				
Faculty was supportive and encouraging	✓				

Facilities at Training Venue	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Ambience	✓				
Lighting	✓				
Refreshments	✓				
Hospitality	✓				
Training Equipment	✓				

Overall Rating of the Programme	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
	✓				

If any suggestions for improving the training programme: _____

M. Pavani
Signature of the Participant



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Integrated Approach for the Development of Effective Communication Skills in English
6th - 15th September 2019

TRAINING FEEDBACK FORM

Name of the Participant: <u>G.H.V.L. Phaneendra</u>	Name of the Resource Person: <u>Mr. P. Nagarajuna</u>
Training Location: <u>Kakinada</u>	Training Date: <u>13/09/2019</u>
E-mail ID: <u>gvtknacker2766@gmail.com</u>	Training Title: <u>Writing Skills</u>

Training Content	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Training Content was relevant to me	✓				
Instructions for giving hands-on training to us were clear	✓				
I am confident of using the concepts	✓				
Time management	✓				
The training met my expectations	✓				

Resource Person	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Faculty had a good knowledge of the subject	✓				
The concepts were clearly explained	✓				
Faculty involved all the participants	✓				
My questions & doubts were answered adequately	✓				
Faculty was supportive and encouraging	✓				

Facilities at Training Venue	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Ambience	✓				
Lighting	✓				
Refreshments	✓				
Hospitality	✓				
Training Equipment	✓				

Overall Rating of the Programme	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
	✓				

If any suggestions for improving the training programme: _____

G.H.V.L. Phaneendra
Signature of the Participant



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6th - 15th September 2019

TRAINING FEEDBACK FORM

Name of the Participant: Sangani Trilochana	Name of the Resource Person: Nagesh, Srinivas
Training Location: [A.S.D.G.D.C.W(A)] Kakinada	Training Date: 14/09/2019
E-mail ID: trilochana.sangani.592@gmail.com	Training Title: Presentation Skills

Training Content	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Training Content was relevant to me	✓				
Instructions for giving hands-on training to us were clear	✓				
I am confident of using the concepts	✓				
Time management	✓				
The training met my expectations	✓				

Resource Person	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Faculty had a good knowledge of the subject	✓				
The concepts were clearly explained	✓				
Faculty involved all the participants	✓				
My questions & doubts were answered adequately	✓				
Faculty was supportive and encouraging	✓				

Facilities at Training Venue	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Ambience	✓				
Lighting	✓				
Refreshments	✓				
Hospitality	✓				
Training Equipment	✓				

Overall Rating of the Programme	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
	✓				

If any suggestions for improving the training programme: _____

S. Trilochana
Signature of the Participant



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RUSA 2.0 Sponsored Ten-Day National Student Training Programme on
Integrated Approach for the Development of Effective Communication Skills in English
6th - 15th September 2019

TRAINING FEEDBACK FORM

Name of the Participant: <i>D. Sailaja</i>	Name of the Resource Person: <i>M.M. Srinivas Rao</i>
Training Location: <i>Kakinada</i>	Training Date: <i>15/09/2019</i>
E-mail ID: <i>Sailaja dokkadi 45@gmail.com</i>	Training Title: <i>presentation skills - II</i>

Training Content	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Training Content was relevant to me	✓				
Instructions for giving hands-on training to us were clear	✓				
I am confident of using the concepts	✓				
Time management	✓				
The training met my expectations	✓				

Resource Person	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Faculty had a good knowledge of the subject	✓				
The concepts were clearly explained	✓				
Faculty involved all the participants	✓				
My questions & doubts were answered adequately	✓				
Faculty was supportive and encouraging	✓				

Facilities at Training Venue	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
Ambience	✓				
Lighting	✓				
Refreshments	✓				
Hospitality	✓				
Training Equipment	✓				

Overall Rating of the Programme	Excellent 5	Good 4	Satisfactory 3	Fair 2	Poor 1
	✓				

If any suggestions for improving the training programme: _____

P. Sailaja
Signature of the Participant

TEST

QUIZ

15/09/2019

1. Which is true in regard to written communication? ()
A) Creates a permanent record B) easily distributed C) all recipients receive the same information D) all the above
2. Margaret works in a law firm. She is popular with her employees and clients not only because she is good pleasant and concerned about others, can be trusted with confidential matters and is good at adjusting to new people and situations. Identify three soft skills that Margaret had. ()
A) Friendly, reliable and adaptable B) friendly, punctual and managing time C) friendly, negotiation skills and ability to multitask D) friendly, creative and right work ethic.
3. Trait of a good listener ()
A) Interrupt frequently when talk is going on B) listen only that you have understood and leave the information that you haven't C) ask questions immediately when you do not understand D) concentrate on what the speaker is saying and try to understand what the person is thinking and feeling
4. Which is not required to make a good presentation? ()
A) Good body language B) good family background C) clear idea about the subject D) know your audience
5. Choose a new word by referring to the dictionary and write its pronunciation transcription, parts of speech(s), lexical inflections, meaning and example.

6. Write a small paragraph on NSTP that has conducted by Depart of English from ASD Govt. Degree College.

7. Rearrange the given jumbled words into a sentence - (blood donor am I not I became why exactly regular I a) Choose the right option ()

- A) I am not sure exactly why I became a regular blood donor.
B) I am a regular blood donor why I became not exactly sure.
C) Both A and B are correct
D) Both A and B are wrong

8. Thesaurus is a book of _____ ()
A) idioms B) synonyms C) foreign words D) stories

9. Choose the correct spelling _____ ()
A) Evidance B) evidence C) evidense D) avidance

10. The importance of integrated approach for language learning ()
A) gives a true language environment B) accomplish social purposes C) Both A and B are correct D) Both A and B are wrong

QUIZ

1. Which is true in regard to written communication? (D)
A) Creates a permanent record B) easily distributed C) all recipients receive the same information D) all the above
2. Margaret works in a law firm. She is popular with her employees and clients not only because she is good pleasant and concerned about others, can be trusted with confidential matters and is good at adjusting to new people and situations. Identify three soft skills that Margaret had. (A)
A) Friendly, reliable and adaptable B) friendly, punctual and managing time C) friendly, negotiation skills and ability to multitask D) friendly, creative and right work ethic.
3. Trait of a good listener (C)
A) Interrupt frequently when talk is going on B) listen only that you have understood and leave the information that you haven't C) ask questions immediately when you do not understand D) concentrate on what the speaker is saying and try to understand what the person is thinking and feeling
4. Which is not required to make a good presentation? (B)
A) Good body language B) good family background C) clear idea about the subject D) know your audience
5. Choose a new word by referring to the dictionary and write its pronunciation transcription, parts of speech(s), lexical inflections, meaning and example.

disabuse
disabuse / dɪsə'bjʊ:z/
disabuse - verb
disabuse - tell sb that what they think is true is, in fact, false

6. Write a small paragraph on NSTP that has conducted by Depart of English from ASD Govt. Degree College.

Rusa 2.0 sponsored National Student Training Programme. NSTP is very use full to improve our English skill language skills. we know how to pronounce the words and how to present in seminars, and developing our communication skills. and conduct many activities.

7. Rearrange the given jumbled words into a sentence - (blood donor am I not I became why exactly regular I a) Choose the right option (D)
A) I am not sure exactly why I became a regular blood donor.
B) I am a regular blood donor why I became not exactly sure.
C) Both A and B are correct
D) Both A and B are wrong
8. Thesaurus is a book of _____ (B)
A) idioms B) synonyms C) foreign words D) stories
9. Choose the correct spelling _____ (B)
A) Evidance B) evidence C) evidense D) avidance
10. The importance of integrated approach for language learning (C)
A) gives a true language environment B) accomplish social purposes C) Both A and B are correct D) Both A and B are wrong

15/09/2019

QUIZ

1. Which is true in regard to written communication? (A)
A) Creates a permanent record B) easily distributed C) all recipients receive the same information D) all the above
2. Margaret works in a law firm. She is popular with her employees and clients not only because she is good pleasant and concerned about others, can be trusted with confidential matters and is good at adjusting to new people and situations. Identify three soft skills that Margaret had. (A)
A) Friendly, reliable and adaptable B) friendly, punctual and managing time C) friendly, negotiation skills and ability to multitask D) friendly, creative and right work ethic.
3. Trait of a good listener (C)
A) Interrupt frequently when talk is going on B) listen only that you have understood and leave the information that you haven't C) ask questions immediately when you do not understand D) concentrate on what the speaker is saying and try to understand what the person is thinking and feeling
4. Which is not required to make a good presentation? (B)
B) Good body language B) good family background C) clear idea about the subject D) know your audience
5. Choose a new word by referring to the dictionary and write its pronunciation transcription, parts of speech(es), lexical inflections, meaning and example.
abbey - noun (C) women who is the head of a convent - meaning
example: I saw abbey a wonderful personality
6. Write a small paragraph on NSTP that has conducted by Depart of English from ASD Govt. Degree College.
As NSTP is an excellent training programme that has conducted by sunsalatha director of the programme it's help them improve our english language good speaker how to learn the in this programme as i learnt that how to pronounce, vocabulary, listening is & w
7. Rearrange the given jumbled words into a sentence - (blood donor am I not I became why exactly regular I a) Choose the right option (B)
A) I am not sure exactly why I became a regular blood donor.
B) I am a regular blood donor why I became not exactly sure.
C) Both A and B are correct
D) Both A and B are wrong
8. Thesaurus is a book of _____ (B)
A) idioms B) synonyms C) foreign words D) stories
9. Choose the correct spelling _____ (B)
A) Evidance B) evidence C) evidense D) avidance
10. The importance of integrated approach for language learning (D)
A) gives a true language environment B) accomplish social purposes C) Both A and B are correct D) Both A and B are wrong

15/09/2019

QUIZ

1. Which is true in regard to written communication? (D)
- A) Creates a permanent record B) easily distributed C) all recipients receive the same information D) all the above
2. Margaret works in a law firm. She is popular with her employees and clients not only because she is good pleasant and concerned about others, can be trusted with confidential matters and is good at adjusting to new people and situations. Identify three soft skills that Margaret had. (A)

A) Friendly, reliable and adaptable B) friendly, punctual and managing time C) friendly, negotiation skills and ability to multitask D) friendly, creative and right work ethic.

3. Trait of a good listener (C)

A) Interrupt frequently when talk is going on B) listen only that you have understood and leave the information that you haven't C) ask questions immediately when you do not understand D) concentrate on what the speaker is saying and try to understand what the person is thinking and feeling

4. Which is not required to make a good presentation? (B)

B) Good body language B) good family background C) clear idea about the subject D) know your audience

5. Choose a new word by referring to the dictionary and write its pronunciation transcription, parts of speech(s), lexical inflections, meaning and example.

clingcling - /KLIŋk/cling = verbcling = hold on tightlycling / elung / clung.

6. Write a small paragraph on NSTP that has conducted by Depart of English from ASD Govt. Degree College. Rusa 2.0. Sponsored the NSTP.

NSTP is very useful to improve our language skills.

With the help of NSTP, we know how to pronounce the words and how to present in seminars. Developed our knowledge and give more information on communication skills.

They interact with students, with friendly and conduct all the activities very well.

7. Rearrange the given jumbled words into a sentence - (blood donor am I not I became why exactly regular I a) Choose the right option (D)

A) I am not sure exactly why I became a regular blood donor.

B) I am a regular blood donor why I became not exactly sure.

C) Both A and B are correct

D) Both A and B are wrong

8. Thesaurus is a book of (B)

A) idioms B) synonyms C) foreign words D) stories

9. Choose the correct spelling (B)

A) Evidance B) evidence C) evidense D) avidance

10. The importance of integrated approach for language learning (C)

A) gives a true language environment B) accomplish social purposes C) Both A and B are correct D) Both A and B are wrong

15/09/2019
 (D)

QUIZ

1. Which is true in regard to written communication? (D)
 - A) Creates a permanent record B) easily distributed C) all recipients receive the same information D) all the above
2. Margaret works in a law firm. She is popular with her employees and clients not only because she is good pleasant and concerned about others, can be trusted with confidential matters and is good at adjusting to new people and situations. Identify three soft skills that Margaret had. (D)
 - A) Friendly, reliable and adaptable B) friendly, punctual and managing time C) friendly, negotiation skills and ability to multitask D) friendly, creative and right work ethic.
3. Trait of a good listener (D)
 - A) Interrupt frequently when talk is going on B) listen only that you have understood and leave the information that you haven't C) ask questions immediately when you do not understand D) concentrate on what the speaker is saying and try to understand what the person is thinking and feeling
4. Which is not required to make a good presentation? (B)
 - B) Good body language B) good family background C) clear idea about the subject D) know your audience

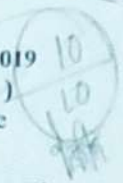
5. Choose a new word by referring to the dictionary and write its pronunciation transcription, parts of speech(s), lexical inflections, meaning and example.

potty the word pronunciation transcription
 pɒtɪ /ɑːj (-i-er-iest) (GB, infml) count
potty n [ɪ] (pl-ies) (infml) noun that young children use as a toilet

6. Write a small paragraph on NSTP that has conducted by Depart of English from ASD Govt. Degree College.

National student Training programme give us some more knowledge, how to speak, Read, Learning, presentation etc. so we use learn from more communication skills and many other things. we feel happy. Thanking you Mam.....

7. Rearrange the given jumbled words into a sentence - (blood donor am I not I became why exactly regular I a) Choose the right option (D)
 - A) I am not sure exactly why I became a regular blood donor.
 - B) I am a regular blood donor why I became not exactly sure.
 - C) Both A and B are correct
 - D) Both A and B are wrong
8. Thesaurus is a book of synonyms. (B)
 - A) idioms B) synonyms C) foreign words D) stories
9. Choose the correct spelling evidence. (B)
 - A) Evidance B) evidence C) evidense D) avidance
10. The importance of integrated approach for language learning (C)
 - A) gives a true language environment B) accomplish social purposes C) Both A and B are correct D) Both A and B are wrong



QUIZ

- Which is true in regard to written communication? (D)
A) Creates a permanent record B) easily distributed C) all recipients receive the same information D) all the above
- Margaret works in a law firm. She is popular with her employees and clients not only because she is good pleasant and concerned about others, can be trusted with confidential matters and is good at adjusting to new people and situations. Identify three soft skills that Margaret had. (A)
A) Friendly, reliable and adaptable B) friendly, punctual and managing time C) friendly, negotiation skills and ability to multitask D) friendly, creative and right work ethic.
- Trait of a good listener (D)
A) Interrupt frequently when talk is going on B) listen only that you have understood and leave the information that you haven't C) ask questions immediately when you do not understand D) concentrate on what the speaker is saying and try to understand what the person is thinking and feeling
- Which is not required to make a good presentation? (B)
B) Good body language B) good family background C) clear idea about the subject D) know your audience
- Choose a new word by referring to the dictionary and write its pronunciation transcription, parts of speech(s), lexical inflections, meaning and example.
potty - word /'pɒtɪ/ → pronunciation transcription
(adj, adv, -ier, -iest) → parts of speech
(GB, inform) crazy • potty n(s) [pɪ'ies] inform
Eg: - Bowl that young children use.
- Write a small paragraph on NSTP that has conducted by Depart of English from ASD Govt. Degree College.
NSTP that has conducted by Depart of English is a wonderful platform to students to develop their own skills and knowledge. This programme helps us to reduce fear, and prove our creative talent. It helps us to learn a lot and able to speak in English we are very fortunate to be a part in this programme.
- Rearrange the given jumbled words into a sentence - (blood donor am I not I became why exactly regular I a) Choose the right option (D)
A) I am not sure exactly why I became a regular blood donor.
B) I am a regular blood donor why I became not exactly sure.
C) Both A and B are correct
D) Both A and B are wrong
- Thesaurus is a book of (B)
A) idioms B) synonyms C) foreign words D) stories
- Choose the correct spelling (B)
A) Evidance B) evidence C) evidense D) avidance
- The importance of integrated approach for language learning (C)
A) gives a true language environment B) accomplish social purposes C) Both A and B are correct D) Both A and B are wrong

15/09/2019

012

1. Which is true in regard to written communication? (D)
- A) Creates a permanent record B) easily distributed C) all recipients receive the same information D) all the above
2. Margaret works in a law firm. She is popular with her employees and clients not only because she is good pleasant and concerned about others, can be trusted with confidential matters and is good at adjusting to new people and situations. Identify three soft skills that Margaret had. (A)
- A) Friendly, reliable and adaptable B) friendly, punctual and managing time C) friendly, negotiation skills and ability to multitask D) friendly, creative and right work ethic.
3. Trait of a good listener (D)
- A) Interrupt frequently when talk is going on B) listen only that you have understood and leave the information that you haven't C) ask questions immediately when you do not understand D) concentrate on what the speaker is saying and try to understand what the person is thinking and feeling
4. Which is not required to make a good presentation? (B)
- B) Good body language B) good family background C) clear idea about the subject D) know your audience
5. Choose a new word by referring to the dictionary and write its pronunciation transcription, parts of speech(s), lexical inflections, meaning and example.
- cunning
transcription - /kʌnɪŋ/ : parts of speech - adverb
lexical inflections - cunningly, cunning
meaning - showing skill in deceiving people
example - Ram is very cunning man.
6. Write a small paragraph on NSTP that has conducted by Depart of English from ASD Govt. Degree College.
- First I want to say thanks to our English department to conduct such good work shop like NSTP. It is very use to learn in this ten day. we learn more about English language and we met with with resource persons through them we learn how to speak and how pronounce in English. So only I want to thank to our English department to select me in this programme.
7. Rearrange the given jumbled words into a sentence - (blood donor and I not I became why exactly regular I a) Choose the right option (D)
- A) I am not sure exactly why I became a regular blood donor.
B) I am a regular blood donor why I became not exactly sure.
C) Both A and B are correct
D) Both A and B are wrong
8. Thesaurus is a book of _____ (D)
- A) idioms B) synonyms C) foreign words D) stories
9. Choose the correct spelling _____ (D)
- A) Evidance B) evidence C) evidense D) avidance
10. The importance of integrated approach for language learning (D)
- A) gives a true language environment B) accomplish social purposes C) both A and B are correct D) Both A and B are wrong

QUIZ

1. Which is true in regard to written communication?
A) Creates a permanent record B) easily distributed C) all recipients receive the same information D) all the above (D)
2. Margaret works in a law firm. She is popular with her employees and clients not only because she is good pleasant and concerned about others, can be trusted with confidential matters and is good at adjusting to new people and situations. Identify three soft skills that Margaret had. (A)
A) Friendly, reliable and adaptable B) friendly, punctual and managing time C) friendly, negotiation skills and ability to multitask D) friendly, creative and right work ethic.
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5. Choose a new word by referring to the dictionary and write its pronunciation transcription, parts of speech(s), lexical inflections, meaning and example.

bore Transcription :- bɔː(r)
parts of speech :- bore [verb]
lexical inflections :- boring, bored, bore
meaning :- uninterested

6. Write a small paragraph on NSTP that has conducted by Depart of English from ASD Govt. Degree College.
first of all, I thanks to Depart of English. Because this is a wonderful platform to learning students and each and every day I had learnt some skills about these programme. like LSRW skills. in this programme every student improved their use skills and lose our stage fear. Thank you Madam.

7. Rearrange the given jumbled words into a sentence - (blood donor am I not I became why exactly regular I a) Choose the right option (D)
A) I am not sure exactly why I became a regular blood donor.
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10
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10/10

15/09/2019

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SUCCUMB /sə'kʌm/ (verb) (fml)
 stop resisting temptation, illness etc
 My friend is suffering from succumb

- 6. Write a small paragraph on NSTP that has conducted by Depart of English from ASD Govt. Degree College.

By this 10 days NSTP program I can improve my learning skills, overcome my fear, pronunciation, writing skills, presentation skills we learn through effective manner and lot of joy. Thankyou mam for conducting this programme.

- 7. Rearrange the given jumbled words into a sentence - (blood donor am I not I became why exactly regular I a) Choose the right option (D)
 - A) I am not sure exactly why I became a regular blood donor.
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- Aggressive - /ə'grɛsɪv/ / ə'grɛsɪv / adjective
Meaning - having angry feelings.
L. To aggressively
Example -
He gave reply aggressively to her friends.
6. Write a small paragraph on NSTP that has conducted by Depart of English from ASD Govt. Degree College.
- NSTP that has conducted by Department of English is a wonderful programme to students developing our skills. The programme helps to reduce fear and present our creative skills, able to speak in English, we are to improve my pronunciation skills and writing skills.
7. Rearrange the given jumbled words into a sentence - (blood donor am I not I became why exactly regular I a) Choose the right option (D)
- A) I am not sure exactly why I became a regular blood donor.
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~~Example 1) /'trembl/~~ ② tremendous - /trɛn'mendəs/ adjective
 → verb X meaning: - very great & extremely good
 Lexical inflection: - tremendously
 Examples - 1) His presentation is tremendous.
 2) He tremendously give his speech.

6. Write a small paragraph on NSTP that has conducted by Depart of English from ASD Govt. Degree College.

NSTP was conducted by our English department give us very wonder full opportunity to develop our language skills in english by providing us true language environment we learn several things in the programme.

7. Rearrange the given jumbled words into a sentence - (blood donor am I not I became why exactly regular I a) Choose the right option (B)
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CERTIFICATE



A.S.D. GOVERNMENT DEGREE COLLEGE FOR WOMEN (A)

Kakinada, East Godavari District, Andhra Pradesh - 533002

(Accredited by NAAC with "B" Grade in Cycle - III)

Affiliated to Adikavi Nannaya University



TEN-DAY NATIONAL STUDENT TRAINING PROGRAMME CERTIFICATE

This certificate is awarded to Mr./Ms. _____

studying _____ from _____ for _____

successfully completing Ten-Day National Student Training Programme, "Integrated Approach for the

Development of Effective Communication Skills in English" sponsored by RUSA 2.0 & conducted by the

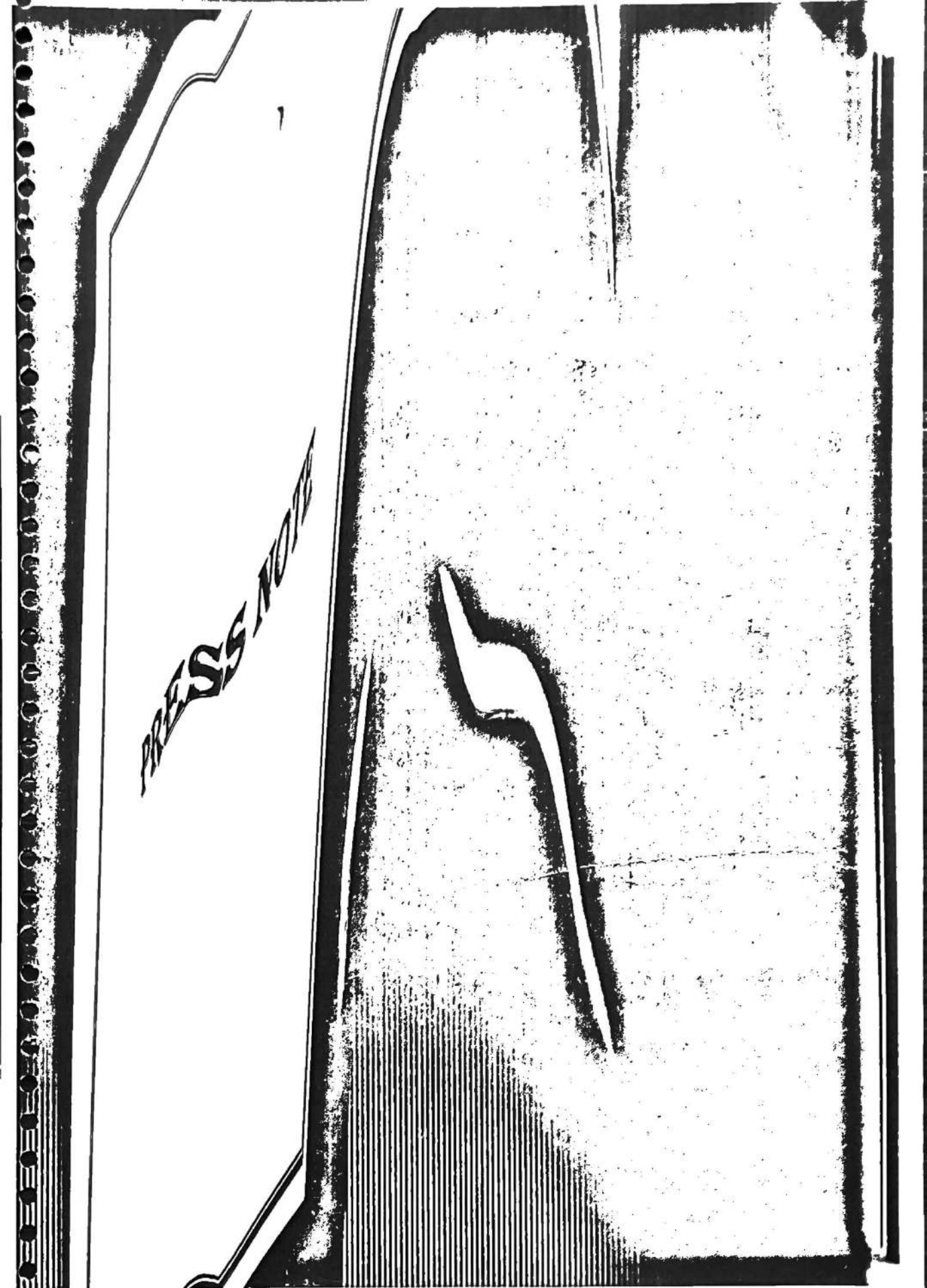
Department of English, ASDGDCW (A) from 06 September 2019 to 15 September 2019.

Ms. Swarna Sri Yadada
Director

Ms. P. Sanjotha
Co-Director

Smt. M. Suvarchala
Principal

PRESS NOTE



Press Report on 06 September 2019

The Department of English of ASD Govt. Degree College for Women (A), Kakinada organised RUSA 2.0 Sponsored a Ten-Day National Student Training Programme on Integrated Approach for the Development of Effective Communication Skills in English from 06 September to 15 September 2019. For the Inaugural Session the Principal of the college, Smt. M. Suvarchala presided over and gave opening remarks of the programme. She emphasized the need of communication skills for graduates to be successful. Prof T. Ashok was the Chief Guest of the function. In his keynote address, he directed students how to internalize the essential elements for effective communication in a practical way. Dr. D. Ratnagiri Usha, Former Principal of the college, EFL Trainer and the Resource Person of the First Day sessions was the Guest of Honour. Dr. Usha pressed the need of communication and encouraged students to hone skills in the training programme by attending the sessions regularly and use the expertise of the resource persons to maximum extent. Ms. Y. Swarna Sri, the Director of NSTP briefed the programme by saying that the NSTP can provide an exposure to a natural language environment to acquire all the English Language components in a meaningful context. The inputs are designed in view of learners' levels, interests and needs in academic, social and professional contexts. Each component of the language is embedded in activities. Ms. P. Sanjotha, the co-director of the programme introduced the guests and addressed the students to boost their enthusiasm. Faculty of all the departments of the college and 50 student participants were present over the function. The inaugural was followed by the training classes in a task-based mode.



కబుర్లు

అలాగే, సృష్టల చేయడం ద్వారా మేలు



చినుకు పడితే..

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యోగా పాఠశాల

అలాగే, సృష్టల చేయడం ద్వారా మేలు



అలాగే, సృష్టల చేయడం ద్వారా మేలు

అలాగే, సృష్టల చేయడం ద్వారా మేలు

కాత్రి ఇంటిక్ విధానంతో ఉస్మాది కాలేజీలో

అలాగే, సృష్టల చేయడం ద్వారా మేలు

భాషా నైపుణ్యాలను పెంపొందించుకోవాలి

అలాగే, సృష్టల చేయడం ద్వారా మేలు

కాత్రి సాహిత్యం

HDFC BANK **PESTIVE TREATS** **End of Decade SALE** **Check offers**

అలాగే, సృష్టల చేయడం ద్వారా మేలు

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భాషా నైపుణ్యాలను పెంపొందించుకోవాలి

జగన్నాథపురం, న్యూస్ టుడే: భాషా నైపుణ్యాలను సమీకృత విధానంలో పెంపొందించుకోవాలని ఎన్ఎస్టీపీ డైరెక్టర్ స్వర్ణశ్రీ విద్యార్థులకు సూచించారు. స్థానిక అన్నపరం సత్యవతి దేవి ప్రభుత్వ మహిళా డిగ్రీ కళాశాలలో ఆంగ్ల విభాగం ఆధ్వర్యంలో శుక్రవారం 'ఇంటిగ్రేటెడ్ అప్రోచ్ ఫర్ ద డెవలప్ మెంట్ ఆఫ్ ఎఫెక్టివ్ కమ్యూనికేషన్ స్కిల్స్ ఇన్ ఇంగ్లీష్' అనే అంశంపై జరిగిన సదస్సుకు ఆమె ముఖ్యఅతిథిగా హాజరై పలు అంశాలు సూచించారు. నన్నయ్య విశ్వవిద్యాలయ ప్రొఫెసర్ అశోక్ మాట్లాడుతూ ఇటువంటి కార్యక్రమాలు నిర్వహించడం ద్వారా విద్యార్థులకు ఎంతో మేలు జరుగుతుందన్నారు. ప్రిన్సిపల్ సువర్చల మాట్లాడుతూ భావ వ్యక్తీకరణ నేటి సమాజంలో ప్రముఖ పాత్ర పోషిస్తుందన్నారు. ఈ కార్యక్రమంలో కళాశాల విశ్రాంత ప్రిన్సిపల్ రత్నగిరి ఉష అధ్యాపకులు, విద్యార్థులు పాల్గొన్నారు.

కాకినాడలోని అన్నవరం సత్యవతి దేవి ప్రభుత్వ డిగ్రీ కళాశాల ఆంగ్ల విభాగం, సెప్టెంబర్ 06 నుండి 15 సెప్టెంబర్ 2019 వరకు ఆంగ్లంలో సమర్థవంతమైన కమ్యూనికేషన్ నైపుణ్యాల అభివృద్ధి కోసం ఇంటిగ్రేటెడ్ అప్రోచ్ పై పది రోజుల జాతీయ విద్యార్థి శిక్షణా కార్యక్రమాన్ని స్పాన్సర్ చేసింది. ప్రభుత్వ డిగ్రీ కళాశాలలు, ఇంజనీరింగ్ కళాశాలలు మరియు భారతదేశంలోని వివిధ ప్రాంతాల వంటి వివిధ సంస్థలకు చెందిన ప్రముఖ సబ్జెక్టు నిపుణులు ఈ పది రోజుల పాటు ఈ సమావేశాలలో పాల్గొన్నారు. వీరిలో ఎక్కువ మంది ఇంఫాంట్ మాస్టర్ ట్రైనర్లు.

ప్రోగ్రాంపై నివేదిక ఇస్తూ, ఎన్ఎస్టిపి డైరెక్టర్ శ్రీమతి వై. స్వర్ణశ్రీ మాట్లాడుతూ, సమగ్ర పద్ధతిని ఉపయోగించడం ద్వారా అభ్యాసకుల ఆంగ్ల భాషను సముచితంగా మరియు సమర్థవంతంగా ఉపయోగించుకునే సామర్థ్యాన్ని పెంపొందించడానికి ప్రోగ్రామ్ చేసిన ప్రణాళిక ఉందని చెప్పారు. పాల్గొనేవారు విషయాలను మాట్లాడటానికి మరియు వ్రాయడానికి వారి ఉన్నత ఆలోచనా విధానాన్ని ఉపయోగించుకునేలా NSTP జాగ్రత్త తీసుకుంది. అనేక భాషా కార్యకలాపాలు వారి సహచరుల ప్రజెంటేషన్లను వ్యక్తిగతంగా మరియు బోధకులు మరియు సలహాదారుల పర్యవేక్షణలో మూల్యాంకన పారామితుల ఆధారంగా బృందంతో సమీక్షించడానికి రూపొందించబడ్డాయి. పాల్గొన్న వారందరూ ఎన్ఎస్టిపి సేవలను సమర్థవంతంగా ఉపయోగించుకున్నారు.

వార్షికోత్సవ ఫంక్షన్లో కళాశాల ప్రెస్నిస్పాల్ శ్రీమతి. విద్యార్థుల కోసం ఇంత విలువైన మరియు ప్రయోజనకరమైన కార్యక్రమాన్ని నిర్వహించినందుకు ఎన్.ఎస్.టి.పి డైరెక్టర్ శ్రీమతి వై. స్వర్ణశ్రీ మరియు సహ డైరెక్టర్ శ్రీ పి. సంజీత చేసిన కృషిని ఎం. సువర్చల గుర్తించారు మరియు అభినందించారు. పాల్గొన్న వారి భాషా నైపుణ్యాలను పదును పెట్టడంలో చురుకుగా పాల్గొన్నందుకు ఆమె అభినందించారు. ఎన్ఎస్టిపిలో పాల్గొన్న వారు గత పది రోజులుగా సబ్జెక్టులపై అందుకున్న అన్ని ఇన్పుట్లను సబ్జెక్టు నిపుణుల నుండి ప్రస్తావిస్తూ సానుకూల స్పందన ఇచ్చారు. ఎన్ఎస్టిపి ట్రైనింగ్ సర్టిఫికెట్లు జారీ చేశారు.

Press Report on 15 September 2019

The Department of English of ASD Govt. Degree College for Women (A), Kakinada conducted RUSA 2.0 Sponsored a Ten-Day National Student Training Programme on Integrated Approach for the Development of Effective Communication Skills in English from 06 September to 15 September 2019. All the ten days the sessions were engaged by eminent resource persons from various institutions like Government Degree Colleges, Engineering Colleges and IITs of India. Majority of them are EFL Master Trainers.

Giving report on the programme, The Director of NSTP, Ms. Y. Swarna Sri said that the programmed had planned to develop learners' ability to use English Language appropriately and effectively by using integrated method. The NSTP had taken care to ensure the participants to use their higher order of thinking to speak and write subject matters. Many of the language activities were designed to peer review their associates' presentations individually and with team based on the evaluative parameters under the supervision of the instructors and mentors. All the participants utilized the services effectively.

In the valedictory function, the Principal of the college, Smt. M. Suvarchala acknowledged and appreciated the sincere efforts of the Director of NSTP, Ms. Y. Swarna Sri and the Co-director, Ms. P. Sanjotha for conducting such a valuable and beneficial programme for students. She also congratulated all the participants for their active participation in sharpening their language skills.

The participants of NSTP gave a positive feedback mentioning all the inputs that they received on the subjects for the last ten days from the subject experts. Training certificates were issued to NSTP trainees.

BILLS

A.S.D.GOV.T. DEGREE COLLEGE FOR WOMEN (A)
(Affiliated to AdikaviNannaya University)
Jagannaickpur, Kakinada

DEPARTMENT OF ENGLISH

AUDITED UTILIZATION CERTIFICATE

Certified that an amount of Rs.50,000/- (Rupees Fifty Thousand only) has been utilized out of the grant of Rs.50,000/- received from St. Theresa's College for Women(Autonomous), Eluru under RUSA 2.0 vide No. F. MRP-325/2019 (STP /RUSA 2.0_STC) with Link No.:3-19/9 dated June2019 for the purpose of the grant sanctioned i.e., towards Financial Assistance to the RUSA Colleges for the academic year 2019-20.

ABSTRACT

Total Amount of Grant Sanctioned to the Department	:50,000-00
Amount of Expenditure Incurred	:52,661-00
Amount Sanctioned and Released	:25,000-00
Balance Amount to be Reimbursed	:25,000-00

H. Svarchala
28/12/19
Principal (FAC)
A.S.D.GOV.T. DEGREE COLLEGE (W)
AUTONOMOUS
KAKINADA

[Signature]
Signature of the Convener

For G. RAMA KRISHNA RAO & CO.,
Chartered Accountants
FRN:002847S

G. Rama Krishna Rao
(CA. G. RAMA KRISHNA RAO)
Partner-M. No. 10552

Signature of the Chartered Accountant
With Seal and Date



UDIN: 19010552AAAAAF4428

FORMAT FOR STATEMENT OF EXPENDITURE & UTILIZATION CERTIFICATE

1. No.: F. MRP-325/2019 (STP /RUSA 2.0_STC) and I INIK NO: 3-19/9
2. Title of the MRP: Ten Days Student Training Programme on Integrated Approach for the Development of Effective Communication Skills in English
3. Name of the Director & Co-director: Ms. Swarna Sri Yadada & Ms. P. Sanjotha
4. Number of Participants: 50
5. Duration of the Activity (with dates): Ten Days i.e. from 06 September 2019 to 15 September 2019

Titles	Details of expenditure incurred item-wise	Bill No./Invoice No.	Date of Purchase	Amount (Rs.)	Total Amount (Rs.)
a. Teaching Equipment & Aids	i) PA Portable PA Amplifier	391	29-08-2019	₹ 7,200.00	₹ 25,039.00
	ii) 1 Smart White Board + 1 White Board Stand + 3 Markers + 2 Dusters	264	31-08-2019	₹ 3,045.00	
	iii) Brother HL-L2321D IND Single Function Printer	FAAA2U20 0 0081557	31-08-2019	₹ 7,999.00	
	iv) 22 Books	242	05-09-2019	₹ 3,815.00	
	v) Oxford Learners Dictionaries (15@150) + A4 (3@185)+Charts+Pencils+erasers +sketches	103	05-09-2019	₹ 2,980.00	
b. Hospitality to Resource persons & participants	Refreshments	86	06-09-2019	₹ 1,650.00	₹ 10,400.00
		87	07-09-2019	₹ 1,250.00	
		89	08-09-2019	₹ 1,250.00	
		90	09-09-2019	₹ 1,000.00	
		92	10-09-2019	₹ 1,000.00	
		93	11-09-2019	₹ 1,000.00	
		95	13-09-2019	₹ 500.00	
		96	14-09-2019	₹ 1,500.00	
		97	15-09-2019	₹ 1,250.00	
c. Honorarium to Resource persons	i) Dr. D. Ratnagiri Usha, ELF Master Trainer, Kakinada		06-09-2019	₹ 1,000.00	
	ii) Mr. K.V. Temuzion, Asst. Professor of English, Parla Maharaja Engg. College, Berhampur Orissa		07-09-2019	₹ 1,000.00	
	iii) Dr. T. K.V. Srinivas Rao, Sr. Lecturer in English, P.R. Govt. Degree College (A), Kakinada		08-09-2019	₹ 1,000.00	
	iv) Dr. Rajesh Lankapally, Asst. Professor of		09-09-2019	₹ 1,000.00	

	Nukeswara Rao, Mentor in RGUKT, APIIIT, Nuzvid Campus.				
	v) Ms. Y. Jaya, Asst. Professor of English, Dept. of H.S.S, JNTUK, UCEK, Kakinada		10-09-2019	₹ 1,000.00	
	vi) Dr. G. Raja Sekhar, Lecturer in English, Dr. V.S.Krishna Govt. Degree & PG College, Visakhapatnam		11-09-2019	₹ 1,000.00	₹ 10,000.00
	vii) Dr. P. Prasantham, Associate Professor of English, AITAM, Tekkali, Srikakulam		12-09-2019	₹ 1,000.00	
	viii) Mr. P. Nagarjuna, Lecturer in English, CSTS Govt. Degree College, Jangareddigudem, W G Dist		13-09-2019	₹ 1,000.00	
	ix) Mr. Noojilla. Srinivas, Lecturer in English, GDC, Alamur, E.G.Dist.		14-09-2019	₹ 1,000.00	
	x) Mr. V. Srinivasa Rao, Lecturer in English, GDC, Ramachandrapuram, E.G.Dist.		15-09-2019	₹ 1,000.00	
Miscellaneous	i) Broucher Designing & Printing	106	27-08-2019	₹ 280.00	
	ii) 6x3 & 8x3 Flex with DTP & rings, A4, Certificates with DTP & Cutting, Stickers with DTP. Lamination & pasting	112	31-08-2019	₹ 3,552.00	
	iii) shawl, badges & trophies	265	31-08-2019	₹ 2,250.00	
	iv) Note pads	988	05-09-2019	₹ 700.00	₹ 7,222.00
	v) envelops (white & Brown)+gum tape + Bell pins + glue sticks +Scissors	104	06-09-2019	₹ 140.00	
	vi) Xerox copies of Reading-1 material	40	11-09-2019	₹ 300.00	
			Total:		₹ 52,661.00

H. Suvachala
Principal (FAC)
N.S.B. Govt. Degree College (W)
Kakinada
28/12/19

Name and Signature of the Director/ Organizing
Secretary College (with seal)

For G. RAMA KRISHNA RAO & CO.,
Chartered Accountants
FRN:002847S

(CA. G. RAMA KRISHNA RAO)
Partner-M. No. 00



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M/s. The PRINCIPAL, A.S.D. Govt. Degree. College for Women (A) Kakinada. (F. MRP - 325/2017 (STP/RUSH 2:0 - 51C))						
S No	Description of Goods	HSN/SAC	GST Rate	Qty	Rate Per Unit	Amount Rs. Ps.
1	PA PORTABLE PA Amplifier WP 220 OUTPUT CGST 9% OUTPUT SGST 9%	8543	18%	1	6102-00	6102-00 549 00 549-00
Rupees in words: Seven thousand two hundred and					Total:	7200 00
					Taxable Value:	6102.00
Certified that the above particulars true & correct <i>Shamir</i> 27/08/2017 - For City Musicals <i>City</i> Authorised Signature					CGST%: 9%	549.00
					SGST%: 9%	549.00
					Invoice Total:	7200.00

Ph : 2374377, 2374397
E-mail : jvs.somaraju@gmail.com

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State Code : 37

Name & Address of Consignee / Buyer
M/s. / Sri The Prince's / ASO QVC
W.A. K.K.D.

Invoice No. : 111 Date 31/8/19
GST No. F.MRY-1925/00/96570/00A
Party Ph. No. 0-0571 State Code

Sl. No.	Description of Goods	HSN Code	Qty.	Rate	Rs.	Amount Ps.
1	Smart White Board		1	1850	1850	00
2	White Board Stand		1	1500	1500	00
3	Markers, (Red, Black, Blue)		3	25	75	00
4	Stickers		2	60	120	00
Total						3595.00

Words : Three thousand five hundred and ninety five only

Bank Name : Lakshmi Vilas Bank, Kakinada
Account Number : 0375611000000153
IFDC Code : LAVB0000375
Bank Name : HDFC Bank
Account Number : 04268020000093
IFSC Code : HDFC0009169

Total Amount Before Tax :	
Add : CGST :	
Add : SGST :	
Add : IGST :	
Total Amount : After Tax :	3595.00

Goods once sold can not be taken back
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For **KRISHNA EMPORIUM**

Authorised Signatory

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Phone: **XXXXXXXX**

Total Items: **1**

Product
Single Function Printers
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PRN15PNYGHN62K1G
HSN/SAC: **84433240aa**

Title	Qty	Gross Amount ₹	Discount ₹	Taxable Value ₹	IGST ₹	Total ₹
Brother HL-L2321D IND Single Function Printer Warranty: 1 Year Standard Warranty 1 IMEI/Serial No: E73793G8N5163391 IGST: 18.000%	1	7999.00	0.00	6778.81	1220.19	7999.00
Total	1	7999.00	0.00	6778.81	1220.19	7999.00

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50 Samosa (@5/-)	250.00
50 Teas (morning)	250.00
50 Biscuit pkts (@5/-)	250.00
50 Frootis (@10/-)	500.00
<u>total</u>	<u>1650.00</u>

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50 Aalu Bajji (@5/-)	250.00
50 Tea (@5/-)	250.00
50 Dil Pasand (@5/-)	250.00
50 Drinks (@10/-)	500.00
<u>total</u>	<u>1250.00</u>

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COFFEE, TEA, TIFFINS & MEALS

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PARTICULARS	AMOUNT Rs.
50 Samosa (@ 5/-)	250.00
50 Teas (@ 5/-)	250.00
50 Drinks (@ 10/-)	500.00
50 Biscuit pkts (@ 5/-)	250.00
Total	1250.00

P. Sudhakar
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COFFEE, TEA, TIFFINS & MEALS

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PARTICULARS	AMOUNT Rs.
50 Samosa (@ 5/-)	250.00
50 Tea (@ 5/-)	250.00
50 Jam Bun (@ 10/-)	500.00
Total	1000.00

P. Sudhakar
Signature

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GURUDHAYA CHANDINI CANTEN

COFFEE, TEA, TIFFINS & MEALS

A.S.D. Govt. (W) Degree College, Jagannaickpur, KAKINADA-2

Prop. : PENDAM SURIBABU

Bill No

Principal, ASD Govt. (W) Degree College
M/s F-MP-325/2019 (SIC/RUSA 2.0.5TC)

Date: 10/09/2019

PARTICULARS	AMOUNT Rs.
50 Vada (@5/-)	250.00
50 Tea (@5/-)	250.00
50 Curry puff (@10/-)	500.00
Total	1000.00

P. Subbarao
Signature

CASH BILL Cell : 92971 07774

GURUDHAYA CHANDINI CANTEN

COFFEE, TEA, TIFFINS & MEALS

A.S.D. Govt. (W) Degree College, Jagannaickpur, KAKINADA-2

Prop. : PENDAM SURIBABU

Bill No

Principal, ASD Govt. (W) Degree College
M/s F-MP-325/2019 (SIC/RUSA 2.0.5TC)

Date: 11/09/2019

PARTICULARS	AMOUNT Rs.
100 Teas (@5/-) (morning & Evening)	500.00
50 Samasa (@5/-)	250.00
50 Biscuit pkt (@5/-)	250.00
Total	1000.00

P. Subbarao
Signature

CASH BILL Cell : 92971 07774

GURUDHAYA CHANDINI CANTEEN

COFFEE, TEA, TIFFINS & MEALS

A.S.D. Govt. (W) Degree College, Jagannaickpur, PANDINA-2

Prop. : PENDAM SURIBABU

Bill No. 111 Date: 13/09/2019
The Principal, ASDDCW(A)
M/s F.M.P. 325/2019 (SIP/RUSA 2.0-5C)

PARTICULARS	AMOUNT Rs.
100 Teas 50+50 AM&M @ 5/-	500.00
<u>Total</u>	<u>500.00</u>

P.S.S. m
Signature

CASH BILL Cell : 92971 07774

GURUDHAYA CHANDINI CANTEEN

COFFEE, TEA, TIFFINS & MEALS

A.S.D. Govt. (W) Degree College, Jagannaickpur, KAKINADA - 2.

Prop. : PENDAM SURIBABU

Bill No. 96 Date: 14/09/2019
The Principal, ASDDCW(A)
M/s F.M.P. 325/2019 (SIP/RUSA 2.0-5C)

PARTICULARS	AMOUNT Rs.
50 Curry puff (@ 10/-)	500.00
50 Teas (@ 5/-)	250.00
50 Drinks (@ 10/-)	500.00
50 Biscuit packets (@ 5/-)	250.00
<u>Total</u>	<u>1500.00</u>

P.S.S. m
Signature

CASH BILL Cell : 92971 07774
GURUDHAYA CHANDINI CANTEEN
COFFEE, TEA, TIFFINS & MEALS
A.S.D. Govt. (W) Degree College, Jagannaickpur, KAKINADA - 2.
Prop. : PENDAM SURIBABU

Bill No. 97 Date : 15/09/2019
The Principal, ASDC (W)
M/s F.M.P. 325/2019 (S.P./RUSA 2.0-5C)

PARTICULARS	AMOUNT Rs.
50 Samasa (@5/-)	250.00
50 Tea (@5/-)	250.00
50 Drinks (@10/-)	500.00
50 Vada (@5/-)	250.00
Total	1250.00

P. S. S. R.
Signature

UNIVERSITY GRANTS COMMISSION, SERO, HYDERABAD

TRAVELLING ALLOWANCE BILL

(For Non-Official members - Local / Out Station)

Bill No. _____

1. Name and Designation: Dr. D. Calasqui Usha, Former Principal of ASBGRV U.P. & ELF Trainer

2. Address: Kakimachala

3. Basic Pay: Rs. _____

4. Meeting (Subject, Place & Date): NSTP for Teachers at ASDGDWA, KKD on 06 Sept, 2015

5. Identification: (A) Commissioner Member _____ (B) Other Expert _____
 (C) Local Expert (D) Out Station Expert _____

6. Whether Hospitality Provided: Yes No

7. Place of Stay: Guest House _____ Hotel _____ Private _____

8. Head of Account (For UGC Office Use): _____

9. Particulars of Journey:

Onward Journey:

Date & Time	Place of Departure	Date & Time	Place of Arrival	Mode of Travel	Distance in Km's	Particulars of ticket	Amount

Return Journey

Date & Time	Place of Departure	Date & Time	Place of Arrival	Mode of Travel	Distance in Km's	Particulars of ticket	Amount
Enclosures:					Daily Allowance		
1.					No. of Days _____		
2.					Rs. _____		
3.					Honorarium No. of		
4.					Days <u>01</u>		<u>Rs. 1000/-</u>
5.					Rs. <u>1000/-</u>		<u>Rs. 1000/-</u>

P.T.O.

One thousand rupees only

10. 1. I Travelled in the class of Accommodation to which I am entitled
 2. I was present at the Duty point on all Days for which the DA has been claimed
 3. The Mileage claimed is correct to the Best of my Knowledge.
 4. No TA/DA has been drawn from any Other sources.
 5. Free Conveyance was not provided.

11. This to certify that the above person Attended meeting / active and TA/ DA and other charges may be paid As per UGC rules.

Date: 06/09/2019
 (Signature) *[Handwritten Signature]* 6/9/19

Date: Signature of UGC Officer US/EO/DS/JS/AS

12. PASS ORDER
 Passed for Payment of Rs.(Rupees).....

 Date: (Joint Secretary / Regional Head)

13. Pay
 Rs.....(Rupees).....

 Date: (Accounts Officer / DDO)
 University Grants Commission

14. RECEIPT
 Received with thanks from the KUGC-SERO, Hyderabad the sum of Rs.....1000/-
 (Rupees...One thousand rupees only.....
 By cash / cheque / DD.No.
 Date: 06/09/2019
 (Signature with date) *[Handwritten Signature]* 6/9/19

PLEASE NOTE:
 1. THE TA/DA WILL BE ADMISSIBLE S PER THE TA/DA RULES CIRCULATED
 VIDE O.M.NO.1-4/97 (FD-1/A) DTE: 09-09-2006.

UNIVERSITY GRANTS COMMISSION, SERO, HYDERABAD

TRAVELLING ALLOWANCE BILL

(For Non-Official members - Local / Out Station)

Bill No. _____

1. Name and Designation: K. V. Venugopal, Asst. Professor of English
2. Address: Dept. of ISS, Gandhi Maharaaja Engineering College
Bombaypur, Orissa - 761003
3. Basic Pay: Rs. _____
4. Meeting (Subject, Place & Date): NSIP for 10 days, ASI/DCL/A, KKV on 07/09/2019
5. Identification: (A) Commissioner Member _____ (B) Other Expert _____
(C) Local Expert _____ (D) Out Station Expert
6. Whether Hospitality Provided: Yes _____ No
7. Place of Stay: Guest House _____ Hotel _____ Private _____
8. Head of Account (For UGC Office Use): _____
9. Particulars of Journey:

Onward Journey:

Date & Time	Place of Departure	Date & Time	Place of Arrival	Mode of Travel	Distance in Km's	Particulars of ticket	Amount

Return Journey

Date & Time	Place of Departure	Date & Time	Place of Arrival	Mode of Travel	Distance in Km's	Particulars of ticket	Amount

Enclosures:

- 1.
- 2.
- 3.
- 4.
- 5.

Daily Allowance
No. of Days _____
Rs. _____

Honorarium No. of
Days 01
Rs. 1000/-

1000/-
1000/-

One thousand rupees only

P.T.O.

10. 1. I Travelled in the class of Accommodation to which I am entitled
 2. I was present at the Duty point on all Days for which the DA has been claimed
 3. The Mileage claimed is correct to the Best of my Knowledge.
 4. No TA/DA has been drawn from any Other sources.
 5. Free Conveyance was not provided.

Date: 07/09/2019
Y. Tewari
 (Signature)

11. This to certify that the above person Attended meeting / active and TA/ DA and other charges may be paid As per UGC rules.

Date: _____
 Signature of UGC Officer
 US/EO/DS/JS/AS

12. PASS ORDER

Passed for Payment of Rs.(Rupees
)

Date: _____ (Joint Secretary /Regional Head)

13. Pay
 Rs.(Rupees
)

Date: _____ (Accounts Officer / DDO)
 University Grants Commission

14. RECEIPT

Received with thanks from the KUGC-SERO, Hyderabad the sum of Rs. 1000/-
 (Rupees One thousand rupees only)
 By cash / cheque / DD: No: _____

Date: 07/09/2019
Y. Tewari
 (Signature with date)

PLEASE NOTE:
 1. THE TA/DA WILL BE ADMISSIBLE S PER THE TA/DA RULES CIRCULATED.
 VIDE O.M.NO.1-4/97 (FD-1/A) DTE: 09-09-2006.

UNIVERSITY GRANTS COMMISSION, SERO, HYDERABAD

TRAVELLING ALLOWANCE BILL

(For Non-Official members – Local / Out Station)

Bill No. _____

1. Name and Designation: D. N. V. Srinivasan, Sr. Lecturer in English

2. Address: 1 N. Road, Thiruvananthapuram College (K), Kakkada

3. Basic Pay: Rs. ---

4. Meeting (Subject, Place & Date): NSIP for 10 days, ASDGICW(A), KKK, 8/09/2019

5. Identification: (A) Commissioner Member --- (B) Other Expert ---
 (C) Local Expert --- (D) Out Station Expert ---

6. Whether Hospitality Provided: Yes --- No ✓

7. Place of Stay: Guest House --- Hotel --- Private ---

8. Head of Account (For UGC Office Use): _____

9. Particulars of Journey:

Onward Journey:

Date & Time	Place of Departure	Date & Time	Place of Arrival	Mode of Travel	Distance in Km's	Particulars of ticket	Amount

Return Journey

Date & Time	Place of Departure	Date & Time	Place of Arrival	Mode of Travel	Distance in Km's	Particulars of ticket	Amount

Enclosures: 1. _____ 2. _____ 3. _____ 4. _____ 5. _____	Daily Allowance No. of Days _____ Rs. _____	/
	Honarium No. of Days <u>01</u> Rs. <u>1000/-</u>	<u>1000/-</u> <u>1000/-</u>

One thousand rupees only

P.T.O.

<p>10. 1. I Travelled in the class of Accommodation to which I am entitled</p> <p>2. I was present at the Duty point on all Days for which the DA has been claimed</p> <p>3. The Mileage claimed is correct to the Best of my Knowledge.</p> <p>4. No TA/DA has been drawn from any Other sources.</p> <p>5. Free Conveyance was not provided.</p>	<p>11. This to certify that the above person Attended meeting / active and TA/ DA and other charges may be paid As per UGC rules.</p> <p>Date: _____</p> <p>Signature of UGC Officer US/EO/DS/JS/AS</p> <p style="text-align: center;">T. H. V. S.</p>
<p>12. PASS ORDER</p> <p>Passed for Payment of Rs.(Rupees</p> <p>.....)</p> <p>Date: _____ (Joint Secretary /Regional Head)</p>	
<p>13. Pay</p> <p>Rs.(Rupees.....)</p> <p>.....)</p> <p>Date: _____ (Accounts Officer / DDO) University Grants Commission</p>	
<p>14. RECEIPT</p> <p>Received with thanks from the KUGC-SERO, Hyderabad the sum of Rs.1000,=</p> <p>(Rupees. One thousand: rupees only)</p> <p>By cash / cheque / DD.No.</p> <p>Date: 08/09/2019</p> <p style="text-align: right;">T. H. V. S. (Signature with date)</p>	

PLEASE NOTE:

1. THE TA/DA WILL BE ADMISSIBLE S PER THE TA/DA RULES CIRCULATED .
VIDE O.M.NO.1-4/97 (FD-1/A) DTE: 09-09-2006.

1

UNIVERSITY GRANTS COMMISSION, SERO, HYDERABAD

TRAVELLING ALLOWANCE BILL

(For Non-Official members - Local / Out Station)

Bill No. _____

1. Name and Designation: Dr. Rajesh Lakshminarayana, Asst. Professor of English

2. Address: 16/1, 1st Floor, 1st Stage, 1st Cross, 1st Stage, 1st Cross, 1st Stage, 1st Cross

3. Basic Pay: Rs. _____

4. Meeting (Subject, Place & Date): NET Paper 10 Days, ASDGICWA, KKD on 09/09/201

5. Identification: (A) Commissioner Member _____ (B) Other Expert _____

(C) Local Expert _____ (D) Out Station Expert _____

6. Whether Hospitality Provided: Yes _____ No

7. Place of Stay: Guest House _____ Hotel _____ Private

8. Head of Account (For UGC Office Use): _____

9. Particulars of Journey:

Onward Journey:

Date & Time	Place of Departure	Date & Time	Place of Arrival	Mode of Travel	Distance in Km's	Particulars of ticket	Amount

Return Journey

Date & Time	Place of Departure	Date & Time	Place of Arrival	Mode of Travel	Distance in Km's	Particulars of ticket	Amount
Enclosures:						Daily Allowance	/
1.						No. of Days _____	
2.						Rs. _____	1000/-
3.						Honorarium No. of	
4.						Days <u>01</u>	
5.						Rs. <u>1000/-</u>	

P.T.O.

One thousand rupees only

<p>10. 1. I Travelled in the class of Accommodation to which I am entitled 2. I was present at the Duty point on all Days for which the DA has been claimed 3. The Mileage claimed is correct to the Best of my Knowledge. 4. No TA/DA has been drawn from any Other sources. 5. Free Conveyance was not provided.</p> <p>Date: 09/09/2019</p> <p><i>[Signature]</i> (Signature)</p>	<p>11. This to certify that the above person Attended meeting / active and TA/ DA and other charges may be paid As per UGC rules.</p> <p>Date: _____</p> <p>Signature of UGC Officer US/EO/DS/JS/AS</p>
--	---

12. PASS ORDER

Passed for Payment of Rs.(Rupees

.....)

Date: _____

(Joint Secretary /Regional Head)

13. Pay

Rs. 1000/- (Rupees *one thousand only*)

.....)

Date: _____

(Accounts Officer / DDO)
University Grants Commission

14. RECEIPT

Received with thanks from the KUGC-SERO, Hyderabad the sum of Rs. 1000/-

(Rupees *one thousand rupees only*)

By cash / cheque / DD.No.

Date: 09/09/2019

[Signature]
(Signature with date)

PLEASE NOTE:
1. THE TA/DA WILL BE ADMISSIBLE S PER THE TA/DA RULES CIRCULATED .
VIDE O.M.NO.1-4/97 (FD-1/A) DTE: 09-09-2006.

UNIVERSITY GRANTS COMMISSION, SERO, HYDERABAD

TRAVELLING ALLOWANCE BILL

(For Non-Official members - Local / Out Station)

Bill No. _____

1. Name and Designation: Dr. Y.V.G. Nekkavara Rao, Member UGC

2. Address: AC IIII Nizama Campus

3. Basic Pay: Rs. _____

4. Meeting (Subject, Place & Date): NSIP for 10 Days, ASDGDCM, KKD on 09/09/2019

5. Identification: (A) Commissioner Member _____ (B) Other Expert _____

(C) Local Expert _____ (D) Out Station Expert _____

6. Whether Hospitality Provided: Yes _____ No

7. Place of Stay: Guest House _____ Hotel _____ Private

8. Head of Account (For UGC Office Use): _____

9. Particulars of Journey:

Onward Journey:

Date & Time	Place of Departure	Date & Time	Place of Arrival	Mode of Travel	Distance in Km's	Particulars of ticket	Amount

Return Journey

Date & Time	Place of Departure	Date & Time	Place of Arrival	Mode of Travel	Distance in Km's	Particulars of ticket	Amount

Enclosures: 1. _____ 2. _____ 3. _____ 4. _____ 5. _____	Daily Allowance		/
	No. of Days _____	Rs. _____	
	Honorarium No. of Days _____	Rs. <u>1000/-</u>	1000/-
			1000/-

One thousand rupees only

P.T.O.

- 10. 1. I Travelled in the class of Accommodation to which I am entitled
- 2. I was present at the Duty point on all Days for which the DA has been claimed
- 3. The Mileage claimed is correct to the Best of my Knowledge.
- 4. No TA/DA has been drawn from any Other sources.
- 5. Free Conveyance was not provided.

11. This to certify that the above person Attended meeting / active and TA/ DA and other charges may be paid As per UGC rules.

Date: _____ Signature of UGC Officer US/EO/DS/JS/AS

Date: 09/09/2019

(Signature) 9/9/19

12. PASS ORDER

Passed for Payment of Rs.(Rupees

Date: _____

(Joint Secretary /Regional Head)

13. Pay

Rs. 1000/- (Rupees One thousand only)

Date: _____

(Accounts Officer / DDO)
University Grants Commission

14. RECEIPT

Received with thanks from the KUGC-SERO, Hyderabad the sum of Rs. 1000/-

(Rupees One thousand rupees)

By cash / cheque / DD.No.

Date: 09/09/2019

(Signature)
(Signature with date) 9/9/19

PLEASE NOTE:

- 1. THE TA/DA WILL BE ADMISSIBLE S PER THE TA/DA RULES CIRCULATED VIDE O.M.NO.1-4/97 (FD-1/A) DTE: 09-09-2006.

UNIVERSITY GRANTS COMMISSION, SERO, HYDERABAD

TRAVELLING ALLOWANCE BILL

(For Non-Official members - Local / Out Station)

- Bill No. _____
1. Name and Designation: Asst. Prof. in English
2. Address: 115, NTR, University College
Bagmudi, Hyderabad
3. Basic Pay: Rs. _____
4. Meeting (Subject, Place & Date): WSTP for 10 days at ASD (ICSO), Kakurad. on 10/9/19
5. Identification: (A) Commissioner Member _____ (B) Other Expert _____
(C) Local Expert _____ (D) Out Station Expert _____
6. Whether Hospitality Provided: Yes _____ No
7. Place of Stay: Guest House _____ Hotel _____ Private
8. Head of Account (For UGC Office Use): _____

9. Particulars of Journey:

Onward Journey:

Date & Time	Place of Departure	Date & Time	Place of Arrival	Mode of Travel	Distance in Km's	Particulars of ticket	Amount

Return Journey

Date & Time	Place of Departure	Date & Time	Place of Arrival	Mode of Travel	Distance in Km's	Particulars of ticket	Amount
Enclosures:					Daily Allowance		/
1.					No. of Days _____		
2.					Rs. _____		
3.					Honorarium No. of		
4.					Days <u>01</u>	1000/-	
5.					Rs. <u>1000/-</u>	1000/-	

One thousand rupees only

P.T.O.

10. 1. I Travelled in the class of Accommodation to which I am entitled
 2. I was present at the Duty point on all Days for which the DA has been claimed
 3. The Mileage claimed is correct to the Best of my Knowledge.
 4. No TA/DA has been drawn from any Other sources.
 5. Free Conveyance was not provided.

Y. Jaya
(Signature) 10/9/19

Date: 10/09/2019

11. This to certify that the above person Attended meeting / active and TA/ DA and other charges may be paid As per UGC rules.

Date: _____ Signature of UGC Officer
US/EO/DS/JS/AS

12. PASS ORDER

Passed for Payment of Rs.(Rupees
.....)

Date: _____ (Joint Secretary /Regional Head)

13. Pay
 Rs.....(Rupees.....)

Date: _____ (Accounts Officer / DDO)
University Grants Commission

14. RECEIPT

Received with thanks from the KUGC-SERO, Hyderabad the sum of Rs. 1000/-
 (Rupees One thousand only)
 By cash / cheque / DD.No. _____

Date: 10/09/2019

Y. Jaya
(Signature 10/9/19
with date)

PLEASE NOTE:

1. THE TA/DA WILL BE ADMISSIBLE S PER THE TA/DA RULES CIRCULATED VIDE O.M.NO.1-4/97 (FD-1/A) DTE: 09-09-2006.

UNIVERSITY GRANTS COMMISSION, SERO, HYDERABAD

TRAVELLING ALLOWANCE BILL

(For Non-Official members - Local / Out Station)

Bill No. _____

1. Name and Designation: Dr. G. S. Krishna - Lecturer in English

2. Address: Dr. V. S. Krishna - Guest - Degree & PG College
Hyderabad

3. Basic Pay: Rs. _____

4. Meeting (Subject, Place & Date): NSTP for 10 Days, A.S.D.G.D.C.W(A), KKD on 11/09/201

5. Identification: (A) Commissioner Member _____ (B) Other Expert _____

(C) Local Expert _____ (D) Out Station Expert _____

6. Whether Hospitality Provided: Yes _____ No

7. Place of Stay: Guest House _____ Hotel _____ Private

8. Head of Account (For UGC Office Use): _____

9. Particulars of Journey:

Onward Journey:

Date & Time	Place of Departure	Date & Time	Place of Arrival	Mode of Travel	Distance in Km's	Particulars of ticket	Amount

Return Journey

Date & Time	Place of Departure	Date & Time	Place of Arrival	Mode of Travel	Distance in Km's	Particulars of ticket	Amount
Enclosures:					Daily Allowance		/
1.					No. of Days _____		
2.					Rs. _____		
3.					Honorarium No. of		
4.					Days <u>01</u>	1000/-	
5.					Rs. <u>1000</u>	1000/-	

One thousand rupees only

P.T.O.

- 10. 1. I Travelled in the class of Accommodation to which I am entitled
- 2. I was present at the Duty point on all Days for which the DA has been claimed
- 3. The Mileage claimed is correct to the Best of my Knowledge.
- 4. No TA/DA has been drawn from any Other sources.
- 5. Free Conveyance was not provided.

11. This to certify that the above person Attended meeting / active and TA/ DA and other charges may be paid As per UGC rules.

Date: _____ Signature of UGC Officer US/EO/DS/JS/AS

G. Raju
(Signature)

Date: 11/09/2019

12. PASS ORDER

Passed for Payment of Rs.(Rupees

Date: _____ (Joint Secretary /Regional Head)

13. Pay

Rs.....(Rupees.....)

Date: _____ (Accounts Officer / DDO)
University Grants Commission

14. RECEIPT

Received with thanks from the KUGC-SERO, Hyderabad the sum of Rs. 1,000/-

(Rupees One thousand rupees only)
By cash / cheque / DD.No. _____

Date: 11/09/2019

G. Raju
(Signature with date) 11/09/19

PLEASE NOTE:

- 1. THE TA/DA WILL BE ADMISSIBLE AS PER THE TA/DA RULES CIRCULATED VIDE O.M.NO.1-4/97 (FD-1/A) DTE: 09-09-2006.

UNIVERSITY GRANTS COMMISSION, SERO, HYDERABAD

TRAVELLING ALLOWANCE BILL

(For Non-Official members - Local / Out Station)

Bill No. _____

1. Name and Designation: Dr. P. Sarath Kumar, Assistant Professor of English, AITM

2. Address: AITM, Tekkali, Srikalahasti, Andhra Pradesh

3. Basic Pay: Rs. _____

4. Meeting (Subject, Place & Date): NSTP for 10 Days at ASDG, DCW(A) KKD on 12/09/2019

5. Identification: (A) Commissioner Member _____ (B) Other Expert _____

(C) Local Expert _____ (D) Out Station Expert _____

6. Whether Hospitality Provided: Yes _____ No

7. Place of Stay: Guest House _____ Hotel _____ Private

8. Head of Account (For UGC Office Use): _____

9. Particulars of Journey:

Onward Journey:

Date & Time	Place of Departure	Date & Time	Place of Arrival	Mode of Travel	Distance in Km's	Particulars of ticket	Amount

Return Journey

Date & Time	Place of Departure	Date & Time	Place of Arrival	Mode of Travel	Distance in Km's	Particulars of ticket	Amount

Enclosures:	Daily Allowance	
1.	No. of Days _____	/
2.	Rs. _____	
3.	Honorarium No. of	
4.	Days <u>01</u>	1000/-
5.	Rs. <u>1000/-</u>	1000/-

One thousand rupees only

P.T.O.

- 10. 1. I Travelled in the class of Accommodation to which I am entitled
- 2. I was present at the Duty point on all Days for which the DA has been claimed
- 3. The Mileage claimed is correct to the Best of my Knowledge.
- 4. No TA/DA has been drawn from any Other sources.
- 5. Free Conveyance was not provided.

11. This to certify that the above person Attended meeting / active and TA/ DA and other charges may be paid As per UGC rules.

Date: _____ Signature of UGC Officer US/EO/DS/JS/AS

Date: 12/09/2019 *(Signature)* 12/9/19

12. PASS ORDER

Passed for Payment of Rs.(Rupees

Date: _____ (Joint Secretary /Regional Head)

13. Pay

Rs.....(Rupees.....)

Date: _____ (Accounts Officer / DDO)
University Grants Commission

14. RECEIPT

Received with thanks from the KUGC-SERO, Hyderabad the sum of Rs. 1000/-

(Rupees. *One thousand rupees only*)
By cash / cheque / DD.No.

Date: 12/09/2019 *(Signature)* 12/9/19
(Signature with date)

PLEASE NOTE:

- 1. THE TA/DA WILL BE ADMISSIBLE S PER THE TA/DA RULES CIRCULATED .
VIDE O.M.NO.1-4/97 (FD-1/A) DTE: 09-09-2006.

UNIVERSITY GRANTS COMMISSION, SERO, HYDERABAD

TRAVELLING ALLOWANCE BILL

(For Non-Official members - Local / Out Station)

Bill No. _____

1. Name and Designation: Dr. P. Nagayana Lecturer in English

2. Address: U.S. Govt. Degree College, Jangreddiguda,
West Godavari Dist. AP.

3. Basic Pay: Rs. _____

4. Meeting (Subject, Place & Date): NOTP for 10 days at ASDCWA, KRI on 13/09/2019

5. Identification: (A) Commissioner Member _____ (B) Other Expert _____

(C) Local Expert _____ (D) Out Station Expert _____

6. Whether Hospitality Provided: Yes _____ No

7. Place of Stay: Guest House _____ Hotel _____ Private _____

8. Head of Account (For UGC Office Use): _____

9. Particulars of Journey:

Onward Journey:

Date & Time	Place of Departure	Date & Time	Place of Arrival	Mode of Travel	Distance in Km's	Particulars of ticket	Amount

Return Journey

Date & Time	Place of Departure	Date & Time	Place of Arrival	Mode of Travel	Distance in Km's	Particulars of ticket	Amount
Enclosures:					Daily Allowance		/
1.					No. of Days _____		
2.					Rs. _____		
3.					Honorarium No. of	Rs. 1000/-	
4.					Days <u>01</u>		
5.					Rs. <u>1000/-</u>	Rs. 1000/-	

One thousand rupees only

P.T.O.

<p>10. 1. I Travelled in the class of Accommodation to which I am entitled 2. I was present at the Duty point on all Days for which the DA has been claimed 3. The Mileage claimed is correct to the Best of my Knowledge. 4. No TA/DA has been drawn from any Other sources. 5. Free Conveyance was not provided.</p>	<p>11. This is to certify that the above person Attended meeting / active and TA/ DA and other charges may be paid As per UGC rules.</p> <p>Date: _____ Signature of UGC Officer US/EO/DS/JS/AS</p>
<p>12. PASS ORDER</p> <p>Passed for Payment of Rs.(Rupees</p> <p>Date: _____ (Joint Secretary /Regional Head)</p>	
<p>13. Pay</p> <p>Rs.....(Rupees.....)</p> <p>Date: _____ (Accounts Officer / DDO) University Grants Commission</p>	
<p>14. RECEIPT</p> <p>Received with thanks from the KUGC-SERO, Hyderabad the sum of Rs.....1000/-.....</p> <p>(Rupees <u>One thousand rupees only</u></p> <p>By cash / cheque / DD.No. _____</p> <p>Date: 13/09/2019 P. Nagjuna (Signature with date) 13/09/2019</p>	

PLEASE NOTE:

1. THE TA/DA WILL BE ADMISSIBLE AS PER THE TA/DA RULES CIRCULATED VIDE O.M.NO.1-4/97 (FD-1/A) DTE: 09-09-2006.

UNIVERSITY GRANTS COMMISSION, SERO, HYDERABAD

TRAVELLING ALLOWANCE BILL

(For Non-Official members - Local / Out Station)

Bill No. _____

1. Name and Designation: Nayyalla Srinivas, Lecturer in English

2. Address: GDC, Alampur, F.G. District, Andhra Pradesh

3. Basic Pay: Rs. _____

4. Meeting (Subject, Place & Date): NSIP for 10 Days at ASD, DEWA, KKD on 14/09/2010

5. Identification: (A) Commissioner Member _____ (B) Other Expert _____
(C) Local Expert _____ (D) Out Station Expert _____

6. Whether Hospitality Provided: Yes _____ No

7. Place of Stay: Guest House _____ Hotel _____ Private

8. Head of Account (For UGC Office Use): _____

9. Particulars of Journey:

Onward Journey:

Date & Time	Place of Departure	Date & Time	Place of Arrival	Mode of Travel	Distance in Km's	Particulars of ticket	Amount

Return Journey

Date & Time	Place of Departure	Date & Time	Place of Arrival	Mode of Travel	Distance in Km's	Particulars of ticket	Amount
Enclosures:					Daily Allowance		/
1.					No. of Days _____	Rs. _____	
2.					Honorarium No. of		1000/-
3.					Days <u>01</u>	Rs. <u>1000</u>	
4.							
5.							1000/-

One thousand rupees only

P.T.O.

<p>10. 1. I Travelled in the class of Accommodation to which I am entitled 2. I was present at the Duty point on all Days for which the DA has been claimed 3. The Mileage claimed is correct to the Best of my Knowledge. 4. No TA/DA has been drawn from any Other sources. 5. Free Conveyance was not provided.</p> <p style="text-align: right;"><i>N. Srinivas</i> (Signature) 14/09/19</p>	<p>11. This to certify that the above person Attended meeting / active and TA/ DA and other charges may be paid As per UGC rules.</p> <p>Date: _____ Signature of UGC Officer US/EO/DS/JS/AS</p>
<p>12. PASS ORDER</p> <p>Passed for Payment of Rs.(Rupees</p> <p>Date: _____ (Joint Secretary /Regional Head)</p>	
<p>13. Pay</p> <p>Rs.....(Rupees.....)</p> <p>Date: _____ (Accounts Officer / DDO) University Grants Commission</p>	
<p>14. RECEIPT</p> <p>Received with thanks from the KUGC-SERO, Hyderabad the sum of Rs. 1000/-</p> <p>(Rupees One Thousand only)</p> <p>By cash / cheque / DD.No.</p> <p>Date: 14/09/2019 <i>N. Srinivas</i> (Signature with date) 14/9/19</p>	

PLEASE NOTE:

1. THE TA/DA WILL BE ADMISSIBLES PER THE TA/DA RULES CIRCULATED VIDE O.M.NO.1-4/97 (FD-1/A) DTE: 09-09-2006.

UNIVERSITY GRANTS COMMISSION, SERO, HYDERABAD
TRAVELLING ALLOWANCE BILL

(For Non-Official members - Local / Out Station)

Bill No. _____

1. Name and Designation: Dr. V. Srinivas Rao, Lecturer in English

2. Address: Post Degree College, Ramachandrapuram,
G. Dil, Andhra Pradesh

3. Basic Pay: Rs. _____

4. Meeting (Subject, Place & Date): NSTP for 10 Days at AIGDCEW(A), KKD on 15/07/71

5. Identification : (A) Commissioner Member _____ (B) Other Expert _____
(C) Local Expert _____ (D) Out Station Expert _____

6. Whether Hospitality Provided: Yes _____ No

7. Place of Stay: Guest House _____ Hotel _____ Private

8. Head of Account (For UGC Office Use): _____

9. Particulars of Journey:

Onward Journey:

Date & Time	Place of Departure	Date & Time	Place of Arrival	Mode of Travel	Distance in Km's	Particulars of ticket	Amount

Return Journey

Date & Time	Place of Departure	Date & Time	Place of Arrival	Mode of Travel	Distance in Km's	Particulars of ticket	Amount

Enclosures: 1. 2. 3. 4. 5.	Daily Allowance	/
	No. of Days _____	
	Rs. _____	
	Honorarium No. of Days <u>01</u>	1000/-
	Rs. <u>1000/-</u>	1000/-

One thousand rupees only.


P.T.O.

<p>10. 1. I Travelled in the class of Accommodation to which I am entitled 2. I was present at the Duty point on all Days for which the DA has been claimed 3. The Mileage claimed is correct to the Best of my Knowledge. 4. No TA/DA has been drawn from any Other sources. 5. Free Conveyance was not provided.</p> <p>Date: 15/09/2019</p> <p><i>V. SRINIVASA RAO</i> (Signature)</p>	<p>11. This to certify that the above person Attended meeting / active and TA/ DA and other charges may be paid As per UGC rules.</p> <p>Date: _____</p> <p>Signature of UGC Officer US/EO/DS/JS/AS</p>
<p>12. PASS ORDER</p> <p>Passed for Payment of Rs.(Rupees</p> <p>.....)</p> <p>Date: _____ (Joint Secretary /Regional Head)</p>	
<p>13. Pay</p> <p>Rs.....(Rupees.....)</p> <p>.....)</p> <p>Date: _____ (Accounts Officer / DDO) University Grants Commission</p>	
<p>14. RECEIPT</p> <p>Received with thanks from the KUGC-SERO, Hyderabad the sum of Rs.....1000/-.....</p> <p>(Rupees <i>One thousand only</i>.....)</p> <p>By cash / cheque / DD.No.</p> <p>Date: 15/09/2019</p> <p><i>V. SRINIVASA RAO</i> (Signature with date) LECTURER IN ENGLISH GDC: RAMACHANDRAN PURI</p>	

PLEASE NOTE:

1. THE TA/DA WILL BE ADMISSIBLE S PER THE TA/DA RULES CIRCULATED .
 VIDE O.M.NO.1-4/97 (FD-I/A) DTE: 09-09-2006.

Cash / Credit Bill of Supply

GSTIN : 37AEBPK2188J2ZA		☎ 0884-2366124, 94404 94160	
SRI SATYA GRAPHICS			
Multi Colour Offset Printing • Jumbo & Colour Xerox			
Ramasomayajulu Street, KAKINADA-1, E.G. Dt.			
Serial No. : 106		State : A.P.	
Date of Issue : 27/8/2019			
Details of Receiver Billed to			
Name : ASD. Womens College			
Address : Kattitha 07			
GSTIN / UIN :		State Code :	
S. No.	Name of Service	Qty.	Amount
0	Brouchers Designing and Printing		250
	Central GST	6%	15
	State GST	6%	15
	TOTAL		280
Total Invoice amount in words <u>Two Hundred and Eighty</u>			
Bank Details : HDFC Bank		Certified that the particulars given above are true and correct For SRI SATYA GRAPHICS  Authorised Signatory	
Bank A/C : 04268020000069			
Bank IFSC : HDFC0000426			

E. & O.E.

Invoice NO : 11

GST INVOICE

Invoice DATE : 31-03-2019

SRI AKASH PRINTING WORKS

2nd Floor, VS Complex Near Pindala Tank, Jawahar St., KAKINADA,
E G Dist., A.P. | g.k.raju@gmail.com | akashdigitalkd@gmail.com
96663 20209

GSTIN : 37AJDPR9909F2ZS
PAN : AJDPR9909F

Detail of Customer / Shipped to

Name : The PSI M Corp. A-50 (A DCA)
GST NO : F. MRP-325/2019 (STP/RUSA2 C-57C)

Address : KAKINADA
7729056532

STATE : ANDHRA PRADESH
STATE CODE : 37

STATE : AP
STATE CODE : 37

S.NO	DESCRIPTION OF GOODS	HSN CODE	SFT	COPIES	RUPEES	PS
11	6x3 Flex with DTP & Rings			2	780	00
12	8x3 Flex with DTP & Ring			1	450	00
13	A4 Certificates with DTP & Cutting			62	1230	00
14	Sliders with DTP LAMINATION & Pasting			12	550	00

AMOUNT IN WORDS :

Rs. three thousand five hundred and fifty two only

AMOUNT	3,010	00
SGST 9%	271	00
CGST 9%	271	00
TOTAL AMOUNT	3,552	00

BANK DETAILS

BANK : AXIS BANK
A/C NAME : SRI AKASH PRINTING WORKS
A/C NO : 913020026529937
IFSC CODE : UTIB0000076

AUTHORISED SIGNATURE

Ph : 2374377, 2374397
E-mail : jvs.somaraju@gmail.com

TAX INVOICE
CASH

Original for Receipt
Duplicate for Supplier/ Transporter
Triplicate for Supplier

KRISHNA EMPORIUM

D.No. 26-6-34, Ganjam Vari Street, Main Road, KAKINADA-1

GSTIN : 37AACFK5049B1ZM

State : Andhra Pradesh

State Code : 37

Name & Address of Consignee / Buyer
M/s. Sri The Lakshmi Vilas Bank
ASDGDCA, Kakinada

Invoice No. 245 Date: 8/8/19
GST No. FRPP-375/2019/674-25
Party Ph. No. 0, 0, 57C State Code

Sl. No.	Description of Goods	HSN Code	Qty.	Rate	Amount	
					Rs.	P.
1	Shawls		1	195	195	00
2	Shawls		1	195	195	00
3	Badges		50	6.00	300	00
4	Badges		10	14.00	140	00
5	Doopy		12	145.00	1740	00
Total						2570.00

Words : Two thousand five hundred seventy

Total Amount Before Tax : 2570.00

Bank Name : Lakshmi Vilas Bank, Kakinada
Account Number : 0375611000000153
IFDC Code : LAVB0000375

Add : CGST : /

Add : SGST : /

Bank Name : HDFC Bank
Account Number : 04268020000093
IFSC Code : HDFC0009169

Add : IGST : /

Total Amount : After Tax : 2570.00

Goods once sold can not be taken back
All Disputes are subject to Kakinada Jurisdiction Only.

Certified that the particulars given above are true and correct

For **KRISHNA EMPORIUM**

Receiver Signature [Signature] 8/8/2019

[Signature]
Authorised Signatory

GSTIN : 37BOEPB4194M1ZN

Bill of Supply

Cash / Credit



GUPTA

BOOKS - STATIONERY

☎ : 2372904

R.R. Road, KAKINADA - 1

COMPOSITION DEALER

Buyer's Name The Principal
 Address ASDGDCW(A)
 GSTIN _____ State Code : 37

Date : 5/9/19
 Invoice No. 853
 Delivery Through _____

Sl. No.	DESCRIPTION OF GOODS	Qty	Rate	Amount	
				Rs.	Ps.
	Note pads	50	14	700	00
				700-00	
GRAND TOTAL				700	00

Goods Once Sold Cannot be taken back.

For GUPTA BOOKS & STATIONERY

మేము కాంపొజిట్ డీలర్స్. అందుచే కస్టమర్ పర్ట్
 ట్యాక్స్ వసూలు చేయబడదు.

R. maitra
 Authoised Signature

BANK DETAILS : ORIENTAL INSURANCE BANK OF COMMERCE, A/c No. 08161011001973, IFSC Code : ORBC0100816

GSTIN:37AGPPK1104L17R

TIN 28300162627 CASH BILL		Phones 2368677 5590290	
104		Date 06.09.19	
SUDHITA BOOK CENTRE			
TEXT BOOKS, STATIONERY & GENERAL GOODS			
Rajammohanroy Road, KAKINADA.			
Sn. THE PRINCIPAL		KAKINADA	
ASD C.D.C.A.			
S.No.	PARTICULARS	Amount Rs. Ps.	
10	ENVELOPE 2-	20	00
5	4 2-	10	00
1	Gum Tape	30	00
1	Bell Pins	10	00
2	GLUE STICK	30	00
1	Scissors	40	00
	14 = 140.00	140	00

Thank You E.&O.E. Signature
CNRP 325/2019 (STP / RUSA 2.0 - ST)

No
GRN : KDA/04/0/1805

CASH / CREDIT BILL

Date 11/09/2019
Cell : 97053 25579



SUNDAR

COMPUTER SALES & SERVICE

54-4-1, Sivalayam Street, Church Squal Center,
Jagannaickpur, KAKINADA-2

Sri. ASD Govt. Degree College for Women
~~NSTP Integrated Approach for the Development~~

S.I. No.	Particulars	Amount
	Xerox copies of Reading Material (Proactions II) 50 x Rs. 6/-	300/-
	Total	300/-

Signature