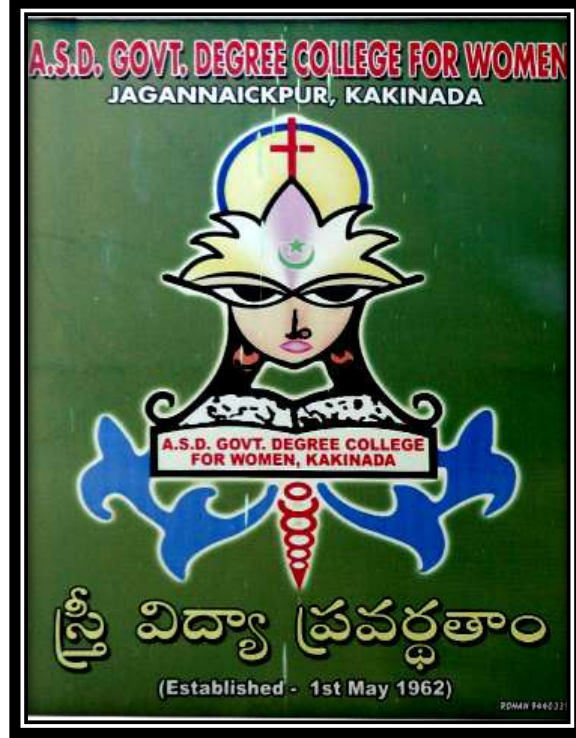


A.S.D. GOVERNMENT DEGREE COLLEGE FOR WOMEN (A)
KAKINADA, EAST GODAVARI – 533 002
(RE-ACCREDITED BY NAAC WITH ‘B’ GRADE)



IQAC – AQAR REPORT
2014 – 15

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution	A.S.D.Govt. Degree College for Women, Kakinada.
1.2 Address Line 1	46-8-4,
Address Line 2	Jagannaickpur,
City/Town	Kakinada, East Godavari,
State	Andhra Pradesh
Pin Code	533 002
Institution e-mail address	jkcrjyec.asdkkd@gmail.com
Contact Nos.	0884-2378446, 0884-2386420
Name of the Head of the Institution:	Dr.D.Ratnagiri Usha
Tel. No. with STD Code:	0884-2386420

Mobile:

91-9848318986

Name of the IQAC Co-ordinator:

D. Chenna Rao

Mobile:

91-7702532101

IQAC e-mail address:

jkcrjyec.asdkkd@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/57/RAR/69 dt: Nov'30, 2011

1.5 Website address:

www.asdgdwc.com

Web-link of the AQAR:

www.asdgdwc.com/administration/iqac/AQAR2014-15.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	76.75	2005	2010
2	2 nd Cycle	B	2.26	2011	2016

1.7 Date of Establishment of IQAC: DD/MM/YYYY

11/11/2005

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011-12 Submitted to NAAC on dt: 15.09.2012 (DD/MM/YYYY)
- ii. AQAR 2012-13 Submitted to NAAC on dt: 30.09.2013 (DD/MM/YYYY)
- iii. AQAR 2013-14 Submitted to NAAC on dt: 28.08.2014 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

-

1.12 Name of the Affiliating University (*for the Colleges*)

Adikavi Nannaya University,
Rajahmundry.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

State

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

01

2. IQAC Composition and Activities

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

03

2.4 No. of Management representatives

-

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

-

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 04

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff / Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Conducted three quarterly meetings on the dates: 24.09.2014 (1st Quarter), 04.12.2014 (2nd Quarter) and 19.03.2015 (3rd Quarter) and one staff meeting and resolutions have been taken up on the agenda notified therein.
- An infrastructural facility to IQA Cell has been established during 2014-15 with funding from UGC (Rs. 3 Lakhs).
- Organized NAAC Sponsored National Seminar on “IQACs and Higher Education Institutions: The Required Benchmarks for Quality Sustenance and Quality Enhancement” on 18.12.2014.
- Obtained Feedback from the Students on the teacher calibre and also on the infrastructural facilities available at the campus. The same has been submitted to the Principal for necessary action.
- Conducted Internal Departmental Audit on academic and administrative activities taken up during the academic year from dt: 17.03.2015 to 25.03.2015.
- Obtained institutional academic and administrative developments from all the departments / Committee Convenors and consolidated them to prepare for the AQA Report 2014-15.
- Scrutiny and consolidation of API (Academic Performance Indicators) scores of each individual lecturer has been done and submitted to the Principal for onward transmission to CCE, Hyderabad.

- Motivating agent to the staff members to pursue MRPs, PhDs and to conduct Seminars and Workshops. During 2014-15, Two faculty members have applied for UGC-FDP Teacher Fellowship Award to pursue Ph.D.
- IQAC has played a key role in the preparation of Autonomy Proposal report and also made an active involvement during Autonomy Peer Committee visit on 12.08.2014 and 13.08.2014 for the conferment of Fresh Autonomy status to the Institution.
- Continuous monitoring / motivation on the implementation of CoE (Centre of Excellence) activities as per the Action plan.
- Organized an Invited Talk on Autonomy / CBCS by Dr.Geeta Swaminathan, vice-principal (Rtd) from Stellamaris College (A), Chennai, on dt: 25.02.2014.
- Guiding for continuous Update of NAAC records by all the Departments.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • Facilitating Public address mike system / Intercom facility to all the departments. 	Public address mike system / Intercom facility has been provided to the Principal, Office, JKC, Library, Physical education and to all the 15 departments.
<ul style="list-style-type: none"> • Establishing solar power for Uninterrupted power supply 	Solar panels for UPS with a power capacity of 10KV have been established for Administrative block, JKC and Physics blocks during 2014-15.
<ul style="list-style-type: none"> • Autonomy status to the Institution 	Autonomy peer committee of UGC was visited the college on 12.08.2014 & 13.08.2014 and the Autonomy status has been conferred from the academic year 2015-16 to 2020-21.
<ul style="list-style-type: none"> • Grooming for CoE Status 	The CCE (Commissionerate of Collegiate Education), A.P. Hyderabad, has been placed this college in the category of the grooming institutions for Centre of Excellence (CoE) and so the college has been implementing number of CoE activities as per the action plan.
<ul style="list-style-type: none"> • Contribution towards establishment of 'Faculty Forum'. 	Faculty Forum has been established from the academic year 2014-15. During the year, a total of 10 lectures from 09 departments were delivered on various topics relevant for quality enhancement.

<ul style="list-style-type: none"> Swachh Bharat 	Swachh Bharat programme has been launched on dt: 22.11.2014. This activity has been functionalized regularly on First Saturday of every month.
<ul style="list-style-type: none"> Office automation 	Office automation has been done during 2014-15.
<ul style="list-style-type: none"> Proposals for P.G Courses 	Proposals sent for P.G Courses in 2014-15. M.Com course has been sanctioned by the University from the academic year 2015-16 onwards. This was the first P.G Course to the College since its inception.
<ul style="list-style-type: none"> Certificate Courses 	A total of 06 self financed certificate courses have been successfully completed by 06 departments.
<ul style="list-style-type: none"> UGC-FDP Teacher fellowship 	Two faculty members from Chemistry and English have applied for UGC-FDP Teacher fellowship. Expecting for the UGC sanction approval.
<ul style="list-style-type: none"> Paper presentations in seminars/conferences 	A total of 72 papers presented from 09 departments in various National / International Seminars / Conferences during 2014-15. This was the highest number during the last five years.
<ul style="list-style-type: none"> Student project work 	A total of 49 student projects from 13 departments have been successfully completed by the students during 2014-15. This was the highest number during the last five years.
<ul style="list-style-type: none"> <u>AWARDS / HONOURS</u> 	
<ol style="list-style-type: none"> ‘Prathibha’ awards to Students by the State Government 	Kum. Angadi Sandhya , a Student of final year B.Com (OM&SP) received Prathibha award from the Honourable Chief Minister of Andhra Pradesh with a cash prize of 20,000/- & a Tab for securing State first position among B.Com Students during 2014-15. This was an important milestone in the History of the College.
<ol style="list-style-type: none"> ‘Yuvatarangam’ State awards by Commissioner of Collegiate Education 	Two Students viz., Kum.T.V.S.L.Sravani (III B.Sc-CBMB) and Kum.P.Durga (III B.Sc-CBZ) clinched ‘Yuvatarangam’ State awards from the Commissioner of Collegiate Education for securing State first position in the subjects Chemistry & Botany and English respectively. This was another important milestone in the History of the College.
<ol style="list-style-type: none"> ‘Yuvatarangam’ State / District awards to Administrative Staff by Commissioner / Regional Joint Director of Collegiate Education 	State Level: The College office Superintendent Smt. V. Rama Devi received State Best Superintendent award from the Commissioner of Collegiate Education for the year 2014-15. District Level: Sri. Ch.S.N. Murthy, Smt. D.V.Bharathi Lakshmi and Smt. P.Sridevi got Best Office Senior Assistant, Office Junior Assistant and Best Lab Assistant awards respectively at the District level and received citation from the Regional Joint Director of

	Collegiate Education for the year 2014-15.
<ul style="list-style-type: none"> Generosity 	<ul style="list-style-type: none"> i. The college staff brought up an innovative scheme called “HELPING HANDS” to extend financial support to the desirous economically poor students and so an amount of Rs: 8,500/- has been contributed by the staff and donated to an 8th class student for hospital treatment who is suffering from Haemophilia. ii. Also started another scheme called “HANDFUL OF RICE” and so the collected bags of rice have been distributed to very poor students and old age homes.
<ul style="list-style-type: none"> Publication of Books / Articles / papers 	A total of 06 books (05 books with ISBN by Chemistry dept & 01 book without ISBN by Telugu dept), 01 Conference Proceedings (by IQAC) and 02 articles (from English dept) have been published.
<ul style="list-style-type: none"> MRPs 	01 Minor Research Project from Telugu dept and 01 Major Research Project from Hindi dept have been successfully completed. One Minor Research Project has been sanctioned by UGC during 2014-15.
Academic Calendar 2014-15 attached as Annexure – I	

** Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate any other body

Provide the details of the action taken

The AQAR was placed before the College Planning and Development Council (CPDC) to provide them first hand information on overall institutional developments and to invite suggestions if any.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	07	-	03	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	07	-	03	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	annual pattern followed

1.3 Feedback from stakeholders*

(On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college is affiliated to Adikavi Nannaya University. As per University rules the college is following university syllabus only. The University has changed its syllabus and question paper pattern w.e.f 2013-14. Under the new pattern of question paper the 100 marks paper is splitted up into 80 (external) + 20 (internal). The college is not having any autonomy over the change/modification of the syllabus till this academic year 2014-15.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
26	26	-	-	-

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	18	-	-	-	-	-	-	-	18

2.4 No. of Guest and Visiting faculty and Temporary faculty

08

-

05

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	08	07	02
Presented papers	03	57	00
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Learner - centred methods viz., Student Seminars, Group Discussions; Project and ICT based learning have been adopted.
- OHP / LCD Projectors for PPT presentations for all depts.; Charts / display boards / models are some of the Teaching aids used by all the Teachers.
- In addition to that a Faculty Forum has been established in the college to enable the staff to share their knowledge with other faculty to acquaint knowledge in reciprocal manner on recent advancements in Teaching / Learning Methodologies, Technological advancements and so on. A total of 10 lectures were delivered from 09 departments during 2014-15.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Evaluation reforms have been done by the University only. Under the new pattern, for theory papers, external spot valuation for 80 marks has been done by the University and for the remaining 20 marks internal evaluation is done by the respective departments at the college level.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

07

-

-

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	55	2.0	11.0	36.0	22.0	71.0
B.Com	90	6.7	26.7	44.4	-	77.8
B.Sc	131	11.5	28.2	10.7	1.5	51.9

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC guides all the departments in conducting their academic activities. It convenes a quarterly meeting with all staff members at the principal chamber to discuss the drawbacks and requirements of each faculty.
- At the end of academic year, IQAC conducts internal departmental audit to evaluate all the activities done by each department.
- At the principal chamber, academic activity register has been kept to enter the day wise activity of each department as soon as their activity is over.

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	-
HRD programmes	05
Orientation programmes	01
Faculty exchange programme	02
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	24	12	01	-
Technical Staff	01	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC circulated the MRP guidelines of UGC, explained about the scheme to all faculty members and motivated to apply for it. Presently, One **Minor** (Telugu dept.) and One **Major** (Hindi dept. Rtd.) Research projects have been completed. During 2014-15 two Minor Research projects are submitted to UGC. One Minor Research Project is sanctioned (Jan 2015) for Physical Education department.
- The IQAC also encouraged all the staff members to pursue their PhDs /MPhils through part time or through FDP. At present, five faculty members have registered for their PhD on part time basis and two faculty members have applied for Teacher Fellowship to pursue their PhD through FDP.
- All the faculty members are encouraged to participate and present papers in State/ National / International seminars and guided to organise such seminars and workshops. During 2014-15, a total of 60 papers were published in various National and International seminars / conference proceedings. This was the highest number during the last five years.
- All the students are encouraged to pursue their study projects and so a total of 49 projects have been completed by the students from 13 departments during 2014-15. This was the highest number during the last five years.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	-	-	-
Outlay in Rs. Lakhs	5,67,800	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	01	01
Outlay in Rs. Lakhs	-	-	1,02,500 (Jan 2015)	65,500

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	01	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2yrs	UGC	8,36,800	5,67,800
Minor Projects	21months	UGC	70,000	65,500
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	02	-	9,06,800	6,33,300

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the Institution	Level	International	National	State	University	College
Number	-	01	-	-	-	
Sponsoring agencies	-	NAAC	-	-	-	

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="04"/>
National level	<input type="text" value="16"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="10"/>		
NCC	<input type="text" value="13"/>	NSS	<input type="text" value="06"/>	Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. A total of 80 NSS volunteers participated in Beach Cleanup programme at Vakalapudi beach on the occasion of '**International coastal cleanup**' day on dt: 20.09.2014.
2. NSS Volunteers collected **Rs: 4,500/-** (Rupees: Four thousand and five hundred only) and donated to a **cancer patient** on dt: 10.11.2014.
3. NSS Volunteers with all the students and staff members inaugurated an innovative charity programme called '**Donate a Handful of Rice**' on dt: 18.11.2014.

4. NSS Units organized '**Swachh Bharat**' programme in collaboration with 'Aacharana', a Non Governmental Organization on dt: 23.11.2014.
5. The College NSS Units organized '**Blood grouping & Blood Donation Camp**' on dt: 25.11.2014. Blood grouping done for 400 students. 50 students and 02 staff members voluntarily donated blood to Red Cross Society.
6. NSS Units conducted '**AIDS Rally and Community awareness campaign**' by distributing pamphlets on HIV-AIDS, its causes, prevention and care on dt: 01.12.2014.
7. The department of history launched a Community upliftment programme called '**Helping Hands**' on dt: 19.11.2015. Students and Staff extended their financial contribution voluntarily.
8. The department of History organized a rally on '**use of clay idols**' for Ganesh chaturthi on dt: 26.08.2014. A total of about 400 students participated in the rally.
9. Women empowerment cell organized an awareness programme on '**Domestic violence and Women rights**' on dt: 10.09.2014. A total of about 800 students got benefitted from the programme. The President of Lions club, Kakinada, acted as resource person for this event.
10. Women empowerment cell organized '**Legal Awareness**' programme on dt: 06.01.2015. A total of 900 students were participated in the programme. Additional Judicial Magistrate and Special Judicial first class Magistrates were acted as resource persons.
11. Women empowerment cell organized '**Women's Day programme**' on dt: 12.03.2015. Smt. L. Sheshu kumari, former HRD, NFCL, Kakinada and Smt. V. Veera Lakshmi Devi, renowned writer were acted as resource persons.
12. Women empowerment cell organized Essay writing event on '**Violence against Women – Measures to be taken**' on dt: 17.09.2014.
13. The department of Physical education with NCC Students organised a Rally on '**World Earth Hour**' on dt: 29.03.2015.
14. The department of Physical education with NCC Students organised a Rally on '**Drug abuse and illicit Drug Trafficking**' on dt: 26.06.2015.
15. The department of Home Science conducted an awareness programme on '**Anti Ragging**' on dt: 14.07.2014.
16. The department of Chemistry organised student initiated activity on '**Plastic free Campus**' on dt: 01.12.2014.
17. The department of Home science organized '**Nutrition week celebrations**' at Yella vari street, Kakinada, on dt: 04.09.2014. A total of 100 students and 25 People got benefitted by this programme.
18. The department of Botany organized an extension programme on '**Exploration of Agricultural Methods in Rice Fields (Oryza Sativa)**' at Vakada, Kongodu and Karapa villages on the dates

25.09.2014, 26.09.2014 and 27.09.2014 respectively. A total of 100 Students participated in the programme and about 120 Farmers from these villages got benefitted by this programme.

19. The department of Botany organized an awareness drive on '**Medicinal Plants**' inside the College campus and surrounding areas on dt: 07.01.2015. A total of 70 Students participated in the exercise.

20. The department of Telugu organised a literary extension programme on '**Adult Education**' at Golilapeta, Kakinada, on dt: 18.01.2015. Eight Students participated in the activity and 08 People got benefitted due to this programme.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1763.28sqm	-	-	1763.28sqm
Class rooms	11	-	-	11
Laboratories	08	-	-	08
Seminar Halls	01	-	-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	03	12	UGC	15
Value of the equipment purchased during the year (Rs. in Lakhs)	-	23,11,176/-	UGC	23,11,176/-
Others	-	-	-	-

4.2 Computerization of administration and library

Office automation and library automation has been done with UGC Fund

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	34,538	7,84,463	3093	4,79,288	34,586	12,63,751
Reference Books	1409		-	-	1409	-
e-Books	-	-	-	-	-	-
Journals	24	720	109	3740	133	4460
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	53	-	-	-	140	-
Others(specify) (Physical Edn.& Encyclopaedias)	39	13870	-	-	39	13870

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	100	03	15	-	-	01	18	-
Added	05	-	-	-	-	01	-	-
Total	105	03	15	-	-	02	18	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Internet connection has been given to 15 departments and it has been accessed to all the Students and Staff.
- The Department of Computer Science has been extending its support to train staff and students on basic Computer knowledge.

4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	-
iii) Equipments	17,500/-
iv) Others	-
Total :	17,500/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- In addition to library facilities, the IQAC has been putting efforts to establish an **e-class** room which is under process.
- IQAC has been giving awareness on Student **support services available at the campus** viz., Hostel facility, Canteen facility, Health centre, Field / Industrial visits, Yoga classes, Martial arts classes etc.,
- Special training to the students to face **campus interviews** through JKC.
- **Career Guidance Cell** has been in active operation in the Campus. During 2014-15 a total of 07 Seminars on Career Guidance have been given to the Students by 05 Departments.
- New NCC Army unit is established during the academic year 2013-14 jointly with Intermediate Students. However, **a separate NCC wing** exclusively for the benefit of undergraduate students has been established during 2014-15.
- The existing **infrastructural facilities of sports and games** are made available to all the students. Moreover, Students are constantly encouraged to participate more at University / State / National level events. During the year 2014-15 **Kum. K. Durga Bhavani** of II B.Sc (M.P.C) clinched **Athletics overall Championship** at the **Yuvatarangam State level meet** held at Anantapur on dt: 29.11.2014. Moreover, Kum. K. Durga Bhavani and her team **also got 3rd place in the Kabbadi** Yuvatarangam State level meet held at GDC Salur, Vizianagaram, on dt: 19.11.2014.
- Each department is advised to give **coaching for P.G entrance** and other competitive examinations. Following this, a total of **33 students** from 11 departments (Viz., Telugu-01, English-02, History-03, Economics-02, Commerce-04, Mathematics-01, Physics-02, Chemistry-04, Botany-08, Zoology-02, Home science-04) got benefitted by joining **P.G Courses**.

5.2 Efforts made by the institution for tracking the progression

- Regular Class work and strict vigil to attendance.
- Daily assignments and slip tests.
- Conduct of Monthly Unit tests, internals, Quarterly, Half yearly and Pre-final exams.
- Identifying slow learners and failed candidates and conducting remedial classes during zero hours.
- Organising student seminars, quiz and elocution competitions for advanced learners and sending them for intercollegiate competitions through DRC (District Resource Centre).
- Compulsory watching to MANA TV lessons telecasting by CCE, Hyderabad.
- Created special interest and competitive spirit among the students by establishing Proficiency and Endowment prizes to those students who excels in studies.
- Quick response and swift action on student related issues and institutional developmental schemes through Staff council, CPDC and advisory committees.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1128	-	-	-

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	-	-		1128	100

No	%
1128	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
150	450	65	496	-	1161	128	428	41	531	-	1128

Demand ratio: 1:2

Dropout %: 2.5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Eleven departments gave PG Entrance coaching to final year outgoing students. a total of **33 Students** from 11 departments (Viz., Telugu-01, English-02, History-03, Economics-02, Commerce-04, Mathematics-01, Physics-02, Chemistry-04, Botany-08, Zoology-02, Home science-04) got benefitted by joining **P.G Courses**.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

- **Tutor – Ward Counselling** is in operation for monitoring student progress.

The following Depts. organized various programmes on Career Guidance programmes. They stressed upon the importance of career building, career planning, goal setting, various employment opportunities in different sectors and qualifications required interview skills etc.

- The Dept. of Botany has conducted a Seminar on **career guidance** to the students of Botany on **Web designing** from dt: 12.11.2014 to 15.11.2014.
- The Dept. of Economics organized a programme on **‘Career in Police Dept. & Traffic Rules’** with DSP, Kakinada City, on dt: 19.11.2014. The same Dept. also organized another programme on **‘How to get Opportunities in Software’** on dt: 12.02.2015.
- The Dept. of Commerce organized an awareness programmes on **‘Various Financial Plans and Opportunities in Banking Sector’** and **‘Practical Implementation of accounting practices in Business’** on dt: 09.07.2014 and 22.02.2015 respectively.
- The dept. of Chemistry organized career guidance programmes on **‘How to appear for Competitive Exams’** and **‘P.G. / other entrance exams’** on dt: 21.11.2014 and 29.01.2015 respectively.
- The Dept. of History organized an **‘awareness programme on P.G Courses’** on dt: 04.03.2015.

No. of students benefitted

100

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	278	58	17

5.8 Details of gender sensitization programmes

The Department of Commerce organized an awareness programme gender sensitization on dt: 19.11.14. The focus was on **‘Gender Equality and Behavioural Change’**.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	488	6,38,024
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ 03 (Minor) _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

“A man’s education being an education of an individual,

But, a woman’s education being an education of a family”

Mission:

- To work for the cause of Higher Education for Women,
- Providing quality education and developing employability skills to Women students from various sections of the Society, in particular, the Rural and the Marginalized sections,
- Imparting Regular training to build up Competitive spiritedness, to face challenging tasks and to achieve for self sustenance of among the Women Students that fulfils the expectations and dreams of Stakeholders.
- To foster the credentials of Unity & Discipline, and secular values to shape our students as good citizens and extend their hand in the process of the Development of our Nation.

6.2 Does the Institution has a management Information System

Office automation has been done during 2014-15

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The institution has been followed the Curriculum designed and developed by the affiliating University.

6.3.2 Teaching and Learning

The institution has followed the academic calendar of the affiliating University. As per the University calendar, each department prepares an academic action plan and accordingly each faculty member prepares a month wise Teaching plan and Synopsis. Primarily, the teaching method is Lecture method only. In addition, teaching is done through OHPs, PPTs, models and charts. Interactive session takes place as soon as the topic is over. Syndicate method and project based learning do exist. For new and advanced topics invited guest lectures, Seminars and workshops have been conducted with experts in the field. Moreover, class seminars, group discussions; debates are common for every month. Communication skills, employability skills are improved through JKC. MANA TV lessons telecasted by CCE have been regularly followed. Reference books, Magazines, CDs, DVDs, journals are made available for both students and staff in the main library as well as in the departmental libraries.

6.3.3 Examination and Evaluation

The college has been followed the annual pattern of examination as designed by the University. With effect from 2013-14, the 100 marks theory paper has been divided into 80 marks for external (by University) and 20 marks for internal evaluation (by respective departments). Under this annual pattern also continuous evaluation has been followed internally by giving daily assignments, conducting slip tests, two unit tests, quarterly, half yearly and Pre-final examinations.

6.3.4 Research and Development

- **The ongoing UGC Sponsored research projects are:** One **Minor** Research Project (MRP) has been completed and submitted to UGC during 2014-15 by Dr. D. Krishna Gayathri, Lecturer in Telugu and One **Major** Research Project (MRP) has been carrying out by Mrs.P.Prabhavathi, Lecturer in Hindi (Rtd) under the financial assistance of UGC. Two faculty members have applied for Minor Research Projects and so one Minor Research Project has been sanctioned by UGC for the Dept. of Physical Education.
- Five faculty members have registered for PhD under part-time basis.
- Two Faculty members are applied for UGC-FDP Teacher Fellowship to pursue PhD.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The total carpet area of the Central library is 4992 Sq. Ft. The numbers of departmental libraries are 16. The average carpet area of departmental libraries is 60 Sq. Ft. The seating capacity of central library reading hall is 75. The total number of text books in the library is 34586. During the academic year 2014-15, a total of 3093 text books are purchased for Rs: 4,79,288. The total numbers of reference books are 1409. The total numbers of journals are 133. There are 53 CDs & DVDs, and other books viz., encyclopaedias and sports books are 39. Automation and computerisation of library has been done during 2014-15. The library is equipped with a computer, a photocopy machine and reading facilities.

6.3.6 Human Resource Management

- Broadly, the central decision making authority on Recruitment, Selection and Introduction of Personnel is the Govt. of A.P through its executive organ CCE (Commissionerate of Collegiate Education), Hyderabad. However, at institutional level the important administrative decisions of staff council, various committees and IQAC are placed before the CPDC (College Planning and Development Council) for its approval.
- Moreover, the College Staff Council, IQAC and CPDC makes and executes its decisions at the Institution level within its boundaries viz., in the aspects of Institutional Planning, Personnel administration, Training and development of Staff and students, performance monitoring and reward management, Talent hunting ,Student career planning etc.,
- Faculty development is done through Orientation Courses, Refresher courses and other training programmes.
- Tutor – Ward Counselling is in operation for monitoring student progress.
- Student’s Union opinion has been taken on important decisions.

6.3.7 Faculty and Staff recruitment

- The faculty and staff recruitment is done by the Govt of A.P through APPSC (Andhra Pradesh Public Service Commission) and also through promotions and transfers. However, the vacant posts are engaged with Contract, Guest faculty and outsourcing staff.

6.3.8 Industry Interaction / Collaboration

As per the academic action plan each department organizes field trips and industrial visits.

- During 2014-15 the Department of **Commerce** entered into **MOU** (Memorandum of Understanding) with Coastal Prosoft Pvt. Ltd, Kakinada, to provide training facility for the Govt. of India Sponsored Diploma courses viz., Advanced Diploma in Software Technology (**ADST**) and Diploma in PC Hardware & Networking (**DPCHN**). The Ministry of Social Justice & Empowerment, Government of India provides training stipend (Rs: 1,500/-per month) to the SC / OBC Students of B.A/B.Sc/B.Com Courses. The Training Certificates would be issued by **ECIL** (Electronic Corporation of India Limited), Hyderabad. A total of 36 Students from this College underwent training in DPCHN (3 Months duration) and ADST (6 Months duration) during 2014-15.
- During 2014-15 the Department of **Chemistry** organized an industrial trip and visited **Coromandel Fertilizers International Pvt. Ltd**, Vakalapudi, Kakinada, on dt: 03.02.2015.
- The Department of **Botany** organized a field trip and visited Vanantharam Herbal Medicine Research Centre, **Addateegala Forests**, on dt: 24.01.2015.

- The Department of **Commerce** organized an Industrial trip and visited **Visakhapatnam Steel Plant** on dt: 24.01.2015 & 25.01.2015.
- The Department of **Home Science** organized a Study Tour on dt: 27.01.2015 & 28.01.2015 and visited **Dr. YSR Horticultural University** and KVK Venkataramanagudem.
- The Department of **Zoology** organized a field trip and visited **SIFT** (State Institute of Fisheries Technology) on dt: 03.12.2014.
- The Department of **History and Economics** jointly organized a field trip and visited **A.S.P. Archaeological Museum, Kakinada**, on dt: 21.10.2014.

6.3.9 Admission of Students

Admission process is open, transparent and made on merit basis. Government / University norms are followed in selections. There is no specific cut off mark in the selection procedure. Admissions are made for Conventional, Self finance and Vocational courses. Reviews are made at every step to see the entire process transparent and tact in projecting the procedural values in selecting the candidates.

6.4 Welfare schemes for

Teaching	• Staff club and Govt. Health scheme
Non teaching	• Govt. Health scheme
Students	• Welfare Scholarships, Health insurance, Proficiency and Endowment prizes for meritorious students. • Merit Scholarships from Charities and Indira Kranthi Scholarship from the Government.

6.5 Total corpus fund generated

Rs: 50,000/-

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	IQAC
Administrative	Yes	RJD	Yes	Staff

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Presently, annual pattern of examination has been followed by the University. With effect from 2013-14, the 100 marks theory paper has been divided into 80 marks for external (by University) and 20 marks for internal evaluation (by respective departments).

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Autonomy proposals have been sent by the college to acquire autonomy status. On dt: 12.08.2014 and 13.08.2014 UGC Joint Expert Autonomy Committee visited and inspected the college and evaluation has been done. Fresh Autonomy Status has been conferred by UGC to the College w.e.f. 2015-16 onwards.

6.11 Activities and support from the Alumni Association

- The first meeting for the Alumni Association for the year 2014-15 was held on 25.07.2014 in Principal's Chamber. The main agenda was on enrolling Alumna Members, Collecting contribution from the Alumna and Executive body formation.
- The second meeting was held on 12.08.2014. The Alumna members interacted with the UGC Joint Expert Committee for Autonomous visited the college on 12.08.2014 & 13.08.2014.
- The third meeting was held on 12.11.2014. On this day the Alumna discussed on enrolling old Students, the matters related to executive body formation, preparation of model by laws and registration.
- The fourth advisory body meeting for Alumni Association was held on 31.01.2015 for enrolling old students, registration of Alumni Association as A.S.G.W.C.O.S.A (Annaram Satyavathidevi Government Womens College Old Students Association).

6.12 Activities and support from the Parent – Teacher Association

Parent –Teacher Association is established in the College. A parent –Teacher meeting was held on 05.08.2014. The outcome of the meeting was that the opinion of Parents regarding the Autonomy status of the College was obtained. Parents expressed their doubts regarding Autonomy and gave some suggestions. Majority of the Parents gave positive opinion on Autonomy. Parents and Teachers exchanged and expressed their views and concerns about the Students.

6.13 Development programmes for support staff

- The support Staff are constantly encouraged to pursue their higher studies through part-time / distance education mode.
- Training has been given to the support staff on basic computer operations by the computer science department.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The campus has been made clean and green with the help of NSS volunteers, Students, Staff and municipality department.
- First Saturday of Every Month **Clean and Green programme** (Swachh Bharat) has been organised by Eco-club with all the Students and Staff for one hour to remove waste material, thorny bushes etc,
- Class rooms and laboratories are made clean and have been put in order.
- Usage of **paper glass** in the campus has been practiced.
- **NSS Units** are putting special efforts to mobilize all the departments to continue **plantation programme** in the campus to make the campus clean and green.
- The separated dry and wet garbage and dried up bushes have been removed with the help of Municipality department.
- Eco-club organized a Seminar on **‘Protection of Ozone Layer – Threats and Challenges’** on dt: 15.09.2014. A total of 38 Students actively participated in the Power point and Poster presentations. Eco-club also organized a Public Rally on **‘Do’s and Don’ts to protect Ozone Layer’**.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Following are the various innovative practices have been followed in our college during the academic year 2014-15.

- **Public Address System** has been established to all the class rooms, laboratories and departments.
- Taking **feedback** from the students at regular intervals to check the abilities of faculty.
- Introducing **faculty forum** to enable the staff to share their knowledge.
- Consolidating **API Scores** of each lecturer after thorough scrutiny of individual records.
- **Internal audit** of all the departments on departmental records.
- The CCE has been placed the College under '**The Institutions Grooming for CoE (Centre of Excellence) Status**'.
- **Fresh Autonomy Status** has been conferred to the College w.e.f. 2015-16 onwards.
- **College Website** is created. Personal and departmental information has been kept up to date in the website.
- The department of computers organizes an **exhibition** to create awareness on net banking, how Internet works, e-Commerce, virus and antivirus, e-mail creation, web searching and downloading and even on robotics (Artificial Intelligence) as it is the need of the day.
- **Office Automation** and **Library Automation** have been done during 2014-15.
- Establishment of an **e-class room** is in process.
- **Solar panels** for UPS with a power capacity of 10KV have been established for Administrative block, JKC and Physics blocks during 2014-15.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

ANNEXURE-I Attached

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

ANNEXURE-II Attached

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

With the active participation of eco-club some important awareness programmes have been organised:

- “Usage of polythene bags – Bane to the environment” – Eco-club
- “Usage of Clay Idols – Boon to the Environment” – Chemistry Department
- “ Biodiversity” - Chemistry Department
- Campus “Botanical Garden” developed – Botany Department

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT ANALYSIS

STRENGTHS:

- Very popular Women’s College in the entire district serving for the marginalized sections of the Rural Women for the past five decades.
- Good Student Enrolment and Good Academic results.
- Well qualified and ELF trained staff works with commitment and team spirit. State Govt. Sponsored MANA TV, JKC and Language lab offering skill based training.
- A college Attached Hostel (CAH) and a Student Managed Hostel (SMH) within the campus.
- MOU with a Govt. unit VIKASA and other NGOs for Campus Recruitment.

WEAKNESSES:

- Lack of Sufficient Physical Infrastructure for Class rooms and Laboratories.
- Restricted Programme Options and lack of Research facility.
- Shortage of Permanent Faculty in certain Departments.
- Unable to spare more time on Research and other value added programmes as major share of workload involves Class work and the Institution runs for full day sessions (i.e.10 AM-5PM)
- Limited use of ICT

OPPORTUNITIES:

- Implementation of semester system with continuous evaluation through autonomy.
- Starting of new need based UG and PG Programmes.
- Starting of women related self employment certificate courses.

THREATS / CHALLENGES:

- Student dropouts before the completion of their Graduation.
- Poor Attendance and Marriage settlements owing to Illiterate Rural backdrop.
- Empowering Women students to meet global challenges.

8. Plans of institution for next year

IQAC-FUTURE PLANS: 2015-16

- Making preparations to introduce new need based UG courses and PG courses viz., M.A (Telugu), M.A (History), M.A (Sanskrit), M.A (Economics) etc.
- Meticulous Curriculum design and Shift into Semester system as the College has been conferred with fresh Autonomy Status w.e.f. 2015-16.
- Continuous preparations for NAAC Reaccreditation.
- More stress on higher progression and employment oriented activities to equip employability skills among the students to compete in the global market.
- Motivating all the staff members to apply for UGC Major as well as Minor research projects.
- Encouraging staff members to enrol for M.Phil / Ph.D Programmes.
- To apply for organizing state / National seminars and workshops in the college.
- Planning for subscription of more National / International Journals and membership in reputed National / International Associations.
- Sending Proposals to various agencies like UGC and local organizations to meet the infrastructural facilities of the college.
- To curtail dropout rate and to motivate the students to pursue their studies.
- Steps to strengthen NSS & NCC units to compete at National / International level.
- Planning to collaborate with other academic institutions and industries.
- Strengthening and establishing the existing prizes like Endowment, Proficiency etc to encourage the students.
- To strengthen PTA (Parent Teacher Association) and Alumni Association for the benefit of the students.
- Conduct of community awareness programmes for empowering girl students.

ANNEXURE - I

A.S.D. GOVT. DEGREE COLLEGE FOR WOMEN (AUTONOMOUS)

ACADEMIC CALENDAR: 2014-15

S.No	Activity	Date/Week	Remarks
JUNE/JULY			
1	Re-opening day / Commencement of classes for II & III year	17.06.2014	
2	Commencement of classes for I year	01.07.2014	
3	Review meetings at different levels	I week	Review of Academic, Administrative and financial aspects
4	Orientation for first year students	I week	College activities, facilities, certificate / add-on courses, youth festival, RRC, NCC& NSS etc.
5	Bridge classes	01.07.2014 to 08.07.2014	
6	Anti-Ragging Activities	II Week	
7	Class Representatives Meeting	II Week	
8	Medical camp	II Week	Conducted in collaboration with Denty's hospital
9	Commencement of student centric activities	III Week	Class room seminars, Study projects, field trips, competitions etc.
10	Vanamahotsavam	III Week	
11	IUFF	IV Saturday	Submission of soft copies of published research papers to O/o CCE & participation in video conference
AUGUST			
12	Review meetings at different levels	I week	Review of Academic, Administrative and financial aspects
13	Parent – Teacher Meeting	I week	Parents meet the proctors/teachers
14	Scholarships	II Week	Issue of Scholarship application forms
15	I Unit examinations	III Week	Conduct of examinations and recording of marks in the proforma provided
16	Add-on / Certificate Courses	Last week	Starting of Add-on / Certificate Courses

17	DCEDRC	Last week	II Meeting
18	Career counseling programmes	Last week	Display of notifications on college wall magazine & guidance for application
19	IUFF	IV Saturday	Submission of soft copies of published research papers to O/o CCE & participation in video conference
20	Independence Day celebrations / Academic festival 2014-15	15 th August	Conduct of related activities / Presentation of awards at college level to toppers in Academics (subject wise & group wise) at college level
21	Women's Equality Day	26 th August	Conduct of related activities by WEC
22	Telugu Bhasha Dinotsavam	29 th August	Conducted on 03.09.2014
SEPTEMBER			
23	Review meetings at different levels	I week	Review of Academic, Administrative and financial aspects
24	Academic festival 2014-15	I Week	Presentation of awards to district level toppers in Academics (subject wise & group wise)
25	Teacher's Day	05 th September	Celebration of Teachers Day
26	Teacher evaluation process	II Week	Collection of feedback, analysis & documentation for academic audit
27	International literacy Day	08 th September	Conduct of related activities
28	student centric activities	III Week	Class room seminars, Study projects, field trips, competitions etc.
29	Hindi Divas celebrations	22 nd September	Literary competitions
30	NSS Day	24 th September	NSS activities
31	IUFF	IV Saturday	Submission of soft copies of published research papers to O/o CCE & participation in video conference
32	II Unit examinations	Last Week	Conduct of examinations and recording of marks in

			the proforma provided
OCTOBER			
33	Review meetings at different levels	I week	Review of Academic, Administrative and financial aspects
34	Dasarah Holidays	01.10.2014 to 07.10.2014	
35	Principal evaluation	I Week	Collection of feedback and redressal of grievances
36	Projects Display Day (College/District level Exhibition on DRC Platform)	I Week	Display of Research, study projects and achievements. Submission of student study projects to CCE along with the photocopy of the feedback
37	Quarterly examinations	13.10.2014 to 18.10.2014	Conduct of examinations, ensure student attendance and recording of marks
38	Consumer awareness programmes	III Week	Intercollegiate / Interdepartmental activities
39	IUFF	IV Saturday	Submission of soft copies of published research papers to O/o CCE & participation in video conference
40	National Integration Day	31 st October	Conduct of related activities
NOVEMBER			
41	A.P. Formation Day	1 st November	Celebrating the Day
42	Review meetings at different levels	I week	Review of Academic, Administrative and financial aspects
43	Special training classes on placement drives	I Week	In view of companies visit to colleges for recruitment, special training to students on placement procedures
44	DCEDRC	II Week	III Meeting District level sports meet & cultural competitions
45	National Education Day	11 th November	Conduct of related activities
46	Children's Day	14 th November	Conduct of related activities
47	National Library Week	14 th to 20 th Nov	Organize programmes

			to include reading habits; assignments to encourage students visit libraries and use the resources to the maximum extent
48	Handful of Rice programme	18.11.2014	Collected rice will be supplied to very poor and old age homes
49	Youth festival	III Week	State level sports meet at different identified centers of the state
50	Swachh Bharat	22.11.2014	Campus cleaning
51	Blood Donation camp by Rotary club	25.11.2014	About 100 students & staff members donated the Blood
52	DRC One Day Seminar on Employability skills	27.11.2014	150 students benefitted
53	IUFF	IV Saturday	Submission of soft copies of published research papers to O/o CCE & participation in video conference

DECEMBER

54	AIDS Day	1 st December	Red Ribbon Club(RRC) conducted AIDS awareness rally in collaboration with district officials
55	Review meetings at different levels	I week	Review of Academic, Administrative and financial aspects
56	Anti-Corruption Day	09 th December	Pledge by all students & Staff
57	National Chemistry Day	10 th December	Invited Talk & Competitions/ presentations
58	Human Rights Day	10 th December	Conduct of related activities
59	University examinations	II Week	Submission of examination forms
60	Remedial Classes-I	15.12.14 to 23.12.14	
61	Half Yearly Examinations	15.12.14 onwards	
62	IQAC National Seminar	18.12.2014	By IQAC Unit
63	National Consumer Day	24 th December	Competitions, awareness programmes & departmental activities
64	Christmas Holidays	24.12.14 to	

		26.12.14	
65	JKC Training	Last Week	Commencement of JKC special batch training
66	IUFF	IV Saturday	Submission of soft copies of published research papers to O/o CCE & participation in video conference
JANUARY			
67	Review meetings at different levels	I week	Review of Academic, Administrative and financial aspects
68	JKC & Career Guidance Cell	I Week	Organizing Job fairs & Campus drives
69	Pongal Holidays	10.01.15 to 18.01.15	
70	National Youth Day	12 th January	Celebrating the Day
71	National Voters Day	25.01.2015	Organize programmes to sensitize students on exercising the franchise
72	Republic Day	26 th January	Celebrating the Day
73	Pre-final Examinations	27.01.15 onwards	
74	Alumni Annual Meet & College Annual Day	31.01.2015	
75	IUFF	IV Saturday	Submission of soft copies of published research papers to O/o CCE & participation in video conference
76	DCEDRC	Last Week	IV Meeting
FEBRUARY			
77	Review meetings at different levels	I week	Review of Academic, Administrative and financial aspects
78	Remedial Classes-II	02.02.15 to 10.02.15	
79	Last date of Instruction	13.02.15	For II & III Year
80	Last date of Instruction	28.02.15	For I Year
81	Practical Examinations	14.02.15 to 28.02.15	
82	Antarjaatiya Matru Bhasha Dinotsavam	21 st February	Celebrating the Day
83	JKC & Career Guidance Cell	III Week	Organizing Job fairs & Campus drives
MARCH			
84	Review meetings at different levels	I week	Review of Academic, Administrative and financial aspects
85	Budget Utilization	I week	Submission of all bills to DTO
86	International Women's Day	08 th March	Conduct of related activities

87	Last date for submitting the attendance particulars to the University along with condonation fee	07.03.2015	
88	Commencement of Theory Exams	12.03.2015 onwards	
89	Stock Verification	Last Week	Stock verification of Laboratories and libraries
Commencement of Summer Vacation		19.04.2015 to 15.06.2015	
Reopening Day for the next academic year		16.06.2015	

**A.S.D.GOV.T. DEGREE COLLEGE FOR WOMEN, KAKINADA
(Re-Accredited with 'B' Grade by NAAC)**

INSTITUTIONAL ACTION PLAN – 2014-15

S.NO	CATEGORY	ACTIVITY PROPOSED	TENTATIVE TIME	EXPECTED OUT COME	REMARKS
I	CURRICULAR ASPECTS				
1	Starting P.G.Courses	Introduce M.Com, M.A(Tel) and M.A (Hist)Course	2015-16	Providing P.G Course for girls in the Govt Women's College in this District	M.Com Sanctioned w.e.f. 2015-16
2	Need based add-on Courses	Certificate Courses	2014-15	Skill enhancement and additional qualification to the students	06 Certificate Courses completed by 06 Depts.
II	TEACHING , LEARNING & EVALUATION				
1	Personality Development of the Students	Inter collegiate Student Seminar	2014-15	Enhancement of Communication Skills and Confidence	
2	Creating better teaching Learning Environment	E-Class Rooms	2014-15	Providing ICT enabled technology for batter teaching learning experience	
3	Optimal use of ICT based technology	ICT based teaching	2014-15	Enhancement of Knowledge	
III	RESEARCH,CONSULTANCY & EXTENSION				
1	Upgrading Teachers Knowledge	Membership in concerned academic associations by lecturers	2014-15	Research orientation & Consultations	
2	Establishment of linkages with Industries	Linkages with Industry/Firms/Concerns	2014-15	Strengthening the employment skills and opportunities	
3	Paper presentations in Seminars	Paper presentations in Seminars	2014-15	Knowledge enhancement and up gradation	

4	Up gradation of Professional Skills	Registration of Ph.D	2014-15	Professional advancement	
5	Community outreach	Extension activities	2014-15	Involvement of students in community services	
IV	INFRASTRUCTURE & LEARNING RESOURCES				
1	Use of Renewable Energy resource	Installation of Solar Panels	2014-15	Self-sufficiency in power- Reduces power bill- Eco friendly	
2	Physics Lab(1)	Physics Lab(1)	2014-15		
3	Chemistry - lab-(2)	Chemistry - lab-(2)	2014-15		
4	Botany Lab-(1)	Botany Lab-(1)	2014-15		
5	Class room(30)	Class room(30)	2014-15		
6	Library(1) Building	Library(1) Building	2014-15		
7	Physical Education (1)	Physical Education (1)	2014-15		
8	IQAC Room	IQAC Room	2014-15		
9	Examination cell	Examination cell	2014-15		
10	Mathematics Lab	Mathematics Lab	2014-15		
11	Home Science Lab(3)	Home Science Lab(3)	2014-15		
12	Girls Waiting rooms (2)	Girls Waiting rooms (2)	2014-15		
14	Staff room(9)	Staff room(9)	2014-15		
15	Governing Body meeting Room (1)	Governing Body meeting Room (1)	2014-15		
V	STUDENT SUPPORT & PROGRESSION				
1	Enrich understanding	Question Banks	2014-15	Better Results	
2	Self-defence for girls students	training in Marshal Arts	2014-15	Developing Self Confidence and Self Employment skills	
3	Promotion of Self-Employment	Training in Crafts	2014-15	To improve Self employment skills	
4	Student Progression	Compulsory student project to all Final year students	2014-15	Knowledge and research skill enhancement	
VI	GOVERNANCE & LEADERSHIP				
1	To ensure student regularity	Monthly attendance display	2014-15	increase student attendance	
VII	INNOVATIVE & BEST PRACTICES				
1	To Excel in Competitive Exams	G K Club	2014-15	Employment to Students	
2	Eco friendly programme	Development of green house	2015-16	Environmental protection	

ANNEXURE – I(a)
A.S.D.GOV.T. DEGREE COLLEGE FOR WOMEN, KAKINADA
(Re-Accredited by NAAC with ‘B’ Grade)
EXECUTION OF INSTITUTIONAL ACADEMIC ACTION PLAN
DEPT. WISE ACTIVITIES PROPOSED / CONDUCTED: 2014 - 15

Dept	S.No	ACTIVITY				Name of the Faculty Conducted
		Proposed Activity	Month	Activity Title/ Topic Conducted	Date(dd/m m/yy)	
TELUGU	1.	Literary Talk by Students at Aaswadana Sahiti Samithi	May	Sumathisatakam Saamajikata	24-05-2014	DKG,KM,KSN
	2.	Literary Talk by Students at Aaswadana Sahiti Samithi	July	Vemasahityam	27-07-2014	DKG,KM,KSN
	3.	Essay Writing, Elocution Competition conducted	July	International Population Day	11-07-2014	DKG,KM,KSN
	4.	Training Programme of Samskruta Pancha Kavyas & Town level competitions (8 days training programme)	August	“Surabharathisowrabham”- Conducted by Aaswadana Sahiti Samithi- 15 students attended	03-08-2014 to 23-11-2014	DKG,KM,KSN
	5.	Songs and Elocution competitions	August	Independence Day	13-08-2014	DKG,KM,KSN
	6.	Debate	August	Mahilalaku Udyogamavasarama	24-08-2014	DKG,KM,KSN
	7.	Elocution, Poetry Recitation competitions, Padyala Toranam by students- Guest Lecture	September	Maathrubasha Dinosthawam	03-09-2014	DKG,KM,KSN
	8.	Certificate Course in Classical Dance	September	Certificate Course in Classical Dance	15-09-2014 to 15-12-2014	DKG,KM,KSN
	9.	THP Students attended Seminar & Submitted paper on Gurajada Sahityam at Ideal College, Kakinada	September	Gurajada Jayanthi	21-09-2014	DKG,KM,KSN
	10.	To Prepared students for Songs, Essay Writing and Mono Action for Town level, District level competitions	September	Town Level competitions in connection with NSS Day at P.R.College	24-09-2014	DKG,KM,KSN
	11.	Prepared students to participate town level competitions	October	Gandhi Jayanthi at Gandhibhavan	02-10-2014	DKG,KM,KSN
	12.	Quiz	October	History of literature	08-10-2014	DKG
	13.	Group Discussion	October	Neti Sthree Samasyalu	09-10-2014	DKG,KM,KSN
	14.	To aware public of Jagannaickpur area about Swatchha Bharath	October	Social Awareness Programme	21-10-2014	DKG,KM,KSN
	15.	Along with B.A students attended Archaeological	October	Field Trip	21-10-2014	DKG,KM
	16.	Competitions conducted in	November	Yuvatarangam	04-11-2014	DKG,KM,KSN

		Literary and Theater Events – College Level			to 05-11-2014	
	17.	Competitions conducted in Literary and Theater Events – District Level at Arts College	November	Yuvatarangam	18-11-2014	DKG,KM,KSN
	18.	Departmental Seminar	December	Feminism (Sthreevaadam)	06-12-2014	DKG,KM,KSN
	19.	Workshop on oriented study of poem- training programme-collaboration with Chilakamarthi Foundation	December	Oriented study of poem- Chilakamarthi Sahityam	08-12-2014	DKG,KM,KSN
	20.	Class Seminar	January	Sthree Naadu Nedu	20-01-2015	DKG,KM
	21.	Elocution competitions conducted	January	Republic Day Celebrations	24-01-2015	DKG,KM,KSN
	22.	Trained students for cultural activities	January	Cultural Activities Valedictory function	31-01-2014	DKG,KM,KSN
	23.	Project Work	January	1.Raakshasthewanni Samharidaam-Mahilanu Rakshidaam 2.Sahityarangamlo Sthrilakosam Krushichesina Kavulu 3.Sahityamlo Tittllu 4.Histroy of Literature - History of Language	2014-2015	DKG,KM,KSN KSN & KM
ENGLISH	1.	<u>Student Seminars</u> 1. Forgetting 2. On His having arrived at the age of Twenty Three 3. Mother Teresa 4. Laugh and be Merry 5. The Last Leaf	October August Sept August October	<u>Student Seminars</u> 1. Forgetting 2.On His having arrived at the age of Twenty Three 3. Mother Teresa 4. Laugh and be Merry 5. The Last Leaf	08.10.14 14.08.14 18.09.14 28.08.14 08.10.14	P. Sanjotha
	2.	<u>Group Discussion/ Debate</u> The role of Communication Skills in English in daily life	June/July	<u>Group Discussion/ Debate</u> The role of Communication Skills in English in daily life	30.06.14	P. Sanjotha
	3.	<u>Faculty forum</u> Modern Community and Cultural Ideology in Girish Karnad's Hayavadana	July	<u>Faculty forum</u> Modern Community and Cultural Ideology in Girish Karnad's Hayavadana	30.06.14	N. Lakshmi
	4.	<u>Student Study Project</u> 1.Shakespeare's Oft Quoted Lines 2.Phrasal Verbs 3.Biography & Works of O.Henry	October to Dec	<u>Student Study Project</u> 1.Shakespeare's Oft Quoted Lines 2.Phrasal Verbs 3.Biography & Works of O.Henry	14.10.14 to 20.12.14	P. Sanjotha
	5.	<u>Student Seminars</u> 1. The Last Leaf 2. Good Manners	October/N	<u>Student Seminars</u> 1. The Last Leaf 2. Good Manners	20.10.14	

		3. The Solitary Reaper 4. The Human Seasons 5. Mother Teresa	ov	3. The Solitary Reaper 4. The Human Seasons 5. Mother Teresa	20.10.14 20.10.14 21.10.14 21.10.14	N. Lakshmi
6.	<u>Debate</u> 1.Need for Humanitarians like Mother Teresa in the Present Society	Aug/Sept	<u>Debate</u> 1.Need for Humanitarians like Mother Teresa in the Present Society	25.08.14	N. Lakshmi	
7.	<u>Group Discussion</u> Importance of Listening Skills Importance of Personality in Life	Aug/Sept	<u>Group Discussion</u> Importance of Listening Skills Importance of Personality in Life	18.08.14 18.08.14	N. Lakshmi	
8.	<u>STUDY PROJECT</u> 1.Different Recipes – Translation (Telugu to English) 2.Historical Background in the poem Ozymandias 3.Religious and Superstitious Themes in Nissim Ezekiel’s The Night of the Scorpion 4.Learning Multiple Things through Comprehension	Sept to Dec 14	<u>STUDY PROJECT</u> 1.Different Recipes – Translation (Telugu to English) 2.Historical Background in the poem Ozymandias 3.Religious and Superstitious Themes in Nissim Ezekiel’s The Night of the Scorpion 4.Learning Multiple Things through Comprehension	15-09-14 22-10-14 14-11-14 08-12-14	N. Lakshmi	
9.	<u>Quiz:</u> 1.The Last Leaf 2.The Man in Black 3.Mother Teresa 4.The Night of the Scorpion	Sept/Oct	<u>Quiz:</u> 1.The Last Leaf 2.The Man in Black 3.Mother Teresa 4.The Night of the Scorpion	08.09.14 08.09.14 17.09.14 17.09.14	N. Lakshmi	
10	Essay writing	July	Essay writing	07.07.14	P. Sanjotha N. Lakshmi	
11	Poetry Recitation	Sept	Poetry Recitation	02.09.14	P. Sanjotha N. Lakshmi	
12	Calligraphy Competition	Sept	Calligraphy Competition	18.09.14	P. Sanjotha N. Lakshmi	
13	Role Play	Nov/Dec	Role Play	06.12.14	P. Sanjotha	

						N. Lakshmi
HISTORY	1	Quiz	July	General knowledge	16-7-2014	Y.S.Maha Lakshmi M.Vijaya Lakshmi
	2	Group Discussion	AUG	Women Empowerment	1-8-2014	Y.S.Maha Lakshmi
	3	Essay Writing	AUG	Your inspiring freedom fighter	13-8-2014	Y.S.Maha Lakshmi M.Vijaya Lakshmi
	4	Extn.Activity (Rally)	AUG	Use idols made of clay for Ganesh Chaturdhi	26-8-2014	Y.S.Maha Lakshmi
	5	Guest Lecture	Sept	Buddhist Sites in East Godavari Dist	10-9-2014	Y.S.Maha Lakshmi M.Vijaya Lakshmi
	6	Group Discussion	Oct	Employment for Women is a Boon or Bane	10-10-2014	Y.S.Maha Lakshmi
	7	Group Discussion	Oct	Social Evils	10-10-2014	M.Vijaya Lakshmi
	8	Quiz	Oct	General Knowledge	18-10-2014	Y.S.Maha Lakshmi
	9	FIELD TRIP	Oct	A.S.P.Museum Kakinada	21-10-2014	Y.S.Maha Lakshmi M.Vijaya Lakshmi
	10	Departmental Seminar	NOV	Swatch Bharat	13-11-2014	Y.S.Maha Lakshmi M.Vijaya Lakshmi
	11	Important Day	NOV	Nehru's 125 th Birth day celebrations	14-11-2014	Y.S.Maha Lakshmi
	12	Elocution	NOV	OUR NATIONAL LEADERS	14-11-2014	M.Vijaya Lakshmi Y.S.Maha Lakshmi M.Vijaya Lakshmi
	13	Introduce the Service Oriented Program	NOV	HELPING HANDS	19-11-2014	Y.S.Maha Lakshmi M.Vijaya Lakshmi
	14	Debate	NOV	Is Employment Essential for Women	21-11-2014	Y.S.Maha Lakshmi
	15	Guest Lecture	Dec	Women Rights	10-12-2014	Y.S.Maha Lakshmi M.Vijaya Lakshmi
	16	Career Guidance	Jan	How to prepare P.G	04-03-2015	Y.S.Maha

				Entrance Test		Lakshmi M.Vijaya Lakshmi
	17	Debate	NOV	problems of women - Solutions	26-11-2014	M.Vijaya Lakshmi
ECONOM ICS	1	Quiz	June	General knowledge	27-6-2014	Capt.M.Sreeramul u
	2	Bridge course	July	Fundamentals of subjects	8/7/2014to 19/7/2014	Capt.M.Sreeramul u
	3	World population day	July	World population day	11-7-2014	Capt.M.Sreeramul u V.D.V.Vijaya Lakshmi
	4	Extn.Activity (Rally)	AUG	Use idols made of clay for Ganesh Chaturdhi	26-8-2014	Capt.M.Sreeramul u V.D.V.Vijaya Lakshmi
	5	Student seminar	AUG	Micro Macro Economics	29-8-2014	Capt.M.Sreeramul u
	6	Student seminar	Sept	Classical Theory	25-09-2014	V.D.V.Vijaya Lakshmi
	7	Departmental Seminar	Sept	P.M'S Jandhan Yojana	26-09-2014	Capt.M.Sreeramul u
	8	Group Discussion	Oct	Corruption in India	09-10-2014	V.D.V.Vijaya Lakshmi
	9	Student seminar	Oct	Balanced Growth	10-10-2014	V.D.V.Vijaya Lakshmi
	10	Exten.Lecture	NOV	Indian Economy-Present Challenges	12-11-2014	Capt.M.Sreeramul u V.D.V.Vijaya Lakshmi
	11	Career Guidance & Counseling	NOV	Career in Police Department & Traffic rules	19-11-2014	Capt.M.Sreeramul u V.D.V.Vijaya Lakshmi
	12	Departmental Seminar	Dec	Inflation & its Consequences	20-12-2014	Capt.M.Sreeramul u
	13	Guest Lecture	Feb	Sanjeev Institute of Management	12-02-2015	Capt.M.Sreeramul u
POLITIC AL SCIENCE	1	Quiz	July	-----	-----	-----
	2	Group Discussion	AUG	-----	-----	-----
	3	Essay Writing	AUG	-----	-----	-----
	4	QUIZ	Sept	Centre-State Relations	11-09-2014	A.RAMU
	5	Class seminars	Sept	C.M 's Powers	11-9-2014	A.RAMU
	6	Class seminars	Sept	Governor's powers	23-9-2014	A.RAMU
	7	Debate	September	Parliamentary vs Presidential system	23-9-2014	A.RAMU
	8	Group Discussion	Oct	Corruption in India	09-10-2014	A.RAMU
	9	Class seminars	Oct	Indian national Movements	09-10-2014	A.RAMU
	10	Class seminars	Oct	Centre-State Relations	18-10-2014	A.RAMU
	11	Class seminars	Oct	Indian President's Election	19-10-2014	A.RAMU
	12	FIELD TRIP	Oct	-----	-----	-----
				NOV	1. Indian constitution	18-10-2014
			NOV	2. 1935 ACT	14-11-2014	A.RAMU
COMME	1	Result Analysis	June	Result Analysis-conducted	June,	PRR, KKR, PDL, T

RCE					2014	DP
	2	Assignment	June	Financial accounting II	30-06-14	T.Deepthi
	3	Debate	July	Use of internet in daily life	03-07-14	P.Ramachandra Rao
	4	Remedial Coaching	July	Financial Accounting-I for the students, who failed in March, 2014.	01-07-14 to 19-07-14	K.Koteswararao
	5	Remedial classes	July	Conducted Remedial classes for failure students-FIT	01-07-14 to 25-07-14	T.Deepthi
	6	Bridge course	July	Conducted on General Commerce to I B.Com non-commerce students	01-07-14 To 09-07-14	PRR and KKR
	7	Departmental Seminar	July	How do you invest your savings?	03-07-14	P.Ramachandra Rao
	8	Class Seminar	July	Importance of Business Statistics	04-07-14	P.Ramachandra Rao
	9	Assignment	July	Capital Expenditure Vs.Revenue Expenditure	05-07-14	P.Ramachandra Rao
	10	Debate	July		07-07-14	T.Deepthi
	11	Assignment	July	Corporate accounting	08-07-14	T.Deepthi
	12	Class Seminar	July	Elements of Cost	09-07-14	P.Ramachandra Rao
	13	Assignment	July	Introduction to Cost Accounting	10-07-14	P.Ramachandra Rao
	14	Carreer guidance Programme	July	Financial Planning by Sudha Bhanu Prasad	14-07-14	PRR,KKR,PDL,T DP
	15	Student Seminar	July	Nature & Scope of C.M.A	16-07-14	K.Koteswararao
	16	Assignment	July	Cost concepts	21-07-14	K.Koteswararao
	17	Class Seminar	July	Importance of Accounting standards in financial reporting	24-07-14	T.Deepthi
	18	Assignment	July	Advanced corporate accounting	24-07-14	T.Deepthi
	19	Class Seminar	July	Accounting Standards	24-07-14	P.D. Lakshmi
	20	Assignment	July	Nature & Scope of Management Accounting	24-07-14	K.Koteswararao
	21	Assignment	July	Principles of Double Entry book-keeping	26-07-14	P.Ramachandra Rao
	22	Class Seminar	July	Importance of Business Statistics	28-07-14	P.D. Lakshmi
	23	Assignment	Aug	Financial accounting	31-07-14	T.Deepthi
	24	Gender sensitization programme	Aug	Gender sensitization programme	14-08-14	P.Ramachandra Rao
	25	Assignment	Aug	Preparation of cost sheet	14-08-14	P.Ramachandra Rao and K.Koteswararao
	26	Extension activity	Aug	Donation to diseased person	15-08-14	P.Ramachandra Rao
	27	Assignment	Aug	Single Entry Vs.Double Entry	18-08-14	P.Ramachandra Rao
	28	Class Seminar	Aug	Issue of material-pricing methods	20-08-14	P.Ramachandra Rao
	29	Class Seminar	Aug	Accounts of Non-trading	21-08-14	P.Ramachandra

			concerns		Rao
30	Assignment	Aug	Introduction to statistics	22-08-14	P.Ramachandra Rao
31	Class Seminar	Aug	Single entry system Vs Double entry system	23-08-14	T.Deepthi
32	Assignment	Aug	Financial accounting II	25-08-14	T.Deepthi
33	Class Seminar	Aug	Valuation of Goodwill	26-08-14	P.D. Lakshmi
34	Class Seminar	Aug	Data Collection Methods	26-08-14	P.D. Lakshmi
35	Group discussion	Aug	Mass media advantages and disadvantages	27-08-14	T.Deepthi
36	Student Seminar	Aug	Installment system	27-08-14	K.Koteswararao
37	Assignment	Sept.	3-Column Cash book	02-09-14	K.Koteswararao
38	Assignment	Sept	Financial accounting II	06-09-14	T.Deepthi
39	Assignment	Sept	Various stock levels	17-09-14	P.Ramachandra Rao
40	Quiz	Sept	On General awareness	17-09-14	P.Ramachandra Rao
41	Group Discussion	Sept	Human Rights	18-09-14	P.D. Lakshmi
42	Quiz	Sept.	General Knowledge & Current Affairs	24-09-14	K.Koteswararao
43	Debate	Sept	News channels have turned into Entertainment channels	25-09-14	T.Deepthi
44	Class seminar	Sept	Role of management accounting in Organization	27-09-14	T.Deepthi
45	I Internal	Oct	Conducted	Oct., 2014	PS,PRR,KKR, PDL, TDP
46	Quarterly examinations	Oct	Conducted	Oct., 2014	PS,PRR,KKR, PDL, TDP
47	Assignment	Oct	Hire purchase system	04-10-14	P.Ramachandra Rao
48	Assignment	Oct	Financial Accounting	08-10-14	P.Syama
49	Certificate Course Inauguration	Oct	Type writing Key board techniques	10-10-14	PS,PRR,KKR, PDL, TDP
50	Guest Lecture	Oct	Latest trends in LIC	10-10-14	PS,PRR,KKR, PDL, TDP
51	On line assignment	Oct	On line assignment on various topics of subjects	18-10-14	P.Ramachandra Rao
52	Quiz	Oct	Current Affairs	18-10-14	P.D. Lakshmi
53	Group Discussion	Oct	Introduction of conventional subjects in degree level	20-10-14	P.Ramachandra Rao
54	MOU	Oct	Entered into MOU with Coastal Prosoft pvt. Ltd, Hyderabad	22-10-14	PS,PRR,KKR, PDL, TDP
55	Class Seminar	Oct	suitability of sole trader	29.10.14	P.Syama
56	Assignment	Oct	Final Accounts	29-10-14	K.Koteswararao
57	Quiz	Oct	Commerce quiz	30-10-14	T.Deepthi
58	Assignment	Oct	Ratio Analysis (CA students)	30-10-14	K.Koteswararao
59	Assignment	Nov	Measures of Dispersion	07-11-14	P.Ramachandra Rao

60	Assignment	Nov	Rectification of Errors	11-11-14	P.Ramachandra Rao
61	Consumer Club Activity	Nov	Consumer Rights	10-11-14	PS,PRR,KKR,PD L, TDP
62	Assignment	Nov	Business Organization and Management EM	11-11-14	P.syama
63	Debate	Nov	Swatch Bharat	13-11-14	K.Koteswararao
64	Assignment	Nov	Financial accounting II	13-11-14	T.Deepthi
65	Quiz	Nov	General Awareness	17-11-14	P.Ramachandra Rao
66	Guest Lecture	Nov	Career opportunities in PC hardware and networking	18-11-14	PS,PRR,KKR,PD L, TDP
67	Assignment	Nov	Departmental Accounts	20-11-14	P.Ramachandra Rao
68	Class Seminar	Nov	Branch Accounts	21-11-14	P.Ramachandra Rao
69	Class Seminar	Nov	Bank Reconciliation Statement	22-11-14	P.Ramachandra Rao
70	Class Seminar	Nov	Memorandum of Association	22.11.14	P.Syama
71	Subject Quiz	Nov	Economics	22.11.14	P.Syama
72	Class Seminar	Nov	Introduction to Accounting	24-11-14	P.Ramachandra Rao
73	Consumer Club Activity	Nov	“What is the usefulness of a consumer club and how to protect the consumer rights”	24-11-14 & 25-11-14	PS,PRR,KKR,PD L, TDP
74	Guest Lecture	Nov	Sri V.Subrahmanyam Practical auditing with reference to a company	26-11-14	P.Ramachandra Rao
75	Class Seminar	Nov	Stages in promotion of a company	28.11.14	P.Syama
76	Assignment	Nov	Partnership Accounts	29-11-14	P.Ramachandra Rao
77	Half-yearly Examinations	Nov	Conducted	Nov. 2014	PS,PRR,KKR,PD L, TDP
78	Class Seminar	Dec	Levels of Management	2.12.14	P.Syama
79	Departmental seminar	Dec	International financial reporting standards	05-12-14	T.Deepthi
80	Class Seminar - Managerial roles	Dec	Managerial roles	10.12.14	P.Syama
81	Assignment	Dec	Business Economics	12-12-14	P.Syama
82	Assignment	Dec	Features of Management Accounting	19-12-14	P.Ramachandra Rao
83	Debate	Dec	Centralized Purchase method	22-12-14	P.Ramachandra Rao
85	Assignment	Dec	Business Organization & Management CA	31-12-14	P.Syama
86	Group Discussion	Jan	Black money	08-01-15	K.Koteswararao

	87	Career guidance	Jan	Accounting solutions by B.Jagadeesh	22-01-15	PS,PRR,KKR,PD L, TDP
	88	Field Trip	Jan	Industrial tour to Visakhapatnam Steel Plant	24&25 th Jan 2015	PS,PRR,KKR,PD L, TDP
	89	Remedial classes for slow learners	Jan & Feb	Conducted	Jan & Feb,2015	PS,PRR,KKR,PD L, TDP
	90	Pre Public examinations	Feb	Conducted	05-02-15 to 12-02-15	PS,PRR,KKR,PD L, TDP
	91	Practical Exams. To III B.Com.students	Feb	Conducted	18-02-15 to 21-02-15	PS,PRR,KKR,PD L, TDP
	92	Students Project Work	Feb	Project work on Communication	24-02-15	K.Koteswararao
	93	Students Project Work	Feb	Insurance business with reference to India	Feb,2015	P.Ramachandra Rao
	94	Students Project Work	Feb	Micro Finance	Feb,2015	P.Syama
	95	Students Project Work	Feb	Emerging trends in insurance Sector in India	Feb,2015	P.Dhana lakshmi
	96	Students Project Work	Feb	Growth and Success of E-commerce in recent trends	Feb,2015	T.Deepthi
BOTANY	1	Class Seminar	July	Life History of Pinus	17.7.14	K.Krishna Kumari
	2	Class Seminar	July	Cell theory , Protoplasm Theory Cell Biology and its related Branches Cell wall Structure	21.7.14	G.Swapna
	3	Class Seminar	July	Thallus Organization & Vegetative Reproduction in Algae.	30.7.14	K. Usha Sri
	4	Class Seminar	August	Plasma Membrane Structure Cell wall Structure Plasma membrane	1.8.14	G.Swapna
	5	Class Seminar	August	Oedogonium Structure and Reproduction in Nannadrous species Chara Reproduction	6.8.14	K. Usha Sri
	6	Class Seminar	August	Meristematic tissue	7.8.14	K.Krishna Kumari
	7	Class Seminar	August	Palaeo Botany	21.8.14	K.Krishna Kumari
	8	Class Seminar	September	Cell wall structure and functions	4.9.14	K.Krishna Kumari
	9	Departmental Seminar	September	Watson & Crick DNA Structure Types of Bio diversity Fossils Parenchyma Economic Importance of Algae	12.9.14	K. Usha Sri, G. Swapna, K. Krishna Kumari

10	Class Seminar	September	Cyano Bacteria Cell Structure Nostoc, Anabaena , Oscillatoria	15.9.14	K. Usha Sri
11	Seminar (Oral and Power Point Presentations)	September	“Threats to Ozone layer and ways to protect Ozone layer”	15.9.14	G. Swapna
12	Poster Presentation	September	“Awareness on Ozone Layer Depletion”	15.9.14	G. Swapna
13	Public Rally	September	“Arise, Awake ,Protect Ozone layer”	16.9.14	G. Swapna
14	Class Seminar	September	Structure of chromosome	18.9.14	K.Krishna Kumari
16	Group Discussion	September	“Role of Bio fertilizers and Chemical Fertilizers in Agricultural Fields”	24.9.14	K. Usha Sri
17	Field Activity	September	Exploration of Agricultural Methods in Rice Fields (Oryza sativa)(Poaceae)	25.9.14 26.9.14 27.9.14	K. Usha Sri, G. Swapna, K. Krishna Kumari
18	Class Seminar	October	Meristematic tissues	9.10.14	K.Krishna Kumari
19	Class Seminar	October	Ectocarpus , Polysiphonia Life History	10.10.14	K. Usha Sri
20	Debate	October	Effect of Electronic and Entertainment media on the Mindset of Youth”	13.10.14	G. Swapna
21	Guest lecture	October	Marine Algae for Human Welfare	21.10.14	K. Usha Sri
22	Quiz	October	Algae & Micro Biology	22.10.14	K. Usha Sri
23	Quiz	October	General Quiz	23.10.14	K. Krishna Kumari
24	Group Discussion	November	Developing Entrepreneur Skills and How to become an Entrepreneur “	10.11.14	G. Swapna
25	Career Guidance	November	Constructing web sites using HTML , CSS, Java script, PHP & MYSQL.	12.11.14 & 15.11.14	G. Swapna
26	Quiz	November	Cell Biology , Genetics, Ecology Biodiversity , Physiology , Biotechnology , Horticulture	13.11.14	G. Swapna
27	Class Seminar	November	Anatomy of Teakwood	20.11.14	K. Krishna Kumari
28	Class Seminar	November	Characters of Xylem	4.12.14	K. Krishna Kumari
29	Class Seminar	November	Experiments in	18.12.14	K. Krishna

				Embryology		Kumari
	30	Study Project	November 2014	Artificial Eco System		G. Swapna
	31	Study Project	November 2014	Mangrove Eco System		G. Swapna
	32	Study Project	November 2014	Addateegala Bio Diversity		G. Swapna
	33	Study Project	November 2014	Vakada Field Activity		G. Swapna
	34	Study Project	November 2014	Vakada Field Activity		G. Swapna
	35	Study Project	October 2014	Viral Diseases on Plants		K. Usha Sri
	36	Study Project	October 2014	Bacterial Diseases on Plants		K. Usha Sri
	37	District Level Workshop	December	Organic Farming	19.12.14	K. Usha Sri, G. Swapna, K. Krishna Kumari
	38	Medicinal Plants Drive	January	“Awareness on Medicinal Plants”	7.1.15	G. Swapna, K. usha sri, K. Krishna Kumari.
	39	Certificate Course	December & January	“Nursery Management”	1.12.14 to 31.1.15	K. Usha Sri, G. Swapna, K. Krishna Kumari
	40	Remedial Coaching	December & January	Training the poor learners	Dec 2014 to Jan 2015	K. Usha Sri, G. Swapna, K. Krishna Kumari
	41	Coaching for PG	December & January	PG Entrance Coaching	Dec 2014 To Jan 2015	K. Usha Sri, G. Swapna, K. Krishna Kumari
	42	Class Seminar	November	Microsporangium	22.1.15	K. Krishna Kumari
	43	Botanical Tour	January	Exploration of Addateegala Forests & Vanantaram Herbal Medicine Research Center.	24.1.14	K. Usha Sri, G. Swapna.
	44	Class Seminar	November	Endosperm	29.1.15	K. Krishna Kumari
ZOOLOGY	01	BRIDGE COURSE	JULY	BRIDGE COURSE	1.7.14 - 8.7.14	U.satyanarayana
	02	student seminar	September	physiology of digestion	2-9-14	m.satyavaralakshmi
	03	student seminar	September	Paramecium conjugation	3-9-14	U.satyanarayana
	04	student seminar	September	Mari culture	4-9-14	U.satyanarayana,

	05	student seminar	September	Parental care Amphibian	24-9-14	m.satyavaralakshmi
	06	Quiz	September	FISHES CHARACTERS	23-09-14	U.Satyanarayana, m.satyavaralakshmi
	07	Study project	October	Estimation of hemoglobin	09-10-14	U.Satyanarayana, m.satyavaralakshmi
	08	Group discussion	October	Excretory system in mammals	21-10-14	U.Satyanarayana, m.satyavaralakshmi
	09	Guest lecture	November	aquaculture	19-11-14	U.Satyanarayana, m.satyavaralakshmi
	10	Department seminar	November	hypersensitivity	22-11-14	U.Satyanarayana, m.satyavaralakshmi
	11	debate	November	Endocrine system	24-11-14	U.Satyanarayana, m.satyavaralakshmi
	12	Faculty forum presentation	December	Aquatic animals importance	02-12-14	,m.satyavaralakshmi
	13	Field visit	December	Sift,kakinada	3-12-14	U.Satyanarayana, m.satyavaralakshmi
	14	Department seminar	December	Migration in birds	15-12-14	U.Satyanarayana, m.satyavaralakshmi
	15	Department seminar	December	Cell structure	19-12-14	U.Satyanarayana, m.satyavaralakshmi
	16	Study project	February	Economic importance of insects	21-1-2015	U.Satyanarayana, m.satyavaralakshmi
MATHEMATICS	1	Departmental Seminar	December	Central Differences	08-12-14	N.Kiranmayi
	2	Departmental Seminar	December	Riemann Integration	12-12-14	N.Kiranmayi
	3	Class Seminar	January	Basis & Dimension	03-01-15	N.Kiranmayi
	4	Quiz	January	Rightline & Sphere	22-1-15	N.Kiranmayi
PHYSICS	1	Class Seminar	September	Logic gates	10-9-14	N.Kalpana
	2	Class Seminar	August	Types of Beams	20-8-14	N.Kalpana
	3	Debate	August	Nature of Light	4-8-14	N.Kalpana
	4	Quiz	September	General physics	22-9-14	N.Kalpana
CHEMISTRY	1	Remedial classes	June	d,f –block elements, Halogen compounds,Phase rule, Electro chemistry.	17.06.14 to 30.06.14	D.Chennarao, V.Badarinarayana Rao
	2	Remedial classes	June	P-block elements, organometallic compounds,benzene,Gaseous state ,colloids.	17.06.14 to 30.06.14	V.Ananthalakshmi
	3	Bridge Course	July	Organic,inorganic and	1.07.14	DCR,VBN,VAL

				physical chemistry	to 8.07.14	
4	Class seminar	July	Chromatography	17.07.14	V.Badarinarayana rao	
5	Class seminar	July	Complex compounds	18.07.14	D.Chennarao,	
6	Class seminar	July	F-Block elements	23.07.14	V.Ananthalakshmi	
7	Class seminar	July	Structural theory in organic chemistry	31.07.14	B.Nagavalli	
8	Unit Test-1	August	Test conducted for I,II,III,B.Sc MPC,CBZ & CBMB	14.08.14 & 18.08.14	DCR,VBN,VAL & BNV	
9	Debate	August	Werner's Theory Vs Sidzwick Theory	23.08.14	D.Chenna rao	
10	Quiz	August	Physical chemistry	28.08.14	B.Nagavalli	
11	Class seminar	August	Halogen compounds	28.08.14	V.Anantha lakshmi	
12	Class seminar	September	Carbonyl compounds	10.09.14	V.Anantha lakshmi	
13	Group Discussion	September	Isomerism in coordination complexes	19.09.14	D.Chenna rao	
14	Debate	September	colloids	20.09.14	B.Nagavalli	
15	Unit test -11	September	Test conducted for I,II,III,B.Sc MPC,CBZ & CBMB	22.09.14 to 27.09.14	DCR,VBN,VAL & BNV	
16	Group Discussion	October	Pesticides	10.10.14	V.Badarinarayana Rao	
17	Group Discussion	October	Organometallic compounds	10.10.14	M.Subbalakshmi	
18	Debate	October	Carbonyl Compounds	13.10.14	V.Anantha lakshmi	
19	National Seminar organized by GDC(W),Guntur	October	Impact of Toxic Metals, Minerals and Solvents lading to Env. Pollution	17.10.14 & 18.10.14	DCR,VBN & VAL	
20	Group Discussion	October	Surface Chemistry	18.10.14	B.Nagavalli	
21	Class seminar	October	P-block elements	25.10.14	M.Subbalakshmi	
22	Project work	October	Preperation of Soap	22.10.14	M.Subbalakshmi	
23	Project work	October	Analysis of ground water in Kakinada	25.10.14	V.Anantha lakshmi	
24	Invited Lecture	October	UV,Visible & IR Spectroscopy	24.10.14	DCR,VBN, VAL ,MSL & BNV	
25	Group Discussion	November	Stereo Chemistry	18.11.14	V.Anantha lakshmi	
26	Project work	November	Preperation of Aspirin	19.11.14	V.Badarinarayana Rao	
27	Department Seminar	November	Co-ordination Compounds	20.11.14	D.Chenna rao	
28	Department Seminar	November	Polymers	20.11.14	V.Badarinarayana Rao	
29	Department Seminar	November	f-block elements	20.11.14	V.Anantha lakshmi	
30	Department Seminar	November	p-block elements	20.11.14	M.Subbalakshmi	
31	One Day Workshop	November	Chromatography and Calibration	21.11.14	DCR,VBN, VAL ,MSL & BNV	
32	Career Guidance	November	Guidance for Competitive	21.11.14	DCR,VBN, VAL	

				Examinations		& MSL
	33	Internal Examinations	November	Unit Test-III Conducted	28.11.14 & 29.11.14	DCR,VBN, VAL ,MSL & BNV
	34	Swachh Bharat	December	Plastic free Campus	01.12.14	DCR,VBN, VAL ,MSL & BNV
	35	National Chemistry Day	December	Importance of Chemistry in Nation Building	10.12.14	DCR,VBN, VAL ,MSL & BNV
	36	Invited Lecture by Industrial Expert	December	Hydro Chemistry and Human Health	10.12.14	DCR,VBN, VAL ,MSL & BNV
	37	National Seminar	December	<i>Quality Sustenance and Quality Enhancement in HEIs</i>	18.12.14	DCR,VBN, VAL ,MSL & BNV
	38	Debate	December	Chemical Bonding	29.12.14	M.Subbalakshmi
	39	DRC Activity	December	Practical Classes conducted for GDC,Pithapuram	22.12.14 to 31.12.14	VBN, VAL , MSL & BNV
	40	Second Sessionals	January	Internal Examinations-II	9.1.15 to 10.1.15	VAL , MSL & BNV
	41	Half Yearly Examinations	January	Conducted for III B.Sc	06.01.15 & 09.01.15	DCR,VBN
	42	DRC Activity	January	Practical Classes conducted for GDC,Pithapuram	31.12.14 to 03.01.15	VBN, VAL , MSL & BNV
	43	Career Guidance	January	PG and Other Competitive Examinations	29.01.15	DCR,VBN, VAL ,MSL
	44	Industrial Tour	Febraury	Visit to Coromandal Fertilisers	03.02.15	DCR,VBN, VAL
	45	Pre-final Examinations	Febraury	Conducted for all B.Sc students	05.02.15 to 11.02.15	DCR,VBN, VAL ,MSL
COMPUTER SCIENCE	1.	Class seminar	July	Commercial World	24-07-2014	Ch.Tulasi Bhavani,
	2.	Class seminar	July	Control Statements	25-07-2014	Ch.Tulasi Bhavani,
	3.	Group Discussion	August	Computers Fundamentals	02-08-2014	G.Subbalakshmi
	4.	Class seminar	August	Generations of Computers	21-08-2014	G.Subbalakshmi
	5.	Class seminar	August	HTML Tags	21-08-2014	G.Subbalakshmi
	6.	Class seminar	August	Architecture of DBMS	22-08-2014	G.Subbalakshmi
	7.	Class seminar	August	Basic concepts of OOP	26-08-2014	G.Subbalakshmi
	8.	Class seminar	August	Control Statements	18-08-2014	Ch.Tulasi Bhavani,
	9.	Class seminar	September	Decision making & Branching in Java	23-09-2014	G.Subbalakshmi
	10.	Class seminar	September	Basics in Java Script	25-09-2014	G.Subbalakshmi
	11.	Class seminar	September	ER Models	25-09-2014	G.Subbalakshmi
	12.	Class seminar	September	Flexible Budget	26-09-2014	Ch.Tulasi Bhavani,
	13.	Class seminar	September	Classification of Computers	27-09-2014	G.Subbalakshmi
	14.	Class seminar	September	Flexible Budget	26-09-14	Ch.Tulasi Bhavani,
	15.	Certificate Course	November	Basics of Computer & Applications	19-11-14	Ch.Tulasi Bhavani G.Subbalakshmi,

	16.	Guest Lecture	November	Multimedia	27-11-14	Ch.Tulasi Bhavani, G.Subbalakshmi, VAL,MS,GA
HOME SCIENC E	1	Remedial coaching	June	Remedial coaching		VAL,MS,GA
	2	Bridge Course	July	Bridge Course for I B.Sc students	1-7-14 to 7-7-14	VAL,MS,KL,GA
	4	Dental Checkup	July	Dental check up for the teaching & Non Teaching Staff	19-7-14	VAL,MS,KL,GA
	5	Field Visit	July	Visit to Uma Manovikasa Kendram	21-7-14	MS
	6	Community Programme	July	10 Day Awareness cum Orientation programme on Nutrition, Health & Hygiene	23-7-2014 to 4-8-14	VAL,MS, KL,GA
	7	Community Programme	July	Assessment of nutritional status of adolescent girls	31-7-14	KI,GA
	8	Group Discussion	Aug	Owning Vs Renting	23-8-14	GA
	9	Quiz	Aug	Stages of Life Span	25-8-14	KL
	10	Field Trip	Aug	Visit to Janavali Old Age Home	26-8-14	VAL,KL
		14	Guest Lecture	Sep	Winning Interviews	8-9-14
	15	Skill Development	Sep	Soft Toy Making	8-9-14	KL
	16	Health Awareness	Sep	Dental Check up for students	9-9-14	VAL,MS, KL,GA
	17	Cultural Competitions	Sep	Fancy dress Competition	10-9-14	VAL,MS, KL,GA
	18	Felicitation	Sep	Felicitation of Salient workers	10-9-14	VAL,MS, KL,GA
	19	Awareness programme	Sep	Importance of eye Donation	11-9-14	VAL,MS, KL,GA
	20	Cultural Competitions	Sep	Dance-Group & Solo	12-9-14	VAL,MS, KL,GA
	21	Guest Lecture	Sep	Is your Child Normal- Identification of disabilities in children	16-9-14	MS
	22	Group Discussion	Sep	Mode of Mate Selection	16-9-14	VAL
	23	Quiz	Sep	Cellulose Fibers	23-9-14	MS
	24	Faculty Forum	Sep	Management of Diabetes Mellitus	23-9-14	GA
	25	Guest Lecture	Sep	Stress Management	24-9-14	KL
	26	Guest Lecture	Sep	Management of Diabetes Mellitus	23-9-14	GA
	27	Skill Development	Oct	Screen Printing	20-10-14 & 21-10-14	MS
	28	Co Curricular activity	Oct	Just A Minute	27-10-14	VAL,MS, KL,GA
	29	Certificate Course	Nov	Certificate Course in Tailoring	17-11-14 to 31-12-14	VAL,MS, KL,GA
	30	Skill Development	Dec	Work Shop in Bag Making	9-12-14	VAL,MS, KL,GA
	31	Paper presentation	Dec	Infusion of ICT in	18-12-14	VAL

				Teaching, Learning and Evaluation methodology		
	32	Paper presentation	Dec	Quality in Higher Education-Effect of Quality Learning Environment	18-12-14	MS
	33	Paper presentation	Dec	Positive Youth Development-An approach to quality Enhancement in Higher education	18-12-14	KL
	34	Paper presentation	Dec	Importance of Extension Education in enhancement of quality in Higher Education	18-12-14	GA
	35	Awareness Programme	Dec	Attended Meet the Scientists-A Science popularization programme along with students	22-12-14	MS, KL
	36	BOS Meeting	Jan	Attended BOS meeting at St. Theresas College, Eluru as University nominee	5-1-15	VAL
	37	Extension Lecture	Jan	Career opportunities at St. Theresas College, Eluru	5-1-15	KL
	38	Training programme	Jan	Attended 5 day TOT Training on RTI at MCRHRD, Hyderabad	5-1-15 to 9-1-15	GA
	39	Study Tour	Jan	Visited YSR Horticultural University- KVK, Venkataramanna gudem, W.G(Dt)	27-1-15 & 28-1-15	VAL, MS, KL, GA
	40	International Conference	Feb	Attended International conference in "Advances in Home Science" at SPMVV, TPT	20-2-15 & 21-2-15	VAL, MS, KL, GA
	41	Paper presentation	Feb	Technology-A boon or bane for family cohesion	20-2-15 & 21-2-15	KL
	44	Exhibition	Feb	Organized exhibition of handicrafts prepared by the students	28-2-14	VAL, MS, KL, GA
	45	Extension Lecture	March	Lecture on "Parenting" to mothers at Jyothi Public School, KKD	4-3-14	KL
	46	External Examiner	March	Acted as External examiner for M.Tech (FT) thesis at JNTU, KKD	4-3-14	GA
MICROBIOLOGY	1	Class Seminar	September	Dengue. Rabies	16.9.14	S.Ratnam
	2	Class Seminar	September	Genetic Engineering Fermentation	19.9.14	S.Ratnam
	3	Class Seminar	October	Malaria Typhoid	9.10.14	S.Ratnam
	4	Class Seminar	October	Applications of Microbiology Discovery of viruses	13.10.14	S.Ratnam
	5	Study Project	February	A Study on the Anti Bacterial activity of	27.2.14	Smt. T.Sony

			Cardamom		
6	Study Project		A Study on the Anti Bacterial activity of Cinnamon	27.2.14	Smt. T.Sony
7	Study Project		A Study on the Anti Bacterial activity of Cloves	27.2.14	Smt. T.Sony
8	Guest lecture by Dr Aziz Unnisa	February	Microbiology and its relevance in Fisheries	29.11.14	Smt. T.Sony
9	FIELD TRIP SIFT,KAKINADA	February	Visited ,PCR lab ,Feed Lab, Soil Testing Lab , Microbiology Lab	28.11.14	Smt. T.Sony
10	QUIZ-III	February	Medical Microbiology	7.8.14	Smt. T.Sony
11	QUIZ-I	February	Complete Academic Syllabus	28.11.14	Smt. T.Sony
12	QUIZ-IV	February	Medical Microbiology & Immunology	28.11.14	Smt. T.Sony
13	District Level Work Shop on Organic Farming	December	Organic farming	19.12.14	G.Swapna

ANNEXURE-II
BEST PRACTICES OF THE COLLEGE

• **TEACHING-LEARNING-EVALUATION:**

1. **Continuous monitoring** of Student progress through regular slip tests, Unit tests, Internals, Quarterly, Half-yearly and Pre-final Exams.
2. **Remedial Classes** for failed candidates and slow learners.
3. Maintenance of **Departmental library** and regular access to the Students.
4. ICT based **PPTs & OHP** Presentations to enhance understanding levels of Students.
5. Developing **Communication Skills** and **Creative learning** by adopting the techniques viz., Role play, JAM, Dumb charades, Seminars, Quiz, Debates, Elocutions, Brainstorming, Mind mapping, Calligraphy Competitions etc.

• **RESEARCH-CONSULTANCY-EXTENTION:**

1. Student **Study Projects** (Internal / Field based).
2. Industrial awareness and Interaction through **Industrial visits**.
3. Encouraging Students to participate in various **Intercollegiate Academic competitions** viz., Quiz, Oral, Poster presentations at the State / National Seminars / Workshops / Conferences.
4. Conducting Awareness cum Orientation Programme for Adolescent Girls on '**Health, Nutrition and Hygiene**' at Municipal Girls High School, Kakinada.
5. '**Personality Development Training**' to Students in collaboration with JCI, an NGO.

- **STUDENT SUPPORT AND PROGRESSION:**

1. **Diploma Course training** for the Students in Advanced Diploma in Software Technology (ADST) and Diploma in PC Hardware & Networking (DPCHN).
2. Establishment of **Hostels** in and around the college is really a boon to the girl students which includes two girls' hostels in the campus (One SC welfare hostel and another one student managed hostel) which are accommodating about 450 students.
3. Unit I & II of NSS organizes **self defence** programme for seven days for girl students of this College.
4. During 2014-15 a **separate NCC unit** was sanctioned to this College which benefitted the girls' students in helping them to transform into a better individual in the society.
5. **Anti ragging committee** read out the instructions in all classes and took approval signatures from all the students and the same method was followed in the hostels also.
6. On the occasion of **National voters day** (25th Jan) an awareness programme organized at the community level.
7. Grievance redressal through **Ward counselling**.
8. Establishment of **Endowment and Proficiency prizes** for the best performing Students.
9. **Career Guidance** for Employment opportunities and Higher Progression.
10. Training in **Skill Development** programmes viz., Soft toy making, Bag making, Screen printing.
11. **Scholarships for meritorious** Students sponsored by SRMT and JCI (an NGO).

- **INNOVATIVE PRACTICES:**

1. **Dental Health check up** for Teaching / Non-Teaching Staff members with the involvement of Students.
2. Conduct of **Dental Camp** especially for Students.
3. Conduct of **Plastic free Campus** (Swachh Bharat) activity on first Saturday of every month.
4. **Drug addiction and Illicit drug trafficking** campaign on 26th June.
5. Awareness programme on **Disaster Management** for Students / Faculty.

ANNEXURE - III

A.S.D.GOV.T. DEGREE COLLEGE FOR WOMEN (A), KAKINADA

Feed Back on Lecturers from students: 2014-15

S.No	Name of the Lecturer	Department	No. of Respondents	A (%)	B (%)	C (%)	D (%)	Total Score Points (for 100)	
1	Mrs.P.Sanjotha	English	30	69.0	25.0	2.0	--	90.95	
2	Ms.N.Lakshmi	English	30	58.0	29.0	9.0	1.5	84.40	
3	Dr.D.Krishna Gayathri	Telugu	30	95.0	4.0	0.5	0.5	96.30	
4	Mr.K.Suryanarayana Sarma	Telugu	30	92.0	8.0	--	--	96.30	
5	Mrs.K.Madhavi	Telugu	30	97.0	3.0	--	--	97.85	
6	Mr.P.Ramachandra Rao	Commerce	30	95.2	4.8	--	--	98.80	
7	Mr.K.Koteawara Rao	Commerce	30	95.7	3.8	0.5	--	98.33	
8	Mrs.P.Dhana Lakshmi	Commerce	30	72.8	17.1	6.1	3.3	89.16	
9	Mrs.T.Deepthi	Commerce	30	90.5	7.6	0.5	1.4	96.78	
10	Mr.M.Sriramulu	Economics	30	83.0	16.5	--	--	89.16	
11	Ms. Y.Sitamahalakshmi	History	30	90.5	8.1	1.0	0.1	92.38	
12	Mrs.M.Vijaya Lakshmi	History	30	80.0	10.0	10.0	--	90.95	
13	Mr.D.Chenna Rao	Chemistry	30	90.5	9.1	0.5	--	96.78	
14	Mrs.V.Anantha Lakshmi	Chemistry	30	83.3	16.2	0.5	--	95.59	
15	Mr.V.Badarinarayana Rao	Chemistry	30	62.4	37.6	--	--	88.45	
16	Mr.U.Satyanaraya Rao	Zoology	30	100	--	--	--	100.0	
17	Mrs.K.Usha Sri	Botany	30	84.3	15.2	0.5	--	95.95	
18	Ms.G.Swapna	Botany	30	98.1	1.9	--	--	99.52	
19	Mrs.P.A.S.S.Krishna Kumari	Botany	30	97.6	2.38	--	--	99.40	
20	Mrs.T.Sony	Microbiology	On Maternity Leave						
21	Mrs.V.Anantha Lakshmi	Home Science	30	97.1	2.8	--	--	99.28	
22	Mrs.K.Lavanya	Home Science	30	99.5	0.5	--	--	99.88	
23	Dr. G.Anitha	Home Science	30	87.6	12.4	--	--	97.02	
24	Mrs.M.Suvarchala	Home Science	30	99.4	0.96	--	--	99.76	
25	Mrs.M.Satyavara Lakshmi	Zoology (Contract)	30	100	--	--	--	100.0	
26	Mrs.D.V.S.Lakshmi	Physics (Contract)	30	67.6	29.4	1.93	1.4	88.21	
27	Mrs.V.D.V.Vijaya Lakshmi	Economics (Contract)	30	90.0	10.0	--	--	94.64	
28	Mrs.G.V.R.S.Phani Durga	Sanskrit (Contract)	30	96.0	4.0	--	--	96.19	

Name D. CHENNA RAO


Signature of the Coordinator, IQAC

Name DR. D. RATNAGIRI USHA


PRINCIPAL
Signature of the Coordinator, IQAC
KAKINADA

Annexure I

Abbreviations:

- CAS - Career Advanced Scheme
- CAT - Common Admission Test
- CBCS - Choice Based Credit System
- CE - Centre for Excellence
- COP - Career Oriented Programme
- CPE - College with Potential for Excellence
- DPE - Department with Potential for Excellence
- GATE - Graduate Aptitude Test
- NET - National Eligibility Test
- PEI - Physical Education Institution
- SAP - Special Assistance Programme
- SF - Self Financing
- SLET - State Level Eligibility Test
- TEI - Teacher Education Institution
- UPE - University with Potential Excellence
- UPSC - Union Public Service Commission
